



HC3, P.O Box 2104, Hammond, In 46323

Web:hc3hessville.org

Phone:219-682-8679

Vendor and Art & Craft Show Application Deadline May 15th 2019

Spaces will not be held first come first serve

Dates: **June 7, 2019 Time: 4pm-10 & June 8, 2019 Time: 11pm-10pm**

Booth Fee \$50.00 for both Days

Business Name _____

Business owner _____

Business Address _____

Phone _____ Email Address: _____

Description of Items you will be selling:

HC3 has the right to reject any application. Money will be returned to rejected applicants. Applicants are required to be present on both days from start to end. No Shows or vendors that leave early may not be invited back to Live in the Ville or any other event that HC3 sponsors.

VENDOR WILL HAVE 2 HRS TO SET UP PRIOR TO EVENT.

Please make checks or money orders payable to HC3 *Include driver's license number and phone number on check. Vendor will be responsible for any checks return for insufficient funds or any other reason**

Mail Payments To: HC3 LITV, P.O. Box 2104, Hessville, In 46323

PayPal accepted: hc3hessville@gmail.com

RECEIVED ____/____/____ CHECK or MO# _____ PayPal Confirmation # SPACE # _____

Rules, Regulations, and Procedures for
Live in the Ville CRAFT AND VENDOR FAIR
**ORGANIZED and SPONSORED by HESSVILLE COMMERCE AND COMMUNITY
CREATIVE (HC3)**

NAMED ON THE ATTACHED HEREOF, IN CONSIDERATION FOR ACCEPTANCE AS AN EXHIBITOR FOR SAID SHOW, THE EXHIBITOR HEREBY AGREES TO ABIDE BY THE FOLLOWING TERMS AND CONDITIONS.

- Hessville Commerce & Community Creative, ALL SPONSORS and FACILITIES and each of their respective managers, agents or employees shall not be responsible for any loss or injury to the exhibitor, its agents or employees for personal injury or any other injury from any causes whatever to the persons or the exhibitor's business or for damage to or theft of the exhibitor's goods or property, included but not limited to vehicles, exhibits, products, equipment and other personal property. The exhibitor agrees to hold Hessville Commerce & Community Creative SPONSORS and FACILITIES and each of their respective managers, agents and employees harmless from any such liability arising out of his exhibiting at said show.
- Hessville Commerce & Community Creative, SPONSORS and FACILITIES and each of their respective managers, agents and employees shall not be responsible for any failure of the exhibitor to obey Federal, State, or local law or ordinance or for any loss or injury to the public caused by the exhibitor, its agents, employees or the exhibitor's display, or products during the show or while the exhibitor, its agents, employees are on the grounds of the FACILITIES. The exhibitor agrees to hold, Hessville Commerce & Community Creative, SPONSORS and FACILITIES and each of their respective managers, agents, and employees harmless from any such liability arising out of his exhibiting at said show.
- Hessville Commerce & community Creative provides no insurance on property of the exhibitor or against the acts or omissions of the exhibitor, its agents, or employees. All insurance for personal property and public liability must be carried by the exhibitor.
- Spaces are rented on a first come, first serve basis. No refunds of rental fee once paid, unless show is filled when the exhibitor's fee and registration are received. If in the sole judgment of Hessville Commerce & Community Creative the show should not be held for any reason, this agreement shall terminate and the exhibitor waives any claim for damages except return of rental fee. Rented spaces shall not be subleased, nor shall any person other than the accepted exhibitor occupy or exhibit at the rented space. All names shall appear on this agreement NO EARLY BREAKDOWN PERMITTED. Those operating otherwise shall be refused rental spaces at the current and future shows.
- The characters of the exhibits are preferred to be handmade arts and crafts. Hessville Commerce & Community Creative reserves the right to limit the amount of vendors offering non-handmade crafts or products for sale at the event. Vendors are allowed to offer non-handmade items with approval.
 - Police and Fire regulations must be observed. No parking in fire lanes. Vehicles may be ticketed and towed at owners' expense. If electrical connections are available, all electrical connections require a multi-outlet strip with circuit breaker and surge suppressor.
- Exhibitors will leave premises in a clean condition remove all rubbish, etc., prior to leaving. Any damage to structure, property or the premises arising out of acts or omissions of the exhibitor, its agents or employees shall be paid for in full by the exhibitor as determined by the, Hessville Commerce & Community Creative SPONSORS and MANAGER of the FACILITIES.
- Distribution of advertising materials on the premises is NOT permitted without prior approval of Hessville Commerce & Community Creative
- Unload as quickly as possible. DO NOT block doorways. Move vehicles immediately to exhibitors parking area. DO NOT set up while unloading. After the show begins, no setup will be allowed. The space and rental fee paid shall be forfeited. No packing of items is allowed prior to the end of the show without consent of Hessville Commerce & Community Creative Chairperson(s).
- This agreement shall be governed by the laws of the State of Indiana. If any provision of this agreement is determined to be unenforceable, the remaining provisions shall remain in full force and effect.
- Vendors must supply their own displays, chairs, tables props and table coverings. NO defacement or hanging anything on the walls of the facility.
 - Vendor is responsible for sales tax and any necessary permits.

I, _____, do hereby hold harmless all event volunteers/employees and Hessville Commerce and Community Creative (HC3) from any responsibility for lost or stolen items, damaged items, theft or any other act. I understand that if I cancel or fail to setup for the event, I will lose my booth space for next year. I also understand that all booth spaces are nonrefundable. I understand that my booth fee will be a donation made to HC3.

