

MINUTES OF THE SPECIAL MEETING OF COUNCIL  
OF THE VILLAGE OF HAY LAKES IN THE PROVINCE OF ALBERTA  
HELD ON MONDAY, FEBRUARY 23, 2023  
IN THE HAY LAKES VILLAGE RECREATION CENTRE

PRESENT: Mayor These; Deputy Mayor Cliff Heinz; Councillor Paige Berkholtz; Councillor Levi Blanchard; and Councillor Paul Patterson

MUNICIPAL RECORDER: Shannon Yearwood

VILLAGE EMPLOYEES:

DELEGATES

PUBLIC PRESENT: Nil

ORDER: The Meeting was called to order by Mayor These at 7:04 p.m.

RES 010-2023: AGENDA: Moved by Councillor Patterson to adopt the agenda as presented.

CARRIED

---

PUBLIC HEARINGS: Mayor These opened the Public Hearings for Bylaw 01-2023 – Traffic Bylaw, and Bylaw 02-2023 – Community Standards Bylaw at 7:05 p.m.

Mayor These explained that if all those present agreed we could pass Bylaw 01-2023 – Traffic Bylaw and Bylaw 02-2023 – Community Standards Bylaw as these bylaws were passed in 2022 but have been redone to reflect corrections that needed to be made to ensure the fines schedule matched with each individual section of the Bylaw as a small number of mismatches were found. If all present agreed Council would be doing three readings to get both the Traffic Bylaw and the Community Standards Bylaw passed and enforced tonight.

**BYLAW 01-2023 – TRAFFIC BYLAW:**

Mayor These asked if any written submissions had been received regarding Bylaw 01-2023 – Traffic Bylaw.

CAO Yearwood confirmed that no further written submissions were received before the start of this hearing and no resident had confirmed that they would attend personally to address council.

Mayor These invited anyone present to speak in favour of Bylaw 01-2023 – Traffic Bylaw;

Mayor These invited anyone present to speak in favour of proposed Bylaw 01-2023 – Traffic Bylaw for a second time, and a third time. No speakers came forward.

Mayor These invited anyone present to speak against Bylaw 01-2023 – Traffic Bylaw;

Mayor These invited anyone present to speak against proposed Bylaw 01-2023 – Traffic Bylaw for a second time, and a third time. No speakers came forward.

RES 011-2023: Moved by Councillor Patterson that Bylaw 01-2023 – Traffic Bylaw be given first reading.  
CARRIED UNANOMOUSLY

---

RES 012-2023: Moved by Deputy Mayor Heinz that Bylaw 01-2023 – Traffic Bylaw be given second reading.  
CARRIED UNANOMOUSLY

---

RES 013-2023: Motion made by Mayor These to have Bylaw 01-2023 – Traffic Bylaw be put forward and considered for third and final reading.  
CARRIED UNANOMOUSLY

---

RES 014-2023: Moved by Councillor Berkholtz to have Bylaw 01-2023 – Traffic Bylaw be given third and final reading.  
CARRIED UNANOMOUSLY

---

Bylaw 01-2023 – Traffic Bylaw in now is full force and effect.

Mayor These moves onto Bylaw 02-2023 – Community Standards Bylaw.

**BYLAW 02-2023 – COMMUNITY STANDARDS BYLAW:**

Mayor These asked if any written submissions had been received regarding Bylaw 02-2023 – Community Standards Bylaw.

CAO Yearwood confirmed that no written submissions nor verbal submissions had been received in the office before the start of this hearing.

Mayor These invited anyone present to speak in favour of Bylaw 02-2023 – Community Standards Bylaw;

Mayor These invited anyone present to speak in favour of proposed Bylaw 02-2023 – Community Standards Bylaw for a second time, and a third time. No speakers came forward.

Mayor These invited anyone present to speak against Bylaw 02-2023 – Community Standards Bylaw;

Mayor These invited anyone present to speak against proposed Bylaw 02-2023 – Community Standards Bylaw for a second time, and a third time. No speakers came forward.

RES 015-2023: Moved by Mayor These that Bylaw 02-2023 – Community Standards Bylaw be given first reading.

CARRIED UNANOMOUSLY

---

RES 016-2023: Moved by Deputy Mayor Heinz that Bylaw 02-2023 – Community Standards Bylaw be given second reading.

