

Casco Township Board of Trustees
MINUTES OF REGULAR MEETING
FEBRUARY 15, 2016 @ 7:00 PM

Approved March 21, 2016

Call to Order: Brenner called meeting to order @ 7:05 pm and led in the Pledge of Allegiance.

Present: Brenner, Winfrey, Graff, Overhiser (later), Josiah Jessup and Undersheriff Frank Baker, Robert Kengis, Chief Assistant Prosecuting Attorney, Judge Margaret Bakker, Deputy Kurt Katje and 14 other interested people

Absent: None

Deputy Kurt Katje reported that if someone has an urgent problem do not email him because he may not be on duty; call 911 in that situation.

Kurt wanted to warn the community that it is tax season and scam artists are once again contacting people by phone and threatening them that they will be arrested if they don't pay their taxes immediately over the phone. He wanted to make it clear that the IRS does NOT contact people and attempt to collect money over the phone. If this happens to you, please call Kurt.

Kurt also shared that there will be Skywarn training on Saturday March 12, 2016, 10:00am – 12:00noon. SKYWARN volunteers assist the national weather service track severe weather. Those interested can call: Allegan County Emergency Management at 269-673-0571.

Also, a sign is going to be placed on the Hamlin's farm road or seasonal road warning people that this is not a through-way and if this doesn't work to deter people using it as such, the road will be policed.

Judy Graff asked Kurt to do an assessment after his first year here as deputy and to bring it to the March Township meeting.

Brenner introduced our three visiting candidates –

Undersheriff Frank Baker announced that Sheriff Koops is retiring and Baker is running for his position. Baker did a report on his experience in police enforcement and his education. He has been on road patrol, then detective, captain and presently Undersheriff.

Roberts Kengis (Chief Asst. Prosecuting Atty) spoke of his 18 yrs. in the Prosecuting Office and that he is not running for office as yet but if District Prosecuting Attorney Anderson retires, he will run for District Prosecuting Attorney position.

Judge Margaret Zurich Bakker (Circuit Court Judge) gave a brief report of her experience in the District Prosecuting office as a Asst. Prosecuting Attorney. Judge Bakker is running for reelection as Circuit Court Judge.

Judge Bakker is involved with Allegan County Legal Assistance Center located in the Courthouse basement. This is available to all residents and provides assistance to those who can't afford an attorney. They assist with civil, not criminal cases. They cover everything from divorces to personal protection, to small claims, to adoption. This is a non-profit organization.

Public Comment: None

Reports

Clerk:

Lake Michigan College letter was sent letting them know that we are collecting summer taxes at 100%, per their contract.

Cheri presented minutes from January 2016, October 2015, June 15 2015, and June 22, 2015 (annual meeting) for approval.

Lu made motion to approve the minutes. Judy seconded.

All votes in favor. Motion carried.

Judy asked what SAD means. Cheri told her it means Special Assessment District. Judy asked for Cheri to please spell this out in the minutes.

Treasurer:

Balance as follows in all accounts-

General Account	Balance	\$515,030.89
Parks Fund	Balance	\$11,255.12
Senior Services Fund	Balance	\$15,051.19
Fire Dept. Fund	Balance	\$369,810.33
Road Fund	Balance	\$82,181.70
Police Fund	Balance	\$23,090.76
Cemetery Care Fund	Balance	\$105,660.01
Collected Tax Acct	Balance	\$872,929.87
Lakeview Sewer	Balance	\$8,853.19
Lakeview Water	Balance	\$79.86
Pacific Sewer	Balance	\$12,157.78
Orchard Sewer	Balance	\$31,886.99
Lakeview Paving	Balance	\$12,586.16

Lu made a motion to approve the following *anticipated* bills in the amount of \$361,287.09

General Fund	Orders #23599-23646	in the amount of	\$28,236.05
Parks Fund	Orders #724-726	in the amount of	\$2,479.14
Seniors Fund	Orders #528-531	in the amount of	\$2,313.16
Collected Tax	Orders #3137-3156	in the amount of	\$554,218.64
Police Fund	Orders #128-128	in the amount of	\$6,208.90
Road Fund	Orders #1110	in the amount of	\$2,160.86
Cemetery Fund	Orders #1037	in the amount of	\$2,098.00

Josiah made motion to approve. Cheri seconded report. Discussion.

2/17/18 last day to pay taxes. 2/29th 3% penalty, on March 1st payment transfers to the county

Parks & Rec: Park parking lot DEQ coastal grant has been accepted.
Judy asked if there is any news related to the individual that cut down the township trees.

Senior Services: Susan Katt was present and gave a brief report.
River Ridge will be doing a presentation on Feb. 24th at noon and will be furnishing pizza for lunch.
There will be a Casco Area Wellness Fair on March 4, 2016 at the Casco United Methodist Church
9:30a - 2:00pm. Lunch will be provided by Country Life Natural Foods. Everyone is welcome.
Mondays and Thursdays are exercise class followed by coffee from 10am to 11am.
Tuesdays are games and cards social from 1:00pm to 3:00pm.

