**Westbrook Homeowners Association**

c/o Metro Property Services

150 E. Alamo Dr. #3, Chandler, AZ 85225

Jennifer Perkins- Community Manager (480) 967-7182 Ext. 106 Fax (480) 921-9031

jennifer@metropropertyservicesaz.com

[www.metropropertyservicesaz.com](http://www.metropropertyservicesaz.com)

[www.westbrookhoa.com](http://www.westbrookhoa.com)

**OWNER – TENANT INFORMATION FORM**

This form is to be updated by owners annually, when the unit is rented, or when information changes. Please complete all applicable fields. This information will not be shared and kept confidential.

Owner(s) Name:

Address / Unit Number:

Mailing Address (if different):

Contact Number: Email:

 Please send all correspondence via email: Yes or No

**DESIGNATED AGENT**

Designated Agent Name:

Company Name (if applicable):

Mailing Address:

Contact Number: Email:

**RENTAL INFORMATION**

Lessee(s) Name:

Contact Number:

Lease Start Date: Lease End Date:

**VEHICLE INFORMATION**

*Please include information on all vehicles registered to adults.*

Year/Make/Model License #

Year/Make/Model License #

**EMERGENCY CONTACT**

Name: Contact Number:

I/We certify we have received a copy of all the governing documents of the Association and understand our obligation to abide by all current and future published rules.

I/We understand as an Owner we are responsible for not only our conduct but the conduct of our tenants, guests and invitees and for any damages to the Common Areas caused by any of the above.

Owner/Landlord Signature Date

Tenant Signature Date