

# FALL 2019 SEMESTER MOVE-IN

FOR

*High Street Property Management, LLC*

Everyone is **REQUIRED** to check in at the office at **94 Main Street, Suite 104**  
**BEFORE** you move into your apartment/house

Check in times are as follows:

- ❖ Friday August 23<sup>th</sup> 8:30 am to 6:00 pm
- ❖ Saturday August 24<sup>th</sup> 10:00 am to 6:00 pm
- ❖ Sunday August 25<sup>th</sup> 11:00 am to 5:00 pm

## Requirements

- You must come to the office to sign in and receive your **Keys**
  - Please have your location and **room number** handy
  
- If you have a **Vehicle**:
  - Registration & driver's license are required for parking tag issuance. Vehicles must be associated and used by Resident. Tags are not transferable to any other students/persons/vehicles. Any misuse of parking tags will result in towing of the vehicle without notice at owner's expense. Thank you!
  - **Please email or regular mail a copy of your license and registration so we can have your tag ready when you arrive.**
  - Parking is reserved by space for the following areas:
    - 114 Main, 116 Main, 118 Main, 94 Main, 5 Main, 22 Main, 22 Wadsworth, 16 Court, 18 Court.
    - Parking is based on a "first come first serve" basis.
  - ALL RESIDENTS with a car **MUST** have a valid High Street parking tag. (*vehicles without tags will be towed at owner's expense*)
  
- **Gas & Electric** reminder:
  - If you are living at 94 Main (all), 24 Wads, 22 Wads (all), 20 Wads, Riverside Apts (all): please be sure to call **RG&E** at **1-800-743-2110** for the gas and/or electric in your unit, at least 2 weeks in advance of your move in date to ensure services are activated.

Please call the office at **585-991-7688** with any questions. Enjoy the rest of your summer!