Library: No report

County Report:

Tom Jessup , County Commissioner, did a report brief report on things going on at the County level.
Tom also mentioned that the primary in November 2015 cost the county \$59,000.00
He also recommended the visiting candidates, are three very good people. Also, the ACCOA
Committee needs three more members.

Hospital report: Judy

See Q&A form.

SHHA has started the search for a new partner. The board has been considering this for 2 years. Each of
the 9 townships involved will have a vote whether or not to accept any proposed new partner.

Old Business

Township Parking lot plans are ready to go out for bids.

Special Assessment 102nd Ave. – owners are requesting Water/Sewer-in the Al Pertell subdivision and
58% of effected property owners are in favor. Allan read Resolution #1

RESOLUTION #1

WHEREAS, the Township Board required the filing of a petition meeting the requirements
of Section 3, subsection (3) of Michigan Act 188 of 1954, as amended (Act 188), before
commencing special assessment proceedings pursuant to Act 188 for water and sanitary sewer
improvements; and

WHEREAS, the Township Board has received a petition requesting that the Township acquire
and construct certain water and sanitary sewer improvements to be located as hereinafter set
forth; and

WHEREAS, said petition has been signed by the record owners of lands constituting more
than 50 percent of the total land area in the proposed special assessment district; and

WHEREAS, the Township has the power and authority, pursuant to Act 188, to proceed
to acquire and construct such water and sanitary sewer improvements and to access all or a
part of the cost thereof to the properties to be benefited.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE TOWNSHIP OF CASCO,

ALLEGAN COUNTY, MICHIGAN, AS FOLLOWS:

1. That the Township Board, acting on the basis of a petition received in accordance with Act 188, does hereby tentatively declare that it desires to proceed on the basis of said petition with the acquisition and construction of such water and sanitary sewer improvements and, accordingly, pursuant to Act 188, does hereby confirm that Midwest Civil Engineers, Inc., licensed professional engineers, have prepared plans describing such water and sanitary sewer improvements, the location thereof, and an estimate of cost thereof. Such water and sanitary sewer improvements shall include all necessary appurtenances and shall be described as follows: Extension of an eight inch water main along 102nd Avenue (Beachview Drive), from 74th Street to the east 1,240 linear feet; and extension of an eight inch sewer main along 102nd Avenue (Beachview Drive) from 74th Street to the east 1,180 linear feet.

2. That these plans and the estimate of cost for said improvements have been prepared with reference to a proposed special assessment district to consist of lands located in the Township of Casco, Allegan County, Michigan, that are identified by the following Casco Township tax identification numbers:

<u>Tax I.D. Number</u>	<u>Owner of Parcel</u>
02-380-171-00	Don and Carolyn Sappanos
02-380-170-00	Dean Magdalin
02-380-169-00	Andrew and Madia Korte
02-380-168-00	Frances Ishikawa Trust
02-380-167-00	Don and Carolyn Sappanos
02-380-166-00	Don and Carolyn Sappanos
02-380-165-00	Don and Carolyn Sappanos
02-380-164-00	Don and Carolyn Sappanos
02-380-163-00	Don and Carolyn Sappanos
02-380-162-00	Lewis and Myrene Koch
02-380-160-00	Norman Fouts
02-380-158-00	Norman Fouts
02-380-157-00	Norman Fouts
02-380-156-00	Bernard Grgurich
02-380-155-00	Bernard Grgurich
02-380-154-00	Don and Carolyn Sappanos
02-380-152-00	Bernard Grgurich
02-380-151-00	Torbio Garcia
02-380-150-00	Mary Compton
02-380-149-00	Don and Carolyn Sappanos
02-380-148-00	Tom Miller and Dan Sprague
02-380-147-00	Michael Garcia
02-380-146-00	Tom Miller and Dan Sprague
02-380-141-00	Don and Carolyn Sappanos
02-380-133-00	Norman Fouts
02-380-131-00	Robert and Earlene Frahm
02-380-123-00	Norman Fouts
02-380-120-00	Don and Carolyn Sappanos
02-380-119-00	Edgardo and Maria Suarez
02-380-118-00	Edgardo and Maria Suarez

02-380-134-00	Stephen Lasker
02-380-222-00	Don and Carolyn Sappanos
02-380-224-00	Norman Fouts
02-380-215-00	Don and Carolyn Sappanos
02-380-213-00	Don and Carolyn Sappanos
02-380-211-00	Gloria Parloff
02-380-210-00	Don and Carolyn Sappanos
02-380-208-00	Nancy Braschler Trust
02-380-207-00	Kenneth Brown
02-380-206-00	Donald Lacasto
02-380-205-00	Rod Obbink Builders, Inc.
02-380-204-00	Nancy Braschler
02-380-203-00	Nancy Braschler
02-380-201-00	Nancy Braschler

3. That all resolutions in conflict with this resolution are hereby revoked to the extent of such conflict.

RESOLUTION DECLARED ADOPTED.

Dated: February 15, 2016.

Cheryl Brenner, Township Clerk

Judy asked what is the difference between the two resolutions. Allan explained that Resolution No#1 is for accepting the petitions and Resolution #2 is setting a hearing date.

