

THERE WAS NO MEETING ON JANUARY 2ND DUE TO THE HOLIDAY

Montville Select Board Meeting– Monday, January 9, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), and Jeanne Coleman (Administrative Assistant)

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of December 19, 2016 were accepted
2. Treasurer's Warrants (2016) #52 for \$5,070.41 & #52A for \$402.50 and (2017) #1 for \$21,446.88 & #2 for \$46,337.10 were approved and signed
3. RSU3 Laptops: one was issued to the Town Clerk; one to the Town Treasurer; and one is being held on reserve for training purposes.
4. Emergency Action Plan: the Board will review the draft and provide the requisite information regarding responsibilities etc.
5. DHHS Portal: the Board approved a separate email account for the General Assistance administrator to access the portal
6. Shoreland/Subdivision Compliance Certificate (aka pole permit) the Board signed a permit for Hidden Valley Camp.
7. The Board decided on their January 16, 2017 meeting as the date to convene with the Budget Committee
8. Jay advised the Board of a Roads / GPS Workshop being held at the Knox Emergency Management Office on February 8th from 9 to 1
9. The Board voted to transfer \$1,355.31 dollars from the Snow Removal and Sanding Account to the following accounts for the purpose of balancing these accounts:

Administrative Assistant	\$340.00
Payroll Liability – All Officers	\$12.01
Advertising	\$73.50
Insurance – Liability	\$83.50
Insurance – WC / UE	\$167.93
Fire Station	\$449.65
Road Paving	\$228.72
TOTAL	\$1355.31

10. The Board voted to transfer \$3,930.56 from the Lien Fees *income* account to the Misc. Incidentals account
11. The Board voted to transfer \$24,219.83 from the Roads & Bridges account to the Road Paving account
12. The Board voted to transfer \$4,044.27 from the Garbage Sticker *income* account to the following account for the purpose of balancing these accounts:

Tipping Fees	\$215.12
HS Wages	\$324.37
Equipment Repair & Maintenance	\$3,504.78
TOTAL	\$4,044.27

13. The Board voted to transfer \$402.50 from the Plumbing Permits *income* account to the Plumbing Inspector account

14. The Board voted to transfer \$1,941.88 from the VFD Equipment account, and \$340.24 from the Fire Dept. Wages account, to the VFD Operations account
15. The Board voted to transfer \$36.00 from the VFD Matching Grant *income* account to the VFD Matching Grant account
16. The Board voted to transfer \$941.32 from the Total Fire Department balance to the Equipment Reserve account
17. The Board voted to carry over \$9,955.68 in the Sand/Salt Shed account
18. The Board voted to transfer \$200.00 from the Landscape Contractor account to the Mt. Repose Improvements account

The meeting ended at 8:35 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, January 16, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Herman Peaslee (Budget Comm.), Glen Widmer (Budget Comm.) and Bonnie Hrichak (resident)

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of January 9, 2017 were accepted
2. Treasurer's Warrant #3 for \$6,853.95 was approved and signed
3. Emergency Action Plan: the Board will divide up the requisite duties.
4. Liberty Ambulance Association: The Board is exploring various options to maintain ambulance service to Montville residents. The proposals that the Association provided were reviewed and the financial alternatives were discussed. Glenn will investigate cost(s) associated with Delta Ambulance as another alternative for coverage. Options will be discussed at a Select Board meeting at a later date.
5. Budget Committee: asked for an overview of what the Board anticipated for costs in 2017. January 30th was set as the next time to meet and work on the Budget.
6. The Board voted to write off the Stilkey delinquent debt –a check in the amount of \$42.46.
7. Bob reported that Glenn Couturier agreed to be the moderator for the Town Meeting again.
8. The Town Meeting was set for March 25, 2017

The meeting ended at 8:09 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, January 23, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), S.Paige Zeigler (School Board Representative), and Steve Lucas (Road Commissioner)

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of January 16, 2017 were accepted
2. Treasurer's Warrant #4 for \$12,296.07 was approved and signed
3. S. Paige Zeigler: gave the Board an over-view of what is happening in the School District and also the work he is doing in Legislature.
4. Emergency Action Plan: Cathy spoke with Brad at the Transfer Station to assess personal protection equipment needs. Jeanne will continue to work on the EAP plan & requisite forms
5. Road Work Plan: Steve will put together a list of areas that need brush cutting at this time and contact area contractors about availability. Steve will also create a list of roads that are most in need of work this spring / summer - with an estimate of projected cost(s) - for Town Meeting.
A perennial schedule of road inspections was agreed on which would include the survey and documentation of the condition of roads several times a year. The inspections will occur in the spring during mud season; mid-summer; and again in the fall -with an eye towards winter issues.
6. Waldo County Hazard Mitigation Plan: the Board signed off on the plan which will be submitted to FEMA by the Waldo County Emergency Management Agency.
7. Warrant Building Workshop: the Board set February 13th as the date to hold the workshop

The meeting ended at 8:47 p.m.

Montville Select Board Meeting– Monday, January 30, 2017

Present: Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Steve Lucas (Road Commissioner), John York and Doug Thomas (Fire Depart.), Glen Widmer and Herman Peaslee (Budget Comm.) and Bonnie Hrichak (resident),

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of January 23, 2017 were accepted
2. Treasurer's Warrant #5 for \$76,501.26 was approved and signed
3. The Town Budget was discussed relative to items that are being considered for the warrant. The discussion primarily focused on the future of the Liberty Ambulance Service and their request for increased funds this year.
4. General Assistance Portal Application: was signed and will be submitted to DHHS
5. The Fernwood Nursery MDOT Sign Permit was signed
6. The OSHA 330A Report: was signed and will be posted at the Town Office & Town Garage
7. The Letter to MMA reference Information needed for the Auditors: was signed and will be mailed
8. The MDOT project roster for Waldo County: was reviewed

The meeting ended at 8:45 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, February 6, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), and Steve Lucas (Road Commissioner)

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of January 30, 2017 were accepted
2. Treasurer's Warrant #6 for \$50,255.58 was approved and signed
3. Steve Lucas reported on how much sand is left. He noted that some people have been taking more than the allotted two buckets per storm - including some people loading pick-up trucks with sand and that is not permitted.
4. Prospective Warrant Items were discussed
5. Foreclosure Properties were identified. Bob will be contacting Kay Noyes and Cathy will be contacting Matthew Barnard.
6. Camp Neofa - Jeanne will advise them to work out a swimming schedule through the Liberty Recreation Department

The meeting ended at 8:45 p.m.

Respectfully submitted by Jeanne Coleman

✂ THERE WAS NO MEETING ON FEBRUARY 13TH DUE TO A BLIZZARD

Montville Select Board Meeting– Monday, February 20, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Herman Peaslee (Budget Committee) and Bonnie Hrichak

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of February 6, 2017 were accepted
2. Treasurer's Warrants #7 for \$3,491.45 and #8 for \$73,317.47 were approved and signed
3. Town Warrant the current draft was discussed and updates were made
4. Abatement: an assessing error from 2015 was discussed and an abatement will be processed.

The meeting ended at 8:03 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, February 27, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Herman Peaslee and Glen Widmer (Budget Committee), John York and Doug Thomas (Montville Fire Dept.), Doug (should be Dale) Rowley (Waldo EMA

Director), Elise Brown (Liberty EMA Director) Bill McKenna and Tim Beals (Delta Ambulance Service), and Peter Maruhnic (Montville resident & Liberty Volunteer Ambulance Service EMT)

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of February 20, 2017 were accepted
2. Treasurer's Warrant #9 for \$7,230.51 was approved and signed
3. Town Warrant the latest draft was discussed and updates were made
4. Abatement: an abatement was processed and signed for Jacob Mentlik
5. Auditor's Report: the hard copy was received and filed
6. Wadman CPA Management Representation Letter: was signed
7. Submerged Lands Grant Program: information was reviewed & determined to be N/A
8. 2020 Census: Jeanne was delegated as the contact person
9. Ambulance Service: Elise Brown gave an overview of the Liberty Volunteer Ambulance Service's current status and what they believe needs to happen in order to keep it viable going forward. Bill McKenna spoke about the call volume Delta would need to bring a sub-station to the area and, based on the data provided by Doug Rowley, there are not enough calls in Waldo county to meet their bottom-line. The Select Board, and the Budget Committee, felt that it would be good to have an informational meeting for residents prior to the vote at Town Meeting. A joint meeting – with the Town of Liberty – was scheduled for 7 pm on March 14th at Walker School gym, Liberty ME_

The meeting ended at 9:15 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, March 6, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Steve Lucas (Road Commissioner) and Jeanne Coleman (Administrative Assistant)

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of February 27, 2017 were accepted
2. Treasurer's Warrant #10 for \$51,653.58 was approved and signed
3. Town Warrant was signed
4. Spirit of America Volunteer Award – nominations were made and the award will be given at Town Meeting
5. SWLA map – the Board granted the request of the Cemetery Committee to use one of the old maps
6. Fire Department Insurance – renewal form was signed.
7. Roads – some residents had requested calcium on their roads to help with dust but the Road Commissioner and the Board agreed that calcium is not designed for use in the winter.

The meeting ended at 8:15 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, March 13, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant) and Hannah Hatfield (Village Group Representative / Cemetery Committee)

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of March 6, 2017 were accepted
2. Treasurer's Warrant #11 for \$4,028.50 was approved and signed
3. Tree Growth: a question from a resident was reviewed
4. Exemptions: Jeanne advised the Board of the rates mandated for the current tax year
5. Spirit of America Volunteer Award: presentation options were discussed
6. Village Group Survey Results: Hannah gave the Board a synopsis of the survey results and stated that hand-outs, with the full results, would be made available at Town Meeting
7. Mowing Bids: Specifications for the bid were discussed and it was agreed that the contractor who won the bid would be asked to speak with the Cemetery Committee regarding their concerns. Jeanne will mail notices out to prior applicants and will place an ad in the paper
8. Road & Sign Maintenance Software: Jay advised the board that he is continuing his research into the RSMS software and that a hands-on workshop is slated for Thursday April 13th which he plans to attend.

The meeting ended at 8:40 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, March 20, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant) and Steve Lucas (Road Commissioner).

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of March 13, 2017 were accepted
2. Treasurer's Warrant #12 for \$74,794.61 was approved and signed
3. Roads: Steve advised that roads susceptible to damage from commercial truck traffic have been posted; repairs were done on the Hidden Valley Road after a wash-out caused by the last big rain storm; the packer truck needed repairs due to the rusty rivets on the tie down straps for the air tanks. The sand pile is down but he is keeping a close eye on it
4. Farmland: protocols for managing the Farmland accounts was discussed
5. Spirit of America Award: was signed
6. Deputy Treasurer Pay: expectations, due to staffing changes, for the year were reviewed
7. Town Meeting: necessary preparations were discussed and tasks were distributed amongst the Select Board

The meeting ended at 8:20 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, March 27, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), and Jeanne Coleman (Administrative Assistant).

