

APPLICATION FOR PUBLIC ACCESS TO INFORMATION

To: TOWN CLERK/RECORDS ACCESS OFFICER  
TOWN OF DUANE  
148 Old Meacham Road, Duane  
MALONE, NY 12953

I hereby apply to inspect the following record(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Date

XX

For Agency Use Only

- Approved**
- Denied**      (for the reasons checked below)
- Confidential Disclosure
  - Part of Investigatory Files
  - Record of which the Town is legal custodian cannot be found
  - Record is not maintained by Town of Duane
  - Exempted by Statute other than the Freedom of Information
  - Other \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

XX

If your request is denied you may appeal that denial to the head of this agency: Mr. Edward Lemieux Sr., Supervisor, 192 County Route 26, Duane, Malone, NY 12953, (518)483-4768. Such appeals must be made within thirty days of receipt of denial.