# Annual Report



2017

### SHERBURN/WELCOME POLICE DEPARTMENT

Brad L. Hughes, Chief 21 E. First Street Sherburn, MN 56171 Phone – 507-764-4221

Fax - 507-764-3882



January 26, 2018

To the Sherburn and Welcome City Councils,

Enclosed is the 2017 Annual Report for the Sherburn/Welcome Police Department. The report will serve as an overview of the activities that the department was involved in over the last year as provide statistics from calls for the year and comparisons to prior years.

#### **Calls for Service**

The department logged 1,903 calls for service in 2017. This was down from the record high number of calls set in 2016 at 2,000.

The types of calls remained relatively unchanged from prior years. The department responded to 730 calls in the City of Sherburn and 993 calls in the City of Welcome. Additionally, the department assisted or responded to 141 calls outside of either city. These would include motorist assists, motor vehicle accidents, traffic stops and serious incidents such as domestics that occurred in county or in Trimont, Dunnell or Ceylon. From a percentage standpoint, approximately 38% of the calls where in Sherburn and 52% were in Welcome with 10% being outside either community. This is the second year that a higher percentage of calls were in Welcome, however, a lot of this stems from Welcome residents and businesses utilizing the security check program that the department offers more frequently.

Response time for the department for the year averaged approximately 5 minutes. This is very low considering that the department covers two communities; however, traffic stops are factored into this number so this skews the average slightly. In any event, I feel the response time for the department is excellent and we will strive to continue this in 2018.

## **Vehicles**

The department logged 56626 miles in 2017. These miles were split between all the department vehicles. Currently the department has a a 2013 Police Utility Vehicle, a 2015 Police Utility Vehicle and a 2017 Police Utility Vehicle. The 2011 Crown Victoria was taken out of service in September and replaced with the police utility vehicle. Ford discontinued manufacturing the Crown Victoria which is why the department is transitioning to utilizing Police Utility Vehicles. These vehicles are all-wheel drive which makes getting around during the winter months much easier than the rear-wheel drive Crown Victoria.

# **Personnel**

The department went through a few changes in personnel in 2017. Officer Dylan Post left the department in June, leaving us with a full-time vacancy. Interviews were conducted and Officer Trevor Yochim was hired for the full-time slot in July.

The department added new part-time officers in 2017 including Officer Trevor Yochim who was initially hired part-time and Officer Dayton Asmus. We also hired Officer Jonathan Auringer late in 2017 in a part-time capacity.

## **Training**

The department collectively completed 112 hours of training in 2016. This includes training in areas that are mandated by the P.O.S.T. board such as Use of Force, Firearms qualification and Defensive Tactics as well as O.S.H.A. required training such as Blood-Borne Pathogens and Hazardous Materials training. Much of our training is completed through the use of P.A.T.R.O.L. which is offered through the League of Minnesota Cities; however, there were other trainings

that were completed as well. Officer Jorgensen and Cain attended Street Survival in the May and Officer Smith attend Emergency Vehicle Operations in June.

### **Department Web-site**

The department web-site has been up and running for four years now and we have received a great deal of positive feedback about the site. The department had 28,153 visits to the web-site in 2017. In comparison, the web-site had only 16,385 visits in 2016, so it is clearly getting used more and more. We use the site to keep the communities informed about department activities and I recommend that you visit the site at your convenience. The address is <a href="https://www.sherburnwelcomepolice.org">www.sherburnwelcomepolice.org</a>.

The department also has a Facebook page that we utilize regularly to give those that follow us updates such as snow emergencies and road conditions as well as other information as it is warranted. The department makes every effort to keep the citizens as informed as possible and these two tools go a long way in helping us to accomplish this.

### **Activities**

We again conducted many of our regular activities that occur each year. The Bicycle Rodeo was held in June for children living in the school district. It was fairly well attended and a number of gift cards were given out to those children who were present. These gift cards are made possible thanks to the generous donation that is received each year by Truck Writers in Welcome.

We again assisted each community with their city celebrations. Sherburn's was held in June and Welcome's was in July. No major issues occurred during either celebration and both events were considered a success.

As was stated earlier, the house watch program continues to grow in popularity. Over the course of the year, the department conducted 397 house checks for residents that were gone on vacation or who live down South during the winter months. In comparison, the

department conducted 320 house checks during 2015, so the number increased slightly in 2017.

