

Motion: Lea
2nd: Lisa
~~Van~~
Sam abstain

Minutes June 2020

Approved 11 July 20

Corrotoman-By-The Bay Association, Inc.
Board of Directors Meeting Minutes
9:00, Saturday 13 June 2020
Outdoor Social Distancing Meeting w/Dial-in for Board Members
(605) 475-6767 Access Code 5280842#

Call to Order: Deb Beutel, President called meeting to order at 9:07 am

Board Member's Present: included President, Deb Beutel; Treasurer, Lea Gallogly, Members at Large, Lisa Adler; Ian Fay; Jean Ehlman; Members present via phone included Vice Present, Kevin McNair, and Carol Greenwalt.

Community Members Present: See Attached

Announcements from Board: Addressed the Members and discussed need for Volunteers to support current CBTB activities and efforts!

Member Input: Several members present including Don Smith and Carl Failmezger asked questions related to Sentry Management Transition and the amenities fees. Additional opportunities to ask questions concerning the SENTRY Management transition will be provided with Meet and Greets at the Clubhouse Pavilion to be advertised via CBTB Private FB Page and email.

Secretary's Report: Minutes from February meeting was reviewed, voted on and **APPROVED**. Lea Gallogly made Motion to approve, seconded by Lisa Adler, Unanimously approved.

Treasurer's Report: Lea Gallogly – Treasurer's report was reviewed, voted on and **APPROVED**. Lisa Adler made Motion to approve, seconded by Cristian Shrilla, Unanimously approved.

An additional Motion was made by Lisa Adler and seconded by Carol Greenwalt, unanimously **APPROVED** as follows: *"Authorize the Treasurer to clear accrued interest fees under \$20.00 to Annual Assessment accounts paid in full within this fiscal year for the fiscal year 20-21 due to COVID-19 Pandemic."*

A third motion was made by Lisa Adler, seconded by Lea Gallogly, unanimously **APPROVED** as follows: *"Members may execute a payment plan by contacting Karen Pangakis at Sentry Management and setting-up a payment plan that offers six months to spread out Annual Assessment Payments with a \$50.00 convenience fee and normal accrual of interest IAW the CBTB Association Declaration."*

Collections: Discuss Collections Attorney's Proposal in New Business –Proposal for Collections support forwarded to Finance Committee for review and recommendations and alternatives and decision deferred to 11 July Meeting.

Capital Reserve: Jean Ehlman, Chair - See report. There will be a Finance Committee Meeting immediately following the Board Meeting. Although Capital Reserve Committee Chair recommended we defer executing the required Capital Reserve Study for a year due to current financial concerns, the decision was made to review proposal to be received NLT 15 June and review at 11 July meeting and vote on decision to execute the study at that time.

Committee Reports:

Architectural Review: Lea Gallogly, Chair – See Architecture Committee Report

Communications: Tara Linne, Chair – Biographies of four individuals competing for three vacancies had been previously forwarded for inclusion on Ballot. Due to rescheduling of Annual Meeting, the period for nominations was reopened and the deadline extended to self-nominate until 30 June 2020.

Biographies and reason why you desire to be on the Board to should be submitted to

CBTBay@gmail.com

Dock: Barry Jackson, Chair – Estimates for bulkhead repair are being solicited.

Hospitality: Vacant –

Pool: Lisa Adler, Chair - Discuss Possible Pool Opening - See Pool Report Motion to execute Porta John Contract at \$200.00 for June through September made by Jean Greenwalt, seconded by Lisa Adler, Unanimously **Approved**.

Roads & Grounds: James Allen, Chair - Roads Repair Update. [See Report](#).

Tennis & Golf: Jean Ehlman, Chair – Tennis Courts are OPEN! See Report.

Old Business:

1. Meeting with All four Corrotoman Extended Project affected property owners was held at 1200 on 7 March 2020. We will need to coordinate with them again and update status since COVID-19 Restrictions. **We need a Volunteer to take over as Chair for this Project!**
2. Ballots will be mailed by Sentry Management for the Election now that we have safely entered Phase II of Governor Northam’s Reopening Plan. We will conduct an outdoor social distancing Annual Meeting per recent Virginia Legislation. Board POCs to coordinate Mailing and Ballot count will be Kevin McNair and Jeff Craven.