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of March 20, 2017 were accepted
2. Treasurer's Warrant #13 for \$3,530.26 was approved and signed
3. Farmland: Notice for the over-due Twomey income report was signed
4. Department of Labor Posters and Pressure Vessel Registrations – Cathy will post them at the Transfer Station
5. School Referendum Documents – were signed and brought to the Town Clerk's Office
6. TRIO Contract – Jay & Cathy will be taking a look at Liberty's TRIO tax bills to see if any details need to be ironed out prior to the Montville TRIO contract being signed
7. MMA Property & Casualty Insurance: Jeanne filled out the financial information and Bob will complete the rest of it and sign it.
8. Appointment Papers were prepared and signed for the following positions:
 - Road Commissioner – Steve Lucas
 - Animal Control Officers – Peter Nerber & Peter Nerber jr.
 - Emergency Management Director – John York
 - Fire Chief – John York
 - Fire Warden – John York
 - Public Access Officer – Abbie Hills
 - General Assistance Administrator – Jeanne Coleman
 - Board of Appeals – Debbi Lasky
 - Licensed Plumbing Inspector – Bob Temple
 - Code Enforcement Officer – Bob Temple

The meeting ended at 8:35 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, April 3, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Steve Lucas (Road Commissioner) and Sandy George (resident).

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of March 27, 2017 were accepted
2. Treasurer's Warrant #14 for \$50,675.88 was approved and signed
3. Trio Contract was discussed – Jay will be calling the rep for additional information
4. Appointment Papers were prepared and signed for the Registrar of Voters
5. An Abatement was processed for Jacob Mentlik

6. MMA Road Treatment Coverage was discussed and will be declined
7. Mid-Coast Regional Planning Commission – the Board opted not to join
8. MMA Meetings & Elections Manual procedures were discussed
9. Roads: Steve advised that repairs were made on the Mehuren Road today and that he will start using the power rake to improve gravel surfaces as soon as the weather conditions allow
10. Computer Back-up the status of the hardware, and also programming issues, were discussed

The meeting ended at 7:57 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, April 10, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), and Richard Von Oesen.

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of April 3, 2017 were accepted
 2. Treasurer's Warrant #15 for \$3,359.57 was approved and signed
 3. Trio Contract was signed after it was noted that Personal Property is not included in assessing
 4. Assessing: standards for assessing garages were discussed and two Farmland applications were reviewed. The Garry Owen House folder was located and Jay will be speaking with the property owner. Jay will also be researching the options for assessing ponds. Richard Von Oesen stated that the assessment for the Bagley property Map 26 / Lot 32 is incorrect and the Board will conduct a review as soon as conditions permit
 5. Emergency Action Plan Bob will deliver the Town Garage copy on Saturday and Cathy will work on the Personal Protection Equipment Hazard Assessments starting next week
 6. Mowing Bids were reviewed and Grant Starrett was selected for the contract
 7. Cyber Security – Jeanne will work on a draft for a Town policy
 8. RSU3 Superintendant April 24th and May 1st were selected as potential dates for a meeting
 9. RSMS Road Workshop: is this Thursday April 13th – Bob will attend

The meeting ended at 8:55 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, April 17, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Sandy George and Bonnie Hrichak (residents).

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of April 10, 2017 were accepted
 2. Treasurer's Warrant #16 for \$1,919.36 was approved and signed
 3. Sandy George: asked the Board to look into how the RSU3 assessments to the towns are calculated to determine if an error has been made. She noted that the projected assessments to neighboring towns are vastly different / lower than Montville's.
 4. Bonnie Hrichak: stated that when Burnham Hill Road was raised it caused issues with the driveway into her camp and some work needs to be done to correct the problem
 5. Assessing: Farmland applications will be put on the assessing review list. Personal Property tax issues were discussed. Assessing will begin later this week with two select persons present at each site review.
 6. Emergency Action Plan Cathy will review the PPE Hazard assessment guidelines and then begin the process of job / position assessments
 7. Trio: the Personal Property module was quoted at \$1,500 + training and implementation
 8. Computer Use & Cyber Security Policy Draft: Jay will look into the Right to Know Law regarding the use of personal computers to handle Town business
 9. Assessing Standards: the draft was given a cursory review. Cathy will be getting information from Liberty so that it can be compared to what Montville has and appropriate changes can be made prior to the transition to TRIO.
 10. RSMS Road Workshop: Bob reported that the workshop went well and he felt that the software would reap good benefits for the Town. Price for RSMS16 is \$195 and includes the software, user guide and distress manual, and free technical assistance.
 11. Mid Coast Assessor's Meeting Jay will be attending the next meeting and will make inquiries as to how ponds and foundations on garages are assessed elsewhere

The meeting ended at 8:15 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, April 24, 2017

Present: Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Steve Lucas (Road Commissioner), Sandy George, Bridget McKeen, Margot Hayes and Bonnie Hrichak (residents).

1. The agenda and minutes of April 17, 2017 were accepted
 2. Treasurer's Warrants #16A for \$35.88 and #17 for \$41,808.12 were approved and signed
 3. Steve Lucas: advised that the roads have just recently become firm enough to grade and that they are working as fast as weather conditions allow.
 4. Sandy George: asked if the Board had any more information as to whether the RSU3 assessment to the town was calculated correctly and was told that they are still working on that.
 5. Margot Hayes: asked when a total revaluation on the Town would take place and pointed out that Montville's share of the school budget was based on valuation. The Board stated that there were no immediate plans for hiring an outside assessor. Margo also discussed Montville's

secession from RSU3 and will do research on the possibilities of a voucher system. She also questioned how the Fire Department volunteer hours are billed. _

6. Bonnie Hrichak: stated that some portions of the Burnham Hill Road are pretty muddy and that the gravel portion is badly in need of grading. She also remarked that some of the pavement's edges are crumbling because it is being undermined by run-off on shoulders.
7. Bridget McKeen: Video recorded the meeting.
8. Assessing : Abatements were reviewed and approved to correct a billing error (Scappaticci) and two accounts where the TIP property no longer exists (Rigby & Bixby).
9. Emergency Action Plan Cathy is working on the PPE Hazard assessments and putting together an order for PPE supplies.
10. Trio: Jay is still researching information
11. Computer Use & Cyber Security Policy Draft: Jeanne sent out a second draft. The final edition will be done once Jay comes back with the Right to Know Law information.

The meeting ended at 8:12 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, May 1, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), John York (Fire Chief), Matthew York (Fire Dept. Lieutenant), Bridget McKeen and Bonnie Hrichak (residents).

1. The agenda and minutes of April 24, 2017 were accepted
 2. Treasurer's Warrant #18 for \$24,202.76 was approved and signed
 3. Bonnie Hrichak: stated that Burnham Hill Road is badly in need of grading and that the new pavement is eroding on the shoulders due to runoff. She asked if the Road Commissioner was inspecting the roads and making a list of work that needed to be done with priority given to the worst ones. She recommended that the Board look into hiring the person who grades Freedom's roads because they are done well. She also advised the Board that she had incurred damage to her vehicle and would be consulting the Municipal Roads Manual to determine if the town is responsible for her repair bill. Bonnie also discussed the practice of having the Road Commissioner elected and not appointed. Bob agreed to find out who grades Freedom's roads; Cathy agreed to speak with Steve Lucas about giving Burnham Hill Rd. a priority status; and Jeanne gave Bonnie a copy of the section of Title 36 which verifies that a vote at Town Meeting, regarding the appointment of officials, remains in effect until a new vote is taken to change the process.
 4. Bridget McKeen: Video recorded the meeting.
 5. Assessing : has started and the Board will be going back out later this week.
 6. Computer Use & Cyber Security Policy Draft: Jay provided a summary of the Right to Know Law and Jeanne incorporated into a new draft.
 7. Emergency Action Plan: Training mandates were discussed.
 8. Trio: No date has been set yet for installation of the new software. Jay recommended waiting on the acquisition of the Personal Property module.
 9. Fire Department: John York was asked to explain the Fire Department wages for volunteers. John began by stating that the system was in place before his appointment as Fire Chief. He said that each call is recorded on a worksheet for every fire fighter, which logs time

of page to time back at home if it was a straight forward fire call. If it was a complicated call, fire personnel log off as soon as one truck is back in service and finish the cleaning up / setting up as volunteer time. Training time and time spent on preventative maintenance of equipment is also done as volunteer time. John noted that fire fighters have to put in 76 hours to train to fight house fires and that there are many other types of training they are required to participate in. He also noted that a significant percentage of the budget goes to equipment – citing the example of \$1,600 per person for turnout gear which has to be replaced every few years by State law.

The meeting ended at 8:05 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, May 8, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Sandy George, Bridget McKeen, Bonnie Hrichak, Katie Campbell, Fran Gonzalez and Sharon Hibbard (residents).

1. The agenda and minutes of May 1 were accepted
 2. Treasurer's Warrant #19 for \$39,214.14 was approved and signed
 3. Sandy George: offered the following statistics from research that she had done regarding Montville's student presence in the school system - there are 113 students from grades K to 12 which works out to \$7,500 per student based on the \$848,000 assessment. There are also 5 Pre-K students, 22 adult ED students, and 20 registered home-schooled students. Collectively students represent 16% of the population. She noted that the District wide cost per student is \$4,500. Jay stated that he had done the calculations for neighboring towns (total assessment divided by State valuation) and the result is the same - concluding that Montville's assessment was done correctly. Cathy noted that in some cases the cost per special education students needing services outside the District can be as high as \$50,000 a year . Cathy further noted that the Superintendent, Paul Austin, will be at next week's meeting which will provide a good opportunity to have questions answered.
 4. Bridget McKeen: Video recorded the meeting. She also provided the Board with a hand-out that delineated the different school configurations recognized by the State.
 5. Bonnie Hrichak: presented a letter to the Board expressing her concerns that Burnham Hill is a dangerous road due to its poor condition - and consistent neglect by the Road Commissioner - and her opinion that the Board has not done enough to rectify the situation. She cited a recent accident to support her assessment of the road being dangerous
 6. Katie Campbell: spoke about the State standards for gravel road maintenance and the Road Commissioner's responsibility to inspect the roads and submit reports. She also said that there has been a rumor spread around town that the Burnham Hill residents do not want the road fixed and that this is neither true nor acceptable. Katie asked that the Board get an estimate of what it would cost to fully repair / resurface the gravels roads right. Cathy told her that the formula they had gotten last fall is: one mile at 20' wide with 12" of gravel equals 3,911 yards of gravel per mile. At an average cost of \$14 per yard in place that is \$54,754 per mile.
 7. Fran Gonzalez & Sharon Hibbard : stated that they too had heard that the Burnham Hill residents do not want the road fixed and reiterated that this is simply not true. They said that the road is a perennial problem and that they should not have to come to the Board year after year to have the situation addressed.

