

JEFFERSON COUNTY LAND TITLE

320 Walnut Street

Madison, IN 47250

Phone: (812) 265-3030; Fax: (812) 265-6112

CLOSING INFORMATION WORKSHEET

SELLER: _____

BUYER: _____

<u>Property Address:</u> _____ _____	<u>Sales Price:</u> _____
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<u>Closing Date:</u> _____	<u>Time:</u> _____		
***Realtor's Commission will be:	<input type="checkbox"/> BASED ON THE SALES PRICE	<input type="checkbox"/> BASED ON \$ _____	
***Commission Percentage:	<input type="checkbox"/> 6%	<input type="checkbox"/> 5%	<input type="checkbox"/> OTHER _____
THE COMMISSION IS TO BE:	<input type="checkbox"/> SPLIT EQUALLY	OR	<input type="checkbox"/> SPLIT AS FOLLOWS:
AMOUNT	PAID TO		
\$ _____	_____		
\$ _____	_____		

BUYER INFORMATION

Current Address:

Current Phone Numbers

Home: _____

Cell: _____

Office: _____

Ext: _____

Email: _____

SELLER INFORMATION

Current Address:

Current Phone Numbers

Home: _____

Cell: _____

Office: _____

Ext: _____

Email: _____

➤ Are there any unusual circumstances or requirements concerning this transaction?
If so, please inform Jefferson County Land Title as soon as possible.

*****CLOSING WORKSHEET COMPLETED BY:** _____

I represent the Seller _____ **OR** I represent the Buyer _____

*Please complete this form and fax it back to
Jefferson County Land Title at (812)265-6112*

PLEASE LIST ANY COSTS TO BE PAID AT CLOSING:

(NOTE: THE INFORMATION PROVIDED WILL BE USED TO PREPARE THE CLOSING STATEMENT FOR THIS TRANSACTION. PLEASE VERIFY THE ACCURACY OF ALL FIGURES CONTAINED HEREIN.)

<u>Type of Cost:</u>	<u>Amount:</u>	<u>Paid To:</u>	<u>Paid by Buyer or Seller?</u>
Survey:			
Pest Inspection:			
Property Taxes Due _____:		Jefferson County Treasurer	
Owner's Title Insurance Premium:		JCLT, LLC	
Lender's Title Insurance Premium:			
CPL Fees:			
Title Search Fee:		JCLT, LLC	
TIEF Fee:			
Auditor's Disclosure Fee:		Jefferson County Auditor	
Deed Preparation		Anthony J. Castor	
Closing Fee:		JCLT, LLC	
Home Warranty:			
Home Inspection:			
<u>Other Costs:</u>			
Delinquent Water/Sewer Charges:			
EARNEST MONEY SHALL BE CREDITED TO BUYER IN THE AMOUNT OF :			\$
SELLER IS GIVING A CLOSING COST CREDIT TO BUYER IN THE AMOUNT OF:			\$

PLEASE FAX ANY INVOICES THAT NEED TO BE PAID @ CLOSING TO KIM REESE @ 812-265-6112.

ADDITIONAL INFORMATION

Please complete this form and fax it back to Jefferson County Land Title at (812)265-6112