New Business:

1. Discussed updates to Coronavirus Meeting Protocol. Social Distancing Outdoor Annual Meeting 15 August Meeting at 0900 (Rain date of Sunday 16 August) Sentry VP will attend and address questions.
2. Discussed Possible Elimination of Separate Pool Fee for next Fiscal Year as part of manage to budget effort.
3. Discussed feasibility and risks of opening pool at all this Summer, need to get 50 members joining pool and sufficient volunteer force to support pool area being maintained IAW Governor Northam’s Phase 3 guidelines.
4. Discussed feasibility and risks of opening Clubhouse for limited use this Summer and Board determined the risk was too great at present and will reevaluate conditions at 11 July Board Meeting.
5. Discussed and Approved offering an Extended Payment Plan for Annual Assessments for those with a COVID-19 Hardship. See Treasurer’s report above.
6. Discussed separating Golf and Tennis into two committees. Jean Elhman stays on as Tennis Committee Chair. New Chair will be identified and appointed for Golf Committee.
7. Discussed permitting short-term camper storage for family members visiting community members. A motion was made by Lisa Adler and seconded by Lea Gallogly to ***“Authorize temporary storage of a recreational vehicle in clubhouse parking area when request is pre-approved by the Board of Directors and a fee of \$50.00 per week is collected.”*** Unanimously **APPROVED**.
8. Discussed consideration of the addition of “Tiny Homes” and “well drilling” to the CBTB Documentation rewrite effort. President, Deb Beutel requested Association members interested in participating in CBTB Association Documentation review and re-write committee contact the CBTBay@gmail.com email.

Next Meeting: Saturday 11 July 2020, 9:00 a.m.

Motion to Adjourn: Motion to adjourn made by Carol Greenwalt and seconded by Lea Gallogly, unanimously approved. Meeting adjourned at 11:06 a.m.

Finance Committee will meet immediately following the Board Meeting

Board Member Terms

Lisa Adler (2018-21)	Deb Beutel (2017-20)
Jean Ehlman (2018-21)	Ian Fay (2018-2021)
Lea Gallogly (2017-20)	Carol Greenwalt (2017-20)
Sam Longstreet (2019-22)	Kevin McNair (2019-22)
Cristian Shirilla (2019-22)	

Proposed Schedule of Board Meetings

11 July 2020
15 August 2020
12 September 2020
10 October 2020
14 November 2020
12 December 2020

13 WORK DDDDD

sign in

NAME

EMAIL

Donald A. Smith

Ed Krill

Doug + Linda Howe

CHARL FAIRMERBERG

BILL EHLMAN

BRETT DAWSON

TAMMIE DAWSON

BRENDA J. Biggs

Katly Craven

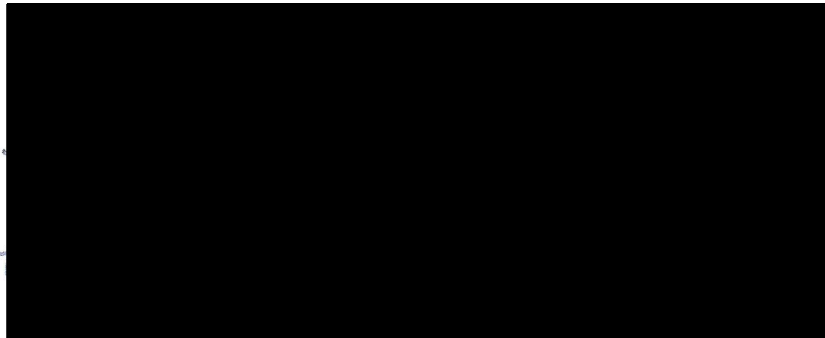
Paul Cook

Cathy Ellis

JOE Dickens

Millie Dickens

Bob Bennett



CHAG



Treasurers Report
13 June 2020

Documents Attached.