8. Road Maintenance Policy: the Burnham Hill residents wanted to know if there is a Road Policy and what the Board is doing to ensure that the Road Commissioner is following it and keeping logs. The Board will meet with Steve Lucas to review policy and address these issues.
9. Computer Use & Cyber Security Policy Draft: after discussion about the Select Board's use of personal computers the Board approved the final draft.
10. Emergency Action Plan: Cathy has written up the PPE assessments and purchased the requisite equipment. Jeanne spoke to John York about doing the fire extinguisher training
11. Trio: Jeanne informed the Board that the MSR auditor had advised her that TRIO should include a 'short screen' for Personal Property which allows for recording lump sums. The separate module aka the 'long screen' would provide for detailed accounting of the Personal Property and will do the calculations for depreciation.
12. Road Grading: Burnham Hill Road was done last week on the only day the weather cooperated. Bob pointed out that we do not have a full time grader operator and therefore, are somewhat limited by schedule, as well as, weather conditions. He further advised that he had researched who Freedom uses and that is Toby Farrington from Monroe. Bob will contact him regarding availability and cost.
13. Warrant for School Budget Validation Referendum: was signed
14. School Referendum Vote: Bob checked the Town House to make sure that it is ready for tomorrow's vote
15. Sand Bids: Jeanne will do some research
16. Roll-Off: Jeanne will do some research

The meeting ended at 8:23 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, May 15, 2017

Present: Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Dr. Paul Austin (RSU3 Superintendent), Paige Zeigler (RSU3 School Board Rep / State Representative), Sandy George, Bridget McKeen, Margot Hayes, Fran Gonzalez and Sharon Hibbard (residents).

1. The agenda and minutes of May 8 were accepted
 2. Treasurer's Warrant #20 for \$8,675.59 (minus a \$1,012.50 hold on a C&M Enterprises Bill) was approved and signed
 3. Roads: Steve checked on the Burnham Hill Road after the heavy rain and verified that the grading has held up. He will be putting gravel over the tailing rocks on the Hidden Valley Road, and replacing a culvert on the Spring Hill Road, as soon as conditions allow. He will also be inspecting all of the roads and assessing what work is needed and which tasks should be given priority.
 4. Assessing: is proceeding well and Assessors are projecting an early June completion.
 5. Computer Use & Cyber Security Policy: was signed.
 6. Sand Bids: The Board agreed that this year's call would be for 2,500 yards of sand and that an AD would be run and notices sent out. Jeanne advised that MDOT should be sending out information on salt prices by the end of the month.

7. Roll-Off: Jeanne provided the Board with the quotes submitted by BDS Waste and DM&J Waste. Bob agreed to contact Clark's Corner Scrap Metal for a quote.
8. Dr. Paul Austin: spoke about the RSU3 proposed budget and made printed copies available. He gave details about the upcoming Energy Savings projects and also the Health and Safety projects. Dr. Austin advised that there is an initiative for more pre-K programs and that curriculum changes are being sought to improve math scores which, he acknowledged, are down across the district. Margot questioned the amount of money ear marked for curriculum and expressed her concerns about the number of teachers that are leaving and the amount of bullying that is going on. Sandy inquired about the Family Planning program and Dr. Austin advised that he would research her questions and get back to her. Bridget asked about the possibility of a tax break for those families who home school and both Dr. Austin and Paige Zeigler responded that State law dictates how funds are handled. Cathy spoke about the need to design curriculum to give students alternate paths and Dr. Austin replied that these are valid concerns that should be brought up at the School Board meetings.
9. RSU3Revolving Renovation Fund Bond Application: was submitted to the Treasurer for completion
10. Dynamic Speed Sign Training: Bob agreed to attend the training on behalf of the Town.
11. Bridget McKeen: Video recorded the meeting.

The meeting ended at 8:23 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, May 22, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Steve Lucas (Road Commissioner), Bonnie Hrichak and Katie Campbell (residents).

1. The agenda and minutes of May 15 were accepted
 2. Katie Campbell: advised the Board that there is a discrepancy between what the tax map shows she has for acreage and what she is being taxed for. Jay explained that the printed map had been done in the 1980s and is not current. He advised that he maintaining an updated electronic copy of the tax map. Jay offered to check the map, and Katie's deeds, to determine how much acreage is in each of her lots. Katie also advised that speeding continues to be an issue between 05:30 and 07:30 a.m. and that one of the FedEx trucks travels excessively fast down their road, almost daily, between 2:00 and 3:00 p.m. Cathy agreed to contact the Sheriff's Office for renewed speeding enforcement efforts in the morning and Katie agreed to try to make contact with FedEx.
 3. Treasurer's Warrant #21 for \$4,788.34 was approved and signed
 4. Assessing: is nearing completion. Whispering Pines MHP had sent an inquiry about renting a lot to a tiny house, built on a trailer, and the Board saw no problem with that but agreed that if there were a complaint the Code Enforcement Officer would handle the matter.
 5. TRIO: a representative was to have stopped by today to set up a date for the installation of the assessing module but that did not occur.

6. Roll-Off: DM&J confirmed the price of demolition at \$82 per ton. Bob will check with Clark's Corner reference metal.
7. EAP: the Board agreed that the Emergency Action Plan should be modified regarding fire scenarios.
8. Winter Fuel Pre-Buy: Jeanne will check with Haskell
9. Resident Sand Shed: the Board discussed potential renovations to be done to the building

The meeting ended at 8:23 p.m.

Respectfully submitted by Jeanne Coleman



THERE WAS NO MEETING ON MAY 29th DUE TO THE HOLIDAY

Montville Select Board Meeting– Monday, June 5, 2017

Present: Jay LeGore (1st Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Mary Thompson (Deputy Tax Collector) and Bridget McKeen (resident).

1. The agenda and minutes of May 22 were accepted
 2. Treasurer's Warrants #22A for \$1,673.39 and #23 for \$11,412.21 were approved and signed
 3. Mary Thompson: submitted the requisite documents, from 2008 to present, to have the Board formally release her from collecting the debt(s) owed to the Town and recommitting those responsibilities to Terry. The Board will review the documents and the matter will be put on the agenda for next week.
 4. Road Commissioner Log: Steve turned in his log of road inspections for the Board's review
 5. Bridget McKeen: Video recorded the meeting.
 6. Assessing: Jay advised that there are approximately 20 parcels currently coded as 'off-grid' which should be reviewed and given a different code in the new system. He noted that doing so will not impact the assigned value. Personal property was discussed and a letter - regarding new items discovered during this year's site reviews - was approved and will be sent out on Wednesday. Also a target date of June 26th was set for commitment.
 7. TRIO: Amy Dunn was in earlier today and loaded the TRIO software onto Abbie's, Terry's and Jeanne's computers. She was unable to make them communicate with each other and will follow up with her IT department. She will continue to work on the problem from remote access. Amy also gave an over-view of the TRIO program(s) which was attended by Jay, Abbie, Terry and Jeanne.
 8. Roll-Off: the number of containers needed was discussed. Bob will talk to Brad to garner his input.
 9. Winter fuel pre-buy: Jeanne contacted Haskell and their prices will not be available for awhile
 10. Emergency Action Plan: the revised language - regarding the use of fire extinguishers - was approved. Bob will update the EAP manual at the Transfer Station.
 11. Cyber Liability Application: Jeanne acquired a new application and reviewed it with the Board. She will fill it out and have it available for signing next week.

12. Diesel Tank / Green Storage Trailer: more research needs to be done before the Diesel Tank can be moved. It was agreed that the storage trailer should be scrapped during roll-off

The meeting ended at 8:23 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, June 12, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Steve Lucas (Road Commissioner), Adam Hills (Mid-Coast ATV Club) and Bridget McKeen (resident).

1. The agenda and minutes of June 5 were accepted.
 2. Treasurer's Warrants #23 amended to \$11,712.21 and #24 for \$13,105.31 were approved and signed.
 3. Adam Hills: submitted an application for a permit for the annual Frye Mountain Poker Run Fund Raiser which the Board signed.
 4. Road Commissioner: Steve and the Board discussed which road projects are a priority and agreed that, while maintenance would continue, large projects would be deferred until later this summer when taxes had been paid. Steve expressed concern about people parking on the Thompson Rd., inhibiting his ability to work. Jeanne will send a note to the resident. Steve advised that the culverts on the Thompson Rd. and the Spring Hill Rd. have been repaired and that Bob has been working on grading roads. Steve also spoke with the Board about the options for moving the diesel tank and disposing of the storage trailer.
 5. Bridget McKeen: Video recorded the meeting and asked how the tax maps are managed which Jay explained.
 6. Assessing: site reviews are almost completed and the database is being updated accordingly. The Board decided to put an old laptop back into service - with the updated tax maps on it - and place it in the conference room for residents to view.
 7. TRIO: Amy Dunn has continued to work with her IT Department to troubleshoot the connectivity issues between computers but the problems have not yet been resolved.
 8. Roll-Off: the Board agreed that three containers are needed and Jeanne will contact DM&J.
 9. Emergency Action Plan: Jeanne has provided the EAP and Hazard Communication manuals to Abbie and Terry and once they have reviewed the material all of the requisite training for personnel at the Town Office will be complete.
 10. Cyber Liability Application: was signed - Jeanne will submit it to MMA.
 11. Dynamic Speed Sign: Bob attended the training and picked up the sign. The Board will decide how best to put it into service once the taxes are committed.
 12. Sand Bids: were reviewed and the contract went to Lucas Construction.
 13. Outstanding Tax Debt: collection responsibility was formally transferred from Mary to Terry

The meeting ended at 8:23 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, June 19, 2017

Present: Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), and Bridget McKeen (resident).

1. The agenda and minutes of June 12 were accepted.
 2. Treasurer's Warrant #25 for \$9,340.57 was approved and signed.
 3. Roads: Jeanne conveyed Steve's road report which was that the Hidden Valley Road has been graded and gravel was added over exposed rocks; Bob has started grading the North Ridge Road and once that is done will move onto the Burnham Hill Road and the Choate Road; the large hole on the Pierce Road has been filled in; and the salt shed has been prepped for paving.
 4. Bridget McKeen: Video recorded the meeting._
 5. Assessing: assessing notes were reviewed and entered into the database. Farmland applications were approved and signed. Commitment is still on track for June 26th.
 6. TRIO: the Town Office is still not live with the TRIO software and there is no word about where the IT team is at on a resolution. Jeanne will speak with Jay about a follow up.
 7. Roll-Off: Three containers have been secured from DM&J for the event.
 8. Emergency Action Plan: personnel at the Town Office have done their training and are all set. On-line training is being researched for the Transfer Station personnel
 9. MDOT Salt Bid: Jeanne will have the Town put on this year's bid roster
 10. MDOT Bridge Inspections: the Board reviewed the report and Jeanne made a copy for Steve
 11. Outstanding Tax Debt: the last set of documents were signed to formally transfer responsibility from Mary to Terry
 12. Road Crew Time Sheet: a new time sheet created by Terry was reviewed. The Board approved the draft but suggested that a field be added for mileage on a personal vehicle used for Town business.

The meeting ended at 8:23 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, June 26, 2017

Present: Jay LeGore (1st Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), John York (Fire Chief), Bonnie Hrichak, Katie Campbell and Bridget McKeen (residents).

1. The agenda and minutes of June 19 were accepted.
 2. Treasurer's Warrant #26 for \$6,278.40 was approved and signed.
 3. Roads: Jeanne conveyed Steve's road report which was that two culverts were installed, and ditching was done, on the Steward Road. Bob finished grading the Burnham Hill Rd. and the Choate Rd., and will do some short roads next.
 4. Bridget McKeen: Video recorded the meeting._
 5. Katie Campbell: advised the Board that an unnamed resident had recently informed her that the reason that she was having so many problems on her road was because she complained too much resulting in 'retaliation'. The Board advised her that there is NO retaliation going on

and Jay asked who had suggested that. Katie would not name her source but agreed to go back to the individual to ask permission to do so. Jay said that he would like to speak to the person because what was being propagated is a falsehood and needs to be corrected.

