

FLEETWOOD PROPERTY OWNERS' ASSOCIATION, INC.

MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING

at 6:30 P.M. Tuesday, September 21, 2021

17171 Park Row Dr. Ste 310 Houston, Texas 77084

DIRECTORS PRESENT IN PERSON OR BY PHONE

Donna Haines, Sharon Swanson, Caryn Craig, Jesse Soto and Jim Nabors.

ALSO, PRESENT

Michelle Villegas (community manager) and Marlin (assistant manager) representing Crest Management Company

CALL TO ORDER

With notice properly served and quorum duly established, the meeting was called to order at 7:30 PM.

INTRODUCTIONS

Director Nabors, new to the Board of Directors, introduced himself further.

Marlin, assistant manager from Crest, introduced herself, discussed her tenure and roles with Crest Management, what she sees as ongoing issues in Fleetwood, answered questions from the Board of Directors, and asked for further direction on items that can be done differently or that need more attention.

APPROVAL OF MINUTES

The Board reviewed and approved the August 10, 2021 meeting minutes as presented. Director Craig moved to approve as presented and the motion was seconded by Director Soto. With all in favor the motion passed.

FINANCIALS

End of month August financials were presented to the Board for consideration. After review, the board approved the financials as presented.

Ms. Villegas presented the 2022 proposed operating budget for the Boards consideration and review. The intention will be to adopt the budget in the October Board meeting.

Director Craig moved to set the 2022 assessment rate at \$810.00. The motion was seconded by Director Swanson and with all in favor the motion passed. The 2022 assessment rate is set at \$810.00, a 5% increase over 2021.

2021 COLLECTION

The Board reviewed and approved the following accounts be sent to the attorney for further legal collection actions:

2110304005
2110511022
2110512021
2110102009

2110306011

2110305013

ENFORCEMENT ACTIONS

The Board reviewed the following accounts to be forwarded to the attorney for uncured deed restriction violations:

2110503024

2110304005

COMMITTEE REPORTS

- **SPEEDING**-No report for September meeting
- **ACC**-Ms. Villegas reported on behalf of the committee. The committee received seven requests starting September 1, 2021 through the report end date September 17, 2021. Six requests were approved, one was still pending review.

After discussion, the Board of Directors in attendance unanimously voted to appoint Elaine Dyson, Jen Gresley, Randy Crump, Aimee Forman and Tiffany Akre to the ACC Committee.

- **LANDSCAPE**-No report for September meeting
- **SECURITY/COURTESY OFFICERS**-Signage and flags temporarily approved to honor/memorialize law enforcement officer who use to work in the Fleetwood subdivision. Review security and officer oversight for 2022 to make any needed/wanted changes or adjustments planned for October and November meetings.
- **TRASH SERVICE**-No changes to update, still waiting for community trash credit for missed services, homeowners still waiting for individual recycling credit for missed services.
- **WALLS, STREETS, ALLEYS, SEWER AND LIGHTS**

BUSINESS

- Alley project- In progress
 - Action items for Ms. Villegas- updated bid needed from The Paving Agency and Dominion. Reach out to White Glove about adjusting material to like concrete. Look for potential fourth bid. Look into which contractor did repair work in 2019.
- Towing policy-in progress
 - Action item for Ms. Villegas-get filed (stamped copy) back from attorney. Get bids for towing services for board review and approval.
- Leasing amendment-In progress
 - Action items for Ms. Villegas-Update received tally sheet and make sortable. To be provided to BOD as needed. Director Soto to work with volunteers in getting missing votes on amendment.
- Committee Restructuring-
 - Security/Officer oversight will be the responsibility of Directors Nabors and Swanson
 - Landscape oversight will stay under the responsibility of Director Haines
 - Walls, Streets, Alleys, Sewer and Lights will be the responsibility of Director Wilson
 - Treasurer oversight will stay under the responsibility of Director Bonner
 - Volunteer coordination will be the responsibility of Director Soto.

- Ms. Villegas will act as the liaison between the ACC Committee and the Board of Directors. Ms. Villegas will supply the Board of Directors a monthly report of modification requests that were voted on by the committee.

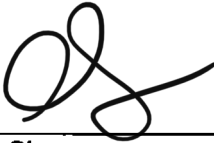
HOMEOWNER INPUT

- No homeowners were present

Next Meeting Date –October 19, 2021, at 6:30pm executive session, 7:30pm general session.

ADJOURNMENT

There being no further business to come before the Board, a motion was made to adjourn the meeting at 9:58 p.m.



Authorized Signer

1/25/2022

Date