- Balance Sheet
- Check Register
- Accounts Receivable Summary
- Tarley Robinson Fee Agreement

Areas of concern:

- *Attorney fees* (cost code 8100) in support of CDE. (Underestimated) Budgeted \$900.00 Actual :\$2,400. Variance: **\$1,500.**
- *Copy fees* (cost code 8060) supporting mailings etc. (Underestimated) Budgeted \$526 Actual: \$2,037.58. Variance: **\$1,511.58.**
- *Postage* (cost code 8040) supporting mailings, refunds, etc. (Underestimated) Budgeted \$276.00 Actual: \$719.15. Variance: **\$443.**

It's still early in the year- however we will need to remain cognizant that we are overspent in these categories and we will need to do a reprogramming action in the next couple of months from a cost code that is **underspending** to ensure we remain within the approved budget amount.

General:

A listing of Open Items was compiled and I will be meeting with Karen on a bi-weekly basis to go over the status of the open items. This listing was compiled to ensure we don't have things slipping through the cracks.

Homeowners are reminded to contact Karen Pangakis for all inquiries- she is the CBTB Community Manager. Her phone number is (703) 642-3246 x 56505 and her email is kpangakis@sentrymgt.com.

Contracts:

The following contract was released this month:

- Earth Resources. Capital Reserve road repair projects. Not to exceed \$4,000.

Existing contract(s) status:

- Turner, Leins & Gold – Tax Preparation 2019. Currently in the process.

- DC's Landscaping and Coatings – Landscape Maintenance. Accomplished three “cuts” awaiting first invoice for services provided. Sentry in process of establishing a billing account. Contacted insurance company for transmittal of insurance to Sentry.

The following contracts are out for proposal at this time:

- Miller Dodson – Capital Reserve Study Due 15 June 2020. (Operational funding)
- Dredging Proposal- contractor TBD (Capital Reserve funding)
- Bulkhead Proposal – contractor TBD. **NOTE:** Funding is **NOT** available for this project.

Delinquencies:

As reported last month- Tarley-Robinson (Williamsburg VA) was contacted regarding collection services. A copy of their proposal has been provided to Board Members for review prior to this meeting. (copy attached) Fees are competitive and it would be beneficial to hire them to process the Associations collections from here on out. Looking for approval to transfer legal services to Tarley Robinson.

If approved, there is a \$50.00 charge for opening a case and a \$200 charge for a demand letter for each account submitted for collection. Once an account is submitted to Tarley-Robinson, there will be no further communication regarding the debt between the property/homeowner, Sentry Management and CBTB. **IF** the attorney is able to recoup these fees, they will be reimbursed to the Community. There are currently >60 delinquent accounts which is over \$15,000.00 in initial collections.

As of 9 June 2020

	<u>Previous Month</u>	<u>Current Month</u>	<u>Variance</u>
Lots:	160	146	-14
Owners:	102	95	- 7
Amount:	\$63,861.01	\$58,159.21	-\$5,701.80

As previously reported, there are over 9 Property Owners for whom we do not have actionable mailing addresses. We have been working with Sentry to track these owners down so they can pay their assessments. Sentry was previously approved to obtain Lancaster County Subscription for GIS/Deed tracking. Lancaster County will not provide them access because they are out of State/County. Meeting with the Lancaster County point of contact w/in the next week to discuss further.

Action Requested:

1. Request approval to secure the services of Tarley Robinson for legal and collections services in accordance with the attached proposal.
2. There are a number of accounts that reflect .90 amount past due. This would be the delinquent charge(s) which was omitted from payment. Recommend these accounts be "cleared" at this point since it is unlikely we will receive the balance(s) due.
3. Recommend offering property owners/homeowners affected by the COVID 19 an extension to pay their assessment. They would need to reach out to the Association and Sentry management and establish a monthly payment plan. Accounts would still incur monthly past dues fees and could be assessed a courtesy fee if approved. Recommend establishing a not to exceed six (6) month extension and applying a \$50.00 per lot courtesy fee.

