

Educational Programs, INC. dba

Dove Day School

908 West Arrow Highway

San Dimas, CA 91773

***VIRTUAL ATTENDANCE K-8 ADMISSION AGREEMENT 2020-2021**

In consideration of the acceptance of the nonrefundable Registration Fee and this agreement by Dove Day School, the undersigned agrees to pay required fees as indicated on this and the reverse of this document. The registration fee and this agreement are for the 2020-2021 academic year beginning August 31st, 2020 and ending **May 29, 2021 or June 4^h, 2021, if child herein named attends the on campus instruction as it becomes permitted in the County of Los Angeles.** In order to insure a stable, well-managed school for your child, Dove Day School has adopted this enrollment contract.

Initial registration: \$230 for the first student, \$195 for sibling(s) due to finalise agreement.

Renew registration: \$215 for the first student, \$195 for sibling(s) due to finalise agreement.

Material Fee: \$225 due by the first day of school, August 31, 2020.

School Day option

covers the hours of 8:00 am to 3:30 pm. Before/After school care is \$10 per hour: billed weekly rounded to the nearest \$.25.

Winter and Spring Camp is available for \$35.00 per day **if "Stable Cohort" regulations have expired.**

- I/we agree to pay **\$5,778** for the School Day option.
 - Payable in **9 monthly installments of \$642** due September 1,2020 to May 1, 2021.
 - Late payment fee of \$50 per child is assessed on the 7^h.
- I/we agree to pay **\$5,202** for the School Day option.*
 - Paid in **two installments of \$2,601** due August 17, 2020 and January 15, 2021
 - Unpaid accounts revert to the 9 installment plan automatically.
 - Occasional Care, lunches and other add ons are due on the 1st of each month.
- I/we agree to pay **\$4,914** for the School Day option.*
 - Paid in **one installment** due August 15, 2020
 - Unpaid accounts revert to the 9 installment plan automatically.
 - Occasional Care, lunches and other add ons are due on the 1st of each month.

Extended Day not available until LA County is permitted to have on campus K-8

includes all the hours of operation including Winter and Spring Breaks.

- I/we agree to pay **\$7,704.** for the Extended Day option.
 - Payable in **9 monthly installments of \$856** due September 3,2019 to May 1, 2020.
 - Lunches and other add ons are due on the first of each month.
 - Late payment fee of \$50 per child is assessed on the 7th.

A discount of 10% is available for the oldest sibling on accounts in good standing. * We do not layer discounts but apply the greater savings to your account.

Signing this document indicates you understand this program is licensed by the ****** State of California through the Department of Social Services. Authorized persons from the licensing agency are permitted to interview children, and access to enrollment files and take copies away from the facility, without warning or permission, within their responsibility to insure the well being of children. ****Applicable to students attending Pandemic Care on campus.**

When on campus instruction becomes available and group size restrictions are lifted, this agreement will serve as a traditional school year contract. We are committed to providing the instruction that fits your family and Virtual Attendance will supported this school year.

Other charges:

- Replacement invoices or other document handling other than transcripts \$5
- ACH arrangements from bank accounts, and any kind of one and two installments are free. Payment handling of \$2 per transaction for cash and hand checks, and up to 3% for use of plastic.
- **See the Parent Handbook online for other fees applicable to on campus attendance.**

Administration may immediately suspend or revoke admission of a student if;

- The student's behavior and conduct are consistently beneath standards established for maintaining a good atmosphere for learning, please see the PARENT HANDBOOK for our Code of Conduct.
- **The family cannot appropriately support the at home responsibilities of Virtual Attendance.**
- The administration finds that Dove Day School is unable to meet the needs of the child or the family.
- The family's financial obligations are not met within ten business days of the late fee notice.

Applicant Section

Child's name: _____
(last) (first) (date of birth) ENTERING GRADE

Address: _____
(Street, City and Zip) (Home phone)

Sponsor Names: _____
(primary sponsor) (relationship)

(secondary sponsor) (relationship)

BEST CONTACT CELL PHONE # _____ (to be used for texting in an emergency)

Contact: _____
(Primary Daytime number) (Primary's Cell number) (Primary email)

(Secondary Daytime number) (Secondary Cell number) (Secondary email)

1. When people elect to sponsor a child's enrollment at Dove Day School, it is assumed to be for one school year. The below signed sponsor(s) has responsibility for the full year tuition, regardless of the student's withdrawal, holidays, absence or non- attendance. Case law supports this position. We settle for 1/2 of remaining School Only Tuition.
2. I/we understand that tuition installments must be paid in advance. If I/we am/are on a payment plan a late charge of \$30 will be applied on the 5th day after the due date. After 10 days, unpaid accounts are reviewed for potential termination and the student's admittance may be denied; all registration and materials fees will be forfeit.
3. All add on fees are due on the first of the month in arrears and subject to late fees on the 7th.
4. Grades and testing documents are made available upon satisfaction of the family's financial obligation.
5. I/we accept the rules, conditions, and Dove Day School practices as stated in the handbook and as referred to on both sides of this document.
6. I/we further agree to assume full responsibility for tuition and all fees related to this child's enrollment for the 2020-21 school year.
7. **The fees quoted on this contract; if unsigned or unfunded, expire at 18:30 on August 28, 2020.**

Primary Sponsor Signature and date: _____

Secondary Sponsor Signature and date: _____

Application accepted by _____ on _____

FOR TRANSFER STUDENTS

Name of previous school: _____

School District: _____

Address: _____

For office use only:

- ProCare
- Primary Check in
- Secondary Check in
- Keyless Entry
- Emergency books
- Added to Remind App