

## **2017 City Council Meeting Minutes**

January 4, 2017 City Council

January 4, 2017 Planning & Zoning

February 7, 2017

March 6, 2017

March 20, 2017 Equalization Meeting

March 20, 2017

April 3, 2017

April 17, 2017

May 2, 2017

June 5, 2017 Board of Adjustments

June 5, 2017

July 12, 2017

August 7, 2017

August 7. 2017 Planning & Zoning

September 7, 2017

October, 2, 2017

November 6, 2017

December 4, 2017

**City of Clark Council Meeting  
January 4, 2017  
7:00 PM**

**Call to order:** The Clark City Council met in session on January 4, 2017 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Belinda Hanson, Kerry Kline, Dennis Larson (via telephone), Louann Streff and Andrew Zemlicka. Vicki Orris absent.

**Others Present:** Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins and Jeremy Wellnitz.

Mayor Dreher called the meeting to order at 7:03 pm.

**Motion # 001-2017**

**Adopt Agenda**

Motion by Zemlicka and seconded by Streff to adopt the agenda. All members voting yes. Motion carried.

**Mayor's Comments**

Mayor Dreher read a Proclamation for School Choice Week and thanked the City Council and Employees for their work in 2016 and the upcoming year.

No public input.

**Department Update**

Updates given by Altfillisch, Collins, Wellnitz and Luttrell. Collins discussed repairs needed to some equipment and street sweeper trade-in options. Altfillisch talked about water leaks at hunter houses. Skating pond is open. December and end of year police report presented by Wellnitz. Luttrell gave office updates.

**Motion # 002-2017**

**Skid Steer Trade**

Motion by Larson and seconded by Kline to approve trading in the skid steer at Westside Implement. All members voting yes. Motion carried.

**Motion # 003-2017**

**Approve Department Updates**

Motion by Hanson and seconded by Kline to approve the department updates. All members voting yes. Motion carried.

**Motion # 004-2017**

**Approve Minutes**

Motion by Streff and seconded by Zemlicka to approve the council meeting minutes from December 5, 2016. All members voting yes. Motion carried.

**Motion # 005-2017**

**Approve Financial Statements**

Motion by Hanson and seconded by Kline to approve the financial statements. All members voting yes. Motion carried.

**Motion # 006-2017**

**Approve Claims**

Motion by Kline and seconded by Larson to approve the following claims. All members voting yes. Motion carried.

<b>December Claims</b>			
<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
1347	Pitney Bowes	postage	\$ 11.00
1362	Wellmark BCBS	insurance	\$ 4,124.82
1363	TSYS Merchant Solutions	professional fees	\$ 37.13
1364	City of Clark	utilities	\$ 236.05
1367	EFTPS	941 taxes	\$ 3,671.81
1375	Northwestern Energy	utilities	\$ 500.00
1377	Northwestern Energy	utilities	\$ 202.36
1378	Northwestern Energy	utilities	\$ 38.29
1382	Dacotah Bank	savings service fee	\$ 5.00
1383	Dacotah Bank	checking service fee	\$ 20.68
25493	A&B Business Solutions	copier	\$ 56.27
25494	Clark Community Oil	supplies	\$ 1,126.47
25495	Clark Rural Water Systems	materials	\$ 10,021.40
25496	Cook's Wastepaper	garbage	\$ 6,701.18
25497	JB Repair	repairs	\$ 239.00
25498	Jeff's Vacuum Center	supplies	\$ 8.00
25499	Ken's	supplies	\$ 8.38
25500	Northwestern Energy	utilities	\$ 493.86
25501	Verizon Wireless	utilities	\$ 168.64
25502	SD Retirement	retirement	\$ 3,257.42
25503	Child Support Payment Ctr	child support	\$ 273.24
25504	Sportsman	lunch	\$ 37.00
25505	Star Laundry	rags and rugs	\$ 117.40
25506	Vern Eide Mngt	professional fees	\$ 58.08
25507	Taser International	cartridge	\$ 164.29
25508	Sportsman	lunch	\$ 25.69
25509	SD Dept of Revenue	lab testing	\$ 286.00
25510	Cardmember Services	supplies	\$ 310.90
25511	Northwestern Energy	utilities	\$ 3,497.82
25512	Bendix Imaging	repairs	\$ 47.50
25513	Forest Excavating	repairs	\$ 3,249.72
25514	VOIDED		
25515	Darin Altfillisch	OOP reimbursement	\$ 1,355.27
12/19/2016	Mayor	payroll	\$ 205.00
Gross	Finance Office	payroll	\$ 2,246.96
Payroll	Govt Bldg	payroll	\$ 97.20

**City Council Meeting – January 4, 2017**

#	To	For	Amount
	Police	payroll	\$ 2,991.06
	Streets	payroll	\$ 4,777.88
	Sewer	payroll	\$ 1,432.62
	Water	payroll	\$ 1,432.66
	Med Van	payroll	\$ 664.20
	Clubhouse	payroll	\$ 213.75
	Library	payroll	\$ 607.85
	Overtime included in the above: D. Altfillisch \$256.27; R. Collins \$1,131.85; R. Flora \$35.25; T. Silkman \$578.91		

**January Claims**

To	For	Amount
AFLAC	insurance	\$ 48.55
City of Watertown	professional fees	\$ 500.00
Clark Co. Courier	library advertising	\$ 27.50
Clark Co. Courier	advertising	\$ 290.54
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Engineering	retention pond fees	\$ 16,821.63
Dakota Pump Inc	water pump	\$ 19,625.00
Dekker Hardware	supplies	\$ 193.49
Delta Dental	insurance	\$ 974.75
First District Assoc	professional fees	\$ 1,312.40
First National Bank	SRF loan	\$ 6,940.29
Gruenwald Electric	repairs	\$ 207.62
HD Supply Waterworks	parts	\$ 223.23
ITC	utilities	\$ 697.33
J&J Heating	repairs	\$ 97.14
Ken's	supplies	\$ 65.03
Michael Todd & Company	parts	\$ 997.36
Moritz Publishing	supplies	\$ 65.70
Northwestern Energy	utilities	\$ 2,523.92
Northwestern Energy	utilities	\$ 194.54
Overdrive	professional fees	\$ 600.00
Pitney Bowes	postage	\$ 1,033.95
Pitney Bowes	rental fees	\$ 162.00
Principle Financial Group	insurance	\$ 39.90
Quill	supplies	\$ 59.97
SD Assoc of Code Enforcement	membership	\$ 40.00
SD DENR	professional fees	\$ 24.00
SD Govt Finance Officers Assoc	membership	\$ 70.00
SD Human Resource Assoc	membership	\$ 25.00
SD Municipal League	membership	\$ 1,136.11

**City Council Meeting – January 4, 2017**

<b>To</b>	<b>For</b>	<b>Amount</b>
SD Municipal Street Maintenance Assoc	membership	\$ 35.00
SD Police Chief Assoc	membership	\$ 96.59
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond	\$ 1,307.00
SD Water & Wastewater Assoc	association fees	\$ 10.00
SDML Work Comp Fund	insurance	\$ 9,808.00
St. Paul Stamp Works	dog tags	\$ 104.50
Star Laundry	rugs	\$ 54.68
Vision Service Plan	insurance	\$ 302.80
WW Tire	repairs	\$ 40.00
Zuercher Tech	maintenance	\$ 1,162.35
EFTPS	payroll taxes	\$ 3,369.52
1/3/17 Gross Payroll		
Mayor	payroll	\$ 238.85
Finance Office	payroll	\$ 2,301.96
Govt Bldg	payroll	\$ 99.90
Police	payroll	\$ 3,640.39
Streets	payroll	\$ 3,274.91
Sewer	payroll	\$ 1,470.22
Water	payroll	\$ 1,470.24
Transit	payroll	\$ 248.70
Clubhouse	payroll	\$ 137.50
Parks	payroll	\$ 378.00
Library	payroll	\$ 446.13

Overtime & holiday pay included in the above: D. Altfillisch \$256.28; R. Collins \$64.68

**Motion # 007-2017**

**Water Restricted for Depreciation**

Motion by Zemlicka and seconded by Streff to authorize \$19,625 from the Water Restricted for Depreciation and Replacement for the Dakota Pump bill for the new water pump at the plant. All members voting yes. Motion carried.

**Motion # 008-2017**

**Operations Manual**

Motion by Kline and seconded by Zemlicka to approve the Operations Manual for 2017. All members voting yes. Motion carried.

**Motion # 009-2017**

**Work Comp Acknowledgement**

Motion by Hanson and seconded by Zemlicka to acknowledge the Clark Fire Department for work comp purposes. All members voting yes. Motion carried.

**Motion # 010-2017**

**Municipal Election**

Motion by Larson and seconded by Zemlicka to schedule April 11, 2017 for the municipal election. All members voting yes. Motion carried.

**Motion # 011-2017**

**Ordinance # 543**

Motion by Kline and seconded by Streff to approve Ordinance #543 Water Rates as shown below. All members voting yes. Motion carried.

**ORDINANCE # 543**

AN ORDINANCE AMENDING CLARK MUNICIPAL CODE "TITLE 10 – WATER AND SEWERS, CHAPTER 10.24 – RATES", OF THE CLARK MUNICIPAL CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA, that "Title 10 – Water and Sewers, Chapter 10.24 – Rates - Section 10.2402- Water Rate – City" be amended to read as follows:

Section

"10.2402        WATER RATE – CITY

Properties where Municipal Water Supply is Turned on at the Curb Stop:

A base rate fee of \$13.00 per month; plus,

\$4.70 per every 1,000 gallons.

The base rate fee shall be implemented on each housing unit and each apartment unit.

Properties where Municipal Water Supply is Shut Off at Curb Stop:

There shall be a minimum line service fee of \$13.00 charged to each dwelling house, residence, business, building or other place for which sewer and water is maintained. This line service fee shall be charged irrespective of vacancy or abandonment of the property and irrespective of the fact that the municipal water supply has been shut off at the curb stop for such property. This fee is applicable to seasonal residents. There shall be no service fees for any vacant lot where no building is situated on the property."

All ordinances and resolutions or parts of ordinances and resolutions in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinance or resolution previously adopted.

CITY OF CLARK

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Larry Dreher, Mayor

ATTEST:

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Jackie Luttrell, City Finance Officer  
(S E A L)

FIRST READING: December 5, 2016  
SECOND READING: January 4, 2017  
ADOPTED: January 4, 2017  
PUBLISHED: January 11, 2017  
EFFECTIVE DATE: February 1, 2017 for January usage

**Motion # 012-2017**

**Executive Session**

Motion by Zemlicka and seconded by Streff to enter into executive session for contractual issues, SDCL 1-25-2-4. All members voting yes. Motion carried.

Executive session began at 7:35 pm and ended at 7:48 pm.

**Motion # 013-2017**

**Enter Joint Hearing**

Motion by Larson and seconded by Zemlicka to enter in to the scheduled joint Planning and Zoning meeting to consider annexation of the Big C Travel Plaza. All members voting yes. Motion carried.

City Council meeting reconvened at 7:53 pm.

**Resolution # 829**

Mayor announced that Resolution #829 will be considered at the February 6, 2017 city council meeting.

**Ordinance # 544 Zoning Designation**

First reading was heard on Ordinance #544 An Ordinance Designating Highway Commercial Zoning District for the Big C Travel Plaza upon annexation.

**Motion # 014-2017**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:54 pm.

This institution is an equal opportunity provider and employer.

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Mayor Larry Dreher

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Joint City Council & Planning & Zoning Meeting  
January 4, 2017**

**Call to order:** The Clark City Council met as the Planning & Zoning committee on January 4, 2017 in the City Hall Council Room.

**Council Members Present:** Belinda Hanson, Kerry Kline, Dennis Larson (via telephone), Louann Streff and Andrew Zemlicka. Absent Vicki Orris.

**Others Present:** Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland and Bill Krikac.

Mayor Dreher called the meeting to order at 7:49 pm.

