

REGULAR MEETING

MAY 13, 2015

The May, 13, 2015 regular meeting of the Ellsworth Trustees was called to order at 7:30 p.m by Chairman Bob Toman. A roll call was taken to establish a quorum: Trustee Fredrick Houston – present, Vice Chairman William Spellman – present, and Chairman Robert Toman – present. Also present were Fiscal Officer James DeCenso, Zoning Inspector Wayne Sarna, Maintenance Supervisor Matt Stroney, and Zoning Commission Chairman Fred Schrock, and 11 visitors. Western Reserve News was videotaping. The Pledge of Allegiance was recited.

MINUTES: Trustee Spellman made a motion to accept the minutes of the April 8, 2015 regular meeting and the minutes of the special meeting held on April 15, 2015. Trustee Houston seconded the motion and the vote was all in favor.

FISCAL REPORT: Fiscal Officer James DeCenso was introduced by Chairman Toman and was ceremonially given his Oath of Office by Chairman Toman. Mr. DeCenso had been appointed by the trustees at the April 15th meeting to fulfill the unexpired term of Karen Grittie, who resigned April 8, 2015. Mr. DeCenso thanked the trustees for the opportunity to serve the township and he thanked the citizens of Ellsworth for their support. Due to the limited time in office, Mr. DeCenso had no formal report to distribute but indicated that he would like to create monthly and YTD financial reports to be available at regular meetings and on the township website. Mr. DeCenso and the Trustees reported that they had met that afternoon with a representative of Farmer's National Bank to discuss investment and cost containment opportunities with the bank. Currently, the township utilizes a Sweep Account for investment purposes, but the fees associated with such are taking away most of the interest earned. The initial suggestion from the bank is to establish electronic access to the bank account to utilize their many features. A motion was made by Trustee Spellman to establish electronic access to the Township account with Farmer's National Bank; appoint the Fiscal Officer as the Administrator; and for the Administrator to grant view-only access to all three Trustees. The motion further granted the ability for the Trustees to eliminate the Sweep Account and to replace it with a more viable investment instrument as to be determined later. Trustee Houston seconded the motion and the vote was all in favor.

MAINTENANCE REPORT: Mr. Matt Stroney gave his Maintenance report. The Radio Room tile project is complete. Mr. Stroney presented a proposed contract from Grace Pest Control to again provide the annual pest and rodent control at the Township Hall and Fire Station for \$895.00. A motion was made by Trustee Spellman to accept the proposal from Grace Pest control for \$895.00. Trustee Houston seconded the motion and the vote was all in favor. Mr. Stroney continued by reporting that 2 burials were performed. He and his staff are also working on fixing headstones and preparing the cemetery for the Memorial Day service to be held there, Sunday May 24th. Mr. Stroney thanked Western Reserve Landscape for spreading the fertilizer on the baseball fields. Discussion followed with the Trustees regarding additional summer help for the maintenance dept. Trustee Houston made a motion to hire an additional temporary employee thru the Callos Employment Agency. Trustee Spellman seconded the motion and the vote was all in favor. Mr. Stroney reported that he attended the April 28th ODOT Asphalt Pavement Inspection workshop in Columbus.

ZONING REPORT: Mr. Wayne Sarna gave his Zoning report. Four permits were granted in the township since his last report, including construction of a detached garage; construction of 500 feet of 4 foot high fence; the addition of a porch to an existing home and permits for temporary signage for the Dave and Ed's auto events at the Canfield Fairgrounds. Mr. Sarna also followed up on two zoning complaints in the township. One involved junk and debris which has been removed from a Salem-Warren Rd address, however an unlicensed RV remains. He also followed up on a complaint of a Huxley Rd property fence height. Mr. Sarna reported that earlier Herbert Rd. property issues have been resolved. Mr. Sarna reported that he has received a request from the Mahoning County Planning Commission. (MCPC) for a replat of property located at 9670 W. Akron-Canfield Rd to add 41 feet to the business lot from the adjoining property with is zoned agricultural. Once the replat has been approved by the MCPC, there will need to be a Zoning change request. Mr. Sarna also reported that he attended the Zoning Commission site plan hearing regarding the Lewis' property. The Zoning Commission had adjourned the meeting until June 9, 2015. Mr. Sarna then requested new zoning recording book and page inserts be purchased for the Zoning Commission. Trustee Spellman made a motion to approve up to \$250.00 to purchase necessary Zoning record book and page inserts. Trustee Houston seconded the motion and the vote was all in favor.