6. Bonnie Hrichak: asked if a decision had been made on the bill she had submitted or in regards to the condition of her driveway post road work. Bob advised Bonnie that a decision had been made RE the bill and a letter had been drafted but it was not finalized yet. Bob also advised Bonnie that he had checked on her driveway and agreed that gravel should be put in to rectify the situation.

7. John York: advised the Board that the Waldo Count Fire Fighters Association reps would be stopping by to discuss the dispatch system and the burn permit system.

8. TRIO: the TRIO IT team has suspended its work until the new computer (which is replacing the old external hard-drive) is put in place and set up as a server. They are on track to load the 2017 commitment book as soon as it is available.

9. Assessing: final assessing notes were reviewed and entered into the database. Bridget asked how the 'person in possession' valuations were done and Jay explained.

10. Taxes: calculations were done in anticipation of commitment

The meeting ended at 8:55 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, July 3, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Bonnie Hrichak, Katie Campbell and Bridget McKeen (residents).

1. The agenda and minutes of June 26 were accepted.

2. Treasurer's Warrant #27 for \$11,278.73 was approved and signed.

3. Roads: Jeanne conveyed Steve's road report which was that the Morrill Rd. and Mehuren Rd. have been graded and the Bragdon Rd is being ditched. Also, Dave Peddy has prepped the sand shed for the paving - which should be done soon.

4. Bridget McKeen: Video recorded the meeting. Bridgett also spoke to the Board about LD 725 which concerns locally grown food. She agreed to research language for a potential ordinance to help residents who could be affected by LD 725.

5. Katie Campbell: advised the Board that Burnham Hill Road is dusty. She expressed concerns that calcium has not been applied correctly in the past and the cost that flawed work represents to tax payers. Jeanne will research MDOT's recommended protocol. Katie further advised the Board that trees need to be trimmed at the Speed Limit Sign(s) and that she has been unable to make any progress regarding the FedEx truck that habitually speeds down the road. Katie also asked what the Board's policy is regarding amending access points to property that have been altered due to road repair. The Board informed her that they would look into her situation.

6. Bonnie Hrichak: asked if a decision had been made regarding correcting the problems with her driveway created by the change in the grade of the road. Cathy advised her that the Board agreed that gravel should be put in and that they would confer with Steve.

7. Roll-Off: Jeanne contacted DM&J regarding the ETA of the containers but had not heard back. Cathy informed the Board that Steve would have his excavator at the Transfer Station so Brad can compact demo in the containers as it comes in which would economize the number of containers needed.
8. Dynamic Speed Sign: Bob explained how the batteries/solar charger function in winter. Plans to put the unit into service were deferred to after taxes were done.
9. TRIO: the re-installation has been scheduled for Friday. Jay will come in to assist as needed.
10. Taxes: commitment was scheduled for next week to allow for the TRIO re-installation.
11. Digital Town Records: how to access records – post software transition – was discussed

The meeting ended at 8:18 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, July 10, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Steve Lucas (Road Commissioner), Mary Thompson (Deputy Treasurer) and Bridget McKeen (resident).

1. The agenda and minutes of July 3 were accepted.
 2. Treasurer's Warrant #28 for \$6,867.15 was approved and signed.
 3. Bridget McKeen: Video recorded the meeting
 4. Roll-Off: Cathy stated that the week-end event went well and that she wanted to thank the crew for all of their hard work.
 5. TRIO: the software was successfully re-installed last Friday.
 6. Roads: Steve spoke to the Board about his understanding of the law relative to the use of Town resources to amend situations created by road repair. Steve also reported that Roy Greely is currently mowing the side of the roads.
 7. LD 725 "An Act to Recognize Local Control Regarding Food Systems" : The Board determined that Montville passed a resolution, not an ordinance, supporting food sovereignty in 2011. The new law clears the way for Towns to adopt a 'Local food and Self Governing' ordinance. This will be included on the 2018 Town Warrant.
 8. Mary Thompson: spoke to the Board about how the property tax details from past years would be brought forward in light of the change in software. Jay will take care of this.
 9. Taxes: were committed and the mil rate is 19.2. Bills will be printed on Wednesday (7/12).

The meeting ended at 8:32 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, July 17, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Sandy George, John Chapin and Bridget McKeen (residents).

1. The agenda and minutes of July 10 were accepted.
2. Treasurer's Warrant #29 for \$13,048.03 was approved and signed.
3. Bridget McKeen: Video recorded the meeting
4. Sandy George: asked which Select Person assesses North Ridge Road and what training they have received. Sandy stated that she has continued concerns over how the foundations / slabs /frost walls of garages are assessed and how the Town uses market value vs. just value. The Board explained the limitations of the software that has been used for assessing and their hope that the new TRIO software would allow for problems such as this to be resolved. Sandy asked for, and was given, copies of her property and land cards as well as the table for land values. Dynamic Speed Sign: Bob will be contacting CMP for permission to mount it on their poles
5. Software: the Board discussed the need to develop a key for the assessing details to be efficiently transferred from the MuniAd database to the TRIO database. Microsoft Office was also discussed and whether the Town will need to purchase a newer version when the 2007 version reaches the end of its support lifecycle (in October) or can switch to Open Office.
6. RSMS16: Jay used a laptop to demonstrate how the GPS module works with the MSRS16 software and how signs & culverts etc. can be put in. The Board agreed that they would work with Steve to map out all the roads in Town after receiving some training.
7. RSU3: due to the State's increase in funding for education the Town's assessment has gone down by \$51,352.35 for the year. This will be reflected in next year's tax bills.
8. Winter Salt Bid: the bid via MDOT was \$56.12 per ton through New England Salt. Steve Lucas stated that there have been problems with the quality of New England Salt in the past and that he will check with Harcross for a price.
9. Local Road Assistance Program (LRAP) report is due - Jay will work on it.

The meeting ended at 8:10 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, July 24, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Bob Temple (Code Enforcement Officer), Tanya Taylor, Bonnie Hrichak, Katie Campbell and Bridget McKeen (residents).

1. The agenda and minutes of July 17 were accepted.
2. Treasurer's Warrant #30 for \$20,758.47 was approved and signed.
3. Bridget McKeen: Video recorded the meeting. Bridget also asked if the Fire Chief had responded regarding where the Fire Department records are kept. Cathy advised that she had

not heard back yet but she would follow up with John York. Bridget advised that she is specifically interested in acquiring the records for 2016 and 2017.

4. Bob Temple: advised the Board that he had attended two informational meeting regarding Maine's Marijuana Legalization Act and gave an over-view of what he had learned. Bob provided the Board with copies of both PowerPoint presentations he had acquired and will mail scanned copies to Jeanne so they are available upon request. There was also a discussion focusing on the use of marijuana in Social Clubs and the potential impact on the Town. Bob will keep the Board informed as the State regulations become available.

5. Tanya Taylor: inquired about purchasing the former Bragdon property (Map 10 Lot 12). After discussing the issue the Board agreed to put the land-locked parcel out to bid in compliance with Article 18 of the Town Warrant.

6. Bonnie Hrichak: advised the Board that their road sign had been stolen: that she had contacted the Sheriff's Office reference speeders; and that she would be responding to the Board's letter of denial regarding her request to have the Town pay for her car repairs. Bonnie also asked about the status of her request to have the driveway to her camp repaired. Jay explained that they had contacted MMA with questions about the Public Purpose Law and read the response that had recently been given. After further discussion it was agreed that the Town should rectify the problem and that the work would be done when the grader is in the area.

7. Katie Campbell: advised that the FedEx Ground truck had not been seen lately – notably since Cathy filed a speeding complaint. Katie also asked for more information regarding the minutes of July 10, 2017 and again expressed her concern that an access point to her property had been eliminated when the road had been raised. After it was agreed that said work had been done approximately 10 years ago Bob made a motion to move on from public comment. No vote was taken on the motion.

8. Dynamic Speed Sign: Bob contacted CMP and they advised him that he also needed to contact Fairpoint in keeping with a 3 entity agreement.

9. Software: Jeanne advised that she had spent an hour working the TRIO tech support but they were unable to resolve the problem of the land schedule not capturing updates. TRIO will continue to work on the issue from their end.

10. Winter Salt Bid: Steve advised that he contacted Harcross and they agreed to supply the Town with salt at \$56.69 per ton. The Board decided to have Steve place the order through Harcross, despite the slightly higher price, because it is a better quality.

11. Local Road Assistance Program (LRAP): Jay emailed the report & gave the original to Jeanne.

12. Abatements: the Board reviewed abatement paperwork and approved George (31/22.1), Andreozzi (40/4.1) & Northern Leasing (60/10). The others will be researched & then decided.

The meeting ended at 9:00 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, July 31, 2017

Present: Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Steve Lucas (Road Commissioner), and Bridget McKeen (resident).

1. The agenda and minutes of July 24 were accepted.
2. Treasurer's Warrant #31 for \$16,276.66 was approved and signed.
3. Bridget McKeen: Video recorded the meeting. Bridget offered to put the recordings on the laptop, slated to be set up in the conference room, so residents would have access. Bridget was advised that some people had expressed concerns over the recordings and that the matter would be put on the agenda for next week's meeting to provide an opportunity for public comment.
4. Winter Salt Bid / Roads: Steve has contacted Harcross and placed an order for salt. He advised that he is in the process of getting prices on guardrails for the Kingdom, Peavey Town Rd and Mehuren Rd. He further advised that the Halldale Rd. had been ditched and an inordinate amount of sand had been removed.
5. EAP training for Transfer Station Personnel: Cathy was given the requisite acknowledgement forms for the EAP & Haz Comm manuals which she will provide to the Transfer Station staff
6. Dynamic Speed Sign: Bob contacted Fairpoint and acquired a form that needs to be completed. Jeanne gave Bob a copy of the Town's liability insurance policy which has to be submitted with the form.
7. Software: Jeanne advised that she worked with the TRIO tech support again and that the problem updating the land schedule had been resolved.
8. Fire Reports: Cathy met with John York and reviewed the Fire Department reports that are records of fires and emergencies the Department has responded to. These reports are kept at the fire station and copies are filed with a National Fire Incident Reporting System (NFIRS). The Fire Marshall is notified as well, if there is suspicion of criminal activity, a fire fighter injury, or death. It was decided that if a resident wanted to view the Fire Department records they should file a written request, through the Select Board Office, and an appointment would be arranged for them to do so with John York. Bridget asked what the policy was about requiring an appointed official to file a copy of their reports at the Town Office. She was advised that there is no mandate at this time for the Fire Chief to file paper copies of his reports because there is a strong line of communication between him and the Board. They are kept informed on a regular basis of fire department activities and any issues that may arise.
9. Abatements: the Board was given the new abatement applications. Cathy will do some research on one and the others were tabled until next week pending a full Board.
10. Bragdon property (Map 10 Lot 12): the Board selected October 13, 2017 as the deadline for bids. Jeanne will put an ad in the paper and make up fliers to be posted.