Being the time and place of the advertised public hearing regarding annexation for the Big C Travel Plaza, Luttrell began by reviewing the annexation process for the Big C Travel Plaza, owned by Clark Community Oil, into city limits. No one was in attendance to comment at the public hearing.

Motion by Zemlicka and seconded by Kline to approve Resolution 2017-01 to recommend annexation as stated below. Voting in favor were Kline, Zemlicka, Streff and Larson. Hanson abstained. Motion carried.

**RESOLUTION 2017-01**

Be it resolved that the City of Clark Planning and Zoning Commission recommends to the Clark City Council that they approve and adopt Resolution #829. A resolution to include certain real property into the Corporate Limits of the City of Clark described as:

E 393' of the W 915' of the N 417.5' in the N ½ of the NW ¼ of the NE ¼ 7-116-57 Less Lots H3, H4 & H5

Signed this 4th day of January, 2017.

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Larry Dreher, Chairperson  
Clark Planning and Zoning Commission

Attest:

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Jackie Luttrell, Finance Officer

Motion by Zemlicka and seconded by Streff to approve Resolution 2017-02 to designate zoning as described below. Voting in favor were Kline, Zemlicka, Streff and Larson. Hanson abstained. Motion carried.



**RESOLUTION 2017-02**

Be it resolved that the City of Clark Planning and Zoning Commission recommends to the Clark City Council that they approve and adopt Ordinance #544. An ordinance amending Ordinance 485 by classifying the following legally described property with the following zoning designations:

E 393' of the W 915' of the N 417.5' in the N ½ of the NW ¼ of the NE ¼ 7-116-57  
Less Lots H3, H4 & H5 and be zoned "HC" Highway Commercial

Signed this 4th day of January, 2017.

\_\_\_\_\_  
Larry Dreher, Chairperson  
Clark Planning and Zoning Commission

Attest:

\_\_\_\_\_  
Jackie Luttrell, Finance Officer

Motion by Kline and seconded by Streff to close the joint meeting and re-enter into city council. All members voting yes. Motion carried.

Mayor Dreher declared joint meeting ended at 7:53 pm.

This institution is an equal opportunity provider and employer.

\_\_\_\_\_  
Mayor Larry Dreher

\_\_\_\_\_  
Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
February 6, 2017  
7:00 PM**

**Call to order:** The Clark City Council met in session on February 6, 2017 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Belinda Hanson, Kerry Kline, Vicki Orris, Louann Streff and Andrew Zemlicka. Dennis Larson via telephone.

**Others Present:** Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins, Randy Schmidt and Officer Nate Nickeson.

Mayor Dreher called the meeting to order at 7:03 pm.

**Motion # 015-2017**

**Adopt Agenda**

Motion by Streff and seconded by Zemlicka to adopt the agenda with addition of Dollar General Operating agreement. All members voting yes. Motion carried.

**Public Input**

Orris stated that a group of residents are working with ICAP for a community garden proposal. No additional mayor or council input.

**Department Updates**

Officer Nickeson gave the police report. Altfillisch reported work done on rebuilding mower. Luttrell presented the 2016 highlights and finance office activities. Collins introduced Randy Schmidt from Sanitation Products who presented a proposal for a street sweeper. Council discussed benefits of buying sweeper from NJPA bid and switching equipment out every 5 or so years to keep current good working equipment. Randy will prepare specs for a 2017 Pelican NP model at a list price of \$206,930 to review at next meeting. NJPA offers a 3% discount and city has equipment reserve funds available for down payment.

**Motion # 016-2017**

**Department Updates**

Motion by Hanson and seconded by Orris to approve the department updates. All members voting yes. Motion carried.

**Motion # 017-2017**

**Approve Minutes**

Motion by Hanson and seconded by Zemlicka to approve the council meeting and Planning and Zoning meeting minutes from January 4, 2017. All members voting yes. Motion carried.

**Motion # 018-2017**

**Approve Financial Statements**

Motion by Kline and seconded by Streff to approve the financial statements. All members voting yes. Motion carried.

**Motion # 019-2017**

**Approve Chamber Support**

Motion by Larson and seconded by Orris to approve continued support to the Clark Chamber of Commerce for \$3,000 membership and \$500 for assistance for Potato Day insurance. All members voting yes. Motion carried.

**Motion # 020-2017**

**Approve Claims**

Motion by Zemlicka and seconded by Kline to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1384	SD Dept of Revenue	city sales tax	\$ 16.96
1385	SD Dept of Revenue	golf course sales tax	\$ 104.71
1389	Wellmark BCBS	insurance	\$ 4,124.82
1390	City of Clark	utilities	\$ 193.30
1391	TSYS Merchant Services	professional fees	\$ 43.33
1392	Northwestern Energy	utilities	\$ 521.02
25545	A&B Business Solutions	copier maintenance	\$ 94.36
25546	Bendix Imaging	printer	\$ 469.99
25547	Clark Community Oil	supplies	\$ 2,321.83
25548	Clark Rural Water System	materials	\$ 12,219.80
25550	Cook's Wastepaper	garbage service	\$ 6,639.91
25549	Cook's Wastepaper	dumpsters	\$ 91.05
25551	Mack's Standard	supplies/maintenance	\$ 181.95
25552	Midwest Alarm Company	fire testing & monitoring	\$ 270.99
25553	Oscar's Machine Shop	parts	\$ 805.73
25554	SD Dept of Labor	unemployment	\$ 1,295.00
25555	South Dakota One Call	locates	\$ 23.10
25556	Sturdevant's Auto Parts	parts	\$ 47.53
25557	Verizon Wireless	cell phone	\$ 168.58
25558	Vern Eide Mngt Group	professional fees	\$ 66.20
25559	Westside Implement	parts	\$ 190.77
1/30/2017	Mayor	payroll	\$ 208.85
Payroll	Finance Office	payroll	\$ 2,364.59
	Govt Bldg	payroll	\$ 121.55
	Police	payroll	\$ 3,290.39
	Streets	payroll	\$ 3,325.83
	Sewer	payroll	\$ 1,377.54
	Water	payroll	\$ 1,377.53
	Transit	payroll	\$ 453.05
	Clubhouse	payroll	\$ 438.13
	Parks	payroll	\$ 339.94
	Library	payroll	\$ 743.07
	Holiday & Overtime Pay: D. Altfillisch \$132.00; R. Collins \$166.55; J. Luttrell \$35.34		

**City Council Meeting – February 6, 2017**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
1402	EFPTS	payroll taxes	\$ 3,517.55
1403	Dacotah Bank	NSF fees	\$ 10.00
25560	SD Retirement Systems	retirement	\$ 4,864.50
25561	Child Support Payment Center	child support	\$ 409.86

<b>To</b>	<b>For</b>	<b>Amount</b>
212 Truck & Trailer Repairs	repairs	\$ 1,953.87
AFLAC	insurance	\$ 48.55
Banyon Data Systems	support	\$ 295.00
Brandy Lyke	water deposit refund	\$ 100.00
Butler Machinery	parts	\$ 70.49
Cardmember Services	misc. supplies	\$ 314.07
Clark Chamber of Commerce	subsidies	\$ 3,000.00
Clark Co. Farmers Elevator	maintenance	\$ 376.20
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Community Oil	supplies	\$ 1,725.07
Clark County Courier	advertising	\$ 157.07
Clark County Treasurer	property taxes	\$ 425.22
Clausen Construction	snow removal	\$ 700.00
Colonial Research	supplies	\$ 2,217.68
Connecting Point	repairs	\$ 280.00
Cook's Wastepaper	dumpsters	\$ 91.05
Creative Printing	supplies	\$ 1,004.59
Dakota Pump Inc	repairs	\$ 804.08
Dekker Hardware	parts	\$ 962.27
Delta Dental	insurance	\$ 974.75
EcoLab	pest control	\$ 91.56
Edward R Hamilton Booksellers	books	\$ 42.10
ITC	utilities	\$ 705.96
J&J Heating & A/C	repairs	\$ 172.14
Jackie Luttrell	dedt reimbursement	\$ 278.68
JB Repair	batteries	\$ 520.00
Ken's Fairway	supplies	\$ 98.61
Mack's Standard	supplies	\$ 245.30
Mid-States Organized Crime Info Ctr	professional fees	\$ 100.00
Midwest Turf & Irrigation	parts	\$ 251.01
Milbank Winwater	parts	\$ 3,871.67
Northwestern Energy	utilities	\$ 7,501.11
Northwestern Energy	utilities	\$ 165.49
Northwestern Energy	utilities	\$ 193.06
Oscar's Machine Shop	parts	\$ 709.52
Principle Financial Group	insurance	\$ 39.90

To	For	Amount
Quill	supplies	\$ 503.64
SD Dept of Revenue	water testing	\$ 286.00
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond 2	\$ 1,307.00
Sign Pro	cart stickers	\$ 125.00
Star Laundry	rags and rugs	\$ 103.24
Sturdevant's	parts	\$ 268.85
TSYS Merchant Services	professional fees	\$ 44.79
US Foods	supplies/concessions	\$ 823.73
USA Blue Books	parts	\$ 186.91
Visions Service Plan	insurance	\$ 302.80
Westside Implement	skid steer trade	\$ 1,853.00
WW Tire Service	repairs	\$ 191.00
Zuercher Tech	professional fees	\$ 1,250.00

**Motion # 021-2017**

**Resolution #829 Annexation**

Motion by Kline and seconded by Orris to approve Resolution # 829 annexing in the Big C Travel Plaza into City Limits effective March 1, 2017 (published in the 2/8/17 newspaper). All members voting yes. Motion carried.

**Resolution # 829**

**A RESOLUTION OF ANNEXATION INCLUDING CERTAIN CONTIGUOUS TERRITORY WITHIN THE CORPORATE LIMITS OF THE CITY OF CLARK, CLARK COUNTY, SOUTH DAKOTA**

WHEREAS, there has been a Resolution of Intent to Extend the Boundaries approved by the City Council as required by SDCL 9-4-4.4 and 9-4-4.3.

WHEREAS, a public hearing has been held to provide public testimony to the Resolution of Annexation as required by SDCL 9-4-4.4.

WHEREAS, a copy of the adopted resolution of intent and a notice of public hearing giving the time and place of the public hearing on the resolution of annexation was forwarded by certified mail to the Clark County Commissioners and the affected landowners.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CLARK, SD that the following described properties be and the same hereby are included within the corporate limits of the City of Clark, and the boundary of the City is hereby extended to include such territory as allowed by SDCL 9-4-4.4.

E 393' OF THE W 915' OF THE N 417.5' IN THE N ½ OF THE NW ¼ OF THE NE ¼  
7-116-57 LESS LOTS H3, H4 & H5 CITY OF CLARK, CLARK COUNTY

Date adopted: February 6, 2016.

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Larry Dreher, Mayor

Attest:

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Jackie Luttrell, Finance Officer

Notice of Hearing: January 4, 2017  
Date of Hearing: February 6, 2017  
Date Adopted: February 6, 2017  
Date Published: February 8, 2017  
Date Effective: February 28, 2017

**Motion # 022-2017**

**Ordinance #544 Annexation**

Motion by Larson and seconded by Streff to approve Ordinance # 544 (published in the 2/8/17 newspaper) designated Big C Travel Plaza a highway commercial zoning district. All members voting yes. Motion carried.

**Ordinance #544**

AN ORDINANCE ENTITLED, AN ORDINANCE TO AMEND ORDINANCE 485, AN ORDINANCE TO AMEND ORDINANCE 400, AN ORDINANCE ESTABLISHING ZONING REGULATIONS FOR THE CITY OF CLARK, SOUTH DAKOTA, AND PROVIDING FOR THE ADMINISTRATION, ENFORCEMENT, AND AMENDMENT THEREOF, IN ACCORDANCE WITH THE PROVISIONS OF CHAPTERS 11-4 AND 11-6, 1967 SDCL, AND AMENDMENTS THEREOF, AND FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH.

