

Apalachee Heritage Homeowners Association
Board of Directors Meeting - January 7, 2016

Attendance at the meeting: Jim Foran, Shareece Byrd, Hugh Crossman, Rommell May and Pam Sauls

The meeting was called to order by President, Jim Foran at 6:15 PM.

The minutes from the December 10, 2015 meeting were approved.

The following motions were discussed and approved:

- A bench made of cast aluminum will be used for John Hembree's memorial bench.
- All committees with the exception of the ARC need approval from the Board before moving forward on any projects or events.
- To accept the Committee Update Sheets -- for committee liaisons to report on the status of their committee -- prepared by Rommell.

Things to be done:

- Hugh will check to see where we can purchase the plaque for John Hembree's memorial bench.
- Pam to contact Dacula High School to confirm our reservation for the HOA meeting on March 7, 2016.

Committee Reports:

- Hugh reported that the natural trails have been re-marked (red, blue and yellow).

Issues between ACS and HOA / Suggestions to improve our relationship

- Darlene requested we streamline the ARC process. Hugh will change the email address and physical address on the ARC Request Form to that of ACS which will allow ACS to document the request as well as assure its acceptance/denial and completion. ACS and the ARC will be included on any and all emails pertaining to the above-mentioned process.
- Darlene suggested we ask the pool vender to give us a checklist for their services. This will let us know if and when they have completed their pool opening/closing duties as well as any other services they have provided to Apalachee Heritage.
- Jim requested Darlene to check on two charges which were paid by ACS; AMS - \$691.00 for their storage of the pool cover during renovations (pool cover remained at the pool

(rolled up) and was not stored by ACS) and charges for homeowner's coupon books (we no longer use the coupon books).

Annual Meeting - March 7, 2016

The following agenda was proposed for the Annual Meeting:

Call to Order
Election of Officers (provided we reach a quorum)
Treasurer Report
Pool Update
Amenities Update (Cards)
Website Update
Landscape Update
Social Committee Update
Discussion

- Pam will help Darlene with getting homeowners signed in for the meeting.
- Pam has secured the auditorium for March 7th along with 6 tables for the vendor fair, a microphone, a projector and a table with 6 chairs to be placed on the stage for the Board.
- Jim will send an invitation to the community to determine if anyone would like to participate in the vendor fair this year. The deadline to respond will be 2/21/16. Pam will receive the emails advising of any vendor participation.
- Officer Brewer from the Gwinnett Police Department will be at the HOA meeting to participate in the vendor fair and to discuss crime prevention in our community.

Updated Website

Shareece has been working on the update of the website. The Board attempted to review these updates, but due to technical difficulty we were unable to complete the review. Hugh, as the new webmaster, will continue to work on the updates of the website for the Board's review.

The next regular Board meeting will be held Thursday, February 4, 2016 at 6:00 PM in the Kroger meeting room.

The meeting was adjourned by Jim Foran at 9:15 PM.

Respectfully submitted,

Pam Sauls, Secretary