The department conducted our first "Shop with a Cop" program in 2017. This program selects families in need and takes the children shopping for presents for their family. We selected six different families and took a total of 14 children shopping. Officer Nick Smith coordinated the program and several officers helped out with the shopping and wrapping of the gifts. The kids had a memory they won't soon forget and so did the officers. This is an excellent program and we plan to continue this program in 2018.

#### 2018 Projects

The main project the department will look at completing this year is updating the in-car camera systems for the department. We received one grant from the Martin County Area Foundation that will cover the cost of one of the units. We still need to obtain funding to cover the cost of one more and I allowed money in the budget to cover the cost of the third unit. The system we currently have is over years old and the units are repeatedly having problems which require them to be sent in and repaired. Each time they are sent in, it is a minimum of a \$400 expense and the software on the computers is starting to have issues as well, so we are definitely due to change this system.

I still hope to add a couple more part-time officers to the roster since we have had significant turn over in this area again.

The final project is to get some updated photos of the department for the web-site. Our fleet vehicles have changed as well as staff, so I would like to set up new photos to be taken in the spring or summer.

If there are any programs or services that anyone can think of that the department could potentially provide, I welcome the suggestions at any time. It is important to us that we meet and exceed the expectations of the community and are always open to new ways that we can assist the public.

# Conclusion

I hope this gives a good idea as to what the department's activities were during 2017. As always, feel free to contact me if you have any questions or concerns. I hope everyone has a great 2018!

Sincerely,

Brad L. Hughes

#### 2017 Department Statistics

Total (year) Calls For Service 1903		Within Sherburn Within Welcome Outside City Limits	730 993 141
Types of Calls:  911 Hang-Up Alarm Animal Complaint Assault Assist MCSO Assist MSP Assist Other ATL ATV Complaint Burglary Child Abuse (suspected) Civil Issue Conditions of Release Violation Counterfeit Notes (Money) Crash 10-50 Crash 10-54 Criminal Damage — Property Death (body found) Directed Patrol Disturbance Domestic Driving Complaint Escort (Other) Fire — Other Fire — Sherburn Fire — Welcome	3 19 60 6 43 12 75 3 2 4 12 73 1 2 20 1 11 2 312 28 18 29 2 3 7	Within Welcome	993 141 3 4 3 8 12 87 3 19 16 2 1 1 3 2 2 2 2 2 2 7 8 7 10 15 2 10 15 2 2 7 10 15 16 16 17 18 19 19 19 19 19 19 19 19 19 19 19 19 19
Fireworks Fraud Funeral Escort Harassment Haz-Mat (Non-fire) House Watch Illegal Dumping Informational Intoxicated Person (not driving) JV Nuisance Medical — Sherburn Medical — Welcome Mentally Ill Person Message Delivery Miscellaneous Missing Person — Adult Missing Person — JV Motorist Assist MV Damage	2 10 18 16 3 397 4 62 6 21 94 25 3 1 3 2 2 29 5	Welfare Check Welfare Fraud  Duplicate/Error/Ignore CFS's	22 1

### 2017 Department Statistics Continued

Total Arrests:		22	Total Citations i	issued (each violation):	40
	Arrest Warrant Assault 5 <sup>th</sup> Deg.	2	Traffic:		12
	Assault w/ Deadly Weapon	1		Allow Unlicensed Driver	1
	Assault – Domestic	5		Careless Driving	1
	Burglary 2nd Deg.	1		Expired Tabs	î
	Conditional Release Viol.	1		No MN DL	1
	DWI 3 <sup>rd</sup> Deg.	1		No Proof of Insurance	3
	DAC – IPS	1		Speed	3
	DANCO Violation	2		Stop Sign Violation	2
	Disorderly Conduct	1		Texting while Driving	1
	Probation Violation	1			
	Resisting Arrest	1			
	Terroristic Threats	1	Other:		28
	Theft by Swindle	3			
				Assault – Domestic	2
				Disorderly Conduct	2 2
				Dog at Large	2
				Drug Paraphernalia	2
				Grass/Weeds Ordinance	1
				Illegal Dumping	1
				Junk Ordinance	9
				Junk Vehicle	1
				Noise Ordinance	2
				Open Container in MV	1
				Sm. Amount Marijuana	1
				TL. Jan 10 Talance	1

