REQUEST FOR ARCHITECTURAL COMMITTEE REVIEW OF A PROPOSED HOME IMPROVEMENT

1

PROPERTY OWNERSHIP AND DESCRIPTION

OWNER:__________________________________________ ADDRESS:________________________________________________

HOME PHONE:_______________________ WORK PHONE:________________________ FAX PHONE:______________________

SUBDIVISION:_________________________________________________ SECTION:_________ LOT:________ BLOCK:________

2

IMPROVEMENT PROPOSED (CHECK AS PROPOSED)

____LANDSCAPING       ____SWIMMING POOL       ____PATIO COVER       ____ROOM ADDITION       ____BIRD HOUSE

____CONCRETE OR BRICK PATIO ADDITION OR EXTENSION       ____WOODEN DECK ADDITION OR EXTENSION

____WOODEN FENCE ADDITION OR EXTENSION       ____DECORATIVE STEEL OR ALUMINUM DRIVEWAY GATE

____EXTERIOR LIGHTING       ____EXTERIOR PAINTING       ____SWING SET OR PLAY STRUCTURE       ____GAZEBO

____DECORATIVE APPURTENANCE       ____SATELLITE DISH OR ANTENNAE       ____WINDOW SCREENING

____STORM DOOR       ____AIR VENT OR WIND TURBINE       ____CONCRETE OR BRICK DRIVEWAY ADDITION

____DETACHED GARAGE ADDITION OR MODIFICATION       ____ROOFING       ____VINYL TRIM/SIDING       ____SIGN

____BASKETBALL GOAL       ____FLAG AND/OR FLAG POLE       ____OTHER:_____________________________________

PROVIDE A WRITTEN DESCRIPTION OF THE PROPOSED IMPROVEMENT(S) IN SECTION 5 ON THE BACK SIDE OF THIS FORM.

3

CONTRACTOR (WRITE OWNER BELOW IF OWNER PROPOSES TO ACT AS HIS/HER OWN CONTRACTOR)

NAME:__________________________________________ ADDRESS:________________________________________________

PHONE:_______________________ FAX PHONE:______________________

IF BY OWNER, STATE QUALIFICATIONS FOR DOING IMPROVEMENT YOURSELF:____________________________________

_______________________________________________________________________________________________________

4

REQUIRED SUBMITTALS (CHECK AS APPROPRIATE)

____COPY OF LOT SURVEY SHOWING LOCATION OF IMPROVEMENT(S) (REQUIRED WITH ALL PROPOSED IMPROVEMENTS THAT MODIFY HOME, GARAGE, DRIVEWAY, PATIO OR YARD)

____PLANS AND SPECIFICATIONS (REQUIRED AS ABOVE)

____PROPOSED EXTERIOR PAINT COLOR:______________________________________ (STATE COLOR HERE AND ATTACH SAMPLE)

____EXISTING PAINT COLOR:______________________________________ (REQUIRED FOR EXTERIOR PAINTING)

____EXISTING BRICK COLOR:______________________________________ (REQUIRED FOR EXTERIOR PAINTING)

INCOMPLETE SUBMITTAL PACKAGES WILL DELAY REVIEW PROCESS. SUBMITTAL OF COLOR PHOTOS ARE REQUESTED AND IN SOME CASES MAY BE REQUIRED BY ACC. COLOR PHOTOS MAY SPEED REVIEW PROCESS.
WRITTEN DESCRIPTION OF PROPOSED IMPROVEMENT(S)

Provide a detailed description of the improvement(s) proposed. Discuss, as appropriate, size, location, dimensions, height, color, materials to be used. Specify a desired start date and an anticipated completion date for the improvement(s).

NOTICES:

UTILITIES
With the exception of fences, improvements that propose excavation or digging within the limits of utility easements is discouraged and in most will not be approved by the AC. Before digging or excavating anywhere in your yard, call the gas, power, telephone and cable companies for staking of the location of distribution and service lines. Some lines are located in easements and some are not. Phone numbers to call are as follows:

ENTEX 281/534-4569 • TEXAS-NEW MEXICO POWER 281/337-3543 • GTE 800/483-1000 • TCI CABLE 713/645-2311

AC RESPONSE
A formal response should be forthcoming to the homeowner from the AC within five (5) to (10) working days; however, the AC has a maximum of 60 days to respond to a request. To avoid possible delays, fill out the AC form completely and include all required submittals.

OWNER’S ACKNOWLEDGEMENT

The undersigned requests Architectural Committee (AC) review of the improvement(s) proposed herein in accordance with the covenants, conditions and restrictions of the Lakes of South Shore Harbour Community Association, Inc. It is understood that the Association may require removal or modification of any improvement(s) made prior to AC review. It is further understood that modifications or additions to structures or new structures may require a City of League City building permit for which application shall be made separately by the owner.

Signature of homeowner:___________________________________________________ Date:___________________

FOR ARCHITECTURAL COMMITTEE USE ONLY

Request: _____ accepted _____ denied _____ denied & returned for more information

AC comments:__________________________________________________________________________

AC acknowledgement(s): Date:___________________

JJ:_________________________________________ GD:______________________________________