

Minutes of the meeting of Belbroughton and Fairfield Parish Council Finance Committee held on 20th July 2020 by video conference.

Present: Councillors: A Hood, G Ingram, A Mabbett, S Nock and Dr R Morgan.
In attendance, the clerk. 0 members of the public.

209/20 Apologies. Apologies had been received and were accepted from Cllr.Homer.

210/20 Declarations of interest. None.

211/20 Dispensations. None requested.

212/20 Minutes of previous meeting.

The minutes of the meeting of 15th June 2020 were approved by the Committee.

213/20 Bank reconciliation.

The Committee noted that the monthly bank account and 'Quick books' reconciliation had been carried out by Cllr.Nock, which he had confirmed by an e mail to the clerk for Council records.

Cllr. Ingram would carry out the reconciliation procedures for the two months ending 31st August 2020.

214/20 Accounts for Payment.

- a. The clerk had previously circulated the July list of items for electronic payment totalling £4,330.79. The Committee noted and authorised the payments instructing the clerk to make the payments.
- b. The Committee approved that payments due in August 2020 should be agreed by the Chairman and committee member Cllr. Hood by e mail communication with the clerk.

215/20 Income and Expenditure – Q1 2020/21.

Cllr. Nock joined the meeting.

The clerk had circulated the figures for the first quarter of the financial year, and the Committee noted these without further comment.

	<u>Apr - Jun 20</u>	<u>Budget</u>	<u>£ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Lengthsman Scheme	0.00	790.00	(790.00)	0.0%
Meeting Room Rent	0.00	300.00	(300.00)	0.0%
Precept (Council Tax)	32,500.00	32,500.00	0.00	100.0%
Uncategorized Income	0.00	0.00	0.00	0.0%
VAT refund	0.00	0.00	0.00	0.0%
Total Income	<u>32,500.00</u>	<u>33,590.00</u>	<u>(1,090.00)</u>	<u>96.76%</u>
Gross income	32,500.00	33,590.00	(1,090.00)	96.76%
Expense				
Administration	1,542.04	1,063.55	478.49	144.99%
Clerk's salary	4,865.97	4,996.31	(130.34)	97.39%
Communication	966.19	25.00	941.19	3,864.76%
Contingency	0.00	0.00	0.00	0.0%
Councillors expenses	0.00	150.09	(150.09)	0.0%
Election Costs	0.00	0.00	0.00	0.0%

Footway Lighting	25.71	1,600.03	(1,574.32)	1.61%
Legal and Professional	0.00	0.00	0.00	0.0%
Maintenance	0.00	1,250.03	(1,250.03)	0.0%
Maintenance Grants	5,000.00	5,000.00	0.00	100.0%
Open Spaces & Footpaths	2,346.11	6,129.55	(3,783.44)	38.28%
Section 137 Expense	<u>180.00</u>	<u>210.00</u>	<u>(30.00)</u>	<u>85.71%</u>
Total Expense	<u>14,926.02</u>	<u>20,424.56</u>	<u>(5,498.54)</u>	<u>73.08%</u>
Net Ordinary Income	17,573.98	13,165.44	4,408.54	133.49%
Other Income/Expense				
Other Income				
Agriculture Holdings FBT Rents	1,930.97	1,912.50	18.47	100.97%
F'ield Villa F C Rent	0.00	718.78	(718.78)	0.0%
Investment Income	1,186.22	1,125.00	61.22	105.44%
Other Income	0.00	1,200.00	(1,200.00)	0.0%
Ward Members Funds	500.00	0.00	500.00	100.0%
Wayleaves	<u>38.82</u>	<u>93.75</u>	<u>(54.93)</u>	<u>41.41%</u>
Total Other Income	3,656.01	5,050.03	(1,394.02)	72.4%
Other Expense				
Clerk 25% allocation	1,650.00	1,500.00	150.00	110.0%
Grants to Parish Bodies	0.00	1,250.06	(1,250.06)	0.0%
Minor Grants	0.00	250.03	(250.03)	0.0%
Parish Project Expenditure	<u>15,366.67</u>	<u>2,050.03</u>	<u>13,316.64</u>	<u>749.58%</u>
Total Other Expense	<u>17,016.67</u>	<u>5,050.12</u>	<u>11,966.55</u>	<u>336.96%</u>
Net Other Income	<u>(13,360.66)</u>	<u>(0.09)</u>	<u>(13,360.57)</u>	<u>14,845,177.78%</u>
Income for the Year	<u>4,213.32</u>	<u>13,165.35</u>	<u>(8,952.03)</u>	<u>32.0%</u>

216/20 Maintenance Work

The Committee agreed that three or four bench replacements were required in Belbroughton. A review of previous purchases would be undertaken and suppliers approached for quotes but only after discussing the precise needs for The Green, Belbroughton where new seating was to be considered by the Working Group in the next few days.

Action: Cllr. Hood to report back to a future Council for funding consideration.

217/20 Any other Finance Business

The Committee noted an update report from the Belbroughton Recreation Centre on the playground refurbishment project informing that fundraising was still underway, this being slowed due to the current health crisis.

The Meeting closed at 8.05p.m.

To be agreed as a true record by a future Committee Meeting minute.