

St Gerald School Advisory Board Meeting
November 12, 2015 – 7:00pm

Agenda

Present:

**Lissette Alvarado
Paula Bednarek
Dan Cerceo
Carlos Delgado
Brenda Ochoa
Theresa Orozco
Gail Stearns-Hussein
Nicholas Suh
Cindy Vega
Anmarie Waters**

**Father Malcolm
Mr. Theis**

5 guests were present

- I. Call to order
7:02
- II. Opening Prayer
 - Father led the opening prayer
- III. Approval of minutes
 - Nick motioned
 - Paula 2nd the motion
- IV. Pastors Report
 - 1st 5K was a great success. Thank you to everyone that attended.
 - Upcoming Saturday the 14th – Trivia Night
 - Knights of Columbus came today and gave Father \$500
 - Some schools will be closing due to lack of pastoral staff
- V. Principals Report (see November 2015 report to School Board from Principal) Front and Back Sided
 - We are proud of a number of our students. 4 boys went to the Brother Rice Academic Bowl and took 1st place. They are currently training for the St. Rita Academic Bowl
 - Thank you to Gail Stearns-Hussein who presented PowerSchool tips for parents at the Coffee with the Principal
 - Mr. Theis read an article regarding the Virtus Program's most recent training regarding internet safety. Mr. Theis mentioned the article to our computer teacher and school counselor. He suggested finding good and safe resources for our students.
 - Paula suggested that for future coffees with the principal, possibly NJHS could offer babysitting across the hall so that parents could attend with children.
 - Dan is certified to teach regarding internet safety. Possible topic for January Coffee with the Principal
 - Catholic Schools week starts on January 31st, 2016
 - Theresa suggested offering the internet safety during open house on the Sunday of Catholic Schools Week.

- The school is working on helping the needy in many different capacities.
- Back side is a letter from Mary M. Kearney the Interim Superintendent for the Archdiocese. She wrote a letter to parents and guardians in regards to the Aspire test.
- Lisette asked if parents would see practice test scores – Mr. Theis said that he would have to receive information from the diocese in regards to that.
- A parent survey was sent out in today's newsletter with a link for school re-certification. The topic is Catholic identity. Please share with others regarding the survey. Board members will post in various school online sources. Students will take the survey also in the computer lab. Nick asked if there were different levels of certification. Mr. Theis said that there was.

VI. Presidents Report

- Dan thanked everyone for their support the for 5K. It ran extremely smoothly and appeared as if we were in our 10th year.
- Promote open house during Catholic Schools Week – Gail suggested using the computer lab to show approved teacher sites. Paula and her daughter are willing to offer babysitting services.
- February 11th will be the next Coffee with the Principal – Dan will present internet safety
- Dan suggested we come up with 8-10 ideas for the next two upcoming Coffees with the Principal, prior to our next meeting. From there we will choose 2.

VII. SAB committees Reports

a. Budget & Finance

- Dan met with Margie to discuss tuition.
- Dan asked what our protocol is in regards to families that are no longer enrolled but still owe back tuition. Efforts are made Mr. Theis said, often with no avail. Margie asked Mr. Theis if we could use a collection agency that we use or can use. Mr. Theis said that he would check into it tomorrow at his principal's meeting. The legal department of the diocese will help but are not a collection agency.

b. Marketing & Public Relations

- The 5K run was in the Tribune

c. Planning & Policy - none

d. Development

* Cindy will contact Debbie Janicke directly

* Potentially we could get software or hardware worth \$1000. Cindy will contact Mr. Montag to access his needs

e. Building & Maintenance

- More paint is ordered
- Teacher's lounge sink is on the list to be repaired – the reason it has not been repaired is that there are higher priorities on the list.
- Priorities: Leak in Arnold Hall, Roof, Windows, Sister Rose's window blown out due to wind but has been fixed.
Top 3
 1. Roof in Arnold Hall
 2. Windows in school to be replaced
 3. Make front of church wheelchair accessible

f. Legislative Action

- We are getting closer to a state budget

g. Technology

- Nick is working on the website to get it up to date. Nick has contacted GoDaddy and it has been passed to Ben Kirkland

VIII. Old Business

a. Spirit wear

- Mr. Theis and Father gave the blessing to move forward. Gail and AnMarie will move forward
- Mr. Theis and Father will have an answer shortly in regards to PreSchool mandated uniforms

b. Flyers & brochures

- Thank you to everyone that distributed flyers

c. School pictures

- Brenda brought up considering other vendors for photos. Gina said that she would look into it.

- IX. New Business
- X. Announcements
- XI. Comments from the Floor
 - Mother's Club Meeting in Chapel Hall on the 20th
 - Craft Show on 21st
- XII. Closed Session - none
- XIII. Motion to Adjourn
 - Motion made by Gail
 - Theresa 2nd the motion
- XIV. Closing Prayer