

Board of Trustees
VILLAGE OF MILLERTON
Regular Meeting Minutes
August 19, 2019
7 PM

A regular meeting of the Village of Millerton Board of Trustees was held on Monday, August 19th, 2019 and was called to order at 7:00 PM at the Village Hall, 21 Dutchess Avenue, Millerton, NY 12546 with Mayor Debra Middlebrook presiding. Trustees present: Jennifer Najdek, Alicia Sartori, Matthew Hartzog (arrived at 8:10 PM), and Joshua Schultz. Also present: Clerk Kelly Kilmer, Treasure Stephany Eisermann, Highway Supervisor Cole Lawrence, Village Attorney Ian MacDonald (arrived at 7:08 PM), and Recreation Director Nicole Gerringer. Members of the public; Brandee Nelson from Tighe & Bond (Sign in sheet attached).

Public Hearing – WIIA 2019 Grant

Motion was made by Deputy Mayor Najdek to open the public hearing at 7:05 PM, seconded by Trustee Sartori, all four (4) members in attendance approved and motion was passed. No comment from the public at the opening of the hearing.

Motion was made by Deputy Mayor Najdek to close the public hearing at 7:16 PM, seconded by Trustee Schultz, all four (4) members in attendance approved and motion was passed. No comments from the public at the closing of the hearing.

Recreation –

Recreation Director Nicole Gerringer gave a end of season report for 2019. She gave a packet to the board to show what the camp did everyday along with how many kids attended on a weekly basis (packet attached). Nicole gave some suggestions for next season with field trips and counselors. The board thanked Nicole for the season and where pleased with the overall program.

Departments

Police: Sergeant Veeder handed out the police report for **July 2019**. There was **33** incidents for the month of July, with **15** in the Village and **18** within the Town of North East. There were **3** arrests in the Village and **2** arrests in the Town. Sergeant Veeder spoke about a proposal that Dutchess County and a vendor OCIS (which is the only vendor the County works with) would like our police department to participate with to assist the officers. This program would include a few things to aid the officers including mobile dispatching, warrants, and In-Car mapping (helps locate where the back up car is if needed). There is a licensing fee of \$1500 (one-time fee) and then an annual fee of \$495. The board agrees that this would be a good addition and Sergeant Veeder will work with the treasurer to make sure the funds are available in the police budget this year. Sergeant Veeder also let the board know that they would not be sending anyone this year to the academy so there would be some money saved from that expense. Officer Leonard donated a desktop to the department and the clerk will send him a Thank You note for that donation.

Highway: Berlinghoff Contracting came out to look at the electrical work for the lights at Veterans Park, they can do the work but require a deposit prior to scheduling the job. The clerk will call to find out why they are requiring a municipality to pay a deposit prior to the job being started. Cole spoke with the dealership for the new highway truck and the truck is ready for delivery as soon as all the documents from the board have been executed. Highway equipment #8 was dropped of at Adams Power Equipment for an estimate on fixing the mower, it is a flat

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fee of \$45 for estimates. Cole spoke with an engineer from SUEZ Corporation, the engineer is going to work on a cost sheet for painting the water tower. Millbrook also used this company recently for painting their water tank. There is a no cost estimate to have a someone from the SUEZ Corp., come out and climb the tank to give a real cost estimate.

Attorney

Ian MacDonald presented the following resolutions (see attached resolutions), for the WIIA grant for approval. *Motion* was made by Deputy Mayor Najdek to accept Resolution 2019-21, Resolution of SEQR Type II Determination for water distribution system improvement project, seconded by Trustee Sartori, all four (4) members in attendance approved and motion passed. *Motion* was made by Trustee Schultz to accept Resolution 2019-19 authorizing the issuance of serial bonds in the principal amount of \$1,126,000, seconded by Trustee Sartori, all four (4) members in attendance approved and motion passed. *Motion* was made by Trustee Sartori to accept Resolution 2019-20, resolution authorizing submission of funding applications for water distribution system, seconded by Trustee Schultz, all four (4) members in attendance approved and motion passed. The clerk will post a legal Notice of Permissive Referendum in the local newspaper within 10 days for the WIIA Grant. Ian prepared all the documents for the new Ban for the 2019 Dodge including a Short Form EAF issuing a negative declaration since it was an unlisted action under SEQR. *Motion* was made by Deputy Mayor Najdek to accept Resolution 2019-18, resolution authorizing the issuance of \$100,104.16 of serial bonds for the purpose of purchasing a 2019 Dodge Ram 5500 Regular Cab Truck, seconded by Trustee Sartori, all four (4) members in attendance approved and motion passed. *Motion* was made by Deputy Mayor Najdek to accept Resolution 2019-17, resolution authorizing the Bond Anticipation Note for the 2019 Dodge Ram 5500 Regular Cab Truck, seconded by Trustee Schultz, all four (4) members in attendance approved and motion passed.

