

34th Annual Brooklet Peanut Festival

September 16, 2023

Food Vendor Application

Please return the completed application, full menu, images of setup, and a copy of your Food Liability Insurance via email to brookletpeanutfood@gmail.com before June 15, 2023. You will receive a confirmation of receipt following submission. We will contact each vendor regarding the status of the application as soon as possible following review of your application. Accepted vendors must send payment immediately after notification of acceptance in order to reserve a booth space.

Accepted vendors only: After notification of acceptance, make check or money order payable to Brooklet Peanut Festival. Send to Brooklet Peanut Festival, PO Box 92, Brooklet, GA 30415 Attention: Food Booths.

If you have further questions, please email Jennifer Gerrald at brookletpeanutfood@gmail.com.

FESTIVAL HOURS: The festival opens at 9:00 a.m. and closes at 7:30 p.m. All vendors are required to keep their booth open until 5:00 p.m. Closing before 5 p.m. may jeopardize approval of your applications for future Brooklet Peanut Festivals.

VENDOR INFORMATION

NAME OF BUSINESS _____

NAME OF OWNER OR PRIMARY CONTACT _____

PHONE _____ EMAIL _____

MAILING ADDRESS _____

ITEMS ON MENU _____

**MENU AND PHOTOS OF BOOTH OR VEHICLE/TRAILER ARE REQUIRED.
ONLY MENU ITEMS APPROVED BY THE FESTIVAL COMMITTEE MAY BE SOLD.**

BOOTH SPECIFICATIONS

The Brooklet Peanut Festival field provides two size options for food vendor booths.

_____ 15 x 15 booth space - \$135.00 **Non-refundable** registration

_____ 15 x 22 booth space - \$ 175.00 **Non-refundable** registration

DIMENSIONS AND DESCRIPTION OF VENDOR SETUP

_____ Tent – Size _____ x _____

_____ Trailer – Size **WITH HITCH** _____ x _____

_____ Food Truck – Size _____ x _____

BOOTH SETUP: Vendors may set up on Friday. Security checks will be provided throughout Friday night. All vehicles must be cleared from the festival grounds by 8:00 a.m. on Saturday with **no exceptions!** This is for the safety of guests, vendors and staff. **Vehicles left in the festival area will be towed at the owner's expense.**

ADDITIONAL REQUIREMENTS: ONLY HEAVY-DUTY EXTENSION CORDS CAN BE USED. USE OF GENERATORS WILL BE AT COMMITTEE DISCRETION.

Amount Due for Accepted Food Vendor (STAFF USE ONLY) _____

Method of Payment (STAFF USE ONLY) _____

Payment Received (STAFF USE ONLY) _____

Vendor's Signature _____ **Date** _____

Through submission of application, Vendor agrees to hold the Brooklet Peanut Festival, Volunteers, The Brooklet Community Development Association, and the City of Brooklet harmless of any and all losses, expenses, demands, and claims against the Brooklet Peanut Festival, Brooklet Community Development Association, Volunteers, City of Brooklet, sustained or alleged to have been in any way related or connected to the Brooklet Peanut Festival. The Brooklet Peanut Festival, The Brooklet Community Development Association, Volunteers, City of Brooklet are not responsible in any way for any personal injury, illness, property damage or loss that may occur during the Brooklet Peanut Festival. It is the Responsibility of all Vendors to purchase their own liability insurance.

RULES FOR VENDORS OF BROOKLET PEANUT FESTIVAL

All Vendors must follow the rules of the festival or you will be asked to leave the festival, and/or you will not be invited back to the festival.

- 1- All vendors must provide a copy of Food Liability Insurance. (Must be included with your application)
- 2- The festival is rain or shine. Only if weather is a threat (lightning) will the festival be shut down or cancelled.
- 3- If application is not received by application deadline, your spot will be forfeited.
- 4- If a vendor cancels or no shows, you will not be invited back to the festival.
- 5- Friday set up is encouraged for all vendors. We do have security at the festival site Friday Night.
- 6- If a vendor arrives after 8:00 a.m., they will not be allowed to drive in the festival area. **NO REFUNDS. NO EXCEPTIONS. PLAN AHEAD.**
- 7- All vendors are to be set up and **all vehicles** out of the festival area by 8:00 a.m. the day of the festival. **NO EXCEPTIONS! PLAN ACCORDINGLY!!!**
- 8- No vendors are to park inside the festival area. Please obtain a parking permit to park in designated area.
- 9- All vendors **must stay until 5:00 p.m.**, but are encouraged to stay until closing for full money-making potential.
- 10- If a vendor leaves at 5:00, do not pull your vehicle into the festival area until you have all of your stuff packed and ready to load. **DO NOT** pack and load your vehicle in the festival area. There are other vendors around you. Please be courteous of vendors who are staying and other vendors. Get in and out quickly and safely.
- 11- **NO COKE products** are to be sold by ANY vendors due to the Coke Wagon being a Vendor.
- 12- Vendors are only allowed to sell what is **APPROVED** to sell by Food Coordinator. Menu changes after application **MUST** be resubmitted for approval.
- 13- All Vendors must leave their area as they found it. Do not leave trash, used cooking oil, tents, etc. behind. If anything is left behind, a **disposal fee of \$35.00** will be assessed and you will not be invited back to the festival.
- 14- The staff of Brooklet Peanut Festival is authorized by the County Health Department to do inspections of all vendors. If a vendor fails an inspection, they will be shut down by the festival immediately and **NO REFUND** will be given.

*****THIS FORM MUST BE INCLUDED WITH APPLICATION*****

I have read and understand the above rules.

Vendor Signature Date