The meeting ended at 8:20 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, August 7, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Steve Lucas (Road Commissioner), and Sandy George, Deb Vose, Tom Boothby, Peter Maruhnic, Bridget McKeen, Bonnie Hrichak, Katie Campbell, Anna Antaki, Roy Antaki, and Charles Fletcher (residents).

1. The agenda and minutes of July 31 were accepted.
2. Treasurer's Warrant #32 for \$80,709.00 was approved and signed.
3. Bridget McKeen: Video recorded the meeting. Residents expressed their concerns and questions about why she recorded Board meetings. Bridget explained that she believed in government accountability and saw this as a means of assuring it. There was discussion about how a library of the recordings could be created at the Town Office for residents to view. There was also discussion about what should be done if a resident attended a meeting but did not want to be recorded. Cathy will do some research on how other Towns handle this matter.
4. Roads: Steve is getting a price for paving the Halldale Road from Route 220 up to the pipeline. He also submitted an ad soliciting bids for large tree removal & brush cutting which Jeanne will have run in the Republican Journal.
5. EAP training for Transfer Station Personnel: Cathy took care of having the Transfer Station personnel review the EAP & Haz Comm manuals. She will be making arrangements for them to do the Blood Borne Pathogen training next.
6. Dynamic Speed Sign: Bob sent in copies of the Town's liability insurance and the requisite form to CMP and Fairpoint and is waiting to hear back.
7. Bragdon Property: an ad has been submitted to the Republican Journal and Jeanne is still waiting for the proof, cost, and run dates.
8. Deb Vose: came in to speak about the Bragdon property. She was advised that once the ad went out calling for bids that she, and the other abutters, would get an informational letter.
9. Personal Property Assessment: Jeanne spoke with the Board about how personal property has been recorded / calculated in MuniAd and the need to create a new system moving forward. Jay advised that he has created a Access database for capturing detailed information as TRIO only captures summary information.
10. Abatements: the Board reviewed the applications that are pending. More research will be done on some and Jeanne was advised to draw up certificates on the rest.

The meeting ended at 8:40 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, August 14, 2017

Present: Jay LeGore (1st Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Steve Lucas (Road Commissioner), Bob Temple (Code Enforcement Officer) and Bridget McKeen (resident).

1. The agenda and minutes of August 7 were accepted.
2. Treasurer's Warrant #33 for \$15,676.09 was approved and signed.
3. Bridget McKeen: Video recorded the meeting.
4. Roads: Steve has acquired an estimate of \$11,000 for the guard rails that are required for the bridge approaches on the Mehuren Road, Peavey Town Road, and the Kingdom.
5. ADs: for the Bragdon property bids ran August 10th and will run again August 17th. A letter, with a copy of the ad was sent to the abutters. The ad for tree removal and brush cutting bids will run August 17th and 24th. Steve will get more details for the spec sheet to Jeanne.
6. Dynamic Speed Sign: Bob is still waiting to hear back and will send a follow-up email.

7. Chhay Plumbing Permit: Bob Temple explained that he had received a plumbing permit, and did a septic system inspection, for the Chhay property on the Burnham Hill Road only to determine that it is located in Freedom. He has contacted the Freedom plumbing inspector who claims the property is in Montville. According to the deed the land is, in fact, in Freedom. Bob has spoken with the State and will submit his report with a note about the location.
8. 2020 Census LUCA: Jay will read over the informational package and make a recommendation about participating in the Local Update of Census Addresses program.
9. Abatements / Supplementals: the Board approved the Brendan Brown / Brian & Abigale Bell / David Walters Abatements and the US Bank Trust / Andrew Staples Supplementals. The remaining applications are still under review.

The meeting ended at 8:20 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, August 21, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Steve Lucas (Road Commissioner), and Bridget McKeen (resident).

1. The agenda and minutes of August 14 were accepted.
 2. Treasurer's Warrant #34 for \$20,181.86 was approved and signed.
 3. Bridget McKeen: Video recorded the meeting. Bridget asked a question about the Town's Right of Way and a discussion about right of ways, public property, easements and discontinued roads ensued.
 4. Roads: Steve has acquired an estimate from Wellman for paving and is still waiting for one from Lane. The Salt Shed has been paved and Steve said that they did a good job but the cost went over bid due to unexpected problems. Jeanne noted that no bids have been received yet for tree removal and brush cutting.
 5. Dynamic Speed Sign: Bob received some information this evening but did not have enough time to study it before the meeting. _
 6. Abatements / Supplementals: the Board approved the Scott & Monique Kady / Paula Roberts / Emily Hills / Deborah Peaslee / Ed & Richard Keller Abatements and the Ed Keller Supplemental. The remaining applications, as well as the assessing standards for barns, are still under review.
 7. Phone problems at the Transfer Station: Steve has been in contact with the phone company regarding the buried phone lines to the Transfer Station and the Fire Station. _
 8. TRIO: the questions raised at the August 8th training session have not been answered yet and Jeanne will follow up. After a thorough evaluation of problems associated with the different systems currently in use, for the many facets of town business, it was decided that the TRIO accounting module should be procured.
 9. North Ridge Road: the owner of Fernwood Nurseries asked that the Board be made aware that someone is dumping a significant amount of trash on the road. Cathy will follow up.
 10. MMA Insurance for Volunteers: was discussed and then tabled so some research could be done.

The meeting ended at 8:20 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, August 28, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Steve Lucas (Road Commissioner), Bonnie Hrichak, and Bridget McKeen (residents).

1. The agenda and minutes of August 21 were accepted.
 2. Treasurer's Warrant #35 for \$71,628.14 was approved and signed.
 3. Roads: Steve advised the Board that the Wellman quote for paving has a higher per ton price than Lane, but, they projected using less material. The Wellman quote was also far more detailed than the Lane quote. Steve also noted that Wellman had done the work last year and did a good job. After some discussion, it was decided to go with Wellman for paving.
 4. Bridget McKeen: Video recorded the meeting. Bridget asked if Board had decided to put the local food ordinance on the warrant for the next Town meeting and was told that articles for the warrant would not be discussed until next winter. Bridget also asked several follow-up questions about discontinued roads and the Board provided her with a breakdown of what the law is and how it has evolved over the years.
 5. Bonnie Hrichak: reminded the Board that the road sign for Burnham Hill is still missing. Jay will check to see if there is a spare sign, and if not, one will be ordered.
 6. Dynamic Speed Sign: Bob has gotten everything straightened out with Fairpoint and now the paperwork goes back to CMP for approval. _
 7. Abatements / Supplementals: the Board approved the Grayhawk Leasing and Alyssa Reich & Kevin Hoover Abatements and the Susie O'Keeffe Supplemental. The Board set next Thursday (Sept 7th) to do site reviews of chicken barns.
 8. MMA Insurance for Volunteers: the Board decided to procure the insurance & Jeanne will take care of the paperwork
 9. Software: the Microsoft Office 2007 that the Town Office is using will cease to have security updates effective October 1st. Jeanne will research options.
 10. General Assistance: the new State mandated maximums were adopted
 11. Tires: Brad advised that people are sneaking tires onto the pile when the Transfer Station is closed to avoid paying the disposal fee. Cathy will make arrangements to have the pile removed.
 12. Labor Day September 4th: there will be no Board meeting

The meeting ended at 8:20 p.m.

Respectfully submitted by Jeanne Coleman



THERE WAS NO MEETING ON SEPTEMBER 4TH DUE TO THE HOLIDAY

Montville Select Board Meeting– Monday, September 11, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Jonathan Thornhill (vendor/resident, and Bridget McKeen (resident).

1. The agenda and minutes of August 28 were accepted.
2. Treasurer's Warrants #36 for \$3,728.12, #37 for \$137,754.04 and #37A "payroll" for \$1,295.39 were approved and signed.
3. Bridget McKeen: Video recorded the meeting.
4. Tree Cutting & Brush Removal Bids: were opened but a decision was deferred until the Board can speak with Steve Lucas. Jonathan Thornhill explained the reasons why he added more details to his bid than were required. Jonathan also advised the Board that the rocks that were kicked up by the grader would need to be removed before the snow plowing season.
5. Dynamic Speed Sign: Bob is still waiting for CMP to finalize the paperwork on their end.
6. Abatements / Supplementals: the Board approved the Kingdom LLC Abatement. Bob has been unable to make contact with the property owners for the two applications that are pending. The Board reviewed the chicken barns in Town. Bob will check with Knox and Freedom so see how they are assessing chicken barns and Jay will check with Belfast.
7. Software: Cathy gave Jeanne the information for the contact person at Belfast Computers for a quote. Jeanne has already contacted Archangel Computers and Jay will check EBay.
8. TRIO: Amy has been in to do more training with Terry and Jeanne got instructions on how to do land transfers & splits. The accounting module is working well and the payroll module will go live on October 1st.
9. Census Registration Form: was signed and Jeanne will mail it in
10. CMP Pole Permit: for Upper Belfast Road was signed and Jeanne will fax it in
11. Pre-buy Fuel: Haskell's verified a credit from last year and offered a new contract price of \$2.10 for #2 and \$1.69 for propane. After some deliberation the Board decided to order the same amount as in previous years (900 gal of #2 to be delivered as 450 gal for Town Office and 450 gal for Town Garage plus 700 gal of propane for the Fire Department.)
12. Proposed State Valuation: was reviewed by the Board. Jay gave an explanation of how it works to Bridget.
13. Video Recordings: Cathy suggested that the next step be taken towards achieving the goal of having the recordings of the Board meetings available to the residents. Bridget provided her back-up drive to Jeanne who determined that the recordings are .mov files and that they generally range from 2GB to 4 GB each – noting that there are 3 or 4 files per meeting. The spare laptop would not have the capacity to store files this large, or numerous, so an external hard-drive will have to be procured.
14. North Ridge Road: Cathy spoke to owner of Fernwood Nursery and they agreed that it looks like someone is deliberately dumping large quantities of trash on the road. The situation will be monitored closely and residents will be asked to be vigilant.
15. Cyber Security Workshop: Jeanne advised the Board that the workshop yielded a lot of good information and recommended that the Cyber Security policy be revised to incorporate some of the recommended practices. She will put together a draft for the Board's review.

The meeting ended at 8:27 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, September 18, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Jonathan Thornhill (vendor/resident), and Bridget McKeen (resident).

1. The agenda and minutes of September 11 were accepted.
 2. Treasurer's Warrants #37_(final) for \$137,754.04, #38_(draft) for \$4,810.05 and #38A "payroll" for \$1,302.35 were approved and signed.
 3. Bridget McKeen: Video recorded the meeting.
 4. Dynamic Speed Sign: the paperwork from CMP came in. Bob will review, sign and return it
 5. Roads: Jeanne gave Steve's report – he suggested that the Board make a decision about paving and get a signed contract back to Wellman; he advised that the Burnham Hill Road sign has been replaced; Bob has started grading the dead end roads and then will move onto the through roads; and that the North Ridge Road will be ditched and other repairs will be done as needed;
 6. Abatements / Supplementals: Bob is still working on the pending applications. Jay has done some research on chicken barns in Belfast and Bob will check with Knox and Freedom.
 7. Software: Jeanne presented the quotes from Belfast Computers and Archangel Computers for Microsoft Office 2016. Jay reported that he found a copy of MS Office 2010 on EBay. After some debate it was decided that Jay would procure the Office 2010. The TRIO motorcycle module was discussed for next year.
 8. Tree Cutting & Brush Removal Bids: the Board decided to accept the Ford Enterprise bid based on Steve Lucas' recommendation. Jeanne will notify them.
 9. Jonathan: reiterated that the rocks on the shoulder of the roads will need to be removed prior to the snow removal season.
 10. Bridget: asked if the State controlled where roadside herbicides would be sprayed on all roads. It was agreed that the Town had say in the matter and that research should be done to determine exactly what had been voted on in the past.
 11. MMA Annual Business Meeting: the Board was given the information about the annual business meeting. They declined to designate a voting delegate.
 12. Town House Rental: a resident had inquired about renting the Town House for a memorial service. The Board advised that the Town House can only be used for municipal functions and recommended that contact be made with the Historical Society, Montville Grange, or Fire Department about their meeting room.