#### **January 2017 Department Statistics**

Total (year) Calls For Service Actual Monthly CFS	199 192	Within Sherburn Within Welcome Outside City Limits	75 109 8
Types of Calls:		Total Arrests:	4
Animal Complaint Assault Assist MCSO Assist Other Civil Issue Civil Standby	2 1 7 3 1 2	Assault w/ Theft by	Deadly Weapon 1 Swindle 3
Counterfeit Notes (Mone	ey) 2	Total Citations issued (eac	ch violation): 8
Crash 10-50 Crash 10-54 Criminal Damage – Prop Directed Patrol Disturbance	1 1 perty 2 25 2	Traffic:	0
Domestic	2	Other:	8
Driving Complaint Fire — Sherburn Fraud Funeral Escort House Watch Illegal Dumping Informational JV Nuisance Medical — Sherburn Medical — Welcome Miscellaneous Missing Person — JV Motorist Assist MV Theft NSF Checks Ordinance Violation Parking Complaint Public Education Suspicious Circumstanc Suspicious Person Suspicious Vehicle Theft Threats Traffic Stops Vul. Adult Abuse (suspiciones)	1 2 3 1 2	Theft	1

Duplicate/Error/Ignore CFS's

#### February 2017 Department Statistics

Total (year) Calls For Service Actual Monthly CFS	369 170	Within Sherburn Within Welcome Outside City Limits	60 100 10	
Types of Calls:		Total Arrests:		2
Alarm Animal Complaint Assist MCSO Assist MSP Assist Other Civil Issue Conditions of Release Crash 10-50	2 3 2 2 3 4 1	DAC – IPS Violation Conditional Total Citations issued (eacl		1 1
Crash 10-30 Criminal Damage – Proper	2 ty 2 25			
Directed Patrol	25	Traffic:		4
Disturbance Domestic Fraud Harassment	3 2 1 1	No Proof o Stop Sign Text while		2 1 1
House Watch Informational Intoxicated Person (not dri	82 3 ving) 1	Other:		0
JV Nuisance Medical — Sherburn Medical — Welcome Motorist Assist Open Door/Window Parking Complaint Property — Lost/Found Snowmobile Complaint Suspicious Circumstances Theft Threats Traffic Stops	1 6 2 7 1 1 1 2 3 1 2 4	NONE		

#### **March 2017 Department Statistics**

Total (year) Calls For Service Actual Monthly CFS	550 181	Within Sherburn Within Welcome Outside City Limits	71 94 11	
Types of Calls:	ĺ	Total Arrests:		1
Alarm Animal Complaint Assist MCSO Assist MSP Assist Other Civil Issue Crash 10-50 Directed Patrol Disturbance Domestic Fraud Funeral Escort Harassment House Watch Informational JV Nuisance Medical – Sherburn Medical – Welcome Mentally Ill Person Motorist Assist NSF Checks Narcotics OFP Violation Open Door/Window Parking Complaint Property – Lost/Found Suicide (& Attempts) Suspicious Vehicle Theft	1 6 2 3 6 3 1 30 3 1 2 3 1 71 5 2 8 3 1 4 2 1 1 2 1	Disorde  Total Citations issued (e.  Traffic:  Speed  Other:  Disorde  Dog at I	rly Conduct	1 1 1 1 3 1 1 1
Traffic Stops Warrant Service Welfare Check	3 4 1			
Welfare Fraud	1			

#### **April 2017 Department Statistics**

Total (year) Calls For Service Actual Monthly CFS	730 180	Within Sherburn Within Welcome Outside City Limits	64 106 9	
Types of Calls:		Total Arrests:		2
911 Hang-Up Alarm Animal Complaint Assault Assist MCSO Assist MSP Assist Other Civil Issue Crash 10-50 Directed Patrol Disturbance Driving Complaint Funeral Escort Harassment House Watch Informational Medical — Sherburn Medical — Welcome Missing Person — Adult Motorist Assist MV Damage MV Theft Narcotics OFP Violation Open Door/Window Ordinance Violation Parking Complaint Property — Lost/Found Suspicious Circumstances Suspicious Person Theft Theft from a MV Traffic Stops Warrant Service Welfare Check	1 4 4 4 1 4 2 5 8 1 2 8 5 3 1 2 7 1 9 2 1 1 1 1 1 1 1 3 1 2		t (each violation):	1 1 2 0 1 1

