**Fire Commission Meeting**

**Immokalee Fire Control District**

**Board Meeting**

November 21, 2013

These Minutes are a summary of the meeting. Any further information can be obtained by the tape. The minutes will follow the order of the Agenda.

Present Commissioners: Anderson, Deyo, Heath, Keen and Olesky; Chief Paul Anderson, Board Attorney Kenneth Thompson, Leo Rodgers, Alma R. Valladares, Jay Roth and Members of the Public.

Commissioner Deyo arrived at the beginning of the Chief’s report.

1. Call Meeting to Order by Commissioner Anderson at 6:02pm
2. Pledge of Allegiance was led by Commissioner Anderson
3. Moment of Silence was led by Commissioner Anderson
4. Proof of Publication was led by Commissioner Anderson
5. Establish a Quorum was led by Commissioner Anderson mentioned that four Commissioners were present. The only Commissioner not present at this time is Commissioner Deyo.
6. Approval of Agenda was **motioned by Commissioner Olesky and seconded by Commissioner Anderson.**
7. Approval of the corrected September 19th Board Meeting Minutes was **motioned by Commissioner Olesky and seconded by Commissioner Anderson. Motion carries unanimously.**
8. Approval of the October 17, 2013 Board Meeting Minutes **was motioned by Commissioner Olesky and seconded by Commissioner Keen. Motion carries unanimously.**
9. Treasurer’s Report
10. Consent Agenda
	* 1. Chief’s Report – Approval of Equipment Purchase – Chief Anderson mentioned that training is going on with pump ops, aerial ops. Still working towards different apparatus and aerial truck for Station 32. Wellness and fitness assessments were done last week. Had another meeting with Cummings and his proposal is to pay $7,000 of the 18,000 estimate. We had our ISO evaluation today and it went well. We won’t get results until 2 months from now. Barron Collier is proposing that we purchase the property. He recommends having the station in the middle of the development. We are waiting for their proposal with the price on that. A couple of meetings ago he brought up the possibilities of when he was reviewing some of our bills it showed that we were paying some of the taxes. We are not exempt from paying fuel taxes. We are exempt from road receipts taxes. We can request reimbursement for three years back. If we do get reimbursed it would be somewhere between $1200 to $1500. ISO evaluation requires us to have a ladder truck. Sheriff’s Office is going to supply us with F150 extended Cab Truck that will be available for the Shift Commander.
		2. Fire Marshal Report – Leo mentioned that he has been in several conferences and the board has any questions on that. We’ve gone to several schools and have done a couple of fire extinguisher classes and attended the fire prevention week activities in Naples at Western Park. We also went to the Coastland Mall and they are trying to get us back. We are going to schedule some fire extinguisher classes in January. Commissioner Anderson asked what is going on with BullRiders. Leo mentioned that they only have until the end of December and then they are done. Chief Anderson mentioned that we found out about 3 of the 4 events thru flyers. Attorney Thompson mentioned that we should follow up with a letter. Just as a reminder of the contract she signed. He apologizes for being late.
11. Union Report – Daniel Gonzalez mentioned that they are still working on negotiations. The guys drew some designs for the logo patches and turned them in to the Chief.

1. Business of the District
2. **Old Business**

1. Discussion and Approval of New Immokalee Fire Control District Logo and Emblem –Chief Anderson

mentioned that he went to the Chamber of Commerce and they suggested looking at the logo that they had. Chief Anderson mentioned that there is no cost for the new logo. **Commissioner Anderson motioned that his vote is the current patch design eliminating the Est (Established) 1953 at the bottom and replacing that with Ave Maria cur in white and putting 1953 above the OKA in Immokalee on the top rocker. Commissioner Deyo seconded the motion. Commissioner Heath opposed. Motion carries four to one.**

* Public Comment – Union President Daniel Gonzalez mentioned that the majority of the

fire fighters want to stay with the same logo. Brian Hughes mentioned that he likes what they suggested.

We are not entirely limited to this, we could have a banner. Chief suggested reducing the size of the IFD slightly in the middle and putting the Est 1953 inside the white area above the IFD and below the Immokalee.

**Commissioner Anderson motioned that he accept that design with what he recommended except for shrinking the size of the IFD slightly enough to put the Est 1953 above the IFD in the center. Commissioner Deyo seconded the motion. Motion carries four to one. Commissioner Heath opposed.**

2. Approval of Social Media Policy – Chief Anderson mentioned that after the last meeting there were a couple of changes that Lara Donlon made some recommendations about that. Kurt Veron sent him updates and he sent them to Lara Donlon.

* Public Comment - None

**Commissioner Deyo motioned to accept the policy and Commissioner Keene seconded the motion. Motion carries unanimously.**

3. Approval of RFP for Architect and Engineer for Construction Plans for Fire Station 32- Chief Anderson

 mentioned that he had sent the draft to Attorney Thompson and Commissioner Deyo and added a

recommendation from her. He is requesting that it this meets their approval tonight and they accept it; he

 wants to proceed with advertising it for next week and leave the advertisement open up to the end of

 December. Giving us some time to determine a selection process. Advertising for that long will allow us to

 get our procedure in place.

