

MURPHYS CEMETERY DISTRICT
Minutes of the Board of Directors meeting of April 20, 2016

CALL TO ORDER: The meeting was called to order by President Jo Brooksher at 7:00 PM in the Murphys Historical School. Present were Trustees Maureen Elliott, Jo Brooksher, Guy Puccio, Jeff St. Louis and Caretaker Robert Yeadon **QUORUM:** A quorum of four board members were present.

CLOSED SESSION: Employee Review

OPEN SESSSION: Brooksher stated that the only action taken in the Closed Session was to approve, by a 4/0 vote that the cemetery caretaker, Robert Yeadon, be awarded an annual bonus of \$1,500

PUBLIC COMMENTS: None

MINUTES; St Louis moved to accept the Minutes of March 16, 2016. Puccio seconded the motion . The motion passed 4/0

CORRESPONDENCE:

1. A bill from State Farm to renew the liability policy by June 23 was received. Since the board has voted to join the SDRMA insurance plan, State Farm will be notified when the premium is due that the policy with their company will not be renewed.

OLD BUSINESS:

1. Delivery of letter to John Harding: Yeadon stated that he hand delivered the letter to John Harding at his place of business on March 22, 2016. He also stated that he suggested that Mr Harding attend a board meeting if he needed to discuss the contents of the letter.

2. The new road name signs arrived. Poles and brackets to hold the signs will need to be ordered or purchased locally.

3. CalFire removed about 10 dead trees and will be back in May to remove more and do some more trimming. After they are finished, A-1 Tree Service will need to bid the remaining trees that CalFire will not be able to remove. After discussion the board decided to hire an arborist to evaluate the other trees in the cemetery. Puccio moved that Elliott be allowed to hire Nate Berner, Arborist at a cost not to exceed \$1,000. Brooksher seconded the motion and it passed 4/0.

4. Letter to Public Works on the condition of Cemetery Lane mailed February 18 with no response received yet. Yeadon reported that he saw a couple of county road dept. workers in the cemetery so thought they might be evaluating the road.

5. Discussion was held on how to get the old graves that need repairs fixed. Yeadon reported he spoke with Boone Memorials on the Matteson plot and Tanner Boone stated they had a block of stone similar to the missing section of that plot. Decision was to request a price from Boone Memorials on the repairs and if they do not want to do it, get a bid from a masonry contractor.

6. Elliott reported that grave liners currently cost \$600 each. Requiring grave liners was discussed but due to the cost that families might not be able to pay, it was decided to revisit the subject at a later time.

7. Discussion was held on how to install a map and registry of burial names in the cemetery. Elliott told the board that first we will need to get a copy of the old map for the cemetery, then adjust it for the newer plots that are not on that map, and draw in the section lines, and the rows in each section and the plot numbers in each row. Puccio moved we start on this project. The motion was seconded by Brooksher and passed 4/0.

8. Elliott reported that the CA Government Compensation Report has been filed.

NEW BUSINESS:

1. The proposed draft budget for 2016-17 is due. Elliott moved that the board approve the 2015-16 budget as the draft budget as the county auditor requested. Puccio seconded the motion and the motion passed 4/0

2. The annual approved trustee signature report was signed by all trustees present and will be given to the Auditor.

2. Invoices for paying AT&T \$4.70 for the phone book listing; AT&T \$53.05 for wireless service; M.Elliott \$17.20 to reimburse for blower parts and R. Yeadon \$24 to remimburse for fuel for equipment were presented. Elliott moved all invoices be paid, the motion was seconded by Puccio and passed 4/0.

FINANCIAL REPORTS:

1. County financials and District Budget vs Actuals as of February 29, 2016 were presented.
2. Budget vs Actuals YTD February 29, 2016 was presented

CARETAKERS REPORT: Yeadon told the board that he recently had the porta potty pumped.

TRUSTEE REPORTS/ITEMS OF INTEREST: Elliott reported that it has been discovered where two more old burials plots are located. The obituary for Emily Crozier in 1913 stated she was buried on one side of her son John Bent Crozier and her husband William had be buried on the other side of their son in 1899. Unfortunately there is not a full space on either side of John Bent Crozier any longer so tile name marker will be ordered and put right next to the son's grave marker so at least it will show where they are located.

DATE OF NEXT MEETING: The next meeting will be held on Wednesday May 18, 2016, 7PM in the Murphys Schoolhouse.

ADJOURNMENT: Elliott moved that the meeting be adjourned. St Louis seconded the motion. The motion passed 4/0 and the meeting was adjourned at 8:45 PM