

Sunset West Maintenance Assoc. | MINUTES

February 15, 2017 | 7:00 pm | Meeting location West Valley Junior High Library

Meeting called by Rene' LaCoursiere, VP

Note taker Copri Bighouse, Secretary

Attendees

Ashley Belles, Debbie Crawford, Garrett Belles, Copri Bighouse, Jean Dindia, Phil Dindia, Brenda Geffre, Wendell Geffre, Jon Ison, Linda Ison, Jose Mendoza, Virginnie Mendoza, Jim Moon, Sherri Moon, Lorraine Orwig, Mona Purcell, Suzanne Richings, Raymond Sanchez, Larry Simpson, Brooke Turner, Randy Turner, Sally Urvina

Website: www.sunsetwest08.org/

AGENDA TOPICS

Topic	Action
<u>Call to Order:</u> Vice President Rene' LaCoursiere called the annual meeting of the SSWMA to order at 7:06 pm. Individual introductions were made by those	---
<u>Review of Minutes, 2016:</u> The minutes of the 2016 annual meeting were distributed for individual review.	There being no revisions proposed, the minutes stand as printed.
<u>2016 Audit Report:</u> The Audit Committee members (Sherri Moon, Jim Moon, Anna Valencia, Jorge Valencia, Debbie Sauve, Sally Urvina, and Karla Griffin) were acknowledged. The annual audit of the financials was conducted on January 24 at the Executive Secretary's daughter's home (Vikki Gore). Jim Moon summarized audit findings and noted several concerns that were briefly addressed. Audit committee communicated concerns to Vikki to provide to the Executive Secretary, Carol Wall.	Dues will remain the same for 2017. Neighbors will be given the option to pay dues in two payments and to donate additional monies towards arb replacement.
<u>Financial Report:</u> The 2016 financial report (attached) was reviewed. <u>Income from dues:</u> \$ 2,832.00 <u>Expenses:</u> \$ 4,524.50	
Executive Secretary was not present to explain the financial report. Secretary Copri Bighouse reviewed numbers as best she could with the association. Several members questioned some of the expenses; Copri stated she would follow up with Carol to address their concerns.	
<u>FY2017 Budget:</u> The 2017 budget was not provided by the Executive Secretary for the association to review. Members are requesting to see the 2017 budget. Copri will follow up with Carol on this matter as well.	
<u>Block Watch/Emails:</u> Jon Ison informed association about his role in the block watch; provided his business card to all present. Will continue providing block watch information through emails. Members are encouraged to provide your email address to be kept abreast of changes. Jon will disseminate a blind copy of the email to all on his list to keep everyone informed.	Jon's email: Jonison8@charter.net . Jon's phone number: (509) 930-9829

Topic

Action

Snow Removal: Ed provides snow removal (had the flu this season, but has been doing a wonderful job and will continue the snow removal for us.

Arborvitae: Board mentioned they have considered and are getting estimates for replacing the arborvitae with a fence. All attendees in agreement that this is a good idea. Board is looking into starting a Fence Committee to move forward with this. In the mean time, arborvitae will be maintained using available funding. **Homeowners encouraged to maintain the arborvitae on their property.** This is a top priority for the Board for 2017.

Calendar Dates: The following dates were announced:

- Dues invoices will be mailed at the beginning of March; due 30 days from the date of mailing.
- Block sale date would be May 20.

Copri LaCoursiere and Mona Purcell will coordinate the block sale again this year.

For the Good of the Order: Jon Ison mentioned contacting Yakima City Animal Control when concerned about barking dogs (575-6038). Discussed parking as an issue during snow removal; please keep cars in garages and

Website: The Association website is operational. Minutes and other information will be uploaded as they are updated.

Door Prizes: A drawing was held with Sally Urvina and Jose Mendoza winning gift certificates to Walmart.

Adjourn: There being no further business, the meeting adjourned at 7:58 pm. A Director's Meeting followed.

Prepared by:

Copri Bighouse,
Secretary

Typed: 03/01/2017

Sunset West Maintenance Association

Board of Directors meeting

February 15, 2017

8:05 pm

WV Junior High School Library

Present:

Raymond Sanchez, 2014 – 2019

Rene' LaCoursiere, 2016 - 2021

Mona Purcell, 2013 - 2017

Copri Bighouse, 2016 – 2021

Suzanne Richings, 2014 – 2019

Absent:

Carol Wall, Executive Secretary

Call to Order: The meeting was called to order at 8:05 pm.

Election of Officers: Officers for 2017 will continue to serve. There was interest voiced in switching positions; a separate Director's Meeting will be called to formally reorganize the positions.

Bill and Minutes: Many homeowners do not have computer or internet access; Board is requesting to include a hard copy of the Annual Meeting Minutes to be included with the bills when mailed.

Audit Committee: Was not addressed during the Annual Meeting; one of the Directors will contact the members of the 2016 committee to see if they will serve on the committee in 2017 as well.

The meeting adjourned at 8:33 pm.

Submitted by:

Copri Bighouse, Secretary