#### May 2017 Department Statistics

Total (year) Calls For Service 875 Actual Monthly CFS 145		Within Sherburn 62 Within Welcome 67 Outside City Limits 14	
Types of Calls:	Î	Total Arrests:	0
Alarm Animal Complaint Assault Assist MCSO Assist MSP Assist Other	2 7 1 3 2 10	NONE	
Child Abuse (suspected)	1	Total Citations issued (each violation):	2
Civil Issue Crash 10-50	11 4	Traffic:	1
Criminal Damage – Property Directed Patrol	1 31	Careless Driving	1
Disturbance	3		
Domestic Driving Complaint	2 1	Other:	1
Fire — Sherburn Fire — Welcome Funeral Escort Harassment Illegal Dumping Informational JV Nuisance Medical — Sherburn Medical — Welcome Motorist Assist OFP Violation Open Door/Window Ordinance Violation Property — Lost/Found Sex Crimes Shoplifting Suicide (& Attempts) Suspicious Circumstances Suspicious Vehicle Theft Traffic Hazard Traffic Stops Vul. Adult Abuse (suspected) Warrant Service Welfare Check	1 1 1 2 2 4 2 12 4 1 1 1 1 2 1 1 2 1 5 3 1 6 1 1 3	Illegal Dumping	1
Duplicate/Error/Ignore CFS's	2		

#### June 2017 Department Statistics

Total (year) Calls For Ser- Actual Monthly CFS	vice 1038 168		Within Sherburn Within Welcome Outside City Limits	77 65 15	
Types of Calls:			Total Arrests:		1
Alarm Animal Complain Assist MCSO Assist Other ATV Complaint Child Abuse (sus		1 5 1 12 2 2	2 <sup>nd</sup> Deg. Burglary		1
Civil Issue	pectedy	9	Total Citations issued (each	n violation):	5
Crash 10-50 Criminal Damag	e – Property	1 1 20	Traffic:		0
Directed Patrol Disturbance		30 1	NONE		
Domestic Driving Complai	nt	2 4	Other:		5
Escort (Other) Fraud		2 2	Junk Ordir	ance.	5
Funeral Escort		2	Junk Ordin	ianco	5
Harassment		2			
Haz-Mat (Non-fi	re)	2			
House Watch		10			
Informational		11			
Intoxicated Perso	on (not driving)	2			
JV Nuisance		3			
Medical – Sherb	urn	5			
Medical – Welco	ome	1			
Miscellaneous		1	85		
Motorist Assist		1			
OFP Violation		1			
Open Door/Wind		1			
Ordinance Viola		5			
Parking Complai		1			
Property — Lost/l	Found	2			
Special Event	0.00	1			
Suicide (& Atter		1			
Suspicious Circu		1			
Suspicious Perso		2			
Suspicious Vehic	cle	1			
Theft		5			
Traffic Stops	a (augmented)	13 1			
Vul. Adult Abus Warrant Service		3			
Walfare Check		3			
Wellare Cheek		J			
Duplicate/Error/Ignore	CFS's	10			

#### July 2017 Department Statistics

Total (year) Calls For Ser Actual Monthly CFS	rvice 1202 164		Within Sherburn Within Welcome Outside City Limi	50 101 its 12	
Types of Calls:			Total Arrests:		2
Alarm Animal Complai Assault Assist MCSO Assist Other ATL Child Abuse (su		2 4 1 2 6 1	3 <sup>rd</sup> Deg. Probation	DWI n Violation	1
Civil Issue	specied)	9	Total Citations is	ssued (each violation):	6
Crash 10-50 Death (body fou	nd)	2 1	Traffic:		1
Directed Patrol Disturbance	• cons	28		No Proof of Insurance	1
Driving Compla Fire – Welcome	int	2	Other:		5
Fireworks Funeral Escort Harassment House Watch Informational Intoxicated Pers JV Nuisance Medical — Sherb Medical — Welco Mentally Ill Pers Motorist Assist MV Damage Ordinance Viola Paper Service Parking Compla Property — Lost/ Sex Crimes Shoplifting Storm Damage Suicide (& Atter Suspicious Circo Suspicious Vehi Theft Traffic Stops Warrant Service Welfare Check	ourn ome son  ition int Found  mpts) mmstances on cle	2 1 2 30 8 1 3 10 3 1 2 2 3 5 1 1 2 1 2 1 1 2 1		Grass/Weeds Ordinance Junk Ordinance	1 4
Duplicate/Error/Ignore	CFS's	1			