FIRE DEPARTMENT: Battalion Chief Brian O'Neil provided both the Fire and EMS reports. Mr. O'Neil reported that there were 14 Fire calls, including 1 vehicle and 4 brush fires; and 15 EMS calls in the township since the last report. Mr. O'Neil reported that the Fire Dept. gasoline credit card for engine #41 was not working properly and that \$59.30 of fuel was purchased on a house account at Country Pantry. Trustee Spellman made the motion to pay Country Pantry \$59.30. Trustee Houston seconded the motion and the vote was all in favor. Mr. O'Neil discussed attempts to collect on some delinquent EMS transport patient accounts. These would be amounts uncovered or unpaid by insurance. He also asked the trustees as to any follow up on his earlier request to have the EMS director's position become a paid position. The trustees requested that the budget be reviewed by the Fiscal Officer and for the Fiscal Officer to report back to the trustees at the next regular meeting.

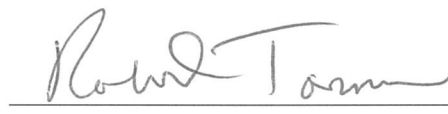
COMMITTEE REPORTS: Trustees Spellman and Houston reported on their visit to the Cleveland area to view some street paving that was done using alternative methods of recycling old pavement. The Trustees also reported that they have put up the flags in the commercial area at the intersection of rtes. 224 and 45. Trustee Spellman thanked Mr. Wayne Sarna for keeping his Zoning office open even though Mr. Sarna's father-in-law had passed away that evening. Trustee Spellman also reported that the water drainage issue on Western Reserve Rd has been resolved. Trustee Toman reported that he has met with Berlin Twp. Trustee Denny Furman to review Road Cleanup and Crime Watch programs within both Berlin and Ellsworth townships. Trustee Toman also reported that the trustees have met with the Mahoning County Engineer to discuss the pothole situation in the township and to stress the need for repairs due to safety concerns. He also reminded those in attendance that the Chamber of Commerce will be visiting the Mastropietro Winery on June 5th and would like to see a strong township showing at this event.

NEW BUSINESS: The trustees discussed the removal of EFD Truck #1 from private property to have it moved to the township garage. Trustee Houston made a motion to approve up to \$250 to have the old fire truck moved to the township garage and to gather public input for any restoration process. Trustee Spellman seconded the motion and the vote was all in favor. The trustees discussed the need for a credit card policy for trustee usage. Each trustee has been issued a credit card to use for township business when a purchase order is not available. Trustee Houston made a motion to limit the use of any trustee credit card expense to \$250.00 per day. Trustee Spellman seconded the motion and the vote was all in favor.

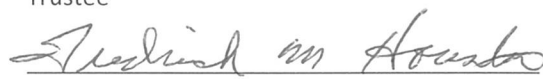
The trustees asked Jason Young, PE to review with them any available grants that can be used for township road paving projects. Mr. Young explained the difficulty to secure any grant monies, but suggested reviewing some preferred state loan programs. The trustees discussed the need to move forward on the pavement program. Trustee Houston made a motion to hire Jason Young as consultant to supervise a bid and grant process for the township. His fee is not to exceed \$6,500.00. Bids are to be made available to the Trustees at the next regular meeting. Trustee Spellman seconded the motion and the vote was all in favor.

At 8:45 p.m. Trustee Spellman made a motion to adjourn to an executive session to meet with Jeff Allen of the Mahoning County Sherriff Dept. Trustee Houston seconded the motion and the vote was all in favor. The Trustees returned from executive session at 9:45 p.m. and a motion was made by Trustee Spellman to adjourn. Trustee Houston seconded the motion and the vote was all in favor.


Fiscal Officer


Chairman


Trustee


Trustee