* Public Comment - None

**Commissioner Anderson motioned to accept the RFP for Architect and Engineer for Construction Plans for Fire Station 32 as presented. Commissioner Olesky seconded the motion. Motion carries unanimously. Attorney Thompson mentioned to make a motion for a deadline. Commissioner Anderson makes a motion to set a deadline for the received of the proposals are in by December 30th. Commissioner Olesky seconded the motion. Commissioner Heath opposes. Motion carries four to one.**

1. **New Business**
2. Approval to apply for FEMA Assistance to Firefighters Grant (AFG) for purchase of new radios- Chief

 Anderson mentioned that he is writing a grant for 800mhts radios. All public safety has to comply with standards by 2015. These radios are close to $4,000 a piece for all the seats. The total cost would be around $240,000, we have $40,000 set aside in our reserve. We would only be responsible for is 10%, which would be a total of $24,000.

* + - Public Comment - None

**Commissioner Olesky makes a motion to approve to apply for FEMA Assistance to Firefighters Grant (AFG) for purchase of new radios and we set aside the 10% of the total. Commissioner Deyo seconded the motion. Motion carries unanimously.**

1. Discussion of property for Fire Station 32-Chief Anderson mentioned that the mentioned it in his report

 that he spoke with Barron Collier and they want to sell the property. It’s better for the district that we purchase and own it. EMS would agree to pay us rent to be there. Attorney Thompson mentioned that there are 3 areas to look at. Chief Anderson mentioned that the property is on Commercial. Attorney Thompson mentioned that maybe in 5 years we would want another station. We need to follow up with Mr. Jenson. Chief Anderson he will bring back the numbers for the board to look at and see what the board thinks. Leo Rodgers mentioned that the impact fees for property home owners are $1.11 per sq/ft and commercial is $.30 cents per sq/ft. We are the last ones to come on board with impact fees.

* Public Comment – None
1. Approval of change to Wright Fuel Express for fuel cards through Florida State Contract – Chief

 Anderson mentioned that he’s looking at our current fuel cards as another way to save money and we are not getting any discounts. The only benefit is the software, generating reports and usage per vehicle which most fuel providers have. The Wright Fuel Express card is on The State bid award so we don’t have to advertise and provides a 1.45% discount and also provides that same discount for routine maintenance vehicles, minor repairs, fuel filters, etc. His proposal is to switch to that card. At least it’s giving us some discount that the other card isn’t. Commissioner Olesky asked how much are we going to save. Just on fuel purchases it could save us around $1000 a year. Leo Rodgers mentioned that we started using the Express Fuel cards around 2008. Commissioner Anderson mentioned if the board would like to table this for the next meeting to see if there are any fees associated with our current contract.

* Public Comment – None

**Commissioner Keen motioned to table this to our next meeting and Commissioner Anderson seconded the motion. Motion carries unanimously.**

1. Discussion and approval to purchase apparatus-Chief Anderson mentioned that he would like to drop

 that from the Agenda. We thought we had made progress with one of the manufactures who provided vehicles that really fit our needs and needed everything we needed to do on a shorter wheel base to get around the University. However, they give a big sales pitch but ended up on a total purchase of $1.4 Million the discount would only be about $36,000. Commissioner Anderson mentioned that we are removing it from the Agenda anyway.

* + Public Comment – None

 **Commissioner Anderson motioned to table this to our next meeting.**

13. Concerns of Commissioners – Commissioner Heath mentioned that we should have contract written up before

 anything gets started. Chief Anderson mentioned that whatever they are doing whether they are doing a DRI or

 PUD, it needs to be specified. There was discussion but nothing was ever put where they would build a station.

 That wasn’t done in this case and there is nothing we can do now.

14. Public Comment – Nathan Williams mentioned that he handed out packets on what’s taking place and if the

 Commissioners have any questions they would like to ask. Attorney Thompson talked to Attorney Donlon and

 the Chief and mentioned that Mr. Williams has an attorney of record and has threatened a lawsuit and as our

 Attorney at this time he advices to the board that we not make any discussion until they have further review or

 if there is a lawsuit filed we need to contact our insurance carrier so that we can do that. It’s up to the board’s

 discretion but his legal recommendation is to not make any comments or discuss it. If they are approached

 independently, they are independent people if you want to listen but his recommendation is that they don’t

 listen. One of the coverage’s that the board has is liability insurance and different board insurances and if they

 violate the terms and conditions of the board’s coverage, it may or may not decline to provide you with legal

 council if a legal lawsuit was to be filed.

* + Public Comment – None. Attorney Thompson mentioned if something has been provided to the

 board that becomes a matter of public record. Commissioner Anderson mentioned that he could leave the

 Chief a copy of his. Commissioner Olesky asked about the Christmas Party. Chief Anderson mentioned that

 he would like to have our Christmas party on December 13, 2013 at 6:00pm. He would split the cost with

 the Union for the turkey and the ham.

15. Adjourn Meetings at 7:50pm

**Next Scheduled Meetings:**

**Next Regular Board Meeting: December 19,** **2013 at 6:00 p.m.**