Be it ordained by the City Council of the City of Clark, South Dakota:

That Section 11.03 of the Official Zoning Map of Ordinance No. 485, adopted November 2, 2009, an ordinance amending Ordinance 400, of the Zoning Ordinance of the City of Clark be amended to classify the following legally described property with the following zoning designations:

E 393' OF THE W 915' OF THE N 417.5' IN THE N ½ OF THE NW ¼ OF THE NE ¼ 7-116-57 LESS LOTS H3, H4 & H5 CITY OF CLARK, CLARK COUNTY to be zoned "HC"  
Highway Commercial District

Passed and adopted this 6<sup>th</sup> day of February, 2017.

City of Clark

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Larry Dreher, Mayor

Attest

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Jackie Luttrell, Finance Officer

First Reading: January 4, 2017  
Second Reading: February 6, 2017  
Adopted: February 6, 2017  
Published: February 8, 2017  
Effective: March 1, 2017

**Motion # 023-2017**

**Special Event Liquor License**

Motion by Orris and seconded by Larson to set the special event liquor license fee to \$50 with no markup. This license follows all SDCL regulations and public notice requirements. All members voting yes. Motion carried.

**Dollar General Operating Agreement**

Dollar General requested a reconsidered rate for a malt beverage fee. No changes will be made.

**First District Governing Body**

Dennis Larson accepted the opportunity to serve on the First District Governing Body. His name will be submitted for their consideration.

**District Meeting**

Council discussed attending the district meeting either in Big Stone or De Smet in March.

**Motion # 024-2017**

**Executive Session**

Motion by Orris and seconded by Zemlicka to enter into executive session for contractual and personnel issues, SDCL 1-25-2-1&4. All members voting yes. Motion carried.

Executive session began at 8:01 pm and ended at 8:54 pm.

**Motion # 025-2017**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:55 pm.

This institution is an equal opportunity provider and employer.

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Mayor Larry Dreher

\_\_\_\_\_  
Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.



**City of Clark Council Meeting**  
**March 6, 2017**  
**7:00 PM**

**Call to order:** The Clark City Council met in session on March 6, 2017 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Belinda Hanson, Kerry Kline, Dennis Larson (via telephone), and Andrew Zemlicka. Absent Louann Streff and Vicki Orris.

**Others Present:** Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins, Jeremy Wellnitz, Randy Schmidt, Aaron Gruenwald, Marsha Helkenn and Rachel Morehouse.

Mayor Dreher called the meeting to order at 7:00 pm.

**Motion # 026-2017**

**Adopt Agenda**

Motion by Hanson and seconded by Kline to adopt the agenda. All members voting yes. Motion carried.

**Community Garden**

Marsha Helkenn and Rachel Morehouse were present to promote a community garden. Using a format from other communities, they are asking the City to provide land, fence and water. Each gardener would sign an agreement to maintain their plots and agree to guidelines. Their group would enforce the agreements. The City will research costs and logistics and revisit at next meeting.

No public input so proceeded to department updates. Updates given by Altfillisch, Collins, Luttrell and Wellnitz.

**Street Sweeper**

Randy Schmidt from Sanitation Products presented a revised NJPA quote for an Elgin Pelican street sweeper for \$201,922.00. With the guaranteed buyback program, the cost would be \$30,408/year for five years with option to purchase for \$70,000 or trade in for replacement sweeper. Payment would come from the equipment replacement reserve. Collins received prices from Poppen Construction to hire out street sweeping for spring, fall and monthly cleanup for \$17,555/year plus water. Each additional trip would be approximately \$500/time and chip sealing sweeping extra. Starting in the spring and running through the fall, the street department sweep almost every day and are concerned by not having the convenience to sweep as needed.

**Motion # 027-2017**

**Purchase Sweeper**

Motion by Zemlicka and seconded by Hanson to approve purchasing a new 2017 Pelican NP street sweeper based on NJPA pricing, contract # 022014FSC with CapFirst Leasing, at a cost of \$201,922.00. Five yearly payment of \$30,408 with the first installment coming out of the equipment replacement reserve. All members voting yes. Motion carried.

**Motion # 028-2017**

**2017 Dump Rates & Hours**

Motion by Kline and seconded by Zemlicka to approve the 2017 dump rates and hours. Hours have been reduced, rates adjusted and Collins explained the compliance issues for Freon appliances, TVs and electronics. All members voting yes. Motion carried.

**Motion # 029-2017**

**Resolution #830**

Motion by Larson and seconded by Zemlicka to approve Fees Resolution #830 as follows. All members voting yes. Motion carried.

**RESOLUTION # 830**

A RESOLUTION SETTING FORTH A SCHEDULE OF RATES FOR USE BY THE CITY OF CLARK. BE IT RESOLVED that the following schedule of rates shall be effective as of the date of this Resolution for the following services provided by the City of Clark.

City Hall Offices:

Black and White photocopies .....	\$0.25/page
Color photocopies .....	\$1.00/page
Faxes .....	\$2.00/page, incoming and outgoing
NSF charges .....	maximum allowed by SDCL 57A-3-421
Credit/Debit card transaction .....	3%, \$1 minimum

Maintenance:

Loader with operator .....	\$110/hour
Motor grader/blade with operator .....	\$110/hour
Semi .....	\$110/hour
Dump truck with operator .....	\$80/hour
Skid loader with operator .....	\$85/hour
Operator only .....	\$50/hour
Mowing, rider .....	\$60/hour
Mowing, tractor & rotary .....	\$85/hour
Black dirt .....	\$45/yard
Fill dirt .....	\$20/yard
Gravel .....	\$5.50/yard
Contractor house disposal fee .....	\$400
Rubble site charge for disposal of house or building .....	\$750/small*
	\$1,000/large*

\*Plus cost of fill dirt

Zoning:

Building Permit – fence, deck or storage shed .....	\$10
Building Permit – garage or small addition .....	\$25
Building Permit – house or commercial building .....	\$50
Variance, Conditional Use or Rezoning application .....	\$50

BE IT FURTHER RESOLVED that the city office employee shall determine as to the rate payable to the City of Clark.

As provided by SDCL 9-9-13, this Resolution shall be effective upon publication of the Notice of Adoption and replaces any previously stated rates.

Dated this 6<sup>th</sup> day of March, 2017.

\_\_\_\_\_  
Larry Dreher  
City of Clark, South Dakota

ATTEST:

\_\_\_\_\_  
Jackie Luttrell  
Finance Officer

Passed & Adopted: March 6, 2017

(seal)

**Motion # 030-2017**

**Water Plant Variable Frequency Drive**

Motion by Kline and seconded by Hanson to approve the purchase of a variable frequency driver for the water plant from Dakota Pump Inc at a cost of approximately \$7,500. To be paid from the restricted for depreciation funds. All members voting yes. Motion carried.

**Motion # 031-2017**

**2016 Annual Report**

Motion by Zemlicka and seconded by Kline to approve the 2016 Annual Report as prepared and presented by Luttrell. All members voting yes. Motion carried.

**Motion # 032-2017**

**Department Updates**

Motion by Larson and seconded by Zemlicka to approve the department updates. All members voting yes. Motion carried.

**Motion # 033-2017**

**Approve Minutes**

Motion by Hanson and seconded by Kline to approve the council meeting minutes from February 6, 2017. All members voting yes. Motion carried.

**Motion # 034-2017**

**Approve Financial Statements**

Motion by Hanson and seconded by Zemlicka to approve the financial statements. All members voting yes. Motion carried.

**Motion # 035-2017**

**Approve Claims**

Motion by Hanson and seconded by Kline to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1406	EFTPS	941 taxes	\$ 3,497.56
1407	City of Clark	utilities	\$ 661.00
1408	Wellmark BCBS	insurance	\$ 4,124.82
1409	Northwestern Energy	utilities	\$ 502.07
1411	SD Dept of Revenue	golf course sales tax	\$ 63.50

**City Council Meeting – March 6, 2017**

#	To	For	Amount
1412	SD Dept of Revenue	city sales tax	\$ 7.98
1413	Vision Service Plan	insurance	\$ 302.80
1420	EFTPS	941 taxes	\$ 3,432.62
1421	Dacotah Bank	professional fees	\$ 10.00
25601	Harlow's Bus Service	med van	\$ 37,023.00
25602	Cook's Wastepaper	garbage service	\$ 6,591.42
25603	A&B Business Solutions	maintenance	\$ 56.27
25604	SD Sheriff's Assoc	conference	\$ 85.00
25605	Verizon Wireless	utilities	\$ 168.54
25606	Clark Rural Water	materials	\$ 9,401.00
25607	SD Retirement Systems	retirement	\$ 3,145.70
25608	Child Support Payment Ctr	child support	\$ 273.24
2/14/2017	Mayor	payroll	\$ 208.85
Gross	Finance Office	payroll	\$ 2,329.30
Payroll	Govt Bldg	payroll	\$ 99.45
	Police	payroll	\$ 3,290.39
	Streets	payroll	\$ 3,934.41
	Sewer	payroll	\$ 1,361.04
	Water	payroll	\$ 1,361.03
	Med Van	payroll	\$ 527.65
	Clubhouse	payroll	\$ 136.88
	Parks	payroll	\$ 326.07
	Library	payroll	\$ 494.50
	Overtime included in the above: D. Altfillisch \$99.00		
2/27/2017	Mayor	payroll	\$ 238.85
Gross	Finance Office	payroll	\$ 2,442.40
Payroll	Govt Bldg	payroll	\$ 99.45
	Police	payroll	\$ 3,340.39
	Streets	payroll	\$ 3,961.28
	Sewer	payroll	\$ 1,403.21
	Water	payroll	\$ 1,403.21
	Med Van	payroll	\$ 604.60
	Clubhouse	payroll	\$ 222.50
	Library	payroll	\$ 518.13
	Overtime and holiday included in the above: D. Altfillisch \$88.00; R. Flora \$49.04; J. Luttrell \$35.00;		
To		For	Amount
212 Truck Repairs		repairs	\$ 484.08
Bendix Imaging		repairs	\$ 105.00
Cardmember Services		supplies	\$ 179.13

**City Council Meeting – March 6, 2017**

<b>To</b>	<b>For</b>	<b>Amount</b>
	water deposit applied to	
City of Clark	bill	\$ 100.00
City of Clark	utilities	\$ 269.60
Clark Co. Courier	advertising	\$ 159.13
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Co. Treasurer	property taxes	\$ 4,152.00
Clark Community Oil	supplies	\$ 1,146.96
Clark Engineering	retention pond	\$ 3,455.23
Cook's Wastepaper	garbage service	\$ 6,597.81
Cook's Wastepaper	dumpsters	\$ 91.05
Creative Printing	supplies	\$ 55.00
Dakota Butcher	beer	\$ 48.96
Dekker Hardware	supplies	\$ 1,130.49
Delta Dental	insurance	\$ 974.75
Doug's Service & Marine	repairs	\$ 316.43
Fed Ex	postage	\$ 11.95
Fjelland Law	legal fees	\$ 1,450.00
Forest Excavating	repairs	\$ 1,904.80
Hamlin Building Center	supplies	\$ 40.80
ITC	utilities	\$ 701.98
JB Repair	repairs	\$ 3,337.20
Jeff's Vacuum Center	repairs	\$ 30.00
Kim Taylor	miles	\$ 38.30
Mack's Standard	supplies	\$ 262.50
Menards	supplies	\$ 7.99
Midwest Turf & Irrigation	repairs	\$ 69.69
Milbank Winwater	parts	\$ 135.25
Northwestern Energy	utilities	\$ 7,705.85
Oscar's Machine Shop	parts	\$ 812.77
Pitney Bowes	postage	\$ 1,020.99
Principle Financial Group	insurance	\$ 39.90
Quill	supplies	\$ 114.12
SD Dept of Revenue	water testing	\$ 286.00
SD Federal Property Agency	supplies	\$ 40.00
SD Public Assurance Alliance	insurance	\$ 32,973.40
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer 2 revenue bond	\$ 1,307.00
Star Laundry	maintenance	\$ 107.06
Sturdevant's	repairs	\$ 823.72
TSYS Merchant Services	professional fees	\$ 28.47
USGA	professional fees	\$ 110.00

To	For	Amount
Vern Eide Mngt	professional fees	\$ 50.40
Watertown Park & Rec	repairs	\$ 550.00
Westside Implement	parts	\$ 1,015.66
WW Tire Service	repairs	\$ 274.00

**Motion # 036-2017** **Authorize Mayor to Sign Easement Agreement**  
Motion by Larson and seconded by Kline to authorize the mayor to sign the State of South Dakota Temporary Easement Agreement for the curb handicap ramp project. All members voting yes. Motion carried.