Prior Year Taxes (2012-2018):

State: Received notification dated 1 June 2020 advising that taxes for the time frame 3/2012-2/2013 have not been filed. The state POC, Agent Williams was contacted 8 June to discuss. A search of the Clubhouse records from this time period do not include copies of the tax forms that were supposed to have been filed. Per Ms. Williams CBTB is required to file both 2012-2013 tax forms. She recommended using prior bank statements to reconstruct both submittals. **Status: In process.**

Federal: No change from Previous Month. Still working with the IRS regarding mitigation of back taxes owed.

Current Tax Year:

Currently in the process of preparing 2019 tax reporting for CBTB. We will be filing an 1120 Form vice an 1120 H based upon the recommendation of our accounting firm. This was the most advantageous form to file. (Saving \$1,800 Federal and \$625 State).

It should be noted that because the Pool is no longer able to be extracted from the \$180 lot fee (insufficient funds) and must raise funding separately in order to operate it is not spread equally amongst all community members. Because all community members are not paying the fee equally the funding raised to operate the pool is considered taxable income.

Recommendation: The Community reevaluate the \$180.00 per lot fee.

Pool/Dock Fees:

Pool fees are no longer being returned to affected owners (unless specifically requested). If you have received reimbursement for your fees and want to join the Pool please contact Lisa Adler.

Capital Reserve

1. Capital Reserve balance increased:

By: \$6,997.00 this period **From:** \$116,699.41 **To:** \$123,696.41.

This increase is attributed to the monthly transfer of funds from the Operations Account to the Capital Reserve Account as required by the Virginia Property Owners Association.

2. Capital Reserve Study. Unchanged from last report. Miller Dodson (conducted the previous report) was contacted 7 May to provide a proposal for the CBTB Capital Reserve Report update. Proposal due date is 15 June 2020.
3. Approved Projects. The following projects were **APPROVED** for the 2020-2021 Capital Reserve Budget.

Computer Replacement. \$2,200 (includes printer)

Roads \$4,000 (Power raking) **IN PROCESS.**

Dock. (Dredging) \$15,000

Swimming Pool (salinators) \$7,524 **Deferred.**

Proposals are requested from the applicable points of contact/Chairperson for contract review/approval.

Other/Miscellaneous

Lowes Commercial Account. An application for a Lowes commercial account was applied for in order to obtain pool supplies/keys/etc. on behalf of the Community. Unfortunately the request was denied for "insufficient credit from trade references". Continuing to research additional options for the community.

Financial Review Committee. Need date of next meeting. Agenda items should include planning and programming recommendations of funding needed for next year's Capital Reserve projects, pool replacement, bulkhead replacement/repair at golf course restoration at a minimum.

**** ACCOUNTS RECEIVABLE REPORT**** 055300 CORROTOMAN BY THE BAY ASSOCIATION

FOR 05/2020

RUN 05/12/20 14:13:58 PAGE 1
**= AUTOPAY

PRIOR OWNER TRANSACTIONS NO ZERO AMOUNTS LISTED
ACCT# NAME ACCOUNT COLLECTION CLOSINGS
TOTAL

TOTAL PREPAYS
TOTAL ARREARS

GRAND TOTALS> CURRENT AND PRIOR OWNERS:

