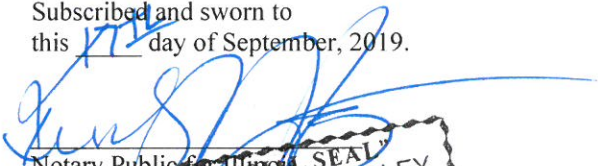


CERTIFICATION  
OF MINUTES OF THE BOARD OF TRUSTEES  
MEETING FOR AUGUST 27, 2019

I hereby certify that the attached minutes were reviewed and approved at the September 17, 2019 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.

  
MARK HAMMOND  
DISTRICT CLERK

Subscribed and sworn to  
this 17<sup>th</sup> day of September, 2019.

  
Notary Public for Illinois  
"OFFICIAL SEAL"  
KIMBERLY A. HOADLEY  
Notary Public, State of Illinois  
My commission expires 11/06/20

**MINUTES OF THE AUGUST 27, 2019 MONTHLY MEETING  
OF THE BOARD OF TRUSTEES OF THE  
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, August 27, 2019  
Place: SSA Office in the Mill Creek Village Center,  
39W250 Herrington Boulevard, Suite R-1  
Blackberry Township, IL  
Time: 7:00 p.m.  
Attendance: Trustees: James Dougherty, Mark Hammond and Ben D’Andrea  
Others: Charles Radovich, Jill Walton, Kim Hoadley, Jason  
Fowler

**AGENDA ITEM NUMBER:**

**1. and 2.**

**CALL TO ORDER and ROLL CALL**

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) was called to order at 7:00 p.m. at the SSA Office in the Mill Creek Village Center, Blackberry Township, Illinois on Tuesday, August 27, 2019 by Trustee Dougherty. Trustees present were Ben D’Andrea, James Dougherty and Mark Hammond.

**3. ANNOUNCEMENTS AND PUBLIC COMMENT.** There were no members of the public present and no announcements were made.

**4. LONG RANGE PLAN SUBCOMMITTEE REPORT.** Tabled to September Meeting.

**5. OLD BUSINESS**

**5.a. Approval of the Minutes of the July 23, 2019 Board of Trustees' meeting.** Motion by Trustee Hammond to approve the meeting minutes of the July 23, 2019 Board of Trustees' meeting; seconded by Trustee D’Andrea.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

**6. NEW BUSINESS**

**6.a. Financial Reports, including discussion and approval or disapproval of accounts payable list, Treasurer’s Report, financial statements, past due account payment plans, and outstanding invoices.**

Discussion regarding the current financial reports. Fowler requested that the invoices from Cornerstone Landscape in the amount of \$3,179.20 and FloTechnics in the sum of \$19,662.00 not be paid at this time.

Motion by Trustee Hammond to approve the financial reports including accounts payable list minus the payments to Flow-Technics in the sum of \$19,662 and payment to Cornerstone in the sum of \$3,170.20, Treasurer's Report, financial statements, past due account payment plans and outstanding invoices; second by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

**6.b. *Operations Report from Sheaffer & Roland and Discussion Regarding the Same.***

The Operations Report was presented by Jason Fowler of Sheaffer & Roland. Fowler advised the Board that the estimate for the update to the meter reading equipment has increased due to the need for a new laptop for the system. The new amount is \$21,660 which is approximately \$2,000 over budget. Fowler further stated that the generator cost was \$30,000 less than the amount budgeted and recommended a budget transfer.

Motion by Trustee Dougherty, to accept the Operations Report as presented, seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved.

Motion by Trustee Hammond to adjust the capital budget in the sum of \$2,660 by transfer from the electric generator line item to the meter reading system upgrade; second by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

**6.c. *Consideration and Approval of Investment Policy.*** The 2018 audit recommended that the District adopt an investment policy. Discussion.

Motion by Trustee Hammond to approve the investment policy as presented; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved.

**6.d. *Consideration of Change of September 2019 Board of Trustee's Meeting from September 24, 2019 to September 17, 2019.***

Motion by Trustee D'Andrea to approve the change of meeting date from September 24, 2019 to September 17, 2019; second by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved.

**6.e. Consideration and Approval of Resolution 2019-01, Resolution Ratifying the Actions of the Board of Trustees.** In light of the physical casualty to the irrigation control panel, the emergency actions taken by the Board should be ratified.

Motion by Trustee Hammond to approve Resolution 2019-01 Ratifying the Actions of the Board of Trustees; second by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

#### **7. Closed Session.**

Motion by Trustee Dougherty, to adjourn to closed session for the consideration of anticipated and/or pending litigation, seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved.

#### **8. Consideration of Pending Litigation, Subject to Closed Session Consideration.**

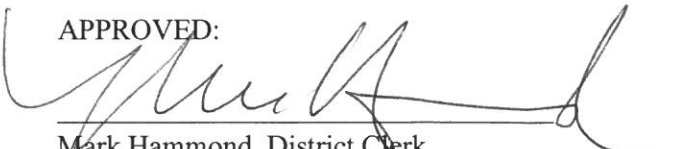
No action taken.

Upon motion duly made by Trustee Dougherty to adjourn until the monthly meeting of the Mill Creek Board of Trustees until the next regular meeting of September 17, 2019, seconded by Trustee Hammond and unanimously carried. The Meeting of the Board of Trustees was adjourned at 8:04 p.m.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved.

APPROVED:

  
Mark Hammond, District Clerk