**Motion # 037-2017** **Authorize Mayor to Sign Pre Disaster Mitigation**  
Motion by Hanson and seconded by Zemlicka to authorize the mayor to sign the County Pre Disaster Mitigation FEMA funding application. All members voting yes. Motion carried.

**Motion # 038-2017** **Equalization Meeting**  
Motion by Kline and seconded by Zemlicka to schedule the equalization meeting for 7 pm on March 20, 2017. All members voting yes. Motion carried.

**Motion # 039-2017** **Election Workers**  
Motion by Zemlicka and seconded by Belinda to hire Eileen Dunbar as election supervisor at a pay of \$9.50/hour and Patty Rosenau and Sharon Larson as workers at a pay of \$9.00/hour. All members voting yes. Motion carried.

**Med Van & Building**  
Council discussed disposing of Uplander med van with the addition of the new Dodge med van. If disposed, the city would need to buy back the 80% match for the med van building. No decisions made, will discuss again at later date.

**Motion # 040-2017** **Executive Session**  
Motion by Hanson and seconded by Zemlicka to enter into executive session for contractual and personnel issues, SDCL 1-25-2-1&4. All members voting yes. Motion carried.

Executive session began at 8:07 pm and ended at 8:35 pm.

**Motion # 041-2017** **Adjourn**  
Motion by Kline and seconded by Hanson to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:36 pm.

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Mayor Larry Dreher

\_\_\_\_\_  
Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Board of Equalization Meeting**  
**March 20, 2017**  
**7:00 PM**

**Call to order:** The Clark City Council and School Board member Bob Steffen, acting as the Local Board of Equalization, met in session on March 20, 2017 at 7:00 pm in the City Hall Council Room.

**Members Present:** Belinda Hanson, Kerry Kline, Dennis Larson, Louann Streff, Andrew Zemlicka and Bob Steffen representing the School Board. Absent Vicki Orris.

**Others Present:** Mayor Larry Dreher, Finance Officer Jackie Luttrell, Terry O'Neill, Bill Krikac and Melissa Nesheim.

Mayor Dreher called the meeting to order at 7:03 pm.

Motion by Kline and seconded by Hanson to adopt the agenda. All members voting yes. Motion carried.

Board of Equalization reviewed assessment role and then heard the following appeals.

**1.) Parcel # 9008:** S 67.5' of OL 58 & W 200' of N 92.5' of OL 59  
Owner present: Terry & Angela O'Neill  
1111 N Smith St.  
Clark, SD 57225

Current Valuation: Land 3,597 House: \$306,982 Structure: \$64,366

Motion by Streff and seconded by Larson to change the structure assessed value to \$20,000 and the house assessed value to \$190,000. All members voting in favor. Motion carried.

**2.) Parcel # 9023:** W 310' of Lot 6 less S 918' of 1<sup>st</sup> Addition to Gruenwalds Subdivision  
Owner not present: David Clausen  
PO Box 71  
Clark, SD 57225

Current Valuation: House \$203,345

Motion by Kline and seconded by Hanson to change the house assessed value to \$140,000. All members voting in favor. Motion carried.

Motion by Kline and seconded by Steffen to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:17 pm.



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Mayor Larry Dreher

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting**  
**April 3, 2017**  
**7:00 PM**

**Call to order:** The Clark City Council met in session on April 3, 2017 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Kerry Kline, Dennis Larson, Louann Streff and Andrew Zemlicka. Absent Belinda Hanson.

**Others Present:** Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins, Nate Nickeson, Greg Marx, Nicole DesLauriers, Marsha Helkenn, Brent Forest and Mike Cook.

Mayor Dreher called the meeting to order at 7:06 pm.

**Motion # 52-2017**

**Adopt Agenda**

Motion by Streff and seconded by Kline to adopt the agenda. All members voting yes. Motion carried.

**Public Input**

Marsha Helkenn and Nicole DesLauriers continued the discussion for a community garden. The location still needs to be determined.

Greg Marx addressed the council on behalf of the Wrestling Boosters. They have purchased land by the school and golf course to build a wrestling/gymnastics practice space. Brent Forest was present to answer questions about extending water and sewer lines to the location along with repairing the road back to a gravel surface. Due to the estimated costs, this project would need to put out for bids. The Club is also considering renting the space out for events.

**Motion # 53-2017**

**Approve Water & Sewer Line Expansion**

Motion by Larson and seconded by Streff to proceed with the project to expand the water and sewer lines to the future location of the Wrestling Boosters practice building. Due to the cost, this project will need to go out for bids. Project is dependent upon the school board approving the Club's proposal. All members voting yes. Motion carried.

**Department Updates**

Updates given by Collins, Nickeson, Altfillisch and Luttrell. Collins would like part time summer help for various projects. May consider sharing this worker with golf course if needed. Discussed opening the dump on Saturdays in April (15<sup>th</sup>, 22<sup>nd</sup>, and the 29<sup>th</sup>) and officially open May 8<sup>th</sup>. Free dump day would coincide with Rotary Clean Up, date unknown at this time. Freon items are not free. Nickeson gave the police report. Altfillisch installed valve to control water pressure during power outages. Luttrell advised Rotary would like to install permanent fence at Dickinson Park baseball field. Scoreboard should be delivered and installed this month. Applied for a West Nile grant. Golf Course opened

for the season April 1<sup>st</sup>. Mayoral Election next week on the 11<sup>th</sup>. Surplus property moved to May meeting.

**Motion # 54-2017**

**Department Updates**

Motion by Kline and seconded by Larson to approve the department updates. All members voting yes. Motion carried.

**Motion # 55-2017**

**Approve Minutes**

Motion by Larson and seconded by Zemlicka to approve the council meeting and Board of Adjustment minutes from March 20, 2017. All members voting yes. Motion carried.

**Motion # 56-2017**

**Approve Financial Statements**

Motion by Streff and seconded by Kline to approve the financial statements. All members voting yes. Motion carried.

**Motion # 57-2017**

**Approve Claims**

Motion by Larson and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1436	EFTPS	941 taxes	\$ 3,522.05
25668	VOIDED		
25669	City of Clark	deposit applied to bill	\$ 100.00
25670	VOIDED		
25671	Child Support Payment Ctr	child support	\$ 273.24
25672	SD Retirement Systems	retirement	\$ 3,210.16
3/27/2017	Mayor	payroll	\$ 208.85
Payroll	Finance Office	payroll	\$ 2,372.93
Gross	Govt Bldg	payroll	\$ 46.96
	Police	payroll	\$ 3,290.39
	Streets	payroll	\$ 4,132.24
	Sewer	payroll	\$ 1,426.88
	Water	payroll	\$ 1,426.87
	Transit	payroll	\$ 295.59
	Clubhouse	payroll	\$ 401.88
	Library	payroll	\$ 534.88

To	For	Amount
212 Truck & Trailer Repair	parts	\$ 21.38
AFLAC	insurance	\$ 48.55
Banyon Data Systems	maintenance	\$ 1,590.00
Christian Book Distributors	books	\$ 72.26
Clark Co. Historical Society	subsidies	\$ 560.00
Clark County Treasurer	property taxes, retention pond land	\$ 981.28
Clark Engineering	professional fees	\$ 1,848.13

**Local Board of Equalization – March 20, 2017**

<b>To</b>	<b>For</b>	<b>Amount</b>
Creative Printing	supplies	\$ 2,059.35
Darin Altfillisch	supplies	\$ 150.00
Dekker Hardware	supplies/parts	\$ 1,419.81
Delta Dental	insurance	\$ 974.75
Dollar General	supplies	\$ 6.39
First National Bank	SRF loan	\$ 6,940.29
Good Housekeeping	periodicals	\$ 15.97
Hamlin Building Supply	supplies	\$ 128.64
ITC	utilities	\$ 787.12
J&J Heating A/C	repairs	\$ 334.20
Mack's Standard	supplies	\$ 208.00
McLeods Printing	supplies	\$ 13.38
Michael Todd & Co.	parts	\$ 215.05
Milbank Winwater	equipment	\$ 493.08
Northwestern Energy	utilities	\$ 5,885.61
Northwestern Energy	utilities	\$ 82.74
Principle Life Insurance	insurance	\$ 39.90
Quill	supplies	\$ 48.12
Rivards	supplies	\$ 819.90
SD Dept of Revenue	water testing	\$ 286.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	sewer revenue bond	\$ 1,307.00
Share Corp	supplies	\$ 109.76
Sharp Electric	repairs	\$ 595.46
Star Laundry	rags and rugs	\$ 117.10
US Foods	concessions/supplies	\$ 1,000.60
Vern Eide Mngt Group	professional fees	\$ 50.00
VGM Financial Services	professional fees	\$ 250.00
Vision Service Plan	insurance	\$ 302.80
Westside Implement	parts	\$ 370.75

Bids were opened for the advertised Call for Bids for Backhoe Operator for water and sewer line repairs and Residential Solid Waste Collections. One bid was received for each item.

**Motion # 58-2017**

**Solid Waste Collections**

Motion by Kline and seconded by Streff to accept the bid from Cook's Wastepaper & Recycling for \$13.00 per household for one – 95 gallon container per month and \$6.50 for each additional can per month. An increase of \$0.40 and \$0.50/month respectively. New rates are effective May 1<sup>st</sup>. All members voting yes. Motion carried. Residents are encouraged to recycle.

**Motion # 59-2017**

**Backhoe Operator**

Motion by Larson and seconded by Zemlicka to approve the bid from Forest Excavating for water and sewer line repairs at an hourly rate of tractor backhoe and operator \$105.00, labor to assist \$60, excavator \$165.00, tandem end dump \$95.00, skidsteer \$95.00, track skidsteer \$105.00, single axle truck \$80.00, semi \$125.00, payloador \$150.00 and mini track excavator \$100.00. New rates are effective May 1<sup>st</sup>. All members voting yes. Motion carried.

**Motion # 60-2017**

**Resolution #831**

Motion by Kline and seconded by Streff to approve Resolution # 831 A Resolution to lease golf carts. All members voting yes. Motion carried.

**RESOLUTION # 831  
LEASE NO. 004-0717177-101**

A resolution authorizing the negotiation, execution, and delivery of Lease No. **004-0717177-1010** dated April 3, 2017 (the “Lease”), between **City of Clark, 120 N Commercial St, Clark, SD 57225** and **VGM Financial Services, a division of TCF National Bank, 1111 West San Marnan Dr. Suite 2 West, Waterloo, IA 50701-8926**; and the prescribing other details in connection therewith.