#### **August 2017 Department Statistics**

Total (year) Calls For Service Actual Monthly CFS	1333 130		Within Sherburn Within Welcome Outside City Lim	)	37 78 15	
Types of Calls:			Total Arrests:		(	0
Alarm	1		NONE			
Animal Complaint	8					
Assault	1					
Assist MCSO	5					
Assist MSP	1		end of the waters of the			_
Assist Other	4		Total Citations	issued (each violat	tion):	0
ATL	1					
Burglary	2		Traffic:		1	0
Civil Issue	6	5				
Criminal Damage – Prope				NONE		
Directed Patrol		32	Other:			2
Disturbance	2					
Domestic	1			Dog at Large		1
Driving Complaint	1	L		Open Container in	ı MV	1
Fire – Other	Ì					
Fire – Sherburn	1					
Fraud	2	2				
Harassment		1 .				
House Watch	1	17				
Informational		5				
Medical - Sherburn		5				
Medical - Welcome	į	1				
Mentally Ill Person		1				
Missing Person - Adult		1				
Motorist Assist		1				
Open Door/Window		1				
Ordinance Violation		2				
Pursuit		1				
Suicide (& Attempts)		1				
Suspicious Circumstances	3 4	4				
Theft		8				
Theft from a MV	- 1	2				
Threats		1				
Traffic Stops	į	8				

#### September 2017 Department Statistics

Total (year) Calls For Service Actual Monthly CFS	1496 162	Within Sherburn Within Welcome Outside City Limits	62 81 14
Types of Calls:		Total Arrests:	1
911 Hang-Up Alarm Animal Complaint Assist MCSO Assist MSP	1 2 7 3 1	Domestic Assault	1
Assist Other	7	Total Citations issued (each vi	olation): 4
Child Abuse (suspected) Civil Issue Crash 10-50 Criminal Damage – Prope Directed Patrol	1 3 3 1 1 33	Traffic:  NONE Other:	0
Domestic Driving Complaint Fire — Other Fraud Funeral Escort Harassment House Watch Informational JV Nuisance Medical — Sherburn Message Delivery	2 6 1 1 2 19 8 3 6	Under18 Toba	
Missing Person – JV Motorist Assist MV Damage MV Theft Open Door/Window Ordinance Violation Parking Complaint Property – Lost/Found Public Education Special Event Suspicious Circumstances Suspicious Person Suspicious Vehicle Theft Traffic Stops Welfare Check	1 2 1 1 3 1 4 1 1		

### October 2017 Department Statistics

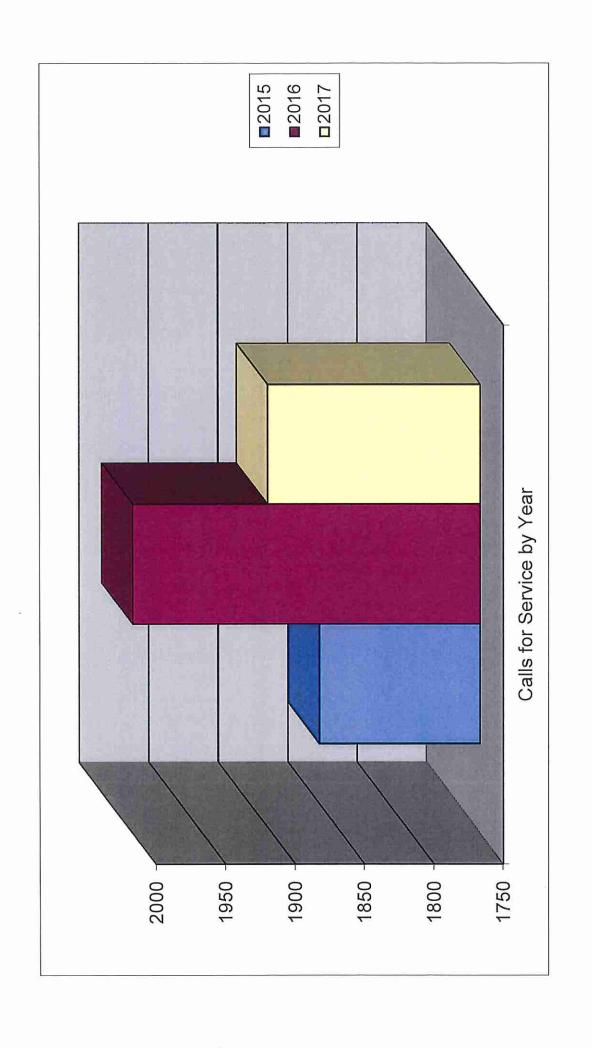
Total (year) Calls For Service Actual Monthly CFS	1615 119		Within Sherburn Within Welcome Outside City Lin	58	
Types of Calls:			Total Arrests:		2
Animal Complaint Assault Assist MCSO Assist MSP Assist Other		3 1 5 1 3		ic Assault stic Threats	1
Burglary Child Abuse (suspected)		1	<b>Total Citations</b>	issued (each violation	n): 2
Civil Issue Crash 10-50		5 1	Traffic:		0
Criminal Damage – Prop	erty	1	Traffic.		o.
Directed Patrol Disturbance		32 2	Other:	NONE	2
Domestic		2	Omer.		2
Driving Complaint Fire – Sherburn		3		Disorderly Conduct Junk Vehicle	1 1
Fire – Welcome		1		o dance of one of	
Funeral Escort		2			
Haz-Mat (Non-fire)		1			
Illegal Dumping		1			
Informational		3			
Intoxicated Person (not d	riving)	1			
JV Nuisance		1			
Medical – Sherburn		8			
Medical – Welcome		4			
Motorist Assist		2			
Narcotics		1			
OFP/HRO Violation		1 2			
Open Door/Window Ordinance Violation		2			
Paper Service		1			
Parking Complaint		1			
Property – Lost/Found		1			
Suicide (& Attempts)		2			
Suspicious Circumstance	S	1			
Suspicious Person		1			
Theft		1			
Threats		1			
Traffic Stops		7			
Vul. Adult Abuse (suspe	cted)	2			
Warrant Service		2 5 1			
Welfare Check		1			
Duplicate/Error/Ignore CFS's		2			