TOTAL	ANNUAL CURRENT	ANNUAL PAST DUE	LEGAL TOTALS
69,710.07	-5,940.58	63,621.87	12,028.78

	ANNUAL	LEGAL
TOTAL PREPAYS	-5,940.58	0.00
TOTAL ARREARS	63,621.87	12,028.78

CBTB Architectural Committee
2020 Reviews

Date Recd	Applicant	Description	Permits Required	Deposit Required	Approved/Disapproved	Date CBTB Replied	Comments
4-Jun-20							
6/6/2019	Butler	Lot 61. ClubHouse View. New Construction for three bedroom home.	Yes	Yes/RECD	Approved pending receipt of deposit	13-Jun	Deposit received 15 July. Exterior enclosed.
4/17/2020	Gallooly	Lots 471 & 472. 218 East Highway Drive. Repair and replace steps from the deck to the dock.	Yes				
4/17/2020	Gallooly	Lots 457 & 458. Tiny Place/East Highway Drive. Installation of electricity	Yes				
5/31/2020	Nelson	Lot 470. Relocate shed	No	No	Approved	2-Jun	Complete
9/12/2019		64 Marina Drive. Complaint received regarding individuals residing in foreclosed home without power or electricity and an unregistered vehicle in front yard.			Letter prepared 17 Sept for the homeowner with photos - researching who owns property	17 Sept. Replied to complainant via email. Requested additional information regarding "bank". Advised of county position on living off the grid.	A search for the property owners address was conducted since the complaint stated the home is owned by the Bank. This has not been confirmed and requires additional research. In addition, the CBTB covenants do not state properties must have water/electrical service. Per Social Services in Lancaster County, it is not unlawful for people to live "off the grid". SUSPENSE - 30 OCT not met. Will discuss options/recommendations with the HOA/POA management company
9/1/2019	N/A	Lot 427 and 428. 166 Lands End East. Reported by neighbors, abandoned car w/expired tags. Septic smell permeates from the property. Overgrown frontage.			Letter prepared 14 August and submitted to the homeowner with photos		SUSPENSE - 30 SEP. Suspense not met. Will discuss options/recommendations with the HOA/POA management company
8/14/2019		Corrotoman Drive Extension			Request for evaluation sent to Northern Neck Shoreline Management		Pending further action/discussion upon results from Northern Neck Shoreline Management. Awaiting plans from property owners affected.

CBTB Architectural Committee
2020 Reviews

8/14/2019		Lots 36 - 38. Forest Dr. Unregistered vehicles, excessive overgrowth, property appears to be abandoned.		Letter prepared 18 Sept and submitted to the homeowner with photos of abandoned equipment	Letter prepared 18 Sept with correct contact information. Address verified w/ Rivers Accounting. SUSPENSE- 30 OCTOBER. Rivers Accounting contacted to verify address. 2nd Email sent 9/17/19. In correct address still on file. Will work with Sentry to see if they have received a better mailing address.
8/14/2019	Pierce	496 Corrotoman Dr. Derilict tractors, furniture under tent, unregistered vehicles		Letter prepared 14 August and submitted to the homeowner with photos of abandoned equipment	Letter prepared by the ARB as of 14 August. Clean up/follow up attempted by owner. Need to discuss possible course of action forward for the future.
9/17/2019	N/A	Lot 40, 144 Clubhouse Dr. Ltr to homeowner requesting clean up of lot NLT 30 Oct. Owner listed as Joan Hilleary 9493 Conde Rd Marshall VA. 20115-3426		Letter prepared 17 Sept and submitted to the homeowner with photos of unlicensed vehicle	Neighbor assisting with the removal of trash. Homeowner reported to be looking into this.

CBTB Architectural Committee
2020 Reviews

Completed 2020 Reviews						
Date Recd	Applicant	Description	Permits Required	Deposit Required	Approved/Disapproved	Date CBTB Replied
4/1/2020	Beutel	Lots 42 & 43, Forrest Lane.	Yes	No	Approved.	7-May
2/8/2020	Bob Burrus & Kathleen Moffitt	Lots 525 and 526a	No	No	Approved - deposit will be required if heavy equipment is required.	
5/7/2020	Holmes/Brubaker	Lot 22 Cove Lane. Installation of a shed	No	No	Approved Contingent of 25' set back from ditch line and 10' from property line. Difficult to ascertain from drawings provided that this was the case. Homeowner reminded.	8-May
					CBTB Permit not required since the work is internal. Lancaster County permit obtained and posted. Approval letter sent to homeowners. COMPLETE Letter sent via email to homeowners approving with a requirement for a road deposit if heavy equipment is required. COMPLETE	
					Approval Letter sent 5/8/2020 Lot number corrected on 10 May. COMPLETE	

Pool Committee Report:

-Sevarg to open pool June 24th

-Need to clear out furniture on pool deck this Sunday or Monday, looking for assistance

-We have 30 members either paid, will pay today or are sending in there money as of June 12, 2020....Need 20 more

-If we don't make our #, do we still get the pool up and running to keep its guts in working order?

-Porta Potty is ordered will be here July 1; cost is \$200; according to state or CDC guidelines it will be much simpler to manage from a safety perspective than both of our considerably sized Bathrooms.