Cheri made motion to accept Resolution #1. Lu seconded.

Roll Call Vote: Josiah, yes, Allan, yes, Cheri, yes, Lu, yes, Judy, yes.

AYES: 5

NAYS: 0

All votes in favor. Motion carried.

Allan read Resolution #2

RESOLUTION #2

WHEREAS, the Township Board has had filed with it a petition requesting that the Township acquire and construct water and sanitary sewer improvements in the Township to be located as hereinafter set forth; and

WHEREAS, from a review of said petition and the appropriate records of the Allegan County Register of Deeds Office as of the day of the filing of the petition, it has been established that the petition has been signed by record owners of land constituting more that 50 percent of the land area in the proposed special assessment district; and

WHEREAS, plans describing such water and sanitary sewer improvements, the location thereof, and an estimate of \$312,356.80 as the total cost of the improvements have been prepared by Midwest Civil Engineers, Inc.; and

WHEREAS, the Township Board has the power and authority pursuant to the provisions of Michigan Act 188 of 1954, as amended (Act 188), to proceed to make this improvement and to assess all or part of the cost thereof to the properties to be benefited;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE TOWNSHIP OF CASCO, ALLEGAN COUNTY, MICHIGAN, AS FOLLOWS:

1. That the Township Board, acting on the basis of a petition received in accordance with Act 188, hereby tentatively declares its intention to make the following improvement consisting of the acquisition and construction of certain water and sanitary sewer improvements. Such water and sanitary sewer improvements shall consist of the following: Extension of an eight inch water main along 102nd Avenue (Beachview Drive), from 74th Street to the east 1,240 linear feet; and extension of an eight inch sewer main along 102nd Avenue (Beachview Dr) from 74th Street to the east 1,180 linear feet. The Township Board tentatively declares its intention to assess all of the cost thereof to a special assessment district consisting of the lands to be benefited by this improvement as determined hereafter.

2. That the Board does hereby tentatively designate the lands located in the Township of Casco, Allegan County, Michigan, consisting of the parcels identified by the Casco Township tax identification numbers which appear below, as the special assessment district against which the cost of said improvements to be assessed:

3. That the plans and the estimate of cost for said improvement be filed with the Township Clerk.

4. That the Township Board shall meet in the Township Hall, 7104 107th Avenue, South Haven, Casco Township, Allegan County, Michigan, on the 21st day of March, 2016, at 7:00 p.m., local time, to meet, hear and consider any objections to the above-referenced petition, to the proposed water and sanitary sewer improvements, and to the proposed special assessment district, and that notice of said hearing shall be given by publishing the same twice prior to said hearing in the South Haven Tribune, a newspaper circulating in said Township, and also by mailing such notices as required by Michigan Act 162 of 1962, as amended, Act 188, and Michigan Act 64 of 1989, as amended, by first class mail, postage fully prepaid, to each owner of, or party in interest in, any and all property to be assessed for this improvement in the special assessment district tentatively established therefor, whose name appears upon the last Township Tax assessment records, such mailing and the first such publication to be at least 10 days before the date of the hearing. The last Township tax assessment records from which said names and addresses are taken shall consist of the last Township assessment roll for ad valorem tax purposes that has been reviewed by the Township Board of Review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed on that roll. If an owner's name does not appear on the Township tax assessment records, then notice shall be given to the owner at the address shown on the records of the Allegan County Register of Deeds.

5. That all resolutions in conflict with this resolution are hereby revoked to the extent of such conflict.

RESOLUTION DECLARED ADOPTED.

Dated: February 15, 2015

Cheryl A. Brenner, Township Clerk

Lu made motion to adopt resolution #2. Jessup seconded.

Roll Call Vote: Judy, yes, Lu, yes, Allan, yes, Cheri, yes, Josiah, yes.

AYES: 5

NAYS: 0

All votes in favor. Motion carried.

New Business

Water Sewer Authority Proposal - There will be a Special Meeting , with the township's Attorney, on Friday, February 26, 2016 at 11:00am at the township hall to discuss the Proposed Regional Water/Sewer authority. The public is welcome to attend.

Roads – Allan explained that the Road Fund Balance for February 1, 2016 is \$26,000.00 and 2015 winter tax collection is \$293,274.00 which gives us a balance to work with of \$319,274.00. Paying the county for Dust layer (\$44,000) and mowing (\$6,000) will leave a balance of \$269,274 for additional projects.

Allan proposed that the money be used to:

- Pave 107th from 68th to 70th,
- Reseal and fog coat Columbine, .3 miles and Lakeridge, .4 miles

This leaves a contingency fund of \$17, 073.

Lu made motion to approve plan. Josiah seconded.

All votes in favor. Motion carried.

Allan ordered a survey at Miami Park.

Board of Review will meet on March 16, 1 - 4pm and March 17, 6 – 9pm

Sunset Shores litigation – plaintiff's attorney mentioned Casco Township

Public Comment

Greg Knisley asked about repercussions for the man who cut down the trees on township property.

Judy made motion to adjourn.

Josiah seconded @ 8:50pm.

Respectively Submitted,
Cheryl Brenner, Clerk