

APPROVED

Arrowbear Park County Water District

Regular Meeting

January 18, 2018

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held January 18, 2018 at the Water District office, 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Terisa Bonito
Vice President Pat Oberlies
Director Rick Weber
Director Mark Bunyea

Directors who were absent:

Director Sheila Wymer

Also present were the following:

Secretary Caroline Rimmer
Field Supervisor Paul Miller
Chief Isaiah Hall
Battalion Chief James Ozias

Visitors who were present:

Ouida Rendelman

Open Session

President Bonito called the meeting to order. Director Bunyea led the recitation of the Pledge of Allegiance. President Bonito certified the posting of the agenda. President Bonito performed a roll call, Directors Oberlies, Bunyea, Weber, & Bonito were present, and Director Wymer was absent.

Approval of Consent Agenda:

Director Weber made a motion to accept the consent agenda. Second was by Director Bunyea. After a brief discussion regarding the Expenses and Budget for the month of December, the Consent Agenda was approved. Motion passed by majority vote.

Public Comments:

There were no public comments on any non-agenda items.

Staff Reports:

- A) Supervisor Miller reported a total of 23 maintenance issues for the month of December. There were 15 customer requests to turn off/on water, 2 District initiated shut-offs, 0 District equipment repairs, 22 meters replaced, 1 meter read/re-read, 2 main repairs, 0 service line repairs, 3 customer inquiries requiring investigation, and 0 sewer issues/repairs. There were also 7 new owners, 1 lien filed, 3 liens released, 56 shut-off notices, 11 non-payment shut-offs, and 9 turn-ons after water shut off. Supervisor Miller reported that the staff repaired 2 leaks.
- B) Battalion Chief Ozias reported on the Fire Department calls for the month of December. There were a total of 17 calls, 17 were in-District and 0 were out-of-District. Battalion Chief Ozias also reported that recruitment was continuing, that the CPR class was set for January 31, 2018 at 5:30 PM, and that Secretary Rimmer sold the American LaFrance engine to an organization in El Cajon.
- C) General Manager Huff reported that the position of Service Person I had been filled by Shane

Nickles. There were 29 applicants with 7 being called back for interviews. General Manager Huff reported that he was continuing his work with Chief Hall and Battalion Chief Ozias on the Fire Department Chief transition progress as well as Master Plan projects.

President Bonito excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

A) Board

1. There was a discussion and a motion to approve sending two Board members to the LAFCO Governance Training. Motion made by President Bonito, seconded by Director Bunyea, and passed by unanimous vote of the 4 Directors present.
2. The Annual election of Board Officers was conducted for Arrowbear Park County Water District
 - a) President Bonito asked for nominations for the 2018 Board President. Director Bunyea nominated President Bonito to continue as President. Second was by Director Weber. A vote was held: (4) for Director Bonito. Director Bonito will be the Board President for the year 2018.
 - b) President Bonito then asked for nominations for the 2018 Board Vice President. President Bonito nominated Director Bunyea. Second was by Director Weber. A vote was held: (4) for Director Bunyea. Director Bunyea will be the Board Vice President for the year 2018.
3. President Bonito asked for a motion to approve Caroline Rimmer as Board Secretary. President Bonito made the motion. Second was by Director Weber. Motion passed by unanimous vote.
4. A motion was made to appoint Norman Huff, General Manager, Caroline Rimmer, Board Secretary, Pat Oberlies, Director, and Sheila Wymer, Director, as signers on the District bank account. Motion made by President Bonito. Second by Director Oberlies. Motion passed by unanimous vote.
5. A motion was made to reaffirm the regular Board meeting time and day for the 3rd Thursday of each month at 6:30 PM. Motion made by President Bonito. Second by Director Oberlies. Motion passed by unanimous vote.
6. Financing Corporation
 - a) At 6:55 PM, President Bonito adjourned the regular meeting and opened the annual Finance Corporation meeting (See Minutes for Finance Corporation). Director Weber made a motion to appoint the newly sustained officers of the Board to be in the same positions for the Finance Corporation Board officers for the year 2018. Second was by Director Bunyea. Motion passed by unanimous vote.

President Bonito adjourned the Finance Corporation meeting at 6:57 PM.

President Bonito reopened the regular Board meeting at 6:58 PM.

Adjournment of Open Meeting:

There being no further business, President Bonito adjourned the Regular Meeting at 6:58 PM.

Closed Session

Closed session was held pursuant to Code 54956.9 Paragraph (2) of subdivision (d) for the purpose of attempting to resolve the ongoing dispute over WWTP cost proportioning to try to avoid possible and/or anticipated litigation and/or significant legal exposure to litigation. One possible case.

There being no further business, President Bonito adjourned the Closed Session at 8:22 PM.

Open Session

A) Board of Directors

1. Report of any action taken during Closed Session – Motion was made in closed session for General Manager Huff to present the revised draft of the WWTP Agreement to Running Springs Water District for their approval. Motion made by President Bonito, seconded by Vice President Bunyea and approved by unanimous vote.


Announcements:

- A) The President had no announcements.
- B) The Board had no announcements.
- C) Staff had no announcements.


The next board meeting will be February 15, 2018 at 6:30 PM.

Adjournment of Open Meeting:

There being no further business, President Bonito adjourned the Regular Meeting at 8:29 PM.



Terisa Bonito, President



Caroline V. Rimmer, Secretary