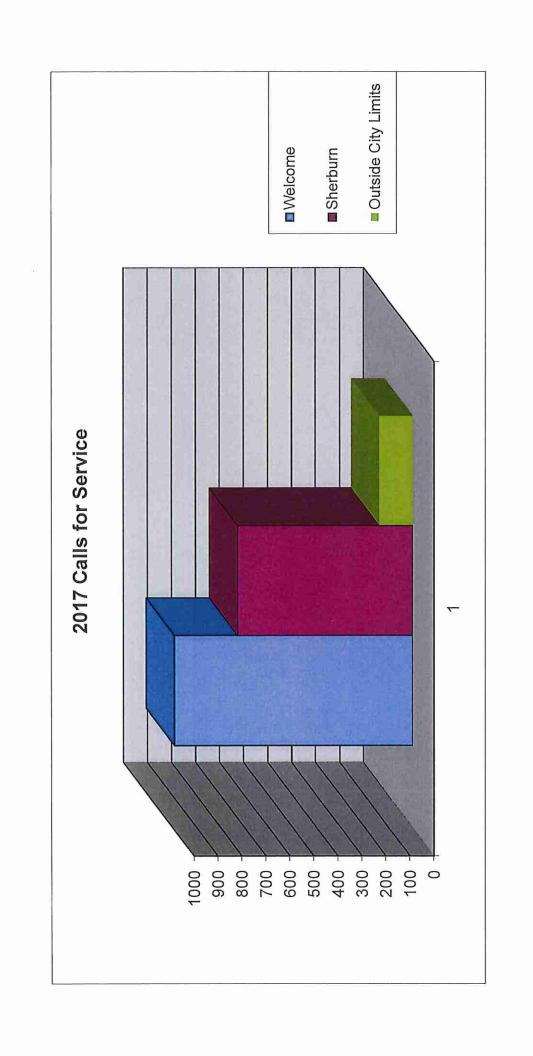
#### **November 2017 Department Statistics**

