

**TOWNSHIP OF BLAIRSTOWN
REGULAR COMMITTEE MEETING
Wednesday, September 14, 2016, 7:30 PM**

A G E N D A

Regular meeting begins at 7:30 pm or immediately following Closed Session, whichever comes last.

OPENING; ROLL CALL

FLAG SALUTE

SUNSHINE STATEMENT

Notice of this meeting has been sent to two newspapers of general circulation in which notice was given of the date, time, place and general agenda in accordance with the Open Public Meetings Act.

MOMENT OF SILENCE – In memory of Anita Ardia

AWARD CEREMONY – Exemplary Service Award will be presented to Officer Herzer

PRESENTATION by John Kennedy – Defining Processes Using Flow Charts

PUBLIC COMMENT – up to 5 speakers, 3 minutes each

MINUTES

August 10, 2016 - Regular Meeting Minutes
Motion to approve; second. Roll call vote.

ORDINANCE 2016-08 – BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$165,000 FOR THE ACQUISITION OF A DUMP TRUCK FOR THE PUBLIC WORKS DEPARTMENT FOR AND BY THE TOWNSHIP OF BLAIRSTOWN IN THE COUNTY OF WARREN, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$156,750 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION

Adoption, Second Reading

PUBLIC HEARING – Open/Close

Motion to approve; second. Roll call vote.

ORDINANCE 2016-09 – AN ORDINANCE ADOPTING RULES AND REGULATIONS FOR THE BLAIRSTOWN DOG PARK

Adoption, Second Reading

PUBLIC HEARING – Open/Close

Motion to approve; second. Roll Call Vote

CONSENT AGENDA

- 1 – **R.2016** – 091 Authorization to Pay Bills
- 2 -- **R.2016** – 092 Resolution to Award Contract – National Joint Powers Alliance – National Cooperative
- 3 -- Application for Blue Light Permit – Jetlir Rizvani – Blairstown Ambulance Corps

Motion to approve; second. Roll call vote.

DEPARTMENT REPORTS

Clerk – August Report
DPW – August Report
Finance – August Finance and Fuel Reports
Fire Department – July Report / August Report
Police Department – August Report
Tax Collector – August Report
Warren County Health Department – July 8, 2016 Report

Motion to accept; second. Voice Vote.

UNFINISHED BUSINESS

PEOSH Violation Update

Personnel Policy – Inclusion of Nepotism

NEW BUSINESS

PROCLAMATION – Proclamation naming September, 2016 National Preparedness month as requested by FEMA’s Ready Campaign.

Possible addition of Club License to Alcoholic Beverage Ordinance

COMMITTEE CORRESPONDENCE for information and possible action

- 1.- From the United States Department of Agriculture regarding the eligibility determination for financial assistance for the proposed Wastewater Treatment and Collection System project.
- 2.- From Warren County Department of Public Works regarding the updated Shared Services Agreement between the County of Warren and the Municipalities within the County for sharing Public Works equipment.
3. - From Joel McGreen regarding an opening on the Open Space Committee due to the relocation of a member.
4. - From Mayor Shoemaker to Appalachian Trail Conservancy regarding Greater Blairstown Community Partnership.
5. – From Patricia M. Sagan, Recreation Director, requesting the Township Committee’s approval for certain vehicle to be allowed to be available for a Moms Club Car Show for children to touch and sit in.
6. – From Patricia Sagan, Recreation Director, copy of email regarding Walnut Valley Concession Stand.

GENERAL CORRESPONDENCE

1. – From Project Self Sufficiency regarding the start of the New Jersey Youth Corps Program of Sussex County.

FROM THE TOWNSHIP ATTORNEY

FROM THE TOWNSHIP CLERK

FROM THE TOWNSHIP ENGINEER

FROM THE TOWNSHIP COMMITTEE

COMMITTEE MEMBER AVERY

Subcommittee Member of: Water Department (primary)
Roads/Buildings & Grounds (primary)
Recreation (alternate)

Liaison to: Environmental Commission
Senior Citizen Advisory Committee
Sewer Feasibility Study
Blairstown Enhancement Committee

COMMITTEE MEMBER DALTON

Member of Land Use Board: Class III
Subcommittee Member of: Personnel (primary)
Liaison to: Public Education – North Warren Regional High School
Public Education – Blairstown Elementary School

COMMITTEE MEMBER LANCE

Subcommittee Member of: Budget & Finance (primary)
Water Department (alternate)
Public Safety – Deputy Police Commissioner
Personnel (alternate)

Liaison to: Historic Preservation Committee

COMMITTEE MEMBER VAN VALKENBURG

Member of Land Use Board: Class I
Subcommittee Member of: Service Electric Cable TV
Recreation (primary)
Liaison to: Open Space Committee
Construction, Subcode, Zoning
Public Welfare/Municipal Alliance
COAH
Sewer Feasibility Study

MAYOR SHOEMAKER

Subcommittee Member of: Public Safety – Police Commissioner
Roads/Buildings & Grounds (alternate)
County Officials
Inter-municipal Government
Public Information
NJ League of Municipalities
Liaison to: Office of Emergency Management
Public Safety – Fire & Ambulance
Blair Academy

FROM THE PUBLIC

ADJOURNMENT

General Correspondence

August 10, 2016

1. NJ State – League of Municipalities
 - a) re: 2016 League Conference Resolutions
 - b) re: Weekly Round –Up, August 19
 - c) re: Weekly Round-Up, August 26
 - d) re: Daily Update August 30
 - e) re: Weekly Round-Up, September 2
2. State of New Jersey
 - a) Dept. of Environmental Protection
 - i) DEP’S Artificial Reef Program Resumes Deployments
 - ii) Press Release regarding Absecon Island Beach & Dune Project going out to bid
 - iii) NJDEP Podcast: NJ Wild Outdoor Expo
 - iv) New DEP Director of Local Government Assistance introductory email
 - v) Island Beach State Park to have Lifeguarded beaches every weekend through September 30.

Warren County

3. Blairstown Township
4. Other
 - a.) JCP&L, re: Fall 2016 Transmission Line Aerial Patrols
 - b.) FEMA re: Disaster Preparedness Online Resources for Older Americans.