The meeting ended at 8:04 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, September 25, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Steve Lucas (Road Commissioner), Terry Fischer (Tax Collector), Mary Thompson (former Tax Collector), Bonnie Hrichak (resident) and Bridget McKeen (resident).

1. The agenda and minutes of September 18th were accepted.
 2. Treasurer's Warrants #38 (final) \$4,810.05 and #38A "payroll" for \$1,302.35, #39 (draft) \$70,613.07 were approved and signed.
 3. Bridget McKeen: Video recorded the meeting.
 4. Resignation: The Board discussed recent resignation of Montville Town's clerk, Abbie Hills. Her term will end as of October 1, 2017. Due to the short notice, the town office will have to make adjustments on hours opened. Services, such as registrations, licenses, and voter registration will be impacted until a replacement for this position can be filled. Since this is a highly trained position, the Board will look at options next week to advertise. The Board asked Abbie to notify the town of her resignation and to report that services will be temporarily interrupted.
 5. Executive Session: The Board called an Executive Session to discuss a personnel matter [1 MRSA §405(6)(1)].
 6. Dynamic Speed Sign: waiting for final confirmation from CMP
 7. Roads: Bonnie Hrichak was asking about heaved area over culvert on paved area on Burnham Hill. A discussion followed on potential repairs, Steve was going to review options. Repairs will be made to the north end on North Ridge Road. Excessive washout is apparent. Ditching on Halldale Road will be completed in the next few weeks. Stump on Peavey Town Road to be removed. The Board began using the Road System Management Software program (RSMS) on North Ridge Road. They identified road issues in one mile segments. All roads will be evaluated. The Board will record all evaluations for project planning and budgeting.
 8. Assessment: Jay will bring assessment questions on chicken barns to monthly Assessor's meeting in October.
 9. Contract for pre-buy fuel postponed until next week.
 10. Jay purchased Office 2010 on E-Bay.
 11. Bob will work on new design for resident salt shed.

The meeting ended at 8:00 p.m.

Respectfully submitted by Cathy Roberts

Montville Select Board Meeting– Monday, October 2, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Steve Lucas (Road Commissioner), Terry Fischer (Tax Collector), Bonnie Hrichak (resident) and Bridget McKeen (resident).

1. The agenda and minutes of September 25th were accepted.
 2. Treasurer's Warrants #39 (final) \$68,211.73 and #40 (draft) for \$143,139.99 and #40 "payroll" \$2,347.30 were approved and signed.
 3. Bridget McKeen: Video recorded the meeting.

4. Road Report: ditching & scraping has been done on the Halldale Rd and top of the Center Rd. The Hidden Valley Road will be done next. The Burnham Hill Road sign is missing again. A new one will be ordered and Steve will install a taller post. Jeanne advised the Board that the Morrill Road sign is also missing and that a resident had reported a missing sign at the intersection of the Jane Road and Peavey Town Road. Jay will check that intersection and once a determination is made Jeanne will place a sign order.
5. Bonnie Hrichak: asked about discontinued roads in general and the Hidden Valley Road in particular. Jay explained the history behind discontinued roads at large. He will speak with Peter Kassen about the Hidden Valley Road and also do some research. Bonnie additionally asked about the Road Commissioner's logs. The Board acknowledged that they are continuing to work with Steve to complete, as requested, and additionally noted that road work is also tracked through invoices.
6. Abatements/Assessment: Bob was finally able to make contact with Patty Ashland and Deborah Laufer and will get the requisite information to Jeanne on Wednesday to do the abatements. The Board is still working on chicken barns.
7. Contract for pre-buy fuel: was signed and Jeanne will mail it in.
8. Software: the TRIO payroll module is now being utilized and is working well though it necessitates a two part warrant.
9. Town Clerk: the Board discussed the options for finding a replacement and decided to make the Registrar of Voters a separate position. The Board will meet next Monday (Columbus Day) to make the appointment so the appointee can acquire the necessary training in time for the November election cycle. Jeanne will post an ad for a part time Town Clerk on the Maine Municipal Assoc. job bank; send out an email to area Town Offices; and advise residents. The Board will make their decision for the Town Clerk position on October 16th.
10. Tree Growth Application: was tabled for the time being.
11. MDOT Gabion Wall project: the Board reviewed the proposed project
12. MMA Worker's Comp renewal: no changes from last year

The meeting ended at 8:29 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, October 9, 2017 ~ Columbus Day

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Bonnie Hrichak, Bridget McKeen, Wayne & David Harriman (residents) and Hannah Hatfield.

1. The agenda and minutes of October 2nd were accepted.
 2. Treasurer's Warrants #40 (final) \$143,139.99 and #41 (draft) for \$4,742.13 and #41 "payroll" \$1,750.60 were approved and signed.
 3. Bridget McKeen: Video recorded the meeting.
 4. Wayne & David Harriman: stopped to ask for assistance dividing out the tax bill that they, and their brother Randy, owe the Town. Jay stated he believed that a breakdown had been sent with the bill and that he would try to find a copy.

5. Road Report: Jay advised Bonnie Hrichak of what he had learned about the Hidden Valley Road and that there may be more information in the Town meeting records from the 1920's & 1930's. Jeanne now has the information needed to place a sign order and will take care of it.
6. Bonnie Hrichak: asked why Hidden Valley Road has a "No Through Traffic" sign instead of a "Dead End" sign - no one knew for sure.
7. Abatements/Assessment: The Deborah Laufer abatement was approved. Other abatement applications were reviewed. Jay advised that a Supplemental needs to be drawn up for Map 52/ Lot 22 which had previously been a tax acquired property.
8. Software: Jay provided Jeanne with a copy of MS Office Professional 2010.
9. Bragdon Property: the back taxes were discussed.
10. Town Clerk: The Board discussed the desirability of finding a fully trained/certified person to get the office 100% operational as soon as possible and having them train a deputy who could step in as needed. Hannah Hatfield expressed her interest in becoming a deputy Town Clerk. Applications close on October 16th.
11. Registrar of Voters: The Board appointed Katie Campbell. Cathy will handle the appointment papers. Jeanne will register Katie for the requisite classes at Maine Municipal Association.
12. Letter to Freedom Select Board: was signed authorizing them to collect Excise Tax on behalf of Montville in order to give residents more options for registering their vehicles.
13. Copier Maintenance Contract: was signed and Jeanne will mail it in.

The meeting ended at 8:26 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, October 16, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Bonnie Hrichak and Bridget McKeen

1. The agenda and minutes of October 9th were accepted.
 2. Treasurer's Warrants #41 (final) \$6,492.73 and #42 (draft) for \$24,540.88 and #41 "payroll" \$812.21 were approved and signed.
 3. Bridget McKeen: Video recorded the meeting.
 4. Road Report: Jeanne advised that new signs had been ordered. She also conveyed Steve's report that the winter sand pile is done and ditching is being done on the Howes Road
 5. Bonnie Hrichak: brought up access to the vault to look at old records. Jeanne explained that access to the vault had to be limited due to the various certifications the Town has made to its insurer, and numerous State agencies, regarding controlled access by only designated officials. Public records would have to be requested through the Freedom of Access Officer (the Town Clerk) who would then retrieve the specific volumes and make them available to the person.
 6. Abatements/Assessment: The Raymond Dourant abatement was approved. The New Life Comm. Church application was discussed - Jay will draft a response.

7. Software: Jeanne will contact Archangel Computer RE MS Office Professional 2016 and ask what their rate would be if they were needed to resolve network issues
8. Bragdon Property: the bids were opened and the property was awarded to Deb Vose.
9. Town Clerk: The Board reviewed the Town Clerk applications and selected Sandra Devaney to appoint. Sandra is a certified Town Clerk who has TRIO training & experience. She will be able to get the Town Office back to full function as soon as all of the paperwork is done.
10. Registrar of Voters: Jeanne advised that she got Katie Campbell registered for the requisite classes at Maine Municipal Association.
11. Snow Mobile Trail: Cliff Randall's request for the Palermo Snowmobile Club to access the trail behind the sand shed was granted.
12. Salt Shed: the Board discussed plans to build a new shed for resident's sand.

The meeting ended at 8:38 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, October 23, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Sandra Devaney (Town Clerk), Steve Lucas (Road Commissioner), John & Karen York (Montville Vol. Fire Dept.), and Bridget McKeen (resident).

1. The agenda and minutes of October 16th were accepted.
2. Treasurer's Warrants #42 (final) \$25,353.09 and #43 (draft) for \$31,348.43 and #41 "payroll" \$4,676.50 were approved and signed.
3. Bridget McKeen: Video recorded the meeting.
4. Road Report: Steve reported that Wellman went over their estimate by 12 ton, but, they were able to pave and extra 600' of road. Also, that grading will start up again after the rain stops.
5. Abatements/Assessment: Jay has acquired information on chicken barns in Belfast and will be doing a comparison.
6. Software: Jeanne reported continued problems with the printers/network. Karen York recommended Nicole Hubbard as an IT person and gave Jeanne her contact info.
7. Town Clerk: Sandra was introduced to everyone and she delineated what her hours would be starting out. The Board was also advised which programs authorization had been acquired for Sandra to administer on behalf of the Town and which ones still needed to be processed.
8. Select Board minutes: Jeanne requested permission to correct the contact information contained in the footer for the weeks there was no Town Clerk
9. Registrar of Voters: will need a locking file cabinet for election materials.
10. John & Karen York: discussed the VFD capital equipment fund; advised that they had received the 2017 Spirit of America Award that the Board had nominated them for and that the Town had received a 2017 Gold Distinction Award in return; and stated that they wanted to create an email list so that they could contact residents in a timely fashion with vital information. Sandy and Jeanne will contact the people on their lists and let them know this and give them a chance to 'opt out'.

11. Bridget McKeen: spoke with the Board about the status of the Local Food Ordinance proposed legislation and the prospect of the Federal Government overruling if meat & poultry were included.
12. Bob Price: advised that he plans on setting up the dynamic speed sign near his residence to do a test run with it and work out any bugs.
13. House Keeping at Town Office: Jeanne checked with Mary Thompson and she advised that the Board should go ahead and find someone new.

The meeting ended at 8:39 p.m.

