



Little Waltham Memorial Hall

Annual Report to Little Waltham Parish Council 2020 - 2021

Our Constitution, Governance, Administration and Finance

Little Waltham Memorial Hall is a Charitable Trust and is managed by a Committee of official Trustees elected at the Annual General Meetings who hold the titles of Chairman, Secretary, Treasurer and Booking Secretary. Together with these elected officials, the committee also comprises representative and independent trustees made up from the Hall's many regular user groups. We meet Bi-Monthly to continually appraise our facility and the running of it.

The object of the Charity is to maintain Little Waltham Memorial Hall for the benefit of the Parish of Little Waltham, providing a Hall facility, at affordable cost, for the local community. This being in accordance with the Charities Constitution dated 13th November 1979.

Financially the Hall relies on its hiring income to function and provide capital that can be used to maintain the building and its facilities. The many regular user groups who contribute in this way include the daily PreSchool, RCCG Sunday Church, LW Drama group, LW Gardening Club and LW Good Companions amongst many others. The Hall benefits from having a busy calendar and has regular constant use. We enjoy a good working relationship with the Little Waltham Parish council and avail our facilities at times to assist. We also make the hall available for Polling days as they occur. Occasional private hirers also help with the income.

As with all facilities and businesses whether large or small, Little Waltham Memorial Hall has been subjected to many challenges over the past year due to the Covid 19 pandemic. Closure and cessation of income being a major object for the committee to manage, along with introducing all necessary safety measures in accordance with Government guidelines. Once they were in place we were fortunate by mitigating some of the detrimental affects and were able to open for the PreSchool and the Church, allowing some income. Together also with, the support from our own reserve funds and the available government assistance, we have managed to 'hold our own' throughout this period. We are looking forward now to re-opening fully once more as the lifting of restrictions allow. The resolve and hard work by the elected officials in respect of managing these difficult times has been exemplary and of paramount importance to our continuance, my great appreciation and thanks goes out to them.

We still have many immediate challenges in front of us but have a positive and healthy optimism for the future. We have plans and projects to put back into action that had been put on hold over the last year. These include modernisation of the Kitchen and new entrance doors amongst many other aspects of the facility. We hope to finish these in time for spring of 2023 which will be our Centenary year.

We maintain updated news and contact information amongst other details on our website at www.lwmemhall.uk

sincerely

Gordon Condie

**Chairman
Little Waltham Committee Trust**