

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, May 19, 2020 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, May 19, 2020 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:35 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present. Also, present, were: Clerk/Treasurer Becker, Administrator /DPW Erin Salmon, Robin Bortz, Barry Pufahl, Dennis & Bonnie Pomeroy, Deputy Brock, Emily from the Bulldog Foundation and Cliff Kenettel from MSA.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office; library is currently closed.

Agenda Approval:

MOTION Buckley/Abrath to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Pease/Babcock to approve the minutes from May 5, 2020. Motion carried unanimously.

Comments from the Floor: none

Communications & Reports:

- **Sheriff's department report:** Less calls this month due to Covid-19, and while there were more break-ins throughout the county Pardeeville fared well. In addition, welfare checks were down but security checks up due to places being closed. Trustee Buckley asked what constitutes a warning vs a citation and Deputy Brock explained that it is up to the officer and reason for the stop.
- **Clerk reports**
 - Work report – questions on how garbage carts were going
 - Receipts – none
 - Leave Report – comp time and sick time were discussed
- **Financial Statement review** – reports were reviewed and some questions on account names and why some expenses are higher than anticipated for the year so far.
- **DPW/Administrator Report** – Report was reviewed and comments made to the detail of the report, while this is great to know what is going on in the Village it does not have to be this detailed & almost seems like the board is trying to micro-manage; the Administrator/DPW's time is better spent working on other items.

NEW Business

Presentation of the bills for approval

MOTION Abrath/Haynes to approve the bills as presented. **Roll call vote:** motion carried unanimously.

Consideration of allowing chickens in the Village

The clerk provided the board with a survey of communities and whether or not they allow chickens as well as a sample ordinance and permit applications. Dennis and Bonnie Pommeroy were present to discuss how chickens can benefit the residents of Pardeeville and that many communities allow with restrictions.

MOTION Babcock/Abrath to send back to public protection for review of ordinance and permits and have them make a recommendation to the board at the next meeting. Motion carried unanimously.

Opening of park bathrooms

With the change to the safer at home order the Administrator/DPW was asked to look into re-opening the park bathrooms. We could do so and staff could clean twice daily during the week, we would limit use to one stall and recommend people bring their own sanitizer. It was agreed that we would re-open park bathrooms in the next couple days and post signs relating to use and cleanliness. No formal action taken.

Village plans relating to COVID-19

The Clerk and Administrator/DPW looked into what other communities were doing in response to the lifting of the safer at home order and the concern over how things will go as we “open back up.” It was discussed that we prepare a formal statement on the offices, parks, and other facilities and place on the website. No formal action taken.

Parade Permit for PASD Graduation parade

Application for parade permit was presented for review.

MOTION Abrath/Buckley to approve the application as presented. Motion carried unanimously.

Consideration of purchase of personal property for the Village

The Village was approached regarding the possibility of purchasing a used garage off of a property and moving to the Village WWTP for additional storage. If this was considered for placement at the WWTP we would need to remove the chain-link fence, tight fit to the hydrant and pedestal; in addition the cost to move the building would be \$15-16K. Discussion on building a new garage and cost as well as a pole shed for the same purpose and this way we could accommodate the jetter where as the existing garage would be too small.

MOTION Buckley/Haynes to table until Administrator/DPW has the ability to gather more information on cost to accommodate jetter and then weigh options. Motion carried unanimously.

Approval for testing of well 3 pumping capacity

Administrator/DPW Salmon presented the board with a quote to test the pumping capacity of well 3 as we are under a 5-year timeline to abandon well 1 and need to see about additional capacity for fire protection. Discussion on cost of a new well, what happens if we draw sand and well 3 cannot increase capacity, timelines etc. Further discussion on whether or not this falls on the Utility Commission. Salmon stated that an update to the water study was going to

be presented to the commission on June 1st and interested board members should attend. No formal action taken.

Approval of Village Arborist

The Village is currently working on a tree program and part of this is to remove all ash trees on Village property and in the right-of-way. There was discussion on one tree and it was determined the Village should name an arborist who can be our go-to when questions as to the health and well being a tree are questioned. It was recommended we name Kevin Hamm of Hamm’s Arbor Care as the Village Arborist, ISA Board Certified Master Arborist #WI-0317B

MOTION Abrath/Babcock to approve Kevin Hamm as Village Arborist.

Village of Pardeeville Procurement Policy

The application for CDBG funds requires the Village to have a procurement policy in place. A policy was presented to the board for approval.

MOTION Buckley/Abrath to approve with spelling corrections. Motion carried unanimously.

Resolution 20-R06 - Authorizing resolution to submit CDBG application

MOTION Buckley/Abrath to approve resolution as presented. Motion carried unanimously.

Resolution 20-R07 – Policy to prohibit excessive force resolution

MOTION Abrath/Buckley to approve resolution as presented. Motion carried unanimously.

Resolution 20-R08 – Resolution to adopt a citizen participation plan

MOTION Haynes/Pease to approve resolution as presented. Motion carried unanimously.

Resolution 20-R09 – Resolution to repeal and replace the Fair Housing Ordinance

MOTION Buckley/Pease to approve resolution as presented. Motion carried unanimously.

Resolution 20-R10 – Authorizing resolution to commit other funds

Resolution presented and there were questions as to the amounts and the amount of grant funding being requested. Discussion on what the amounts should be and if changes would create a problem.

MOTION Haynes/Abrath to approve resolution with corrections of amounts pledged. Motion carried unanimously.

Approval of residential anti-displacement and relocation assistance plan

MOTION Buckley/Abrath to approve resolution as presented. Motion carried unanimously.

Adoption of Fair Housing Ordinance

MOTION Pease/Buckley to approve resolution as presented. Motion carried unanimously.

Adjourn: The meeting adjourned by Possehl at 8:42 p.m.