-Still need to have pool rule sign printed for our COVID regulations

-Still waiting on electrician to return my calls on the list of items we discussed and then I sent him; most concerned with camera and motion sensor for our pool.

-Deadline of June 22nd for letting porta potty and pool companies know if we are a go to open the pool.

-I have not had any takers for the position advertised. I reached out to prior volunteers as I would like to have 3-4 regulars who take 2 days each to do the work and we will pay them \$30 per day during 6 days of the week and \$5 one day (the day Sevarg services the pool-Thursdays I think) to spray down the potty and wipe touched areas each morning. Will reach out to those who have signed on to join. Will pay people for the time they train. Payment will come from Sentry.

-I have cleaning supplies, gloves and some masks but hopefully folks have their own masks they can wear. Will put all cleaning supplies in a plastic container in the pump room. Need to get garbage bags so whoever is cleaning can take a bag and throw out whatever trash they accumulate in their trash at home.

-Need someone to be here for me when Sevarg opens the pool I cannot be local that day.

4-Jun-20										
Road Maintenance Status										
Road Name	Type of Road	Current Condition	Work Required	Cap Res	Regular Road Maintenance	Priority	Est Cost	Proposed Start Date	Completion Date	Comments
Pine Place	Gravel	Good	Kill grass add gravel around the corner area			3				
Ridge Road	Gravel	Very Good	Kill grass.			4				
Evergreen Dr	Gravel	Very Good	Power Raking	X			\$ 189.40	1-Jun-20	4-Jun-20	COMPLETE. Earth Resources
Sutherland St	Gravel	Very Good	Power Raking	X			NSP	1-Jun-20	4-Jun-20	COMPLETE. Earth Resources
Dock Road	tar/gravel	Very Good	No work currently			4				
Wishing Well Lane	Gravel	Good	Kill grass.			4				
			Previously washed out. Needs to be regraded and regravelled. The ditches in this area also need to be regraded due to height							
Sandy Lane	Gravel	Fair				1				
Meadow View	Gravel		Power Raking	X			NSP	1-Jun-20	4-Jun-20	COMPLETE. Earth Resources
Lands End East	tar/gravel	Good	Some repair, mostly spots fixes			1				
Lands End West	gravel	Good	Kill grass.			4				
East Highview Dr	Tar/gravel	Good	Some repair, mostly spots fixes			3				
West Highview Dr	Gravel	Very Good	Kill grass.			4				
Tiny Place	Tar/gravel	Very Good	No work currently			4				
Sr Creek Place	Gravel	Good	No work currently			4				Was tar and chip, has been graveled
Cove Lane	Tar/gravel	Good	No work currently			4				
Corrotoman Dr Extended	Tar/gravel	Good	Investigating culvert issue			2				
Forest Lane	Gravel	Good	No work currently			3				
Club View Dr	Gravel	Good	Power Raking	X			\$ 2,560.00	1-Jun-20	4-Jun-20	COMPLETE. Earth Resources
Middle Road	Gravel	Good	Kill grass.			4				
Windmill Lane	Gravel	good	Kill grass.			4				
							=====			
							\$ 2,749.40			

CBTB ASSOCIATION BOARD COMMITTEE REPORTS

June 13, 2020

Capital Reserves

Recommend that the CBTB Association capital reserve study be postponed until next year.

Tennis/Pickleball

The Courts have been completed and look beautiful! Please keep the gate locked at all times and wear soft soled shoes on the Courts at all times.

Golf

Checking the holes on the greens on June 9, 2020. Three flagsticks have been damaged on the golf course and need to be replaced. Also a cup at one of the holes is cracked. When JJ Allen put the flagsticks in they were in excellent condition in April and the cups were in good shape. These flagsticks were first used in the spring of 2018. The rest of the flagsticks are still in excellent condition. Is someone paying too rough and breaking our equipment?

Sand traps need repair and putting in missing yardage signs at tee areas.

Due to COVID-19, most golf courses are turning the cups in each hole on the greens upside down and putting in the flagstick. This prevents the ball from going down in the hole and keeps a player from removing or touching the flagstick. I did this to the nine holes on the golf course.

