

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: October 23, 2023

Ms. Libby Stidam called the meeting to order at 5:00 p.m.

Roll Call: Ms. Mary Herring, present; Ms. Pat Cochenour, present; Ms. Libby Stidam, present.

Recorder: Ms. Taylor Thompson, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member
Mr. Dave Wallace, Council Member

Minutes: October 9, 2023 Meeting

Ms. Mary Herring made a motion to approve the October 9, 2023 minutes as written.

Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: To be presented at next meeting.

REPORTS:

A. Water Department

Mr. Dan Tynan was not present for the meeting but provided a written report for the board to review.

ADJUSTMENTS: None

RESOLUTIONS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

A. Donnellon & McCarthy Items

Council passed a Resolution to enter into a lease agreement with Donnellon & McCarthy for the purchase of the new folding machine, printers and mail machine.

NEW BUSINESS:

A. New Form- OEPA

Ms. Libby Stidham advised the board that there is a new reporting form required to be submitted to the OPEA. Dan is working on this form.

B. Water Main Tap – PUD/Hotel

Ms. Libby Stidham reported that she spoke to Mr. Tim Reese about the main waterline tap. While doing so, the contractors found a leak and helped our employees fix it. They used 2 clamps for the repair and provided the labor and machinery.

C. CUSI Fees

Ms. Taylor Thompson presented the board with some invoices from CUSI that were being sent to the wrong email address and not received. The fees are charged when someone pays online with a checking account or signs up for automatic withdrawals from their checking. Ms. Thompson wanted the board to be aware of these fees and was informed by CUSI that there is no way to charge this fee back to the customer.

*Ms. Mary Herring moved to adjourn the meeting. Ms. Libby Stidam seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.
The motion passed: 3 yeas – 0 nays*

The meeting was adjourned at 5:21 p.m.

Next Meeting Date: **Monday, November 13, 2023 at 5:00 p.m.**

Taylor Thompson, Fiscal Officer

BPA Chairperson Libby Stidam

Date Accepted _____