

**MURPHYS CEMETERY DISTRICT**  
Minutes of the Board of Directors meeting of April 18, 2012

**CALL TO ORDER:** The meeting was called to order by President Alan Armstrong at 7:00 PM at the Historic Murphys School at 65 Jones Street, Murphys, CA. Present were Trustees Alan Armstrong, Maureen Elliott, Jeff St. Louis and Kelly Wright. Also present were caretaker Robert Yeadon and contractor Lance Machler.

**QUORUM:** A quorum of four board members was present when the meeting was called to order.

**AGENDA APPROVAL:** Wright moved to accept the Agenda as presented. Motion seconded by St. Louis. Motion passed 4/0

**MINUTES:** St. Louis moved to accept the Minutes of March 21, 2012 as presented. Wright seconded the motion. The motion passed 4/0.

**PUBLIC COMMENTS:** There were no public comments.

**CORRESPONDENCE:** Armstrong signed the forms requested by our worker comp insurance company. Elliott will mail them.

**OLD BUSINESS:**

1. Gazebo: Lance Machler gave the board the county bld. dept. final on the gazebo and a copy of the blueprints as well as his final bill. He suggested the addition of planters around three sides of the gazebo and showed the board rock samples for building the planters. The Board asked him to bring 2 prices, one with the cheaper rock and the other with the rock that the board prefers.
2. Discussion was held on the flagpole and flag that Ebbetts Pass Veteran's District will donate for the cemetery. Lance Machler showed some proposed designs for the base and suggested doing in-ground lighting for the flag. He was instructed to bring a firm proposal to the board next month.
3. Letters to both Mr. and Mrs. Wooten and John Harding were approved by the board. Armstrong will contact County Council before the letters are mailed.
4. Discussion was held on petitioning the County Supervisors to either allow the district to have audits on a 5 year time table or having annual financial reviews instead of annual audits. Wright moved that the board pass a Resolution requesting that the County Supervisors allow the district to change to 5 year audits. St. Louis seconded the motion. The motion passed 4/0

**NEW BUSINESS:**

1. A member of the public called about installing a 6' high grave marker made from cement. The Murphys Cemetery District Policy booklet limits the height of grave markers to 3'.
2. Elliott told the board that the cemetery district had passed Resolution 1978-1 on Jan. 15, 1979 that had a 20 year limit on how long preneed plots could be held without a burial in them before the plots revert back to the cemetery district. Discussion was held on this and Elliott offered to formulate some type of form, based on that Resolution, that all preneed plot purchasers would be required to sign.
3. Discussion was held on the headstone deposit requirement. Elliott stated that it was difficult to implement collecting the deposit, since the district seldom has any contact with the family at the time of death and would not know who was to be responsible for paying this deposit. This subject was tabled until next month.

**FINANCIAL REPORTS:**

Elliott stated that the County Auditor's office had sent the 2012-13 budget pkg. with the suggestion that Districts adopt their prior year's final budget as their current year proposed budget and make any needed changes during the Final Budget process later in the year. Forms are due by June 18, 2012. This subject tabled until next month.

**CARETAKER REPORT:** Yeadon told the board he had been able to get a good number of community service workers this past month. The new drain pipes across the main road will be put in by Rod Tindell. Road base will be laid down on the perimeter road leading to the maintenance building in the coming weeks.

**TRUSTEE REPORTS:** Elliott stated 5 gal plants were purchased and had been planted by Bob Yeadon in the area near the tennis courts and additional donated shrubs had been planted in that same area along the fence. Coroner Kevin Raggio had called about the donation of a cremain plot for an indigent burial. There is one cremain plot left in the Center Section, Row 5, Plot 8. Yeadon will mark this plot and Elliott will let Raggio know its location. Raggio will obtain a veteran's gravemarker for the plot.

**DATE OF NEXT MEETING:** The date of the next board meeting will be May 16, 2012 at 7PM at the Historic Murphys School

**ADJOURNMENT:** Wright moved that the meeting be adjourned. Elliott seconded the motion. The motion passed 4/0 and the meeting was adjourned at 9:05 PM.