**WHEREAS**, City of Clark, (the “Lessee”) is a political subdivision duly organized and existing pursuant to the Constitution and laws of the State of South Dakota; and

**WHEREAS**, Lessee is duly authorized by applicable law to acquire such items of personal property as are needed to carry out its governmental functions and to acquire such personal property by entering into lease-purchase agreements; and

**WHEREAS**, Lessee hereby finds and determines that the execution of a Lease for the purpose of leasing with the option to purchase the property designated and set forth in the Lease is appropriate and necessary to the function and operations of the Lease; and

**WHEREAS**, VGM Financial Services, a division of TCF National Bank, (the “Lessor”) shall act as Lessor under said Lease; and

**WHEREAS**, the Lease shall not constitute a general obligation indebtedness of the Lessee within the meaning of the Constitution and laws of the State;

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF CITY OF CLARK:**

Section 1. The Lease, in substantially the form as presented before the governing body of the Lease, is hereby approved, and the Mayor of the Lessee, is hereby authorized to

negotiate, enter into, execute, and deliver the Lease and related documents in substantially the form as presently before the governing body of the Lessee, with such changes therein as shall be approved by such officer, and which Lease will be available for public inspection at the offices of Lessee.

Section 2. The Lessee shall, and the officers, agents and employees of the Lessee are hereby authorized and directed to take such further action and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution, and to carry out, comply with and perform the duties of the Lessee with respect to the Lease.

Section 3. The Lessee's obligations under the Lease shall be expressly subject to annual appropriations by Lessee; and such obligations under the Lease shall not constitute a general obligation or indebtedness of Lessee with the meaning of the Constitution and laws of the State of South Dakota.

Section 4. All other related contracts and agreements necessary and incidental to the Lease are hereby authorized, ratified and approved.

Dated this 3<sup>rd</sup> day of April, 2017

\_\_\_\_\_  
Larry Dreher, Mayor

Attest: \_\_\_\_\_  
Jackie Luttrell, Finance Officer

**Motion # 61-2017**

**Gruenwald Fireworks Sales**

Motion by Andrew and seconded by Larson to approve Rodney Gruenwald's request to sell Fireworks for the 4<sup>th</sup> of July season. All members voting yes. Motion carried.

**Motion # 62-2017**

**Refund Request**

Motion by Zemlicka and seconded by Larson to accept the Golf Board's recommendation to refund Greater Clark Area Community Foundation donation of \$10,000 for the clubhouse community center building project; \$5,000 from the 506 fund and \$5,000 from Restricted for Government Building fund. All members voting yes. Motion carried.

**Summer Rec & Pool**

Luttrell presented, for Council's review and consideration, the summer rec and pool rates, list of employees, golf course employees and pay, and concession stand operators. Council decided to create a pool of paid umpires.

Pool: Family Pass \$110 – includes swim pass and lessons for 2 kids  
Family Pass \$75 – pass only, no lessons  
Individual Pass \$60 –pass and one lesson  
Individual lessons (2 weeks of group lessons) \$25  
Daily Pass Adult \$4.00  
Daily Pass Student \$3.00

Summer Rec: T-Ball, Softball and Midgets and Pee Wees \$30; Teeners \$40

Pool: Dawn Clayton, manager

Lifeguards: Michaela Flora, Brayden Rusher, Matt Streff and Zach Kuno (confirmed). Waiting for applications from two others. Hoping to get at least one more. No basket attendants will be hired.

Summer Rec Coaches:

Pee Wee & Midget baseball	Troy Mudgett
Girls Softball (8-12)	Kari Thonvold
Girls Softball (14 and under)	Megan Merkel & Steph Arthur
Coach Pitch, girls	Shannon Huber
Coach Pitch, boys	Trevor Johnson
T-Ball (5-7)	Shannon Huber
Teeners	Brock Greenfield and Chris Bokinski

Softball field concessions will be managed by the Wrestling Boosters Club. Amy Woodland will managed the Dickinson Park concession stand.

#### **Golf Course**

Marv McDune and John Brown will be consultants for the course. Jim Woodland will oversee the course. Roger Larson will mow and Bob Hallauer will maintain equipment and perform repairs.

#### **Motion # 63-2017**

#### **Change Date of Canvas Meeting**

Motion by Kline and seconded by Streff to change the date of the Canvas Election meeting to April 17, 2017 at 7:00 pm. All members voting yes. Motion carried.

#### **Motion # 64-2017**

#### **Executive Session**

Motion by Zemlicka and seconded by Streff to enter into executive session for contractual issues, SDCL 1-25-2-3. All members voting yes. Motion carried.

Executive session began at 8:39 pm and ended at 8:56 pm.

#### **Motion # 65-2017**

#### **Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:57 pm.

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Mayor Larry Dreher

\_\_\_\_\_  
Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.



**City of Clark Council Meeting  
March 20, 2017**

**Call to order:** The Clark City Council met in session on March 20, 2017 following the Equalization meeting in the City Hall Council Room.

**Council Members Present:** Belinda Hanson, Kerry Kline, Dennis Larson, Louann Streff and Andrew Zemlicka. Absent Vicki Orris.

**Others Present:** Mayor Larry Dreher, Finance Officer Jackie Luttrell, Bill Krikac and Melissa Nesheim.

Mayor Dreher called the meeting to order at 7:18 pm.

**Motion # 042-2017** **Adopt Amended Agenda**  
Motion by Larson and seconded by Zemlicka to adopt the amended agenda to include council resignation. All members voting yes. Motion carried.

**Motion # 043-2017** **Accept Orris Resignation**  
Motion by Larson and seconded by Streff to accept Councilwoman Vicki Orris resignation effective immediately. All members voting yes. Motion carried.

**Motion # 044-2015** **Approve Minutes**  
Motion by Kline and seconded by Zemlicka to approve the council meeting minutes from March 6, 2017. All members voting yes. Motion carried.

**Motion # 045-2017** **Approve Claims**  
Motion by Larson and seconded by Hanson to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1424	Northwestern Energy	utilities	\$ 464.42
1425	SD Dept of Revenue	sales tax	\$ 6.19
1426	SD Dept of Revenue	golf course sales tax	\$ 167.06
1427	AFLAC	insurance	\$ 48.55
1428	EFTPS	941 taxes	\$ 3,490.98
1429	Wellmark BCBS	insurance	\$ 4,124.82
1430	Northwestern Energy	utilities	\$ 39.68
25649	SD Municipal League	district meeting	\$ 46.00
25650	Ken's Fairway	supplies	\$ 30.53
25651	Kim Taylor	mileage	\$ 24.36
25652	Republic National	liquor	\$ 582.98
25653	Clark Rural Water Systems	materials	\$ 8,191.40
25654	Verizon Wireless	utilities	\$ 168.56

**City Council Meeting – March 20, 2017**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
25655	SD Dept of Revenue	vehicle registration	\$ 5.00
25656	A&B Business Solutions	maintenance	\$ 56.27
25657	Kim Taylor	mileage	\$ 23.52
3/13/2017	Mayor	payroll	\$ 238.85
Gross	Finance Office	payroll	\$ 2,466.91
Payroll	Govt Bldg	payroll	\$ 85.64
	Police	payroll	\$ 3,340.39
	Streets	payroll	\$ 4,067.72
	Water	payroll	\$ 1,442.04
	Sewer	payroll	\$ 1,442.04
	Med Van	payroll	\$ 383.61
	Clubhouse	payroll	\$ 426.25
	Library	payroll	\$ 494.50
	Benidx Imaging	supplies	\$ 199.99
	Cardmember Services	supplies	\$ 409.22
	Dakota Pump	repairs	\$ 503.32
	DEMCO	supplies	\$ 79.11
	Edward R Hamilton Booksellers	books	\$ 100.50
	SDML Work Comp Fund	work comp audit	\$ 507.00
	Star Laundry	maintenance	\$ 54.68
	The Library Store	supplies	\$ 63.72
	USA Blue Book	supplies	\$ 373.95
	Verdon Roofing	repairs	\$ 2,824.20
	Woodring Plumbing	parts	\$ 204.08

**Motion # 046-2017**

**Special Event Liquor License**

Motion by Kline and seconded by Larson to approve a special event liquor license for the Clark American Legion for the Pro Pheasants banquet on March 31, 2017. All members voting yes. Motion carried.

**Motion # 047-2017**

**Canvas Election Meeting**

Motion by Streff and seconded by Hanson to schedule the canvas election meeting for April 18, 2017 at 7 pm. All members voting yes. Motion carried.

**GCACF Refund**

The City received a request from the Greater Clark Area Community Foundation for a refund of the \$10,000 that was donated for a clubhouse building project. The building project has been put on hold, not scraped. No fees were charged to the foundation for their two tournaments in exchange for this donation. Council would like the Golf Board and the Clubhouse Manager the opportunity to discuss this at their next meeting. Council would also like to see a project plan and timeline for the building project.

**Motion # 048-2017**

**Table Refund Request**

Motion by Streff and seconded by Kline to table the refund request from the GCACF until next meeting. All members voting yes. Motion carried.

**Motion # 049-2017**

**Advertise for Greenskeeper**

Motion by Larson and seconded by Kline to advertise for a golf course greenskeeper. All members voting yes. Motion carried.

**Motion # 50-2017**

**Executive Session**

Motion by Larson and seconded by Zemlicka to enter into executive session for contractual issues, SDCL 1-25-2-4. All members voting yes. Motion carried.

Executive session began at 7:34 pm and ended at 8:50 pm.

**Motion # 51-2017**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:51 pm.

This institution is an equal opportunity provider and employer.

---

Mayor Larry Dreher

---

Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting**  
**April 3, 2017**  
**7:00 PM**

**Call to order:** The Clark City Council met in session on April 3, 2017 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Kerry Kline, Dennis Larson, Louann Streff and Andrew Zemlicka. Absent Belinda Hanson.

**Others Present:** Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins, Nate Nickeson, Greg Marx, Nicole DesLauriers, Marsha Helkenn, Brent Forest and Mike Cook.

Mayor Dreher called the meeting to order at 7:06 pm.

**Motion # 52-2017**

**Adopt Agenda**

Motion by Streff and seconded by Kline to adopt the agenda. All members voting yes. Motion carried.

**Public Input**

Marsha Helkenn and Nicole DesLauriers continued the discussion for a community garden. The location still needs to be determined.

Greg Marx addressed the council on behalf of the Wrestling Boosters. They have purchased land by the school and golf course to build a wrestling/gymnastics practice space. Brent Forest was present to answer questions about extending water and sewer lines to the location along with repairing the road back to a gravel surface. Due to the estimated costs, this project would need to put out for bids. The Club is also considering renting the space out for events.

**Motion # 53-2017**

**Approve Water & Sewer Line Expansion**

Motion by Larson and seconded by Streff to proceed with the project to expand the water and sewer lines to the future location of the Wrestling Boosters practice building. Due to the cost, this project will need to go out for bids. Project is dependent upon the school board approving the Club's proposal. All members voting yes. Motion carried.

**Department Updates**

Updates given by Collins, Nickeson, Altfillisch and Luttrell. Collins would like part time summer help for various projects. May consider sharing this worker with golf course if needed. Discussed opening the dump on Saturdays in April (15<sup>th</sup>, 22<sup>nd</sup>, and the 29<sup>th</sup>) and officially open May 8<sup>th</sup>. Free dump day would coincide with Rotary Clean Up, date unknown at this time. Freon items are not free. Nickeson gave the police report. Altfillisch installed valve to control water pressure during power outages. Luttrell advised Rotary would like to install permanent fence at Dickinson Park baseball field. Scoreboard should be delivered and installed this month. Applied for a West Nile grant. Golf Course

opened for the season April 1<sup>st</sup>. Mayoral Election next week on the 11<sup>th</sup>. Surplus property moved to May meeting.

**Motion # 54-2017**

**Department Updates**

Motion by Kline and seconded by Larson to approve the department updates. All members voting yes. Motion carried.

**Motion # 55-2017**

**Approve Minutes**

Motion by Larson and seconded by Zemlicka to approve the council meeting and Board of Adjustment minutes from March 20, 2017. All members voting yes. Motion carried.

**Motion # 56-2017**

**Approve Financial Statements**

Motion by Streff and seconded by Kline to approve the financial statements. All members voting yes. Motion carried.

