



## Minutes of Mirfield Town Council Meeting

**Held on:** Tuesday 15<sup>th</sup> November 2016 at 7.30pm

**Held at:** St Mary's Community Centre, Church Lane, Mirfield

**Councillors Present:**

S Guy (Chairman), A Burton, K Taylor, V Lees-Hamilton, P Tolson, D Pinder, M Bolt, J Nottingham, K Sibbald, J Hirst

**In Attendance:**

Clerk: Lisa Staggs  
Public: None  
Press: None

**MTC150/2016 Chairman's Welcome and Remarks:**

The Chairman Cllr Guy welcomed Cllrs. He thanked the Cllrs that attended the Remembrance Parade.

**MTC151/2016 Public Question Time:**

None

**Cllr Guy Proposed to bring forward MTC157(1) Cllr Pinder Seconded  
Vote: All in favour**

**MTC152/2016 Apologies For Absence**

Councillors to send apologies and reasons for absence to the clerk or chairman for approval

**Cllrs:** M Burton, J Taylor, P Blakeley, M Ibberson, C Walker, S Benson

**MTC153/2016 Declaration of Interest**

Councillors to declare an interest, if applicable to any item on the agenda or not declared on the members register of pecuniary interests.

**Cllr Sibbald declared an interest MTC158 2016/93701 as his neighbouring property and member of his family.**

**MTC154/2016 Confirmation of Minutes**

To approve minutes of the Annual Council meeting of 1<sup>st</sup> November 2016 as a true and correct record including payments of **Nil**.

Cllr Bolt **Proposed** the minutes were a true and correct record Cllr Pinder **Seconded**  
**Vote: All in favour who were present at the previous meeting**

**MTC155/2016 Matters Arising From The Minutes:**

To receive information non the following ongoing issues and decide further action where necessary.

1. To receive an update on defibrillators – No update
2. To receive an update on Mirfield Public Toilets – Cllr Pinder reports one of the toilet roll holders in the Gents toilet is broken. Clerk to speak to Clan Services.
3. To receive an update on Council Offices – Clerk reports in Cllr Ibberson's absence that the event is progressing well. She reports that she has chased licensing and will email for an update.

## MTC156/2016

### **Finance:**

To approve the following accounts for payment

1. Clan Services Monthly Maintenance £425.00 - **Noted**

<b>SEPTEMBER</b>		
<b>Payee</b>	<b>Description</b>	<b>Amount</b>
Clerk L Staggs	November Salary	£ 748.77
HMRC	November PAYE	£ 219.81
St Marys	Room Hire Meeting	£ 40.00
Just Gardens	November Maintenance	£ 40.00
Initial Washroom	Annual Service Contract	£ 244.37
Zurich	Remembrance Parade	£ 54.75
My Mirfield	Banners Christmas	£ 133.17
My Mirfield	Posters/Flyers	£ 133.73
Royal British Legion	Wreath	£ 25.00
<b>TOTAL</b>		<b>£ 1639.60</b>

Cllr Bolt **Proposed** items 2-10 payment en block Cllr Sibbald **Seconded Vote: All in favour**

11. To receive a bank reconciliation to 31/10/16 – **Noted**
12. To receive a spend/income comparison with the adopted budget - **Noted**

## MTC157/2016

### **Grant Applications:**

1. To consider grant applications submitted: **Upper Hopton CC.** Ian Heaton is present and gives a presentation to MTC. Ian states that funding has been received for a non-turf pitch and the drainage issues resolved, but there is a shortfall for the upgrade of the batting cages. Cllrs all agree a fantastic effort on grants & funding received. Cllr Lees-Hamilton states that as a resident of Hopton she knows the club is well attended and supported Cllr Lees-Hamilton **Proposed** MTC awards the grant for £1000 Cllr Tolson **Seconded Vote: All in favour**

**19.41 Ian Heaton leaves. Cllr Guy Proposed to reinstate standing orders Cllr Lees-Hamilton Seconded Vote: All in favour**

2. To receive updates from previously approved grants: **None**

## MTC158/2016

### **Planning**

1. To consider planning applications received from Kirklees Council.
  - 2016/93643 – **Noted**
  - 2016/93378 – **Noted**
  - 2016/93452 – **Noted**
  - 2016/93568 – **Noted**
  - 2016/93539 – **Noted**
  - 2016/93509 – **Noted**

2016/93701 – **Noted Cllr Sibbald declared an interest**

2. To consider planning decision notifications from Kirklees Council:  
**No Comments/Noted**
3. To consider potential controversial applications: **None**

**MTC159/2016**

**Internal Matters**

To receive information on the following items and decide any action where necessary.

1. To agree and approve the course of action for the Council Offices – Cllr Lees-Hamilton states she would like to find out who the tables and chairs in the council chambers belong to. She also states that storage is required for archived documents and council possessions. Cllr Lees-Hamilton **Proposed** that spot listing be investigated in respect of the council offices with Historic England Cllr Pinder **Seconded Vote: All in favour**. Cllr Lees-Hamilton to investigate with Historic England.
2. To appoint Internal Auditor mid-year review – Cllr Bolt **Proposed** the Clerk appoints the Internal Auditor Cllr Pinder **Seconded Vote: All in favour**

**MTC160/2016**

**Community**

To receive information on the following items and decide any action where necessary.

1. To agree a course of action for public meeting with NKCCG – Cllrs agree they would like briefing sheets showing the role/remit of the CCG to base questions around. Cllr Guy **Proposed** MTC hire the Salvation Army hall for the meeting, invite Cllr Elizabeth Smaje and Richard Parry to attend, contact Adrian Lythgo regarding possible webcast of the meeting, inform local press and upload information to website and social media sites inviting questions from the public up to 48 hours before the meeting to the Clerk and have post-it notes available on the night for a few public questions via the Mayor Cllr Pinder **Seconded Vote: All in favour**

**MTC161/2016**

**Correspondence**

To receive the following new items of correspondence and decide any action where necessary.

1. YLCA Adoption of Telephone Boxes – **Noted**
2. NCMME Christmas Exhibition – **Noted**
3. Friends of Mirfield Library Update – **Noted**
4. YLCA Community Led Workshops – **Noted**
5. YLCA Information Northern Powerhouse – **Noted**
6. Fields In Trust UK Best Parks Award – **Noted**
7. Kirklees Publication Draft Local Plan & Community Infrastructure Levy – Cllr Bolt reports on an incorrect statement on a website regarding Kirklees Local Plan. He states that the Local Plan has not been passed (contrary to the article on the website), just approved for consultation, subject to endorsement from an independent planning inspector, who may then make recommendations before formal approval by Kirklees. Cllr Bolt **Proposed** MTC obtains a statement from Kirklees confirming position on Local Plan and for MTC to upload the statement to the MTC website and social media Cllr Guy **Seconded Vote: All in favour**

**MTC162/2016**

**Matters for Report and Information**

Members wishing to raise items under this heading should consult the Chairman prior to the meeting.

Cllr Lees-Hamilton mentions a possible presentation from Lifeline to Cllrs in the New Year, on drug awareness, alcohol and CSE. Cllr Pinder reports that

the car parking for the Bonfire is not adequate and that Mirfield Round Table need to address this for future years. Cllr Guy reports a fundraiser for Royal British Legion at Old Colonial Saturday 19<sup>th</sup> November and Friday 9<sup>th</sup> December St Pauls Brass Band concert.

**MTC163/2016 The Date Of The Next Town Council Meeting:**

Date of next meeting **Tuesday 13<sup>th</sup> December 2016**

Time Meeting Closed.....**8.22pm**.....