



# Blue Ridge Fire District

## Blue Ridge Fire District Board of Directors Meeting

928-477-2751 <http://www.brfdaz.org/>

5023 Enchanted Lane Happy Jack, Arizona 86024

March 16, 2024

### Minutes

1. Call to Order: Chair Mike Bourne called the meeting to order at 10:01
2. Pledge of Allegiance
3. Prayer
4. Roll Call of Board Members
  - a. Brian Alexander via telephone, Mike Bourne, Laurie Hawke, Linda McDermott, Casey Samsill
5. Call to the Public: None

#### CALL TO THE PUBLIC: ARS 38-431.01 (H)

A public body may make an open call to the public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

6. Review and Adoption of the Agenda
  - a. Linda moved and Casey 2<sup>nd</sup> motion to adopt the agenda
    - i. Motion passed unanimously
7. Review and Adoption of Minutes to February 15, 2024 Board Meeting
  - a. Casey moved and Linda 2<sup>nd</sup> motion to adopt the February 15 Board Meeting minutes
  - b. Motion passed unanimously
8. Announcements
  - a. Starlighters' Breakfast next Saturday (3<sup>rd</sup> Saturday of month)
    - i. Biscuits and Gravy
    - ii. Donate gently used men's cold weather clothes for Salvation Army in Flagstaff.
  - b. April 6<sup>th</sup> rate change hearing scheduled for the Water District
9. Reports and Correspondence
  - a. Chairperson's Report
    - i. PSPRS Conference Report
      1. Brandon Sewell, Judy Varnes and Mike Bourne attended.
      2. New members seem not to understand value of PSPRS
      3. Comprehensive information presented which Mike summarized
      4. May 6, 2024 next local PSPRS Board meeting at 9:00AM
    - ii. Progress on the medical retirement case
      1. April 20, 2024 examination scheduled with IME.
      2. Discussion
    - iii. 457b Plan Status
      1. A new checking acct set up with Wells Fargo.
      2. Saunders indicated process would survive an audit
      3. Some clean up activity will need to be done at the last.
  - b. Chief's Report given by Captain Chambliss
    - i. Personnel: 6 Full-time, 2 part-time, 11 paid reserve, 14 volunteers
    - ii. Apparatus: All in service



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- iii. Incident Report: Total call volume = 12
  - 6 EMS
  - 0 Fire
  - 1 MVC
  - 5 service calls
- iv. Training:
  - 259 hours of training in February, including incident command, pediatric assessment, and helicopter operations
- v. Report and Announcements
  - 1. New Engine Update: final inspection March 26<sup>th</sup> through March 29<sup>th</sup> in Florida
  - 2. 2<sup>nd</sup> Annual “Welcome Back to the Mountain” Pancake Breakfast May 4<sup>th</sup> at 8:00AM .
- 10. Review and Adoption of the February Financial Report
  - a. Linda moved and Casey 2<sup>nd</sup> motion to adopt the February Financial Report
  - b. Motion passed unanimously
- 11. OLD BUSINESS
  - a. Budget Committee Update—Budget Committee Chair Brian Alexander
    - i. Have met twice, considering second revision budget proposal.
    - ii. Next scheduled meeting will reconvene April 3, 2024 at 10:00am
- 11. NEW BUSINESS
  - a. None
- 12. Adjournment
  - Casey moved and Linda 2<sup>nd</sup> motion to adjourn at 10:23
  - Motion passed unanimously

Respectfully submitted,

Laurie Hawke, Clerk of the Board