Respectfully submitted by Jeanne Coleman



THERE WAS NO MEETING ON OCTOBER 30TH DUE TO TROPICAL STORM PHILIPPE
KNOCKING OUT THE POWER AT THE TOWN OFFICE FOR FOUR DAYS

Montville Select Board Meeting– Monday, November 6, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Sandra Devaney (Town Clerk), Karen York (Montville Vol. Fire Dept.), Jonathan Thornhill (plow contractor), Bonnie Hrichak and Bridget McKeen (residents).

1. The agenda and minutes of October 23rd were accepted.
 2. Treasurer's Warrants #44 (payroll) \$528.00 and #45 (draft) for \$83,727.33 and #45 "payroll" \$5,290.02 were approved and signed.
 3. Bridget McKeen: Video recorded the meeting.
 4. Jonathan Thornhill: advised the Board that he has driven all of the roads in the area that he plows and tree/road work needs to be done before snowfall. He presented a list of his concerns to the Board and Cathy will contact Steve Lucas and review the list with him
 5. Bonnie Hrichak: advocated that the Road Commissioner should be submitting up to date logs and that said logs should contain a detailed review of all the roads in Town after any major storm. Bonnie reiterated her concerns about the Road Commissioner being appointed and not elected. She stated that she had been asked to fill out a request form for the discontinued road documents that she is seeking from the vault - though the law does not require one - and questioned why access to the vault has to be limited. She also questioned whether the Town Officials and Administrative Assistant had completed the Right to Know / Freedom of Access training. Bonnie additionally asked why the Town Office was not open last week despite the power outage. She also inquired as to when Burnham Hill would be graded & when the repair would be done at the end of her driveway. The Board advised that they are working with Steve towards the goal of better record keeping and that the Road Commissioner position had evolved into an appointed position to ensure that someone had the appropriate knowledge & skillset to do the job. It was confirmed that all of the Town's officials had taken the Right to Know / Freedom of Access training and it was clarified that the Administrative Assistant is not a Town official, and has not taken the training, but defers such matters the Town Clerk who is statutory keeper of the records for the Town. Jay responded to the road issues and will follow up as needed. It was agreed that additional discussion will continue at a later date regarding keeping the Town Office open during power outages.

6. Bridget McKeen: articulated her agreement with Bonnie Hrichak about the Road Commissioner position being elected not appointed and commented that the Board is no more qualified to appoint than residents are to vote. Bridget also agreed that there should be public access to the vault and/or greater records in general.
7. Karen York: gave an over-view of the Fire Department's activity's during the storm and subsequent power outage. Karen advised that they are trying to develop a more efficient way to communicate with residents and are working on creating a Facebook group and other methods of delivering information. Karen asked to be put on next week's agenda to expound further. Jeanne advised Karen that she and the new Town Clerk were still in the process of allowing people the opportunity to opt-out before providing their distribution lists. Karen also offered her support to the protocol of Road Commissioner, and Fire Chief, being appointed positions instead of elected because of the liability of electing someone who is popular but does not have the training/experience to do the respective jobs. Karen also suggested that the issue of access to the vault should be looked at from the Clerk and Treasurer's prospective.
8. Road Report: Jeanne advised the Board that the street signs had come in. She also conveyed that all of the guardrails have been installed and that Steve reported no residual damage to the roads from last week's storm. Bob has not been able to establish a blue tooth connection between his laptop and the dynamic speed sign and will borrow a Town laptop from Jay and try again.
9. Abatements/Assessment: Jay is still evaluating the information on chicken barns he has acquired. Bob will try to acquire comparable information from Knox.
10. Software: Jeanne reported that Nicole Hubbard worked for four hours on Saturday to resolve the newest network problem that occurred as a result of the prolonged power outage and also that she was able to correct most of the printer problems.
11. Bragdon Property: the Board received a certified bank check for the balance due on the property and signed a quitclaim deed over to Deb Vose.
12. Election Day: Sandra spoke to the Board about appointing a Deputy Town Clerk to be on hand for the elections tomorrow. After some discussion it was agreed that Jeanne would be appointed for the day. Arrangements were also made for Bob to set up heat at the Town House.
13. Municipal Valuation Return (MVR): the Board reviewed the MVR and signed it. Jeanne faxed it in to the Maine Revenue Service.
14. Storm Assessment: There is no known residual damage to roads or Town property. Jeanne will be sending out a notice to residents on how to report any property damage that they incurred.
15. Executive Session: The Board went into an Executive Session pursuant to 1 MRSA 405(6)(1).

The meeting ended at 8:51 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, November 13, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Katie Campbell (Registrar of Voters), Bonnie Hrichak and Bridget McKeen (residents).

1. The agenda and minutes of November 6th were accepted.
 2. Treasurer's Warrants #45 (final) \$83,727.33 and #46 (A/P draft) for \$94,879.25 and #46 payroll \$1,314.80 were approved and signed.
 3. Bridget McKeen: Video recorded the meeting.
 4. Bonnie Hrichak: Bonnie stated that the crew that installed the culvert on the Burnham Hill Rd did a good job. She advised the Board that the road has been quite dusty since it was graded and that there seems to be as many pot holes as before - adding that it appears that he did as good a job as he could have. Jay responded that he was not sure if calcium works this time of year and asked her to keep an eye on the situation. Bonnie asked if the Board had reached a decision on whether the BMV audit could be made public. Jay advised her that it could be according to the MMA lawyer. He gave her a synopsis of the audit results which were: the Bureau of Motor Vehicles had conducted an audit when the transition was made from manual registrations to TRIO. During the course of the audit BMV determined that the former clerk, Abbie Hills, had not collected the correct amount of excise tax for certain registrations most of which were family. Jay emphasized that the Board was in the process of giving Abbie a chance to explain what occurred because there was no way to know, at this juncture, if the miscalculations were by design or by mistake. Jay further noted that it was a relatively small amount of money and that audit confirmed that the State had received all of the requisite fees.
 5. Bridget McKeen: submitted a draft of a proposed roadside spray ordinance. She also produced a copy of article 52 from the 1979-1908 Annual Report which called for a vote to ban all spraying within Town Road Right-of-Ways. The Board will do some research to determine what the outcome of that vote was.
 6. Road Report: Jeanne conveyed Steve's report: the Howes Road has been ditched. A culvert was installed on Burnham Hill Rd and they will be going to Twitchell Hill Road to unplug the culverts. They will be doing a culvert on Peavey Town Road and Hogback Mountain Road will be ditched next. Also, the trees referred to as 'hangers' in Jonathan's Thornhill's report were taken care of and Steve is looking for someone to grind stumps.
 7. Abatements/Assessment: Jay will be speaking with the Mid-Coast Assessor's group about chicken barns assessment.
 8. Sand Shed: Cam Pierel has volunteered his time to build the new shed if the Town would pay his assistant an hourly wage. The Board voted to accept the proposal and authorize Cam to acquire the materials
 9. Software: Jeanne reported that the new liaison for TRIO has not scheduled the requested training yet despite follow up emails from her and Terry Fischer. Nicole Hubbard has been asked to come back in to configure the Star printer to work with Sandi Devaney's computer.
 10. Housekeeping at Town Office: Jeanne reported that Mary had been paid \$30 per month for 2 hours work. The Board agreed a notice would go out for the position as one hour every other week at \$15 per hour.
 11. October Storm: the Board wanted to thank everyone who helped out during the October 30th storm, and subsequent week, especially the Fire Department and EMS personee.
 12. Election Day: the Board wanted to thank everyone who helped with election day especially the new Registrar of Voters Katie Campbell.
 13. Katie Campbell: informed the Board that overall election day went well, but, there were a few issues that needed to be addressed for the next time. These included staffing and the need for a guardrail etc. The Board asked Katie to submit a list.
 14. Town House Issues: Jeanne advised the Board that during election day it was noted that the Town House roof appears to be leaking around the chimney and also that the stove pipe does not stay in place. Bob will contact John Billings and ask him to take a look at both issues.

15. Transfer Station: Cathy reported that Brad has asked for additional signage at the Transfer Station: “watch your step” and “beware of falling ice”. Cathy also said that they would need the sign from the old resident sand shed for the new shed. Jeanne will check with Steve.
16. Sale Motion: the Board was given the notice that land in Montville (Map 45 Lot 25.1.1) is under consideration for liquidation through a bankruptcy proceeding. Jay will review all of the documents and report back.

The meeting ended at 8:51 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, November 20, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Steve Lucas (Road Commissioner), Glen Widmer & Peter Maruhnic (Liberty Volunteer Ambulance Service), and Bridget McKeen (resident).

1. The agenda and minutes of November 13th were accepted.
 2. Treasurer’s Warrants #46 (final) \$94,879.25 and #47 (A/P draft) for \$12,467.16 and #46 payroll \$5,578.24 were approved and signed.
 3. Bridget McKeen: Video recorded the meeting and submitted seven Abatement applications on behalf of the Martins and Freemans.
 4. Road Report: Steve just got back from clearing a tree off the Halldale Road which had toppled 3 utility poles. He has been told that the grader is making a noise and will be checking into that. He noted that if North Ridge Road thaws out properly they will try to get it graded. He also advised that they have been up on the Hogback Mountain Road ditching. Cathy advised Steve that a resident has requested an estimate of what it would cost to add a minimum of 6” of gravel on the Burnham Hill Road and North Ridge Road to improve overall conditions.
 5. Resident Sand Shed: Cathy reported that construction is coming along nicely and that they are waiting on the siding to be delivered. It was determined that a new sign will need to be ordered. Jeanne will take care of contacting White Sign.
 6. Assessment: Jay spoke with Jim Murphy, a professional assessor, at the Mid-Coast Assessor’s meeting. Jim advised that he uses Functional Obsolescence to adjust a chicken barns value. The Board agreed to look at chicken barns again in the spring.
 7. Software: Jeanne reported that MS Office has been successfully installed on all of the office computers now but there is a glitch with Outlook on Sandi’s computer. Both Jeanne and Terry have contacted Nicole Hubbard to set up the receipt printer on Sandi’s computer – possibly this Saturday. Terry reports that TRIO has been working well and that she finally has been set up for training on the A/P module in December.
 8. Sale Motion: Jay advised that when the Spinney property is auctioned off the taxes will be paid and that the documents sent to the Board should be given to the Treasurer.
 9. BMV Audit the Board received a response to their letter from Abbie Hills who asserted that the erroneous amounts were all mistakes. The Board will be doing additional research before taking further action. Cathy will contact Abbie and advise her of this.
 10. Glen Widmer & Peter Maruhnic: submitted a written synopsis of the LVAS call activity between July 3rd and November 10th 2017 which they reviewed with the Board. Things have gone well, and within budget, but they are still in need of personnel. Jeanne will put a notice out

next week. LVAS continues to look into adding additional neighboring towns – possibly Palermo and Searsmont. An invitation was extended for the public to attend the LVAS monthly meetings which are at 1:00 at the Liberty Fire Station the last Sunday of each month.

11. MRC Telephonic Meeting: the Board was given the notice regarding the MRC Board meeting.

12. Morrill Comprehensive Plan: the Board was given the notice regarding Morrill's plan

13. Mid-Coast Public Transportation: The first public meeting of the Waldo County Civic Transportation Advisory Work Group will be held on Friday December 1st. Cathy will attend.

The meeting ended at 8:31 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, November 27, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Steve Lucas (Road Commissioner), Hannah Hatfield (Cemetery Committee), Arlene LeRoy, Susie O'Keeffe and Bridget McKeen (residents).