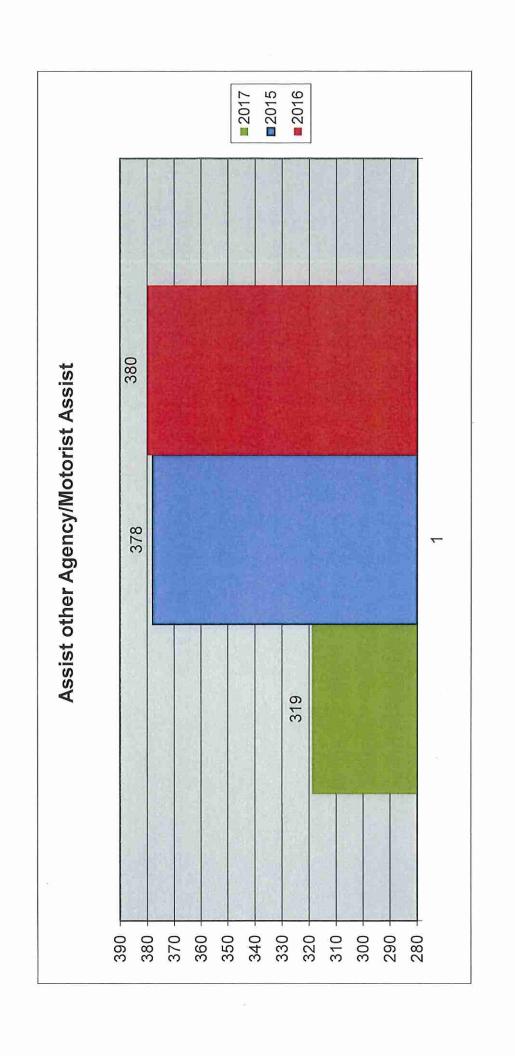
Total (year) Calls For Service Actual Monthly CFS	1758 142		Within Sherburn Within Welcome Outside City Lim		
Types of Calls:		1	Total Arrests:		3
Alarm	1		Arrest W		1
Animal Complaint	4			) Violation	1
Assist MCSO	6		Domesti	ic Assault	1
Assist Other	6				
ATL	1				
Child Abuse (suspected)	3				
Civil Issue	5				
Crash 10-50	3		Total Citations i	ssued (each violation):	6
Criminal Damage – Prope					
Directed Patrol	1	4	Traffic:		5
Domestic	1				
Driving Complaint	2			Allow Unlicensed Drive	r 1
Fire – Other	1			Expired Tabs	1
Fire – Sherburn	2			No MN DL	1
Fire – Welcome	1	1		Speed	1
Funeral Escort	4			Stop Sign Violation	1
Harassment	2				
House Watch	3		Other:		1
Informational	4	I .			
Intoxicated Person (not dr				Drug Paraphernalia	1
JV Nuisance	4				
Medical – Sherburn	1	2007			
Motorist Assist	2	1			
OFP/HRO Violation	1				
Parking Complaint	1				
Sex Crimes	1				
Suspicious Circumstances	1				
Suspicious Vehicle	3				
Theft	1				
Threats	1				
Traffic Stops	1				
Warrant Service	1				
Welfare Check	1				

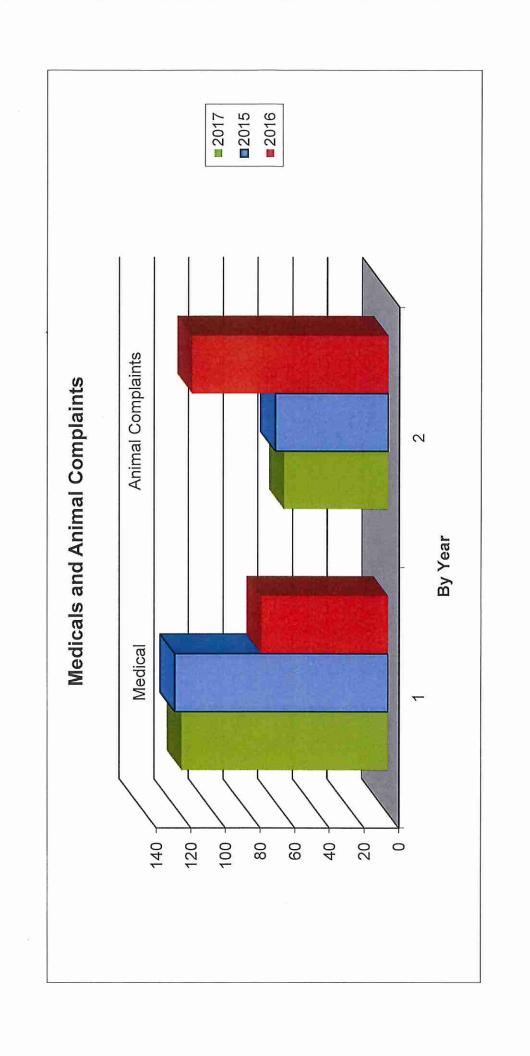
#### **December 2017 Department Statistics**

