



Information for Year 1 Parents and Carers

Although we do not have a confirmed date for this, we would like to make you aware of our plans for readmitting Year 1 pupils into school. There has been a lot of thought and consideration given to these plans in order for us to keep both our pupils and staff safe- this continues to be our top priority.

It is important that both you and your child(ren) read through this guidance carefully and understand the new arrangements.

Before the children return, you will be asked to confirm if you will be sending them to school or not. After this, you will receive a **text message** stating the arrival and departure time for your child(ren). It is important that these timings are adhered to as they are in place to aid social distancing guidelines. Please be aware that the times of the school day might be slightly altered.

Pupils should be brought to school by one adult, on foot if possible, at the allocated time. Year 1 pupils should enter the school site through the gate on Roosa Close, near the trim trail (do not use the main entrance). You will then be directed to line up and wait 2 metres apart at a designated classroom. A teacher will then escort your child(ren) to their classroom. No parents will be allowed to enter the school building.

At the end of the day, you should once again enter school grounds through the Roosa Close entrance and wait (2 metres apart) at the same classroom that you were directed to upon arrival in the morning. Children will be dismissed from this classroom at their designated times and you should leave school immediately when your child(ren) has been collected.

Please read the 'behaviour policy addendum' below for further details relating to the school day and what children are required to bring to school with them.

We look forward to welcoming your children back to school and whilst we acknowledge that things will be very different for them, we hope to make their final weeks of the school year enjoyable ones!

Thank you for your continued support.

Behaviour Policy Addendum

While many of the behaviour expectations set out in our whole school behaviour policy remain the same, there are some important, fundamental differences, which are set out below. It is important that all pupils, parents and staff are clear about these changes and that they are adhered to.

Arrival/departure routine

- All pupils who are eligible to attend school will be given a time at which they should arrive and depart. It is essential that pupils are punctual in arriving on site and that they leave the school grounds promptly at their departure time. Y1 pupils should use the school gate on Roosa Close.
- Pupils will be collected from a designated meeting point by a member of staff. They should adhere to social distancing guidance. Parents should leave immediately when their children have been collected.
- Pupils should not meet others on the way to, or when leaving, school.
- Pupils should wear school uniform and a pair of trainers. No P.E. kit is required.

Hygiene

- Pupils entering the school must immediately wash their hands on arrival, before and after every break and before eating and after using the toilet. Hand sanitiser will also be available.
- Touching of the mouth, nose and eyes is to be avoided as much as possible.
- Pupils will be encouraged to use tissues and follow the 'catch it, bin it, kill it' slogan for sneezes. Where this is not possible, sneezes and coughs should be directed to the inside of the elbow.
- Posters to help remind the children of expected hygiene routines will be displayed in classrooms

Socialising

- **Pupils will be told not to touch each other.**
- Pupils will be taught in small 'pods' of a maximum of 15 children. Desks will be kept at a 2 metre distance. At present, we have no more than 8 children in any Y1 classroom. It is important that they do not leave their desks without permission.
- At break times, pupils will be in small groups in an allocated area and they should remain within this area until the end of break time. They will be encouraged to play games that avoid direct contact between them.
- Lunches may be served in classrooms to allow social distancing to be observed.

Movement around school

- Movement around school will be kept to a minimum and pupils will remain at their desks unless instructed otherwise
- Communal corridors will be marked with tape and arrows to indicate which side pupils should walk on. Where possible, pupils should avoid walking in close proximity to another pupil or adult.
- The 'Trim Trail' will be out of bounds until further notice

Illness

- It is essential that a pupil does not attend school if they, or anyone in their household has been diagnosed with Covid-19, or if they are displaying symptoms and have not yet been tested or if they just generally feel unwell. Please help us keep everyone safe.
- Pupils who feel ill during the school day should inform a member of staff immediately.
- If a pupil becomes ill during the school day with Covid-19 symptoms, they will be immediately isolated and parents will be contacted to collect (Please ensure we have the correct contact details- email the office to update if needed). They will only be able to return to school within 7 days if they have a negative Covid-19 test result.
- It may be necessary to ask other children to remain at home if they are in the same 'pod' as a child with Covid-19 symptoms until it is deemed safe to return or 14 days have passed.
- If a pupil requires minor first aid during the school day (e.g. wiping a grazed knee) they will be encouraged to do this themselves. More serious first aid treatment will be administered by a member of staff wearing PPE.

Equipment

- Equipment will be allocated to each individual pupil at their desk and must not be shared unless it has been cleaned (following government guidelines).
- Pupils should bring their own water bottle to school each day. They will be provided with a snack so it is not necessary to bring one in to school.
- Children will be given a school reading book that will remain at their desk and put into a returns box when finished.
- If coats are worn to school, they will be hung on the back of the pupil's individual chair. Cloakrooms will not be used.

Toilets

- Pupils must ask to use the toilet (including at break and lunch times)
- Pupils should only use the toilet that has been designated to their 'pod' during lesson time and only if absolutely necessary.
- At break times, pupils should visit the allocated toilet at the start or end of their break time (after seeking permission from a member of staff).
- No more than two students should be in the shared toilets at a time and they should remain 2 metres apart when washing their hands.

Sanctions

- It is important that all pupils adhere to the rules and if pupils are considered to have purposefully broken them, their parents/ carers will be asked to collect them.
- If a pupil deliberately coughs or spits towards others, their parents/ carers will be asked to collect them.
- Pupils who break the rules on numerous occasions may be asked to remain at home