

Minutes (Public Meeting) General Meeting

SMRC for Adult Education Monthly Meeting		
6.7.21	3:00 pm – 4:30 pm	Online ZOOM Meeting
Meeting called by	Devon Smith	
Type of meeting	Consortia – Monthly Meeting	
Facilitator	Ashley Mejia, Anthony Fuller	
Note taker	Lorena Martin	
Timekeeper	Lorena Martin	
<i>Attendees</i>	Anthony Fuller, Alex-Chrysalis, Ashley Mejia, Devon Smith, Gabriela Jimenez, Harmony Rousseau, Karen Mitchell, Liz Koenig, Lorena Martin, Lois Bostwick, Luis Jauregui, Lynn Harvey, Maria Leon-Vazquez, Nancy Bender, Nataly Gonzalez, Patricia Hernandez, Saman Mehrazar, Scott Silverman, Stephanie Lewis	
Review/Approval of Minutes		

Welcome, Establishment of Meeting Norms		
3:00 - 3:05pm	Scott Silverman	
Discussion	Meeting opened, members welcomed and meeting norms communicated to the group.	
	<ul style="list-style-type: none"> Scott Silverman: Attendees welcomed and asked to please post introductions in chat. 	
Conclusions	Participants welcomed and meeting norms shared.	
Action Items	Person Responsible	Deadline
N/A		

District Updates:		
3:05 - 3:10 pm	Devon Smith, Scott Silverman	
Discussion	Both programs shared brief overviews for return to on-ground operations.	
	<ul style="list-style-type: none"> Devon Smith: Shared broad picture of SMMUSD updates. District reopened full scale two months ago except for one elementary school. Superintendent has reported that we fared well in comparison to other districts. Planning to fully reopen. Graduations taking place this week. Anthony Fuller: AEC summer school in session this year. School has not done that previously, but there is a clear need this summer. Planning to continue distance learning next year. Hybrid learning does not work as well. AEC students should have the opportunity to be in person when working on languages. Scott Silverman: SMC coming back to work and working from campus starting July. Governor is communicating orders to be lifted. We will know pretty soon. Safety is a key factor. Fall is planned with four different possibilities. Planned Epic Coffee Break in person sometime next year. 	
Conclusions	Group members received information regarding planned on-ground operations.	
Action Items	Person Responsible	Deadline

NEXT MEETING: Fall 2021, Date TBD, Format TBD

The SMRC is comprised of two voting members, the AEC and SMC. Members consult with campus constituencies, community members and community partners to inform decision-making.



Minutes (Public Meeting) General Meeting

N/A		
-----	--	--

Summer and Fall Registration

3:10 - 3:30pm	Ashley Mejia, Anthony Fuller	
Discussion	Program offerings and modalities (online, in-person, etc.) shared with the group.	
	<ul style="list-style-type: none"> Ashley Mejia: Summer will start soon. Fall registration date not set yet. Should happen pretty soon as the fall schedule is posted already. ESL certificates are brand new and first time awarded. Big thank you to Liz. Lorena Martin: Summer classes will be offered online via distance learning for high school diploma and test preparation. Teachers are available two nights per week. New free Social Emotional classes. Recommended for students at an ESL Advanced level or above. Summer school schedule and social emotional course list shared via chat. Fall classes will be offered in-person and via distance learning. Santa Monica Public Library locations will begin through distance learning and move to in-person once meeting rooms are available again. 	
Conclusions	Group members received information regarding summer and fall registration	
Action Items	Person Responsible	Deadline
N/A		

SMRC Accomplishments during 2020-2021 Academic year:

3:30 - 3:55pm	Ashley Mejia, Anthony Fuller	
Discussion	Both Programs shared accomplishments during the 2020-2021 academic year.	
	<ul style="list-style-type: none"> Ashley Mejia: ESL classes have been turned to certificate programs. Hope to be able to announce an approval of two new CNA program certificates. Counseling connection between AEC and SMC is ongoing. Student tracking system is in place and hope to onboard partners soon. Continue to work to cross promote programs and services through marketing, outreach and professional development. Program highlights include 159 career education certificates, 610 total ESL enrollments, 12 ESL for College and Career Pathways certificates, and 10 out of 10 citizenship students receiving their U.S. citizenship. SMC Noncredit Spring 2021 Certificate virtual ceremony highlights shared with the group. Anthony Fuller: Technology is not something that everyone just knows or has access to. Most adult students only have phones. A bank of Chromebooks purchased and will expand this coming school year. School will take into consideration the point of view of our students to inform the way we are going forward. Adult Education Center to expand distance learning offerings. 	
Conclusions	Group members received information regarding SMRC 2020-2021 accomplishments.	
Action Items	Person Responsible	Deadline
N/A		

Highlights from Upcoming 2021-2022 Annual Plan Objectives:

3:55 - 4:15pm	Ashley Mejia
---------------	--------------

NEXT MEETING: Fall 2021, Date TBD, Format TBD

The SMRC is comprised of two voting members, the AEC and SMC. Members consult with campus constituencies, community members and community partners to inform decision-making.



Minutes (Public Meeting) General Meeting

Discussion	Highlights from upcoming 2021-2022 annual plan objectives as informed by consultation during our April general meeting shared with members.		
	<ul style="list-style-type: none"> Ashley Mejia: Draft in place and hope to have it completed by next month. 2021-2022 annual plan objectives include; COVID response, meeting workforce needs, exploration of CDCP certificates (Health Care, Logistics, Health Care IET), preparing for combination of remote and in person instruction and services, expanding referral system, building data and research infrastructure that centers Equity, Precision Campus Training, intentional focus on racial equity, fall joint survey with AEC and exploration of OER. 		
Conclusions	Members received information and asked questions.		
Action Items	Person Responsible	Deadline	
Finalize draft	Ashley Mejia	6/18/21	

Announcements, Closing Comments			
4:15 - 4:25pm	Devon Smith		
Discussion	Closing comments and requests for final questions.		
	<ul style="list-style-type: none"> Devon Smith: Great to see both institutions pivot and show resilience. Programs have grown stronger to help people through challenging times. Thank you to everyone within both institutions. Welcome announcements from board members or partners. Nancy bender-Santa Monica Public Library: Libraries will begin phased reopening last week. Main library is now open with two other branches opening in the fall. The Ocean Park branch opened through a self service model. Alex-Chrysalis: Shared program flyers in chat. Slowly reopening again and hoping to reopen fully in July. Still taking virtual intakes. Contact via email. Resuming clothing donations in July and will send notice to all partners. 		
Conclusions	Members thanked for participation and questions answered.		
Action Items	Person Responsible	Deadline	
N/A			

NEXT MEETING: Fall 2021, Date TBD, Format TBD

The SMRC is comprised of two voting members, the AEC and SMC. Members consult with campus constituencies, community members and community partners to inform decision-making.

