

ROUNDTOWN CRUISERS, INC.
By-Laws

2017

(Revised 08/07/2017)



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BY-LAWS:

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Article I

Club Name

1. The name of this Club shall be RoundTown Cruisers Inc., DBA: ROUNDTOWN CRUISERS

Article II

Purpose

1. To encourage its members to acquire, restore, drive and exhibit the automobile (a street rod, custom car, truck or antique vehicle).
2. To serve as a medium of exchange for information, ideas and help for admirers of the modified, custom and restored automobiles.
3. To unite owners in the Central Ohio Area, so as to bring them the attention and prestige that ownership deserves.
4. To provide meetings and events which promote the enjoyment of the sport of street rods, custom rods, custom cars, trucks and antique automobiles.

ARTICLE III

Membership

1. This Club shall have only active memberships provided that honorary memberships may be bestowed by an affirmative vote of a majority of the voting members present at any business meeting.
2. Ownership of a vehicle is not a requirement for membership. Interest is the objective of the Club and desire to take an active part in Club activities shall be a primary requirement of membership.
3. An applicant for membership must submit annual dues with his/her application to become a member of the ROUNDTOWN CRUISERS CAR CLUB. A member's spouse is also considered a member when the primary member joins the club.
4. Any member may be expelled from the Club for actions deemed to be inappropriate, undesirable, or discrediting by an affirmative vote of a majority of the members present at any regularly scheduled business meeting. Expulsion will result in forfeiture of all dues paid to the Club.
5. Upon joining the club new member receive a "New Member Packet" from the secretary.
6. The club will reimburse up to \$15.00 towards a club shirt. Limit one (1) shirt per paying member will be reimbursed. A receipt presented to our treasure is required for reimbursement.
7. Members will receive one (1) RoundTown Cruiser window decal for their automobile. Additional decals can be purchased at the cost of \$3.00 each.

ARTICLE IV

Dues

1. Dues are to be twenty dollars (\$20.00) per year, changeable only by an affirmative vote of a majority of members present at a regularly scheduled business meeting.
2. Dues are payable on the first day of January, but not later than the March Club Meeting. Renewing membership dues received after the March Club Meeting are subject to a \$5.00 late fee. Exceptions to this must be brought to the BOD for approval.
3. Dues paid by any new member on or after October 1st, shall constitute payment of dues for the next full calendar year.
4. Members are free to resign at any time, but such resignation does not obligate the Club for any refund of dues, nor obligate the Club to divide any money on-hand.
5. The Treasure, Secretary and any “Life Time” members dues will be covered by the club.

ARTICLE V

Meetings

1. There shall be one meeting per month in addition to any special event(s).
2. The Executive Board Members will meet 1-hour before the (General Meeting).
3. The General meetings (Club Members’) will be held the *Last Monday* of each month, unless it falls on a holiday that the meeting room is not available. The meeting will be held on the last Tuesday when this occurs.
4. When special events (ex. Picnic) are held, the members are encouraged to invite their spouse, family members and friends to become involved in a “fun” event associated with the ROUNDTOWN CRUISERS CAR CLUB.
5. Any and all business conducted at a meeting can be recalled by a majority of members present at the next subsequent meeting. The dates, locations and times of all meetings will be announced at least five (5) days in advance.
6. The Club Secretary shall keep attendance records. We will use a sign-in sheet to aid in keeping these records.

ARTICLE VI

Board of Trustees

1. Seven trustees shall serve for a period of two (2) years. These will be in staggered elections with 3-trustees the first year and 4-trustees the second, this providing experienced people at all times.
2. The Trustees shall:
 - a. The Trustees will assist in planning and scheduling for the following year's activities and otherwise lend their experience to the current year's Officers as advisers.
 - b. Vacancies by death or resignation may be filled for the un-expired term by the remaining trustees, with the approval of the *Executive Board*.
 - c. Trustees shall not receive any salary or other forms of compensation for their services.
 - d. Trustees may only have two (2) un-excused absences per year.

ARTICLE VII

Elections

1. Elections shall be held during the first meeting in November of each calendar year.
2. Nominations of candidates will be held at the members' meeting in September and close on the second Friday of October. The voting will be held at the members' meeting in November and the chosen candidates will start their duties in January.
3. A member can be nominated by another club member or self nominated to run for an office.
4. A member is required to be in the club for 12-months before he/she is eligible to run for an office.
5. The Officers will be announced at the close of the November business meeting.
6. The new Officers will be responsible for the January members' meeting.