Executive Session

Motion was made by Deputy Mayor Najdek to enter into Executive Session for Attorney discussion at 8:11 PM, seconded by Trustee Sartori, all five (5) members in attendance approved and motion passed.

Motion was made by Deputy Mayor Najdek to exit Executive Session at 8:31 PM, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion passed

Vouchers

Motion was made by Trustee Schultz to pay **Voucher #2018976 – 2018981 General \$2204.48, #2019029- 2019032 General \$943.85, Water \$55.00 for a total of \$998.85, #2019033- #2019037 General \$1085.72, Water \$2342.67 for a total of \$3428.39, #2019038-2019078 General \$13480.78, Water \$11082.43 for a total of \$24,563.21**, seconded by Trustee Sartori, all five (5) members in attendance approved and motion passed.

Committee Reports

Jen – Pleased with the summer recreation report and nothing else for this month

Alicia – Will be looking into the CDBG Grant 2020 and deadline for submission.

Matt – Report sent by email (see attached), also spoke about the Urban Forestry Grant

Joshua – Report sent by email (see attached), he will continue working with Supervisor Kaye and Councilman Kennan on the EOP.

Clerk Report

Motion was made by Trustee Sartori to accept the minutes of July 22, 2019 with any

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correction/additions submitted to the clerk, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion passed.

Treasurer Report

Treasurer Eisermann handed out her report for the time period of 07/01/2019-07/31/2019. She gave an overview of the report to the board. The renewal for the Village insurance policy is up and the information was passed out to the board (see attached). Stephany explained that the police hours will be adjusted from what was quoted in the renewal and should bring the cost down. Also, our account executive Paul Zerbato sent a letter urging the Village to consider an additional coverage to the policy in the way of cyber and data liability coverage. He believes that in this day with technology and cyber attacks that this is important coverage to have. *Motion* was made by Trustee Sartori to accept the renewal coverage once the police hours are changed along with the cyber coverage not to exceed a total amount of \$39,000 for the year 09/01/2019 – 08/31/2020, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion passed. Along with the monthly treasurer report, Stephany had attached a list of budget adjustments that needed to be completed (see attached list). *Motion* was made by Deputy Mayor Nadjek to accept the adjustments, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion passed.

Mayor

Trustee Hartzog will be attending the Northern Dutchess Paramedics Quarterly review which is on October 16, 2019 and report at the next meeting. Mayor Middlebrook gave the board an update on the issue with allowing residence to come to take “Fill” from the piles at our Highway garage. Per our insurance carrier they prefer that we do not allow this because it does put the Village of Millerton with liability if something was to happen. A letter from Mr. Robert Trotta regarding coverage of Police Officers at Webutuck School system, the school has a RSO on staff from the Dutchess County Sheriffs so there would be no need to have on of the Village officers around during school hours. Mayor Middlebrook informed the board the SPRINT has decided not to renew their lease with the village and they will be removing the cell equipment from the water tower and return the area to the original condition.

Public Comment

None

Executive Session

Motion was made by Trustee Schultz to enter Executive Session for personnel/hiring highway laborer at 8:56 PM, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion passed.

Motion was made by Trustee Schultz to exit Executive Session at 9:31 PM, seconded by Trustee Sartori, all five (5) members in attendance approved and motion passed.

Personnel

Motion was made by Trustee Sartori to allow the Clerk Kilmer to call and offer Jeremy Rose the Highway Laborer position at the rate of \$19.00 per hour, seconded by Deputy Mayor Nadjek, all five (5) members in attendance approved and motion passed.

Motion was made by Trustee Hartzog to allow Karen McLoughlin to continue with assisting the treasurer for a total of 12 hours in September and October, 6 hours in November and December

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and then on a Per Diem basis after the first of the year, seconded by Trustee Schultz, all five (5) members in attendance approved and motion passed.

Motion was made by Trustee Sartori to place an ad in the local newspaper for a Building/Planning/Zoning secretary up to 5 hours per week, seconded by Trustee Schultz, all five (5) members in attendance approved and motion passed.

Adjourn

Motion was made by Deputy Mayor Najdek to adjourn at 9:33 PM, seconded by Trustee Schultz, all five (5) members in attendance approved and motion passed.

Respectfully Submitted,

Kelly Kilmer
Village Clerk

DRAFT

Approved: