

# WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Joseph Sawicki, *Chairman*  
Sandra G. Martin, *Secretary*  
Kent D. Nation, *Treasurer*

Joseph S. Boldaz, *Vice-Chairman*  
Rick Tisa, *Asst. Secretary/Treasurer*  
Anita M. Ferez, *Administrator*

## Meeting Minutes – February 13, 2020

### Call to Order

The meeting was called to order by Chairman Sawicki at 7:04pm.

### Roll Call of Board Members

Members present were Sandra G. Martin (SGM), Kent D. Nation (KDN), Joseph Sawicki (JS) and Rick Tisa (RT). Joseph S. Boldaz was absent.

### Others Present

Engineers Bill Malin and Chris Peterson of Carroll Engineering, Operator Kevin Dougherty of Miller Environmental, Solicitor Stacey Fuller of Gawthrop Greenwood and Administrator Anita Ferez were present.

### Action on Minutes of Previous Meeting(s)

A Motion to approve the minutes of the January 9, 2020 special meeting and regular meeting was made by RT and seconded by KDN. All members present were in favor.

### Public Comment:

1. William Clark – prospective Board member. Mr. Clark provided his background,; lives in the Kimberwick sewer district. Discussion with board members and Supervisor John Cassels who suggested he review the Township’s Act 537 for additional information and explained the process for appointment.
2. Supervisor Cassels thanked the MA for “doing things the right way”; i.e. following a set agenda, attending BOS meetings to provide updates, etc.

### Reports:

1. Operator
  - a. Monthly Report. *Noted; nothing out of the ordinary; sump pump is in at Culbertson.*
2. Engineer
  - a. Introduction of Chris Peterson who will be helping out on certain projects; provided brief history of career.
  - b. Reeceville Road PS. *Receipt of one proposal with anticipated receipt of another within a few days on building repairs. Comparison of proposal to engineer’s and insurance expert’s estimates. Agreement to wait for Belfor proposal if received within a week, otherwise solicit additional proposals. Review of and discussion on claim status regarding invoice payments and hopeful insurance decisions on funding coverages.*
  - c. Exhaust/thimble at FVPS, BCPS, and CRPS. *Receipt of two proposals; summary of cost savings of one over the other; recommends Rogers Mechanical. Inquiry made regarding building*



**Dates of Upcoming Meetings**

Announcement was made of upcoming Board of Supervisors meetings and next Municipal Authority meeting on Thursday, March 12, 2020 at 7:00 p.m.

**JS WILL ATTEND THE 2/20/2020 BOS MEETING TO GIVE THE REPORT.**

An Executive Session was held from 8:45pm to 8:57pm to discuss potential litigation.

**Adjournment**

*A Motion to adjourn the meeting was made by SGM and seconded by KDN. All members present were in favor. The meeting adjourned at 8:57pm.*

Respectfully submitted,

Anita Ferenz, Administrator