



Town of Bridgton

3 Chase Street, Suite 1

Bridgton, ME 04009

October 18, 2016

Monthly Report for September 2016

Planning & Development

Project Updates:

- ✓ **Planning Board – general application review, coordinated review of zoning; political sign research**
- ✓ **Community Development Committee – staff support at meeting; promotion discussion and research; downtown promotion research**
- ✓ **Land Use & Zoning Committee – conducted extensive follow-up research and administration; prepared draft ordinance for reviews; coordination of staff and town attorney reviews; organized graphics for ordinance**
- ✓ **Community Development Block Grant**
 - **Administration – coordinated workshop with Select Board; prepared for Program Year 2017**
 - **Projects**
 - ▲ **Town Hall – preparations for next fiscal year work**
 - ▲ **Woods Pond Bathroom – managed inspections; prepared written responses; coordinated attorney reviews; commenced response to FOIA request**
 - ▲ **Salmon Point – oversight of the work an architect to prepare bid set plans**
 - ▲ **Depot Street – coordinated inspection on grass, soils, and trees**
- ✓ **Streetscape project – prepared for next phase; met with Maine DOT and Senator King's office; reached out to Senator Collins' office staff**

Anne M. Krieg, AICP – Director of Planning, Economic and Community Development

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- ✓ **Economic Development – meeting with businesses; met with local developers on possible future projects**
- ✓ **Grants – continued research on recreation grants; prepared job description and ad for grant writer position; managed outreach for ad; research for planning grants**
- ✓ **Events – September arrival of antique cars tour to Bridgton (Glidden Auto Tour); planned October events for Domestic Violence Awareness**
- ✓ **Building Committee – working on town hall and Bridgton Community Center**
- ✓ **Bridgton Historical Society – began discussions to plan in the budget for a historic building/property survey as per the Comprehensive Plan**
- ✓ **Promotion Plan – researched options for RFP/RFQ for plan**
- ✓ **Chamber – worked at the BrewFest as a volunteer; met with President to discuss downtown merchants; met with Director to discuss marketing possibilities**
- ✓ **Recreation Center – met with Recreation Director on his programming needs, assisted with public outreach**

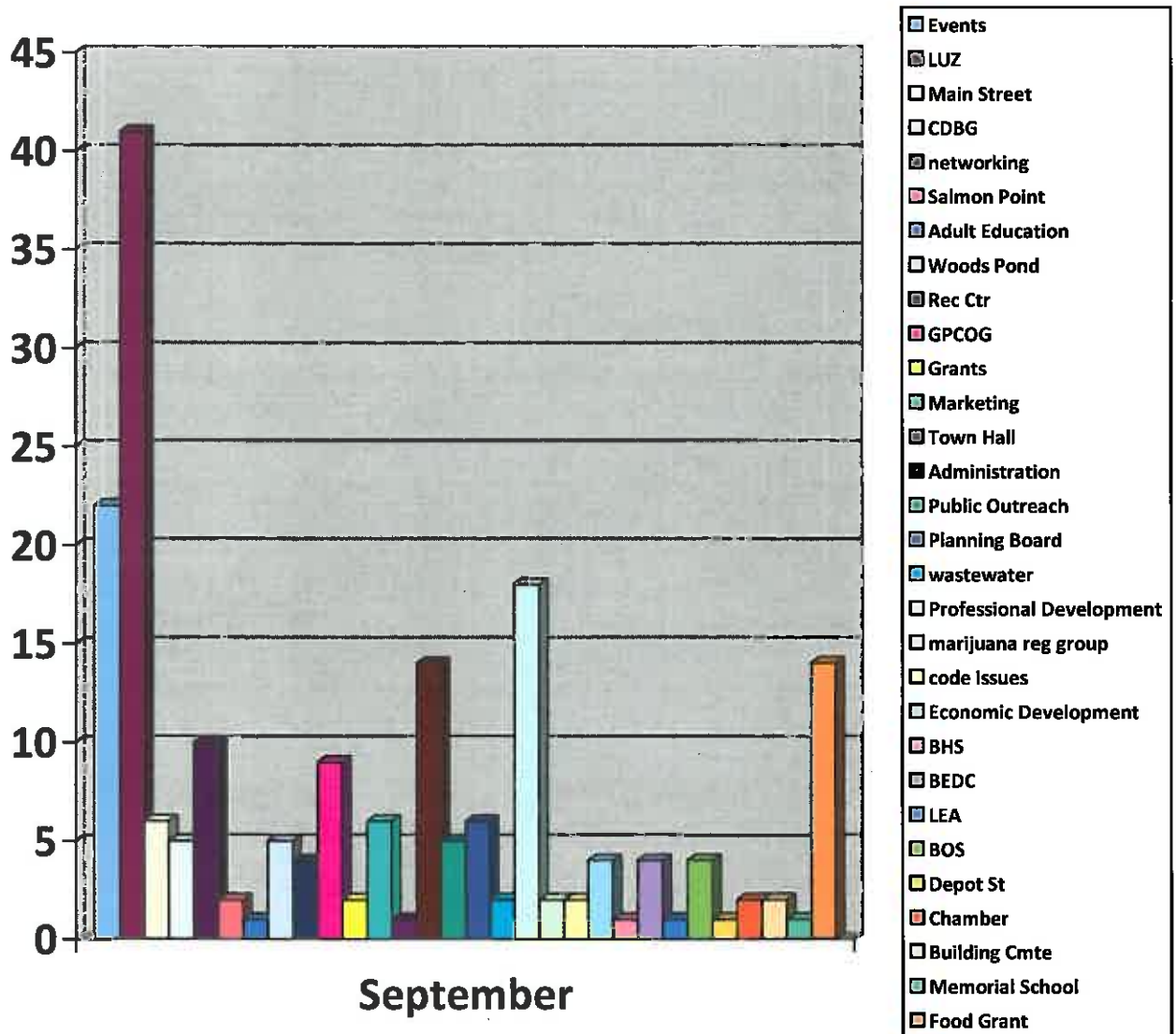
Record of Contacts with Businesses

	This month	This month last year	Last month	Year total
New business				
Call	3	2	2	16
Meeting	2		1	24
Email	1	1	2	22
Social media	1	3	3	7
Existing Business				
Call	2	4	4	21
Meeting	3	4	5	51
Email	4	2	3	29
Social Media	1	2	1	13
Totals	17	18	21	216

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Below is a table showing the number of staff hours dedicated to each active project for a total work month of 195 hours (average 49 hours/week of dedicated time to projects.)



Anne M. Krieg, AICP
 Bridgton Director of Planning,
 Economic and Community Development