

Educational Programs, INC. dba

Dove Day

908 West Arrow Highway
San Dimas, CA 91773

Until the World Returns to Normal School Age Care Agreement 2020-2021

Name: _____

Enroll into Group: _____

Usual Time In _____ Usual Time Out _____

In consideration of the acceptance of the nonrefundable Registration Fee and this agreement by Dove Day, the undersigned agrees to pay required fees as indicated on this and the reverse of this document. The registration fee and this agreement are for the 2020-2021 academic year beginning August 31st, 2020 and ending June 4th, 2021, with 2 weeks advance written notice or immediately upon the reinstatement of Monday through Friday on campus learning at the herein named child's public school of choice.

Registration: \$165

Material Fees: \$100 billed September 1, and \$15 per month thereafter (non refundable but cease upon withdraw)

Short Day option

covers the hours of 8:00 am to 3:30 pm. Before/After school care is \$10 per hour: billed weekly rounded to the nearest \$.25. Winter and Spring Camp is available for \$40.00 per day.

- I/we agree to pay **\$165 per week** for the School Day option. *
 - Charges are due on Mondays, August 31, 2020 through May 31, 2021 or to my/our child's withdrawl.
 - Winter and Spring Breaks are excluded in care and charges.
 - Lunches and other add ons are billed at the end of each week.
 - Late payment of \$15 per child is assessed on Wednesday.
 - *The weekly option is available on with automatic withdraw, ACH.**
- I/we agree to pay **\$660 per month** for the Short Day option.
 - Equal monthly charges due September 1, 2020 through May 1, 2021 or prorated to withdrawl.
 - Lunches and other add ons are billed at the end of each week.
 - Late payment fee of \$50 per child is assessed on the 7th.

Extended Day options

includes all the hours of operation, 7-5:30 as well as Winter and Spring Breaks.


- I/we agree to pay **\$200 per week** for the Extended Day option.*
 - Charges are due on Mondays, August 31, 2020 through May 31, 2021 or to withdrawl.
 - Lunches and other add ons are billed at the end of each week.
 - Late payment of \$15 per child is assessed on Wednesday.
 - * The weekly option is available only with automatic withdraw, ACH.**
- I/we agree to pay **\$865 per month** for the Extended Day option.
 - Equal monthly charges due September 1, 2020 through May 1, 2021 or prorated to withdrawl.
 - Lunches and other add ons are due on the first of each month.
 - Late payment fee of \$50 per child is assessed on the 7th.

Other charges:

- Water bottle \$1, we request that you bring reuseable water bottles, we have filtered water available.
- Replacement invoices or other document handling other than transcripts are available at a cost of \$5.
- "Tuition Express" collects our fees. ACH transactions from a bank account will be handled without charge. Other methods will cost: Cash and hand checks \$2 per transaction, and credit cards up to 3%.
*Weekly billing requires ACH enrollment.
- Late Pick Up: Classroom Closing Fee of up to \$2 per minute applies after 5:30, Late Pick Up Fee of \$30 is charged every 15 minutes, or portion thereof beginning at 6:31. The time is calculated to the family's departure from campus.

Applicant Section

Child's name: _____
(last) (first) (date of birth) ENTERING GRADE

Address: _____
(Street, City and Zip) (Home phone) 

Sponsor Names: _____
(primary sponsor) (relationship)

(secondary sponsor) (relationship)

BEST CONTACT CELL PHONE # _____ (to be used for texting in an emergency)

Contact: _____
(Primary Daytime number) (Primary's Cell number) (Primary email)

(Secondary Daytime number) (Secondary Cell number) (Secondary email)

1. I/we understand that child care must be paid in advance. Late fees are: Weekly, Wednesday is \$15, Semi-Monthly on the 7th and 22 is \$25, and Monthly on the 7th is \$50. Discounts are forfeit. On the 10th day, any child with an unpaid account will not be admitted and the account will be reviewed for potential termination.
2. Pandemic Participation Reports will be given to families to share with the Grade School Teacher.
3. All add on fees are due on the first of the month in arrears, or upon withdraw and subject to late fees on the 7th.
4. I/we accept the rules, conditions, and Dove Day School practices as stated in the handbook and as referred to on both sides of this document.
5. I/we further agree to assume full responsibility for all child care fees until this agreement is terminated with two weeks written notice, or when our child leaves for Monday – Friday attendance in our school of choice. This agreement expires June 4, 2021.
6. The fees quoted on this contract; if unsigned or unfunded, expire at 18:30 on August 28, 2020.
7. Signing this document indicates you understand Dove Day operates under a school age care license from the State of California. Authorized persons from Community Care Licensing are permitted to interview children, and have access to enrollment files.
8. Administration may immediately suspend or revoke admission of a student if;
 - a. The student's behavior and conduct are consistently beneath standards established for maintaining a good atmosphere for learning, please see the PARENT HANDBOOK for our Code of Conduct.
 - b. The administration finds that Dove Day School is unable to meet the needs of the child or the family.
 - c. The family's financial obligations are not met with ten days of billing.

Primary Sponsor Signature and date: _____

Secondary Sponsor Signature and date: _____

Application accepted by _____ on _____

For office use only: <input type="checkbox"/> ProCare <input type="checkbox"/> Primary Check in <input type="checkbox"/> Secondary Check in <input type="checkbox"/> Keyless Entry <input type="checkbox"/> Emergency books <input type="checkbox"/> Added to Remind App
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