**ROCK CREEK MESA WATER DISTRICT**

**REGULAR BOARD MEETING**

**180 Rock Creek Mesa Road**

**February 12, 2020**

**6:00 P.M**

The board meeting of the Rock Creek Mesa Water District Board of Directors was called to order on Wednesday January 8, 2020 at 6:00 PM.

**ATTENDANCE**

Board: Glenn Butts, Lee Armstrong, Sharon Blanding, Beth McCowen and Billy Joe Stephenson

Employees: Jay Jones, Jim Olson, Robert Rogers and Kathy Olson

Excused:

Guests: Nancy Armstrong and Judy Schweitzer

**MINUTES**

The minutes for the December 8, 2019 meeting were read by Beth McCowen. Corrections were noted and made. A motion was made to accept and approve the corrected minutes. (Sharon/Lee) all in favor.

**NEW BUSINESS**

* Robert Rogers had some concerns with the amount of limited hours for the weekend shift. It was stated that the board agreed if the weekend shift needed more hours due to added work that it would be ok to work those extra hours. He was also upset that he did not receive a raise for the coming year. It was explained that the district was going to pay double for the water foreman’s position for at least 6 months due to Jay’s retirement. Robert is having surgery on February 12, 2020 and will be out for 6 weeks.
* It was reported that the well’s usage is down to 25,000 gallons a day. Daily usage is 28-35,000 gallons. We are supplementing with the SSF. Water is still filling into reservoir #3.
* Glenn reported that everything is going well with his training for the Water Foreman position. He continues to learn something new each weekend. Glenn suggested that we look into making the Fast Filter building a backup when we need to clean the SSF. It was suggested that we look into getting an engineer to do an estimated cost.
* Performance evaluations were not turned in on the December 2019 due date. The board members will turn those in before the next meeting.
* John May Wells LLC sent their normal yearly letter stating that they were going to raise the water rates effective January 1, 2020. JMW is still using the raw water rates from Colorado Springs Utilities. The letter states that they are now charging the district, $3.65/1,000 gallons. This letter and the information provided were sent to the district’s lawyer for future reference.
* The white truck is still leaking anti-freeze. Jim will take a look at it and try to determine if we need to take it into the dealership to have the head gasket replaced. Not sure what the problem is. The parts for the blue truck will be ordered and fixed by the end of the week.
* The 1099’s and W-2’s were handed out to board members and employees.
* The Federal Government has issued new W-4’s. Employees can still use their last W-4 withholdings for this next year. Once employees fill out the new W-4, those deductions will begin.

**WATER FOREMAN’S REPORT**

**Water Conditions, Jay Jones**

FOREMANS REPORT

* + Jay handed out the monthly reports for water usage.
	+ The park went up in usage and the outside went down in usage.
	+ The circuit writer from CRWA came by to introduce himself and to check in with Jay to see if the district needed anything.
	+ We need to think about ordering the barley straw before spring to put into the reservoirs.
	+ The park had a leak last month and the water was shut off most of the day. They did get it fixed.
	+ Jim and Jay are working on putting together a tool list and will be purchasing additional tools as needed. These purchases are in the budget for 2020.

**BUSINESS OFFICE REPORT
Kathy Olson**

**Multiple handouts and discussion:**

Budget vs. Actuals

Difference in gallons used

Debit purchases

Water Allotment

4th qtr. Fed/State Filings

Motion made to pay bills: Sharon/Lee

Visitor Comments: No Comments

Regular Meeting Adjourned at 7:45pm.

Respectfully Submitted,

 Elizabeth McCowen

 Secretary/Treasurer – Board of Directors

 Rock Creek Mesa Water District