**Motion # 57-2017**

**Approve Claims**

Motion by Larson and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1436	EFTPS	941 taxes	\$ 3,522.05
25668	VOIDED		
25669	City of Clark	deposit applied to bill	\$ 100.00
25670	VOIDED		
25671	Child Support Payment Ctr	child support	\$ 273.24
25672	SD Retirement Systems	retirement	\$ 3,210.16
3/27/2017	Mayor	payroll	\$ 208.85
Payroll	Finance Office	payroll	\$ 2,372.93
Gross	Govt Bldg	payroll	\$ 46.96
	Police	payroll	\$ 3,290.39
	Streets	payroll	\$ 4,132.24
	Sewer	payroll	\$ 1,426.88
	Water	payroll	\$ 1,426.87
	Transit	payroll	\$ 295.59
	Clubhouse	payroll	\$ 401.88
	Library	payroll	\$ 534.88

To	For	Amount
212 Truck & Trailer Repair	parts	\$ 21.38
AFLAC	insurance	\$ 48.55
Banyon Data Systems	maintenance	\$ 1,590.00
Christian Book Distributors	books	\$ 72.26
Clark Co. Historical Society	subsidies	\$ 560.00
Clark County Treasurer	property taxes, retention pond land	\$ 981.28
Clark Engineering	professional fees	\$ 1,848.13

**City Council Meeting – April 3, 2017**

<b>To</b>	<b>For</b>	<b>Amount</b>
Creative Printing	supplies	\$ 2,059.35
Darin Altfillisch	supplies	\$ 150.00
Dekker Hardware	supplies/parts	\$ 1,419.81
Delta Dental	insurance	\$ 974.75
Dollar General	supplies	\$ 6.39
First National Bank	SRF loan	\$ 6,940.29
Good Housekeeping	periodicals	\$ 15.97
Hamlin Building Supply	supplies	\$ 128.64
ITC	utilities	\$ 787.12
J&J Heating A/C	repairs	\$ 334.20
Mack's Standard	supplies	\$ 208.00
McLeods Printing	supplies	\$ 13.38
Michael Todd & Co.	parts	\$ 215.05
Milbank Winwater	equipment	\$ 493.08
Northwestern Energy	utilities	\$ 5,885.61
Northwestern Energy	utilities	\$ 82.74
Principle Life Insurance	insurance	\$ 39.90
Quill	supplies	\$ 48.12
Rivards	supplies	\$ 819.90
SD Dept of Revenue	water testing	\$ 286.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	sewer revenue bond	\$ 1,307.00
Share Corp	supplies	\$ 109.76
Sharp Electric	repairs	\$ 595.46
Star Laundry	rags and rugs	\$ 117.10
US Foods	concessions/supplies	\$ 1,000.60
Vern Eide Mngt Group	professional fees	\$ 50.00
VGM Financial Services	professional fees	\$ 250.00
Vision Service Plan	insurance	\$ 302.80
Westside Implement	parts	\$ 370.75

Bids were opened for the advertised Call for Bids for Backhoe Operator for water and sewer line repairs and Residential Solid Waste Collections. One bid was received for each item.

**Motion # 58-2017**

**Solid Waste Collections**

Motion by Kline and seconded by Streff to accept the bid from Cook's Wastepaper & Recycling for \$13.00 per household for one – 95 gallon container per month and \$6.50 for each additional can per month. An increase of \$0.40 and \$0.50/month respectively. New rates are effective May 1<sup>st</sup>. All members voting yes. Motion carried. Residents are encouraged to recycle.

**Motion # 59-2017**

**Backhoe Operator**

Motion by Larson and seconded by Zemlicka to approve the bid from Forest Excavating for water and sewer line repairs at an hourly rate of tractor backhoe and operator \$105.00, labor to assist \$60, excavator \$165.00, tandem end dump \$95.00, skidsteer \$95.00, track skidsteer \$105.00, single axle truck \$80.00, semi \$125.00, payloador \$150.00 and mini track excavator \$100.00. New rates are effective May 1<sup>st</sup>. All members voting yes. Motion carried.

**Motion # 60-2017**

**Resolution #831**

Motion by Kline and seconded by Streff to approve Resolution # 831 A Resolution to lease golf carts. All members voting yes. Motion carried.

**RESOLUTION # 831  
LEASE NO. 004-0717177-100**

A resolution authorizing the negotiation, execution, and delivery of Lease No. **004-0717177-100** dated April 3, 2017 (the “Lease”), between **City of Clark, 120 N Commercial St, Clark, SD 57225** and **VGM Financial Services, a division of TCF National Bank, 1111 West San Marnan Dr. Suite 2 West, Waterloo, IA 50701-8926**; and the prescribing other details in connection therewith.

**WHEREAS**, City of Clark, (the “Lessee”) is a political subdivision duly organized and existing pursuant to the Constitution and laws of the State of South Dakota; and

**WHEREAS**, Lessee is duly authorized by applicable law to acquire such items of personal property as are needed to carry out its governmental functions and to acquire such personal property by entering into lease-purchase agreements; and

**WHEREAS**, Lessee hereby finds and determines that the execution of a Lease for the purpose of leasing with the option to purchase the property designated and set forth in the Lease is appropriate and necessary to the function and operations of the Lease; and

**WHEREAS**, VGM Financial Services, a division of TCF National Bank, (the “Lessor”) shall act as Lessor under said Lease; and

**WHEREAS**, the Lease shall not constitute a general obligation indebtedness of the Lessee within the meaning of the Constitution and laws of the State;

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF CITY OF CLARK:**

Section 1. The Lease, in substantially the form as presented before the governing body of the Lease, is hereby approved, and the Mayor of the Lessee, is hereby authorized to

negotiate, enter into, execute, and deliver the Lease and related documents in substantially the form as presently before the governing body of the Lessee, with such changes therein as shall be approved by such officer, and which Lease will be available for public inspection at the offices of Lessee.

Section 2. The Lessee shall, and the officers, agents and employees of the Lessee are hereby authorized and directed to take such further action and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution, and to carry out, comply with and perform the duties of the Lessee with respect to the Lease.

Section 3. The Lessee's obligations under the Lease shall be expressly subject to annual appropriations by Lessee; and such obligations under the Lease shall not constitute a general obligation or indebtedness of Lessee with the meaning of the Constitution and laws of the State of South Dakota.

Section 4. All other related contracts and agreements necessary and incidental to the Lease are hereby authorized, ratified and approved.

Dated this 3<sup>rd</sup> day of April, 2017

\_\_\_\_\_  
Larry Dreher, Mayor

Attest: \_\_\_\_\_  
Jackie Luttrell, Finance Officer

**Motion # 61-2017**

**Gruenwald Fireworks Sales**

Motion by Andrew and seconded by Larson to approve Rodney Gruenwald's request to sell Fireworks for the 4<sup>th</sup> of July season. All members voting yes. Motion carried.

**Motion # 62-2017**

**Refund Request**

Motion by Zemlicka and seconded by Larson to accept the Golf Board's recommendation to refund Greater Clark Area Community Foundation donation of \$10,000 for the clubhouse community center building project; \$5,000 from the 506 fund and \$5,000 from Restricted for Government Building fund. All members voting yes. Motion carried.

**Summer Rec & Pool**

Luttrell presented, for Council's review and consideration, the summer rec and pool rates, list of employees, golf course employees and pay, and concession stand operators. Council decided to create a pool of paid umpires.

Pool: Family Pass \$110 – includes swim pass and lessons for 2 kids  
Family Pass \$75 – pass only, no lessons  
Individual Pass \$60 –pass and one lesson  
Individual lessons (2 weeks of group lessons) \$25  
Daily Pass Adult \$4.00  
Daily Pass Student \$3.00



Summer Rec: T-Ball, Softball and Midgets and Pee Wees \$30; Teeners \$40

Pool: Dawn Clayton, manager

Lifeguards: Michaela Flora, Brayden Rusher, Matt Streff and Zach Kuno (confirmed). Waiting for applications from two others. Hoping to get at least one more. No basket attendants will be hired.

Summer Rec Coaches:

Pee Wee & Midget baseball	Troy Mudgett
Girls Softball (8-12)	Kari Thonvold
Girls Softball (14 and under)	Megan Merkel & Steph Arthur
Coach Pitch, girls	Shannon Huber
Coach Pitch, boys	Trevor Johnson
T-Ball (5-7)	Shannon Huber
Teeners	Brock Greenfield and Chris Bokinski

Softball field concessions will be managed by the Wrestling Boosters Club. Amy Woodland will managed the Dickinson Park concession stand.

#### **Golf Course**

Marv McDune and John Brown will be consultants for the course. Jim Woodland will oversee the course. Roger Larson will mow and Bob Hallauer will maintain equipment and perform repairs.

#### **Motion # 63-2017**

#### **Change Date of Canvas Meeting**

Motion by Kline and seconded by Streff to change the date of the Canvas Election meeting to April 17, 2017 at 7:00 pm. All members voting yes. Motion carried.

#### **Motion # 64-2017**

#### **Executive Session**

Motion by Zemlicka and seconded by Streff to enter into executive session for contractual issues, SDCL 1-25-2-3. All members voting yes. Motion carried.

Executive session began at 8:39 pm and ended at 8:56 pm.

#### **Motion # 65-2017**

#### **Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:57 pm.

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Mayor Larry Dreher

\_\_\_\_\_  
Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Canvas Election Board and City Council Meeting**  
**April 17, 2017**  
**7:00 PM**

**Call to order:** The Clark City Council met in session on April 17, 2017 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Belinda Hanson, Kerry Kline, Dennis Larson, Louann Streff and Andrew Zemlicka.

**Others Present:** Mayor Larry Dreher, Finance Officer Jackie Luttrell and Bill Krikac.

Mayor Dreher called the meeting to order at 7:02 pm.

**Motion # 66-2017** **Adopt Agenda**

Motion by Hanson and seconded by Larson to adopt the agenda. All members voting yes. Motion carried.

**Motion # 67-2017** **Approve Minutes**

Motion by Larson and seconded by Zemlicka to approve the council meeting minutes from April 3, 2017. All members voting yes. Motion carried.

**Motion # 68-2017** **Approve Claims**

Motion by Streff and seconded by Kline to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1443	City of Clark	utilities	\$ 213.50
1444	SD Dept of Revenue	sales tax	\$ 4.62
1445	SD Dept of Revenue	golf course sales tax	\$ 955.98
503	Greater Clark Area Community Foundation	refund	\$ 5,000.00
25701	Greater Clark Area Community Foundation	refund	\$ 5,000.00
25702	Midwest Alarm Co	professional fees	\$ 270.99
25703	Clausen Construction	gravel	\$ 550.00
25704	Ken's Fairway	concessions	\$ 24.00
25705	Strudeviant's	parts	\$ 357.34
25706	Clark Community Oil	supplies	\$ 1,650.71
25707	Johnson Brothers	liquor	\$ 205.81
25708	Ellwein Brothers	beer	\$ 710.10
25709	Clark County Courier	advertising	\$ 636.91
25710	Cook's Wastepaper	dumpsters	\$ 165.46
25711	City of Clark	deposit applied to bill	\$ 64.32
25712	Evelyn Heiden	water deposit refund	\$ 35.68

**City Council Meeting – April 17, 2017**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
25713	Clark Co. Farmers Elevator	gas	\$ 854.90
25714	Clark Rural Water System	materials	\$ 10,211.00
25715	Cook's Wastepaper	garbage service	\$ 6,652.69
	212 Truck & Trailer Repairs	parts	\$ 31.86
	Bendix	supplies	\$ 199.99
	Bernice Halling	election worker	\$ 126.00
	Creative Printing	supplies	\$ 827.18
	Ellwein Brothers	beer	\$ 578.50
	Kandice Schlagel	water deposit refund	\$ 100.00
	Milbank Winwater	supplies	\$ 189.50
	Nartec, Inc.	supplies	\$ 37.85
	Northwestern Energy	utilities	\$ 58.96
	Northwestern Energy	utilities	\$ 453.54
	Oscar's Machine Shop	parts	\$ 759.43
	Patricia Rosenau	election worker	\$ 126.00
	Porter Distributing	beer	\$ 265.40
	Quill	supplies	\$ 257.94
	SD Dept of Labor	unemployment	\$ 2,579.69
	SD One Locate	locates	\$ 4.20
	Share Corp	supplies	\$ 4,503.07
	Sharon Larson	election supervisor	\$ 133.00
	Star Laundry	maintenance	\$ 14.38
	TYSY Merchant Solutions	professional fees	\$ 61.13
	US Foods	concessions	\$ 422.57
	Verizon Wireless	cell phones	\$ 168.62
	Watertown Wholesale	supplies	\$ 180.68
	Wellmark BCBS	insurance	\$ 4,124.82
	Zimco	supplies	\$ 1,210.00
4/11/2017	Mayor	payroll	\$ 238.85
Payroll	Finance Office	payroll	\$ 2,396.26
	Govt Bldg	payroll	\$ 27.63
	Police	payroll	\$ 3,340.39
	Streets	payroll	\$ 3,325.90
	Sewer	payroll	\$ 1,508.03
	Water	payroll	\$ 1,508.03
	Transit	payroll	\$ 234.81
	Golf Course	payroll	\$ 1,833.50
	Clubhouse	payroll	\$ 685.07
	Library	payroll	\$ 494.50
1448	EFTPS	941 taxes	\$ 3,809.53
1551	EFTPS	941 taxes	\$ 31.28
25716	Canmaska Thunderhawk	supplemental payroll	\$ 188.79

**Motion # 69-2017**

**Change in Election Workers**

Motion by Hanson and seconded by Zemlicka to approve the retroactive change in election workers to Sharon Larson as superintendent at \$9.50/hour and Bernice Halling as election worker at \$9.00/hour. All members voting yes. Motion carried.

