

**Sub group Critical Care;
National Major Trauma Nursing Group Meeting
Friday 28th June 2018 11:00 Queen Elizabeth Hospital, Birmingham.
MINUTES**



PRESENT:		
Nicola Ashby	University of Nottingham and RCN Critical Care & Inflight Nurse Forum.	NA
Ann-Marie Heath	Outreach Critical Care UHNM NHS	
Orla Morgan	Critical Care Manager, Cardiff	
Dawn Moss (Chair)	UHNM NHS Trust Lead Educator Critical Care.	DM
Sharon Sanderson		SS
APOLOGIES RECEIVED:		
Sam Cook		SC
Julie Platten		JP
Dean Whiting		DW

SUMMARY OF NEW ACTIONS AGREED

No.	Action	Person Responsible	Due Date
1.	Add section on safeguarding children to competency, awaiting feedback from endorsements RCN so changes can be made at the same time and returned.	DM	Sept 2018
2.	Advertise for a vice chair of the critical care sub group.	DM	Sept 2018

ONGOING ACTIONS FROM PREVIOUS MEETINGS

Start date	Issue	Action	Person Responsible	Due Date
1/12/2017	Purpose of the group for NMTG website	Needs putting on web	DM	28/08/2018
1/12/2017	Membership list & CC3N link adding to website	Adding to website	DM	28/08/2018
1/12/2017	Review terms of reference	To have draft ready for next meeting	ALL	Sept 2018
1/12/2017	Promotion of the competencies	Group to use contacts to promote	ALL	Sept 2018
9/3/2018	Add safeguarding to competency	Seek some guidance to what that should contain, draft by September	DM	Sept 2018
9/3/2018	Update competency in line with endorsement information	To have them updated in draft by September 2018	DM	Sept 2018

No.	AGENDA ITEM	ACTION/LEAD
1.	PROCEDURAL ITEMS	
1.1	To Receive Apologies Apologies received are noted above.	DM
1.2	Minutes of the Previous Meeting Minutes from previous meeting were circulated prior to this meeting. No objections/queries were raised. Amendments had been previously made.	DM
2.	MEETING AGENDA	
2.1	DM apologies to the group about the confusion of the meeting being cancelled.	
2.2	Welcomed Orla, from Cardiff Critical Care. Updated her on the work so far. Orla shared the work they have been doing in Wales. The group fielded questions as Cardiff are setting up a Major Trauma Centre.	
2.3	TQUINs discussed at length, revised GPICs are due to be published and the group felt that these would need to be reviewed before definitive TQUINs can be produced. It was discussed but not confirmed that 1 person per shift should have completed the competencies. Ration of nursing staff to trauma patients and the need for psychological support for nurses caring for trauma patients.	
2.4	TQUINs discussed at length, revised GPICs are due to be published and the group felt that these would need to be reviewed before definitive TQUINs can be produced. It was discussed but not confirmed that 1 person per shift should have completed the competencies. Ratio of nursing staff to trauma patients and the need for psychological support for nurses caring for trauma patients.	
2.5	Safeguarding and child death in adult critical care units was discussed. AH asked to look at the guidance for adult units and feedback to the group.	AH
2.6	NA updated the group on the National Trauma Conference that she was unable to attend, leading DM to attend in her absence. NA to create the poster for presentation.	AN
3.	ANY OTHER BUSINESS	
3.1	None	
	DATE AND TIME OF NEXT MEETING The next meeting will be held on 19 th October 2018 Venue: Plough & Harrow Hotel, B16 8LS Timing: 10:00	
	DEADLINE FOR SUBMISSION OF AGENDA ITEMS Please submit any agenda items for the next meeting to Dawn Moss three weeks prior to the meeting. Please contact Dawn if you would like further information or about being a part of the group. The National Major Trauma Nursing Group can be found at: www.nmtng.co.uk	

All parties should note that the minutes of the meeting are for record purposes only. Any action required should be noted by the parties concerned during the course of the meeting and action carried out promptly without waiting for the issue of the minutes.