1. The agenda and minutes of November 20th were accepted.
 2. Treasurer's Warrants #47 (final) \$12,467.16 and #48 (A/P draft) for \$10,127.10 and #46 payroll \$5,056.72 were approved and signed.
 3. Bridget McKeen: Video recorded the meeting.
 4. Hannah Hatfield: Spoke to the Board about the creation of a reserve fund for cemetery restoration and preservation.
 5. Road Report: Steve advised that the grader noise was due to the universal on the drive shaft needing grease and that maintenance was done. They are still ditching Hogback Mountain Rd and once done will add gravel. Howes Road and North Ridge Road are also slated for gravel. Steve informed the Board that he is having a bracket made for the Burnham Hill Road sign to avert attempted theft in the future. Cathy asked Steve for his estimate to resurface gravel roads and he advised that it cost approximately \$50,000 per mile to add a foot of gravel.
 6. Sand Shed: construction is almost done and Jeanne confirmed that only 1 new sign is needed.
 7. Abatements: Jay reviewed the seven applications that Bridget had submitted last week with the Board and Bridget. After discussing the matter, the Board decided to deny two applications from Glenn Martin and one from the Freemans because the assessments had been done correctly. Two other applications from Glenn Martin were approved and will be processed. The last two applications – involving Person-In-Possession designations – need further research before a decision can be made. Jay will contact MMA for case law and an opinion.
 8. Software: Nicole Hubbard is scheduled to work on the receipt printer. The problems with Outlook on Sandi's computer have not been resolved yet but troubleshooting continues.
 9. Roadside Spraying: Arlene LeRoy reported that Lucas Tree did an awful job by her property and that she is concerned about the unidentified chemicals they use because she and her husband own an organic business. Arlene advised that she had been in touch with the CMP auditor, Chris Spiegel, who manages the CMP line maintenance program. Chris told Arlene that she could get a Landowner Maintenance Agreement from CMP. She will be meeting with them at a later date to discuss the matter further. Susie O'Keeffe reported comparable problems by

her property. Cathy agreed to contact CMP and MDOT to advise them of Montville's No Roadside Spraying ordinance and to work out a town-wide resolution.

10. MRC Board of Directors Ballot: the Board voted for Sophia Wilson of Orono.

The meeting ended at 9:00 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, December 4, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Karen York (Montville Fire Dept.), Bonnie Hrichak and Bridget McKeen (residents).

1. The agenda and minutes of November 27th were accepted.
 2. Treasurer's Warrants #48 (final) \$10,127.10 and #49 (A/P draft) for \$89,109.34 and #49 payroll \$3,959.19 were approved and signed.
 3. Bridget McKeen: Video recorded the meeting.
 4. Bonnie Hrichak: quoted the MDOT Roads Manual as stating that the Road Commissioner's term shall not exceed three years. She then asked what Steve Lucas' term is and was told one year. However, the Board indicated that this term limit was implied for an elected position not an appointed position. The Board further explained that the Road Commissioner's position is up for re-appointment each year after Town meeting. All appointments are made by the Board at this time.
 5. Housekeeper Position: Jeanne advised the Board that Terry Fischer was willing to do the job and the Board approved her for the position.
 6. Abatements: the Board reviewed the information garnered from MMA regarding 'Persons in Possession' and subsequently denied applications from Bridget McKeen and the Freemans.
 7. Software: Jeanne has done more trouble shooting on the problems with Outlook on Sandi's computer and Sandi will follow up with Nicole Hubbard.
 8. Roadside Spraying: Cathy spoke with Chris Spiegel at CMP and he requested a copy of the Town's ordinance. Based on Jeanne's research there is an approved Article from the 1980 Town Warrant but not an ordinance. Jay determined that the Article - though not in its amended form - is posted on the Board of Pesticide Control's website. Cathy will provide all material to Chris Spiegel and follow up.
9. Town House roof & chimney: Bob will do his inspection on Wednesday while it is raining
10. Dynamic Speed Sign: Bob completed his test run and then set the sign up on the Center Road
 11. Audit: the Board is still reviewing the data from Abbie's book keeping. 2017 is done and 2016 is being looked at. They will then look at 2012 and determine if all of the last 5 years should be analyzed. Once a tally is made they will decide how to proceed. The Board noted that switching to TRIO prevents most of the problems from ever recurring.
 12. Karen York: advised the Board that the Montville Fire Department / Emergency Management have created a new Facebook Group in order to disseminate critical information in a timely manner. The Group is called "Montville Maine Fire & Emergency Mgmt READ RULES IN PINNED POST". Residents, who use Facebook, simply need to request to join the group to have access to the notifications. Karen further stated that they are working on

additional ways to keep residents informed including, but not limited to, by email. Jeanne and Sandi will continue to assist with the creation of an email distribution list.

The meeting ended at 8:21 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, December 11, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), and Bridget McKeen (resident).

1. The agenda and minutes of December 4th were accepted.
2. Treasurer's Warrants #49 (final) \$89,109.34 and #50 (A/P draft) for \$10,470.19 and #49 payroll \$611.60 were approved and signed.
3. Bridget McKeen: Video recorded the meeting. Bridget asked the Board how a speed limit would get changed. She was advised that the Town would need to contact Maine DOT and MDOT would go through their process to determine if a change is warranted.
4. Roads: Jeanne conveyed Steve's report: brush cutting is being done on the Bean Road and Hidden Valley Road - Peavey Town Road is next. Steve got a quote of \$750 to grind stumps on the Halldale Road and Howes Road. That work should start right after Christmas depending on conditions. A number of complaints were received today regarding the condition of Route 220. Steve was unable to reach Jonathan Thornhill so he asked Bob Price to make contact. Jonathan advised Bob that the problem was a result of grooves in the pavement and questioned the quality of the sand/salt mix. The sign came in for the new resident sand shed and Jay will install it.
5. Roadside Spraying: Cathy has made contact with the Bureau of Pesticide and MDOT. She will be setting up a date for their representatives, along with someone from CMP and the phone company, to attend a Board meeting in January
6. Town House roof & chimney: Bob inspected the chimney and underside of the roof from inside the attic. He determined that the flashing needs some attention and the chimney may need a cap. He also discovered that one of the columns was wet and concluded that the ridge cap needs a thorough inspection once warmer weather returns.
7. Speeding on Route 220: Sandy Spinney advised that there is significant speeding on Route 220. She contacted David Allen at MDOT and he advised that he was planning on coming out soon to assess the road due to the fatal accident that occurred last week. Cathy will follow up with David Allen and also contact the Sheriff's Office. Bob will move the Dynamic Speed sign to RT 220.
8. LUCA Training: Jeanne has registered for a webinar on the Local Update of Census Addresses and will pass the information along to the Board when the updates are started.
9. MVFD & EM communications: Jeanne has provided both distribution lists to Karen York and also instructions on how to generate a link to the new MVFD & EM Facebook Group.
10. Audit: the 2016 records are done and the 2012 records are almost done. The Board will complete their review of five years of records on Wednesday and total the results. Once that is done they will determine an appropriate course of action
11. Town Records / Request for Research: the Town Office is receiving numerous requests for research from business entities, and individuals, some of which are quite involved. Jeanne

will acquire the current language on the Right to Know law regarding time allowances relative to fees being charged.

12. Mid Coast Transportation: Cathy learned that they are currently focusing on improving public transportation in Belfast. She will remain in touch with them regarding improving services to the residents of Montville.
13. Randy Hayes: two weeks ago, Randy Hayes left a message for the Board regarding the 10 year reval law and also made several in-depth requests for records for analysis. Jay contacted Maine Revenue Service and confirmed that the law is antiquated and that as long as the Town's ratio is above 91% (and it is) we are all set. Research will be on hold until Jeanne acquires a copy of the current Right to Know law and Randy comes back in.
14. Holiday Schedule: the Board will not be meeting on Christmas (Monday, 12/25) or New Years day (Monday, 1/1). Terry Fischer will be in on Tuesday of both weeks to do payroll. Jay and Bob will come in on Wednesday on each of those weeks to sign the warrants. Cathy is on standby in the event she is needed to cover for either Jay or Bob.

The meeting ended at 8:21 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting– Monday, December 18, 2017

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob Price (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Steve Lucas (Road Commissioner), Bonnie Hrichak and Bridget McKeen (residents).

1. The agenda and minutes of December 11th were accepted.
2. Treasurer's Warrants #50 (final) \$10,470.19 and #51 (A/P draft) for \$81,066.90 and #51 payroll \$5,914.09 were approved and signed.
3. Bridget McKeen: Video recorded the meeting. Bridget asked Steve about the road work that had been done on Hogback Mtn. Road and he responded.
4. Bonnie Hrichak: questioned whether residents (who attend Board meetings) can proof the draft copy of Board meeting minutes for accuracy. She was told that only the Board can review and approve minutes but residents are welcome to note any discrepancies they think they see in the final copy. A correction by the Board will then be made if appropriate.
5. Roads: Steve noted that work had been done on the Burnham Hill Road while he was out of State. He wanted it on the record that he did not approve based on the fact the work was done outside of the ROW and therefore on private property. Jay advised that he had checked with MMA and had confirmed that since Town road work had caused the problem the Town could rectify the problem. Steve reported that there are several trees which need to be cut because they are a hinderance to the plows – one of which will have to be done by a licensed tree service because a power line goes through it. Steve also reported having received complaints about the way roads are plowed. He will submit a list of recommended standards and the Board will draft a letter to the plow contractors asking for compliance.
6. Assessing: Bob will follow up with Roberta Robbins regarding her assessment. Steve Lucas turned in four Abatement applications which Jay will review.
7. LUCA training: Jeanne reported that the webinar was a general over-view of the Local

Update Census Address program and that product specific training should be available in January. She also noted that once the LUCA package was received the Town would have 120 days to analyze, update, and return it.

8. Audit: The Board will give the Municipal Auditor a run down of the BMV audit and the preliminary results of their own investigation. The Board will conclude their investigation after the New Year.
9. Town Records / Request for Research: Jeanne will send Randy Hayes a copy of the December 11th Board meeting minutes and information regarding the potential timelines and fees for extensive research under the Freedom of Access Act.
10. Holiday Schedule: Sandi will be extending her shift to 7pm on Tuesday December 26th and she and Terry will be doing an extra shift on Tuesday January 2nd to make up for time lost due to the Monday Holidays. Jeanne will not be in on Wednesday January 3rd.
11. Roadside Spraying: Cathy has set January 8th as the date for the respective officials from the Bureau of Pesticide, MDOT, CMP and Fairpoint to attend a Board meeting to discuss this issue. That meeting will start at 6pm to accommodate the travel time of participants.
12. Speeding on Route 220: Cathy has contacted Sheriff Jeff Trafton, and also Dave Allen at MDOT, and is waiting for a call back from both. Bob is charging the batteries on the Dynamic Speed sign and working on data collection issues. After some discussion it was decided that Bob will place the sign near the fatal crash site when it is put back in service.

The meeting ended at 8:17 p.m.

Respectfully submitted by Jeanne Coleman



THERE WAS NO MEETING ON DECEMBER 25TH DUE TO THE HOLIDAY