



**Meeting Minutes
December 4, 2023
7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday December 4, 2022, at 7:00 P.M. The following was discussed:

1. Commissioner Rasmussen called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum. Commissioners Haygood and Surratt were unable to attend.
2. Citizen Public Forum. No citizens chose to speak.
3. The approval of the minutes from the November 6, 2023, Board Meeting. Commissioner Lopez-Maddox motioned to approve the Board Meeting Minutes from November 6, 2023. Commissioner Huber seconded the motion. Motion carried by a 3/0 vote in favor of.
4. Leon Springs Fire Department (LSFD) Reports due to ESD 4. Summarized and reviewed the following with the Board.
 - a. Chief Ramon presented the LSFD Chief's report and discussed the Monthly Run Report, significant incidents, training, Community Health Paramedic activities, public relations, and status of the District vehicles.
 - b. Mr. Costantino reviewed the LSFD expenditures for November 2023.
5. Discussion and appropriate action on the following:
 - a. Mr. Charles Laljer, Administrator, and Mr. Gabe Perez, Perez Project Consulting, provided an update on the contract close out actions for the Sabinal Group. Mediation is scheduled for the first week in January 2024. Commissioner Huber expressed concerns about sub-contractors not being paid. The Board concurred but felt no specific actions could be taken due to the Lawsuit.
 - b. Mr. Laljer and Mr. Perez discussed the status of the Ranchland View property and meeting with Colliers Engineering on the construction of sewer and water service to the property. The sewer service will have to be provided under IH-10, hence continued work on the design and permitting is a priority. The proposal from RVK Architects has been received and is under review by the ESD 4. Mr. Perez is providing technical assistance with the review.
 - c. The Board requested that Mr. Perez provide a proposal for continued support of the Ranchland View utilities and design activities.
 - d. Chief Ramon and Assistant Chief Creech discussed the impact of Bexar County moving to Automated Vehicle Location (AVL) dispatching. AVL will dispatch the closest emergency vehicle to a 911 call which is a plus for the County. However, the process must ensure the vehicle with the correct equipment and personnel is

dispatched. Additionally, how vehicles will move between ESD boundaries requires clarification. Assistant Chief Creech will be attending an AVL meeting in Austin, TX during December to see it in action and obtain lessons learned.

- e. Chief Ramon discussed that Rehab 134 was on sale with Brindlee Mountain for \$80,000.
 - f. The discussion of the National Fire Protection Association (NFPA) Firewise Program was deferred until the January 2024 Board Meeting so Commissioner Haygood could be present.
 - g. Assistant Chief Creech discussed that a grant writer had been retained for 2024 and LSFDF was tracking three grants of interest. The grants will be pursued when they open for proposals in 2024. They include grants for bringing on new personnel and local communities supporting military installations.
 - h. Mr. Laljer updated the Board on the continued investigation of a merger between the ESD 4 and LSFDF. No major issues have been identified on the operations side and the focus is on the administrative side to detail potential issues.
6. Financial discussions and appropriate action:
- a. Mr. Laljer provided the December 2023 ESD 4 Financial Report.
 - b. The outstanding bills owed by ESD 4 were reviewed.
 - c. Action by the Board on approving payments by ESD 4. Commissioner Huber motioned to approve the ESD 4 payment requests. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 3/0 vote in favor of.
7. Determine date, time, and possible agenda items for the next meeting. The next regularly scheduled Board meeting will be Monday, January 8, 2024.
8. Adjourn. With no further business before the Board, Commissioner Lopez-Maddox made a motion to adjourn. Commissioner Huber seconded the motion. Motion carried by a 3/0 vote in favor of. The meeting was adjourned at 8:44 P.M.