ARTICLE VIII

Officers

1. The Officers of the club shall consist of a President, Vice President, Secretary, Treasurer and Media Officer.
2. The Officers shall be elected from the membership by a vote of that membership during the month of November and shall serve during the next 2-year period, starting January 1st for the elected period until December of year ending the term. These terms are staggered to prevent everyone expiring at the same time.
3. No Officer, nor spouse of any Officer, may be employed by the Club or perform services for the Club for compensation. However, if an Officer or member volunteers the use of his/her business facilities for any authorized Club purpose, the Club may reimburse the member or Officer for the cost of material only.
4. The only pre-requisite for Officers is that they must have been a member of the Club for at least one full calendar year before becoming eligible for Officer Candidate status.
5. The duties of the Officers are as follows:

- a. **President**

Shall conduct business meetings, chair meetings of the Board of Trustees, act as Chairperson for all Club functions and shall have the power to appoint Committee Chairpersons. He/She shall act as the Chief Executive Officer of the Club for all occasions.

The President shall be elected and serve for a 2-year period, starting in 2018.

- b. **Vice President**

Shall act in an Assistant capacity to the President and shall assume Presidential duties when the President is absent or otherwise incapacitated.

The Vice President shall be elected and serve for a 1-year period, 2-years starting in 2019.

- c. **Secretary**

Shall record all pertinent information at all meetings and shall handle all Club correspondence. He/She shall maintain a membership roster, Club Calendar, ticker of upcoming deadlines, attendance records for all Club meetings and maintain a record of all Club property/assets and where they are located.

A "New Member Packet" is to be mailed to each new member by the secretary. This will consist of a cover letter, copy of the By-Laws, Roster, Club Calendar, info regarding club shirts and club car decals.

The secretary shall be elected and serve for a 1-year period, 2-years starting in 2019.

d. Treasurer

Shall keep an accurate account of all Club funds. He/she shall maintain a record of all checking, savings and petty cash financial transactions. A report on the pervious month's transactions and current balances will be presented at the Club meeting monthly. He/she shall purchase refreshments for all Club functions when deemed appropriate.

The Treasurer shall be elected and serve for a 2-year period, starting in 2018.

e. Media Officer

Shall handle the electronic media including design and implementing said information. This includes but not limited to website design, Face-Book or other social media accounts, dash plaques, flyer development, electronic advertising and electronic web store.

The Media Officer shall be elected and serve for a 1-year period, 2-years starting in 2019.

6. Club Officers may only have two (2) un-excused absences per year. The secretary needs to be contacted prior to a meeting to be excused.

ARTICLE IX

Checks and Funds

1. All checks need two (2) signatures. The Treasurer shall sign all checks along with an appointed club officer (president, vice president, secretary or media officer).
2. Checks or Petty Cash can be used to cover Club expenses and events as long as receipts are received for the items the Club is reimbursing for.
3. Any expenditure above the amount of \$500.00 shall require a positive vote of the membership present at a regularly scheduled business meeting.
4. Funds shall be recorded and kept in a banking institution of the Treasurer's choice.
5. The Treasurer, who shall make and record all monetary transactions, shall keep an accurate accounting record of all income and expenses. The President is responsible for periodically appointing a committee to audit the financial records of the Club.
6. Fund-raising activities can be set-up from time to time, as necessity dictates by Club Officers and Committees.

ARTICLE X

Club Possessions

1. The Secretary shall keep a list of all Club possessions and a record of their location.
2. All Club books, such as photo albums, shall be kept in the Secretary's possession at the disposal of the membership. This can be saved in electronic or physical form.
3. An up-to-date inventory of all Club possessions shall be transferred to succeeding Secretary home at the end on He/she's term. This can be saved in electronic or physical form.
4. Disposal of Club tangible possessions shall be decided by a majority vote of members at a regularly scheduled business meeting. Actual disposal of such possessions will be by open bidding.
5. Club equipment is for Club use only.

ARTICLE XI

By-Laws

1. By-laws can be amended only by a majority vote of members present at a regularly scheduled business meeting.

ARTICLE XII

Voting

1. Membership is open to all individual members of a family. There shall be one (1) vote per person, to include member and spouse for Club business.

ARTICLE XIII

Bereavement

1. Memorial donations will be made for club members and their immediate family (Spouse and children).
2. A \$50.00 spending limit is in effect for Memorial donations for bereavement charities.
3. In the case of get well, hospitalization or other similar matters; cards only will be sent.
4. Lifetime membership will be presented to the spouse of any member that passes away.

ARTICLE XIV

Privacy

1. The club member's group contact information provided on the roster is for club members use only and is not to be sold or distributed for solicitation. This group information can not be distributed outside the club unless approved by the member(s).