**Motion # 70-2017**

**Resolution #832 Utility Cart Lease**

Motion by Kline and seconded by Zemlicka to approve the following Resolution #832 to lease a utility cart for the golf course. All members voting yes. Motion carried.

**RESOLUTION # 832  
LEASE NO. 004-0717177-101**

A resolution authorizing the negotiation, execution, and delivery of Lease No. **004-0717177-101** dated April 3, 2017 (the “Lease”), between **City of Clark, 120 N Commercial St, Clark, SD 57225** and **VGM Financial Services, a division of TCF National Bank, 1111 West San Marnan Dr. Suite 2 West, Waterloo, IA 50701-8926**; and the prescribing other details in connection therewith.

**WHEREAS**, City of Clark, (the “Lessee”) is a political subdivision duly organized and existing pursuant to the Constitution and laws of the State of South Dakota; and

**WHEREAS**, Lessee is duly authorized by applicable law to acquire such items of personal property as are needed to carry out its governmental functions and to acquire such personal property by entering into lease-purchase agreements; and

**WHEREAS**, Lessee hereby finds and determines that the execution of a Lease for the purpose of leasing with the option to purchase the property designated and set forth in the Lease is appropriate and necessary to the function and operations of the Lease; and

**WHEREAS**, VGM Financial Services, a division of TCF National Bank, (the “Lessor”) shall act as Lessor under said Lease; and

**WHEREAS**, the Lease shall not constitute a general obligation indebtedness of the Lessee within the meaning of the Constitution and laws of the State;

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF CITY OF CLARK:**

Section 1. The Lease, in substantially the form as presented before the governing body of the Lease, is hereby approved, and the Mayor of the Lessee, is hereby authorized to negotiate, enter into, execute, and deliver the Lease and related documents in substantially the form as presently before the governing body of the Lessee, with such changes therein as shall be approved by such officer, and which Lease will be available for public inspection at the offices of Lessee.

Section 2. The Lessee shall, and the officers, agents and employees of the Lessee are hereby authorized and directed to take such further action and execute such other

documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution, and to carry out, comply with and perform the duties of the Lessee with respect to the Lease.

Section 3. The Lessee's obligations under the Lease shall be expressly subject to annual appropriations by Lessee; and such obligations under the Lease shall not constitute a general obligation or indebtedness of Lessee with the meaning of the Constitution and laws of the State of South Dakota.

Section 4. All other related contracts and agreements necessary and incidental to the Lease are hereby authorized, ratified and approved.

Dated this 17<sup>th</sup> day of April, 2017

\_\_\_\_\_  
Larry Dreher, Mayor

Attest:

\_\_\_\_\_  
Jackie Luttrell, Finance Officer

**Motion # 71-2017**

**Approve Additional Lifeguards**

Motion by Larson and seconded by Zemlicka to approve the additional lifeguards for the 2017 pool season: Janae Kolden, Ntai Stevens, Paige Rahm, Brooke Bruns and Alyssa Evenson. All members voting yes. Motion carried.

**Motion # 72-2017**

**Golf Course Supervisor**

Motion by Zemlicka and seconded by Kline to approve the hiring of John Brown as the golf course supervisor at a pay of \$12.00/hour. All members voting yes. Motion carried.

**Wookey Assisted Living Valley Gutter Project**

Tabled for next meeting due to needing more information.

**Fire Department Smoke House**

Tabled for next meeting due to needing more information.

Sitting as the Canvas Election board, the City Council reviewed the Mayor Election results from the election held on April 11, 2017.

**Motion # 73-2017**

**Canvas Election**

Motion by Larson and seconded by Streff to confirm the election results: John Pollock 184 votes; Larry Dreher 91 votes. All members voting yes. Motion carried.

**Motion # 74-2017**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:15 pm.

This institution is an equal opportunity provider and employer.

\_\_\_\_\_  
Mayor Larry Dreher

\_\_\_\_\_  
Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
May 2, 2017**

**Call to order:** The Clark City Council met in session on May 2, 2017 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Belinda Hanson, Kerry Kline, Dennis Larson, Louann Streff and Andrew Zemlicka.

**Others Present:** Mayor Larry Dreher, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Roger Collins, Jeremy Wellnitz, John Pollock, Barb Pollock, Brian Cook, Brock Greenfield and Don Greenfield.

Mayor Dreher called the meeting to order at 6:00 pm.

**Motion # 75-2017**

**Adopt Agenda**

Motion by Hanson and seconded by Streff to adopt the agenda. All members voting yes. Motion carried.

**Motion # 76-2017**

**Approve Minutes**

Motion by Larson and seconded by Zemlicka to approve the council meeting minutes from April 17, 2017. All members voting yes. Motion carried.

**Motion # 77-2017**

**Approve Financial Statements**

Motion by Kline and seconded by Hanson to approve the financial statements. All members voting yes. Motion carried.

**Motion # 78-2017**

**Approve April Claims**

Motion by Streff and seconded by Larson to approve the following April claims. All members voting yes. Motion carried.

#	To	For	Amount
4/24/2017	Mayor	payroll	\$ 208.85
Payroll	Finance Office	payroll	\$ 2,329.25
	Police	payroll	\$ 3,290.39
	Streets	payroll	\$ 3,192.59
	Sewer	payroll	\$ 1,402.29
	Water	payroll	\$ 1,402.28
	Transit	payroll	\$ 538.70
	Golf Course	payroll	\$ 2,200.50
	Clubhouse	payroll	\$ 1,032.31
	Library	payroll	\$ 516.06
1452	Vision Service Plan	insurance	\$ 288.36
1453	EFTPS	941 taxes	\$ 3,964.85
1459	Republic	liquor	\$ 425.15



**City Council Meeting – May 2, 2017**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
1464	Dacotah Bank	service charge	\$ 20.00
25738	Jackie Luttrell	mileage	\$ 98.28
25739 & 25740 Payroll			
25741	Child Support Payment Ctr	child support	\$ 273.24
25742	SD Retirement Systems	retirement	\$ 3,190.12
25743	Watertown J.O.	registration	\$ 150.00
25744	Jeremy Wellnitz	meals	\$ 58.00

**Oath of Office**

At this time, city council thanked outgoing Mayor Larry Dreher for his years of service. Incoming Mayor John Pollock and re-elected councilmembers Belinda Hanson, Kerry Kline and Dennis Larson took their oaths of office. Mayor Pollock took over the meeting.

**Motion # 79-2017**

**Call to Order and Adopt Agenda**

Motion by Larson and seconded by Kline to adopt the agenda. All members voting yes. Motion carried.

**Motion # 80-2017**

**Elect Council President**

Motion by Kline and seconded by Zemlicka to re-elect Louann Streff as Council President. Motion by Kline and seconded by Zemlicka to cease nominations. All members voting in favor to re-elect Streff as Council President. Motion carried.

**Motion # 81-2017**

**Elect Council Vice President**

Motion by Streff and seconded by Hanson to re-elect Kerry Kline as Council Vice President. Motion by Larson and seconded by Zemlicka to cease nominations. All members voting in favor to re-elect Kline as Council Vice President. Motion carried.

**Public Input**

Brock Greenfield addressed the council about a donation for the Legion baseball program. Don Greenfield requested to sell fireworks, location unknown at this time.

**Motion # 82-2017**

**Legion Baseball Donation**

Motion by Larson and seconded by Zemlicka to approve a donation of \$4,000 to the Clark Area Baseball Club for the Legion baseball program. All members voting yes. Motion carried.

**Motion # 83-2017**

**Greenfield Fireworks**

Motion by Streff and seconded by Kline to approve Don Greenfield's request to sell fireworks with a location to be determined. All members voting yes. Motion carried.

**Department Updates**

Updates given by Altfillisch, Collins, Wellnitz and Luttrell. The variable frequency drive is being installed at the water plant. Clark Engineering will be coming to look at updates to the pool and a road project. A-1 Sewer will be relining more sewer lines. Reviewed a list of items to be declared surplus. Revisited the hours for the dump. Police department held a

drug take back program which resulted in 46 pounds of meds. Wellnitz is eligible for a scholarship to attend IACP conference in Philadelphia. Todd Walker has been hired by the Golf Board to oversee and direct the maintenance at the golf course. Luttrell will be leading the SDSU Extension Everybody Walks program. Collins stated the fire department is again interested in using the Woodland house for a training exercise.

**Motion # 84-2017**

**Surplus Equipment**

Motion by Kline and seconded by Streff to declare 6 pieces of equipment as surplus and appointed these three real property owners to appraise the value of each piece – Darin Altfillisch, Brian Cook and Bill Krikac. All members voting yes. Motion carried. Property will be advertised and sealed bids will be accepted at the June meeting

**Motion # 85-2017**

**Valley Gutter at Wookey's**

Motion by Larson and seconded by Zemlicka to hire Werdel Construction to install a valley gutter at Wookey's Assisted Living at the approximate cost of \$3,950. All members voting yes. Motion carried.

**Motion # 86-2017**

**Fire Department Training House**

Motion by Larson and seconded by Zemlicka to allow the Clark Fire Department to perform a training exercise at 600 1<sup>st</sup> Avenue East prior to tear down. All members voting yes. Motion carried.

**Motion # 87-2017**

**Dump Hours**

Motion by Larson and seconded by Zemlicka to revise the dump hours to include Wednesday hours. All members voting yes. Motion carried.

**Motion # 88-2017**

**IACP Conference**

Motion by Larson and seconded by Belinda to authorize Police Chief Wellnitz to apply for a scholarship for full reimbursement of costs to attend the IACP conference to be held in Philadelphia in October. All members voting yes. Motion carried.

**Motion # 89-2017**

**Free Dump Day**

Motion by Streff and seconded by Kline to approve free dump day on May 6<sup>th</sup> to coincide with the Rotary Clean-up day. All members voting yes. Motion carried.

**Motion # 90-2017**

**Appoint Ward I Council Member**

Motion by Kline and seconded by Larson to approve the Mayor's appointment of Brian Cook to the open Ward I council position. This appointment runs through to the next election in 2018. All members voting yes. Motion carried. Cook took the Oath of Office.