CARRIED UNANOMOUSLY

---

RES 017-2023: Councillor Blanchard moved to have Bylaw 02-2023 – Community Standards Bylaw be put forward and considered for third and final reading.

CARRIED UNANOMOUSLY

---

RES 018-2023: Motion made by Councillor Berkholtz to have Bylaw 02-2023 – Community Standards Bylaw be given third and final reading.

CARRIED UNANOMOUSLY

---

Bylaw 02-2023 – Community Standards Bylaw is now in full force and effect.

Mayor These concludes the Public Hearing.

RES 019-2023: There being no further input Mayor These moved to close the Public Meeting at 7:12 p.m.

CARRIED

---

Mayor These directed Council's attention to Bylaw 03-2023 – Animal Control Bylaw.

**BYLAW 03-2023 – ANIMAL CONTROL BYLAW:**

This Bylaw has been reviewed and discussed by council during two previous meetings of Council. Following a brief discussion Council moved forward.

RES 020-2023: Moved by Councillor Patterson that Bylaw 03-2023 – Animal Control Bylaw be given first reading.

CARRIED

---

Administration related to Council that a public hearing and Second and Third Reading for Bylaw 03-2023 – Animal Control Bylaw will be heard at the Regular Meeting of Council scheduled for Monday, March 20, 2023.

**FURTHER BUSINESS:**

**Infrastructure Study:**

CAO Yearwood informed Council that having had discussions with ISL Engineering that administration has been informed the Infrastructure Study Report is in the concluding stages. Administration and Public Works met with Wei Ming Chew, Project Manager, and Greg Germain,

Project Engineer, on Tuesday, February 21<sup>st</sup> to discuss the findings. CAO Yearwood had a private call with Mr. Chew the following day wherein he was able to explain more fully some of the immediate concerns that the Village is facing.

The Engineers gave two dates for Council to choose from for Council and members of the Public to meet and hear the results of the study.

Council has chosen to meet with ISL Engineering via remote meeting on Thursday, March 9, at 7:00 p.m. at the Recreation Centre.

CAO Yearwood explains the process of this meeting and how this information will be forwarded to the residents: this meeting will be open to all residents and each household will receive in the mail an invitation to attend. If the resident cannot attend the meeting in person they will have an option to join the meeting from their home via Google Teams. The resident will be asked to provide their email address to the office so administration can send the link in which they will be able to remote into the meeting and ask questions directly to the engineers.

This meeting will be recorded and the Village will be able to link this meeting for those residents that are unable to attend at all on March 9<sup>th</sup> an opportunity to watch the presentation at their leisure up to a month following the meeting. If when viewing the meeting they have a question they will be encouraged to forward in email format (or written format) to the office which will in turn be forwarded to the engineers for a written answer to any questions. All questions and answers will be posted on the website and Facebook. Councillor Berkholtz raised the question of copyright to the meeting video and ownership of the video. Administration will investigate this aspect for Council and report back.

Council will once all the data is collected be responsible to set priorities and administration will follow through on the recommendations brought forward through this study. All this information should be reflected in the Village of Hay Lakes Strategic Plan. A thorough review of this central document will be conducted alongside this study.

CAO Yearwood further asks Council to consider and set two dates for Open Houses to the Residents to discuss and get feedback regarding the Redistricting of part of Lot 5; Block 17; Plan 092 7914 and all of Lot 5; Block 17; Plan 3192 ET from Agricultural to Parks and Recreation. Administration further requests that these same Open Houses will be including the question to residents of whether they would like the UFA Playground to be built on the original site of Main Street or see it moved to the foot of 3<sup>rd</sup> Avenue South in the new redistricted area of Parks and Recreation.

It was determined that once the CAO has met with Anjah Howard, Development Officer for Camrose County, and the legislated steps to follow going through this process Council will meet and determine two dates for open houses to be set.

ADJOURNMENT:

There being no further business of Council, Mayor These declared the meeting adjourned at 7:28 p.m.

Next Regular Council Meeting is scheduled for Monday, February 27, 2023, at 7:00 p.m. in the Hay Lakes Recreation Centre.

A Special Meeting of Council has been set for Thursday, March 9, 2023, at 7:00 p.m. in the Hay Lakes Recreation Centre for a presentation by ISL Engineers regarding the completed Infrastructure Study.



Mayor These



K. Shannon Yearwood  
Chief Administrative Officer