Fund raisers are recommended to get funds to complete the above projects and order golf replacement equipment.

Volunteers needed to help with golf projects. Also, CBTB property owners to serve on the golf committee. Call or E-mail me if you are interested in helping and/or serving on the golf committee.

C. Jean Ehlman, Chair

JEhNorNeck@aol.com

804-462-7353

12-Jun-20

Tennis Fees

Name	Lot #	Date Paid	Amount	Reimbursed	Comments
Royer	1	12-Mar	\$ 5.00		Provided Key 6/3
Linn	23	19-Mar	\$ 5.00		
Longstreet	45	17-Mar	\$ 5.00		
Dillistin	127	17-Mar	\$ 5.00		
Jackson	352	2-Mar	\$ 5.00		
Craven	368	19-Mar	\$ 5.00		
Ehlman	443	25-Mar	\$ 5.00		
Pierce	508	19-Mar	\$ 5.00		
Fishtails	509	1-May	\$ 5.00		
Gallogly	471	25-May	\$ 5.00		
Flinn	146	25-May	\$ 5.00		
Adler	504-506	6-Jun	\$ 5.00		
Biggs	169		\$ -	\$ 5.00	Reimbursed w/Pool Fees
McNair	100		\$ -	\$ 5.00	Reimbursed w/Pool Fees
Beutels	42/43	10-Jun	\$ 5.00		Paid
Klaber	527	12-Jun	\$ 5.00		Check to CBTB recd
Jackson	352		\$ 5.00		Confirmed
Chilton	186	12-Jun	\$ 5.00		Check to CBTB recd
Downs	159 & 160	12-Jun	\$ 5.00		Check to CBTB recd
			=====		
			\$ 85.00	\$ 10.00	

CBTB ASSOCIATION

PINE TREE GOLFING ASSOCIATION

FUND RAISERS

Dinners, silent auctions, 50/50, & Closest to the Hole contests
Money raised 2001 – 2012 - \$2,176.50

EXPENSES

1 - Golf equipment for the golf course

Flags, flagsticks, cups for the holes, rake – sand trap

2 – Renovation - 2001

Sand traps – Put in two at Holes 1 & 9 – Wilford Stevens

Built up Holes 1 & 9 – John Simmers and his tractor & CBTB
volunteers

Bought grass seed, straw, & sand

Hired Wilford Stevens to put in the sand traps & sand (He kept the
sand traps in shape when he was mowing CBTB Association grass)

Money was in a free checking account at Chesapeake Bank, Lively, VA
2001 to 2014

The checking account was closed in November, 2014

\$251.35 was put in the CBTB Association golf account at Rivers
Accounting – Used for golf equipment.

C. Jean Ehlman, Chair

CBTB ASSOCIATION
CBTB PINE TREE GOLF COURSE

Purchases from:

Wittek Golf (P& W Golf Supply) (Wholesale company)
300 Bond St., Elk Grove Village, IL 60007

www.wittekgolf.com

800-869-1800

Contact: Dean Montgomery – 847-943-2395 Ext. 2395

Pine Tree Golf Association is registered with Wittek Golf

Customer # - 517552

Registered under Carolyn Jean Ehlman since 2002

Pine Tree Golf Association

P.O. Box 96

Mollusk, VA 22517

Latest Purchases:

November 20, 2019

Plain Flags 400 Denier 13"X 19" Solid Red – Tubed - Item #401112
9 flags, \$9.99 each. – 1 set plus shipping - \$15 (Page 54 in catalog)
Paid by CBTB Association

June 1, 2018

Plastic 6" Deep Greens Cup – 9 - \$5.99 each – plus shipping - \$68.91 total
Item # 400104 Page 59 in catalog
Paid by CBTB Association golf fundraiser checking account

December 7, 2017 (Put on golf course in Spring 2018)

Flagsticks yellow 7' 5" – 9 - \$16 each plus shipping - \$174.00 total
Item # 400421 – Page 56 in catalog
Paid by CBTB Association golf fundraiser checking account