

THE BYLAWS OF THE EDUCATION ASSOCIATION OF MOORE

ARTICLE I. RULES OF ORDER

The latest revision of Robert's Rules of Order shall govern the procedure to be followed in all meetings of The Education Association of Moore (TEAM).

ARTICLE II. DUTIES OF OFFICE

Section 1. The President shall preside at all meetings of TEAM and the Executive Committee. He/she shall establish all committees not otherwise specified and name all members to committees, with the approval of the Representative Assembly, and shall be a non-voting ex-officio member of all committees except the Elections Committee. The President shall not serve on the Nominations Committee. The President is responsible for the local's report to the OEA and NEA. He/she shall be responsible for maintaining a permanent file of Association records, guiding and instructing committees as to procedures, scope of operation and duties for the year, for designating other responsibilities needed to carry out Association business, and for maintaining an Association calendar for the current school year. The President, with the assistance of the Treasurer, shall develop a budget for the year and present it to the Executive Committee for approval and then send to RA for approval. The President shall automatically be a delegate to the NEA Representative Assembly and the OEA Delegate Assembly during his/her term.

Section 2. The Vice-President shall preside in

the absence of the President, serve as chairperson of the Election Committee and assist the President in the performance of his/her duties, and in case of a temporary absence or vacancy in the office of President, act in the official capacity of the President. The Vice-President shall automatically be a delegate to the NEA Representative Assembly and the OEA Delegate Assembly during his/her term.

Section 3. The Elementary and Secondary Vice-Presidents shall assist the President in the performance of his/her duties.

Section 4. The Secretary shall keep an accurate record of business transacted at general membership meetings and the RA and the Executive Committee, maintain the files and records of the Association at the direction of the President, and provide such correspondence as required by the President and/or Executive Committee.

Section 5. The Treasurer shall receive all monies and keep an accurate record of the receipts and expenditures of the Association. He/she shall make reports of the financial condition of the Association when called for by the President and disburse funds as required by the budget as adopted by the RA. The Treasurer shall assist the President in preparation of a budget proposal for presentation to the RA for approval prior to the new fiscal year.

Section 6. The Representatives on the Executive Committee shall serve the

membership as follows: two (2) Elementary Representatives, two (2) Secondary Representatives, and one (1) At-Large Representative. The At-Large Representative may be any member of TEAM. The Representatives shall be members of the Representative Assembly and the Executive Committee. They shall assist the President by serving on committees and fulfilling other duties as needed.

Section 7: The Negotiations Liaison shall serve as a member of the Executive Committee of TEAM. The Negotiations Liaison shall be the Spokesperson elected by the Negotiations Team, unless that person already serves on the Executive Committee of TEAM in which case the Negotiations Liaison will be another member of the Negotiations Team selected by the Executive Committee.

Section 8. The Representative Assembly shall be the basic legislative body, which determines the policy and functions of TEAM. The RA shall have the power to interpret and enforce the Constitution and Bylaws.

ARTICLE III. ELECTIONS

Section 1. Delegates to the OEA Delegate Assembly shall be elected on a ratio of one for every six (6) to sixty (60) members for a term of one year.

Section 2. Delegates to the NEA Representative Assembly shall be elected in the ratio of one (1) for each one hundred fifty (150) members, for a term of one year.

Section 3. If candidates do not have an opponent, they shall be elected by

acclamation.

Section 4. Vacancies: In the event of a vacancy in any elected position except President, the President will make a recommendation of a replacement to complete the term of the vacated position, subject to the interim approval of the Executive Committee and the final approval of the RA. In the event of a vacancy in the office of President, the Executive Committee will select a nominee from among the Vice-President, Elementary Vice-President, and Secondary Vice-President for approval by the RA to complete the current term of President.

ARTICLE IV. EXECUTIVE COMMITTEE

Section 1. The Executive Committee shall consist of the officers of TEAM.

Section 2. The Executive Committee shall meet following each RA meeting or at the call of the President.

Section 3. The Executive Committee shall assist and advise the President.

Section 4. The Executive Committee shall have the power to interpret and enforce the Constitution and Bylaws.

ARTICLE V. COMMITTEES

Committees shall be established and members appointed by the President, with the approval of the RA, as needed to carry out the business of the Association. Committees are responsible to the President, and Chairpersons of the various committees shall be given a committee charge for the year from the RA as recommended by the President. Chairpersons shall make reports to

the Executive Committee and/or the RA at the request of the President.

ARTICLE VI. NEGOTIATORS

Section 1. The Negotiating Team shall have the authority to represent the Association in professional negotiations. It shall also have the authority to sign any necessary documents pertaining to negotiations on behalf of the Members of the Bargaining Unit.

Section 2. Any Member of TEAM may serve as a Negotiator for the members of the Bargaining Unit, provided he/she agrees to abide by the provisions of this article and TEAM Policies.

Section 3. The Negotiating Team shall consist of five (5) members: two (2) elementary, two (2) secondary, and one (1) at-large. There shall also be two (2) alternates. At-Large and Alternate Negotiators shall be elected for one-year terms.

Section 4. Elementary and Secondary Negotiators shall be elected to serve two year terms on a staggered basis.

ARTICLE VII. IMPEACHMENT

Section 1. Executive Officers, RA and Negotiating Team members may be removed from office for gross negligence or wanton conduct. If, after a due process hearing, a two-thirds (2/3) vote of the RA shall sustain the charge, or charges, the office shall become vacant.

Section 2. Recommendation for removal can be initiated by the Executive Committee, or by the submission to the Executive

Committee of a petition containing the signatures of twenty-five (25) percent of the membership.

Section 3. A special RA shall be convened to consider and act upon such recommendation for removal.

Section 4. The Executive Committee shall notify by certified mail, return receipt requested, any person who has been recommended for removal.

Section 5. The report of any action taken by the RA shall be made available to the Membership.

ARTICLE VIII. NEA DELEGATES

Section 1. Delegates elected to represent TEAM at the National Education Association Representative Assembly shall be paid a per diem established by the Executive Committee.

Section 2. Every effort shall be made to achieve proportionate ethnic representation.

ARTICLE IX. AMENDMENTS

A proposed amendment to the By-laws shall be submitted to the Executive Committee in writing. Any proposed amendment shall be posted in buildings for at least ten (10) school days before the voting takes place. A majority of the voting membership is required for approval, and voting must be by secret ballot.

Proviso: This document, when approved, supersedes any and all previous Bylaws and Amendments thereto.