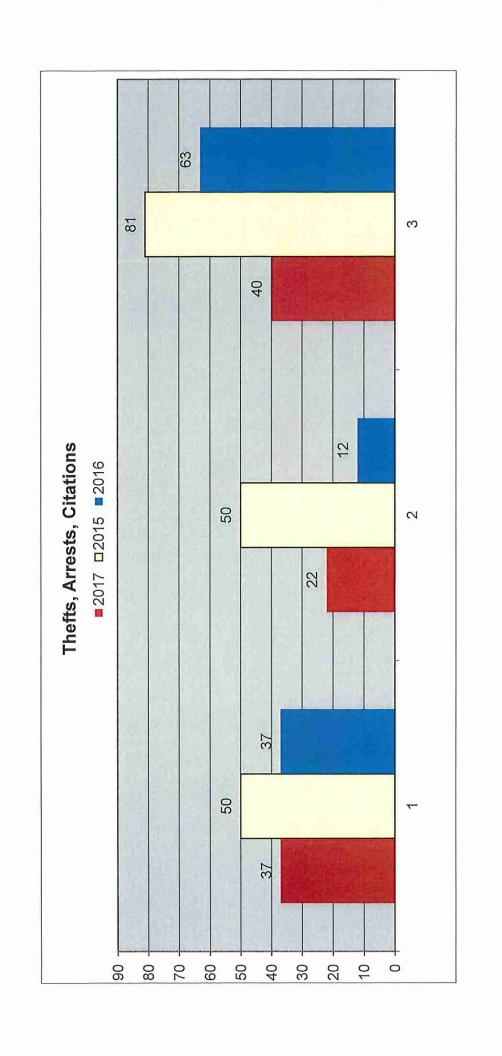
Total (year) Calls For Service Actual Monthly CFS	1903 145	Within Sherburn Within Welcome Outside City Limits	53 75 13
Types of Calls:	Ĩ	Total Arrests:	4
911 Hang-Up Alarm Animal Complaint Assist MCSO Assist Other Child Abuse (suspected) Civil Issue Crash 10-50 Death (body found) Directed Patrol Disturbance Domestic Driving Complaint Fire – Sherburn Fire – Welcome Funeral Escort Harassment House Watch Informational Medical – Sherburn Medical – Welcome Miscellaneous Motorist Assist MV Damage Narcotics OFP/HRO Violation Property – Lost/Found Robbery Suspicious Circumstances Suspicious Person Suspicious Vehicle Theft Threats Traffic Stops Warrant Service Welfare Check	1 3 7 3 10 3 7 1 1 4 4 4 3 2 1 2 2 1 41 5 4 3 1 1 2 2 1 1 2 2 1 1 1 1 1 1 1 1 1 1 1	Arrest Warrant DANCO Violation Domestic Assault  Total Citations issued (each viol Traffic: NONE Other: 5th Deg. Domest Noise Ordinance	0 3 tic Assault 1

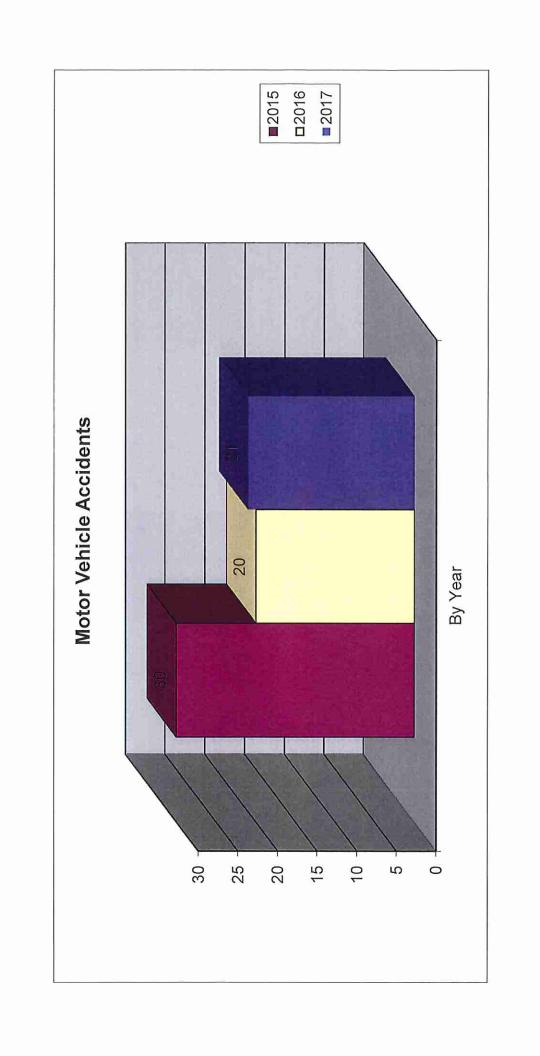












			*	
	pari			