**Motion # 91-2017**

**Approve May Claims**

Motion by Larson and seconded by Zemlicka to approve the following May claims. All members voting yes. Motion carried.

To	For	Amount
212 Truck & Trailer Repairs	repairs	\$ 57.92
AFLAC	insurance	\$ 48.55

**City Council Meeting – May 2, 2017**

<b>To</b>	<b>For</b>	<b>Amount</b>
Bendix Technology	repairs	\$ 105.00
Bierschbach	joint sealant	\$ 2,772.00
Cardmember Services	supplies/books	\$ 361.24
City of Clark	TIF 2 payback General	\$ 340.62
Clark Co. Courier	advertising	\$ 665.19
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Engineering	professional fees	\$ 1,197.50
Cook's Wastepaper	utilities	\$ 165.46
Dakota Butcher	concessions	\$ 61.43
Dekker Hardware	supplies	\$ 832.83
Delta Dental	insurance	\$ 891.85
Dollar General	supplies	\$ 27.69
Doug's Service & Marine	repairs/maintenance	\$ 1,416.29
EcoLab	rodent control	\$ 91.56
Edward R Hamilton Booksellers	books	\$ 60.80
Elite Concrete	repairs	\$ 1,530.00
Foothills Contracting	pay request #3	\$ 160,403.18
Forest Excavating	community garden	\$ 4,164.80
Gary's Septic	maintenance	\$ 100.00
Gruenwald Electric	repairs	\$ 336.31
Hamlin Bldg Ctr	supplies	\$ 359.97
ITC	utilities	\$ 751.34
JB Repair	repairs	\$ 1,752.70
Jim Holm	supplies	\$ 200.00
Johnson Brothers	liquor	\$ 381.41
M&T Fire & Safety	supplies	\$ 43.50
Mack's Standard	gas	\$ 356.00
Milbank Winwater	supplies	\$ 544.00
Northwestern Energy	utilities	\$ 6,236.41
Oscar's Machine	parts	\$ 168.32
Pepsi Co	concessions	\$ 580.11
Prairie Lakes Wellness Ctr	training	\$ 1,000.00
Principle Financial Group	insurance	\$ 39.90
Pullman Well Drilling	repairs	\$ 2,002.95
Quill	supplies	\$ 89.93
SD Assoc of Rural Water	professional fees	\$ 525.00
SD DENR	consolidated loan	\$ 1,253.67
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond 2	\$ 1,307.00
Star Laundry	maintenance	\$ 161.88
State of South Dakota	water testing	\$ 286.00

**City Council Meeting – May 2, 2017**

<b>To</b>	<b>For</b>	<b>Amount</b>
Sturdevant's	parts	\$ 477.41
Team Lab	maintenance	\$ 68.00
Todd Walker	professional fees	\$ 975.00
U Drive Technology	professional fees	\$ 100.00
Westside Implement	parts	\$ 571.99

**Motion # 92-2017**

**Pay Request # 3 Foothills Contracting**

Motion by Streff and seconded by Hanson to approve pay request # 3 from Foothills Contracting for \$160,403.18 for the retention pond project. All members voting yes. Motion carried. Payment covered by \$141,155 in SRF loan funds and \$19,248.38 CDBG grant funds.

**Motion # 93-2017**

**Mayor Appointments**

Motion by Kline and seconded by Larson to approve the following Mayor appointments. All members voting yes. Motion carried.

**Year 2017  
Mayor John Pollock Appointments**

Streets, Alleys, Sidewalks .....	Kerry Kline
American Disabilities Act.....	Belinda Hanson
Pool.....	Kerry Kline
Rubble Site .....	Dennis Larson
City Parks.....	Brian Cook
Water & Sewer .....	Belinda Hanson
Fire Dept. & Emergency Management .....	Andrew Zemlicka
Zoning Officer.....	Kerry Kline
Finance Office .....	Andrew Zemlicka
Liquor Officer.....	Dennis Larson
Med Van.....	Louann Streff
Recreation Director, Softball & Baseball Complex.....	Brian Cook
Government Buildings .....	Louann Streff
Code Official .....	Jackie Luttrell
City Attorney .....	Chad Fjelland
Health Officer .....	Joie Steffen
Police Chief .....	Jeremy Wellnitz

**Library Board (3 year term)**

Roberta Heim – 2019  
Tara Thomas – 2019  
Patty Rosenau – 2018  
Rae Jean Flora – 2020 (renew)  
Christina Flora – 2020 (renew)  
Corrine Kallemeyn – 2020 (new)

**Park Board**

Rae Jean Flora  
Deb Schlagel  
Barb Pollock (new)

**Clark Housing & Redevelopment Board**

(5 year term)  
Bruce Brekke – 2019

**Golf Course Board**

(3 year term)  
Jackie Luttrell – 2020 (renew)

Bill Krikac – 2018  
Sandy Altfillisch – 2022 (renew)  
Bob Schlueter – 2021  
Jerry Jacobson – 2020  
Teresa Kaufman – Secretary

Kerry Kline – 2019  
Jerry Hartley – 2019  
Gayle Wookey – 2019  
Jeff Seefeldt – 2018  
Chad Jager – 2018

**International Property Maintenance Code Board of Appeals**

Kerry Kline  
Belinda Hanson  
Louann Streff  
Dennis Larson  
Andrew Zemlicka

Brian Cook, alternate  
Bill Krikac, alternate

**Motion # 94-2017**

**Reschedule July Meeting**

Motion by Hanson and seconded by Streff to reschedule the July council meeting to July 12 at 7 pm due to the 4<sup>th</sup> of July holiday. All members voting yes. Motion carried.

Councilwoman Hanson left the meeting to attend a school function.

**Motion # 95-2017**

**Malt Beverage Licenses**

Motion by Kline and seconded by Larson to renew malt beverages licenses for Heather's Bistro & More, The Big C Travel Plaza and Ken's Food Fair effective June 1. All members voting yes. Motion carried.

**Motion # 96-2017**

**Additional Lifeguard**

Motion by Larson and seconded by Zemlicka to approve the hiring of Josh Weisbrod as a lifeguard. All members voting yes. Motion carried.

**Motion # 97-2017**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:01 pm.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

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**City of Clark Board of Adjustment Meeting**  
**June 5, 2017**  
**7:00 PM**

**Call to order:** The Clark City Council met as the Board of Adjustment on June 5, 2017 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson, Louann Streff and Andrew Zemlicka.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Joey Latunski, Deb Schlager and Terry Schlager.

Mayor Pollock called the meeting to order at 7:00 pm.

Motion by Streff and seconded by Larson to adopt the agenda. All members voting yes. Motion carried.

Luttrell presented an application from Terry Schlager for a variance at the property legally described at Lot 1 of OL 22 less N 164' and all of Lot 4 of OL 23. Terry and Deb Schlager were in attendance to explain their variance request to build a structure larger than the permitted zoning allowance for a residential district. Requirements of Section 11.17.03.1.e.i of the City Code have been met.

Motion by Larson and seconded by Streff to approve the variance request as stated above. All members voting yes. Motion carried.

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
June 5, 2017**

**Call to order:** The Clark City Council met in session on June 5, 2017 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson, Louann Streff and Andrew Zemlicka.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Jeremy Wellnitz, Bill Krikac, Joey Latunski, Terry and Deb Schlagel.

Mayor Pollock called the meeting to order following the Board of Adjustment meeting.

**Motion # 98-2017**

**Adopt Agenda**

Motion by Larson and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

All present stood and recited the pledge of allegiance.

**Public Input**

No one was present for public input.

**Motion # 99-2017**

**Approve Minutes**

Motion by Hanson and seconded by Kline to approve the council meeting minutes from May 2, 2017. All members voting yes. Motion carried.

**Motion # 100-2017**

**Approve Financial Statements**

Motion by Streff and seconded by Larson to approve the financial statements. All members voting yes. Motion carried.

**Motion # 101-2017**

**Approve Claims**

Motion by Larson and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1465	City of Clark	utilities	\$ 243.25
1466	EFTPS	941 taxes	\$ 4,373.35
1467	TSYS Merchant Solutions	professional fees	\$ 115.53
1469	Northwestern Energy	utilities	\$ 594.92
1471	Wellmark	insurance	\$ 4,124.82
1472	Northwestern Energy	utilities	\$ 87.09
1473	SD Dept of Revenue	city sales tax	\$ 52.49
1474	SD Dept. of Revenue	golf course sales tax	\$ 717.86
1488	Dacotah Bank	professional fees	\$ 5.00

**City Council Meeting – June 5, 2017**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
1489	Northwestern Energy	utilities	\$ 10.60
25785	Clark Area Baseball Club	legion baseball donation	\$ 4,000.00
25786	Prairie Lakes Wellness Ctr.	reissue lifeguard training	\$ 800.00
25787	VGM Financial Services	lease payment	\$ 1,088.86
25788	City of Clark	deposit applied to bill	\$ 100.00
25790	Aberdeen YMCA	training	\$ 180.00
25791	Clark Community Oil	supplies	\$ 1,099.25
25792	Cook's Wastepaper	refuse collection	\$ 6,835.56
25793	Verizon Wireless	utilities	\$ 168.62
25794	A&B Business Solutions	maintenance	\$ 56.27
25795	Johnson Brothers	liquor	\$ 559.01
25796	Coteau Shopper	advertising	\$ 40.00
25797	Ken's	supplies	\$ 35.41
25798	Clark Rural Water	materials	\$ 10,887.80
25799	Quill	supplies	\$ 67.98
25800	Sanford Laboratories	professional fees	\$ 41.18
25801	Zimco	course supplies	\$ 2,359.02
25802	Woodring Plumbing	repairs	\$ 116.84
25803	Edward R. Hamilton Booksellers	books	\$ 74.55
25804	Avera Queen of Peace	professional fees	\$ 76.08
25805	Roger Nordhus	reissued lost check	\$ 100.00
25806	VOID		
25807	SD Human Resource Assoc.	conference	\$ 50.00
25808	SD Governmental FO Assoc.	conference	\$ 75.00
25809	Dakota Butcher	concessions	\$ 113.39
25810	Francis L. Dean & Assoc.	summer rec insurance	\$ 347.80
25811	Randy Moses	refund water deposit	\$ 100.00
25812	VOID		
25815	Child Support Payment Ctr.	child support	\$ 273.24
25816	SD Retirement Systems	retirement	\$ 3,213.78
25817	Matthew Streff	mileage	\$ 127.68
25818	Janae Kolden	Red Cross class reimbursement	\$ 35.00
25819	Bradyn Rusher	Red Cross class reimbursement	\$ 35.00
25820	Eugene Mick	camping refund	\$ 15.00
25821	VOIDED		
25822	City of Clark	deposit applied to bill	\$ 100.00
5/8/2017	Mayor	payroll	\$ 415.45
Payroll	Finance Office	payroll	\$ 2,487.76
& #25789	Police	payroll	\$ 3,340.39
	Streets	payroll	\$ 3,443.47
	Sanitation	payroll	\$ 346.50
	Sewer Dept.	payroll	\$ 1,445.77



**City Council Meeting – June 5, 2017**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
	Water Dept.	payroll	\$ 1,445.77
	Transit	payroll	\$ 469.62
	Golf Course	payroll	\$ 3,035.50
	Clubhouse	payroll	\$ 1,087.39
	Library	payroll	\$ 494.50
	Overtime included in the above: D. Altfillisch \$165.00; R. Collins \$99.93; R. Flora \$61.30; J. Luttrell \$70.67; T. Silkman \$84.26		
5/22/2017	Mayor	payroll	\$ 208.85
Payroll	Finance Office	payroll	\$ 2,329.25
25813,	Police	payroll	\$ 3,290.39
25814	Streets	payroll	\$ 3,192.59
	Sanitation	payroll	\$ 341.25
	Sewer	payroll	\$ 1,451.79
	Water	payroll	\$ 1,451.78
	Transit	payroll	\$ 450.29
	Pool	payroll	\$ 725.02
	Golf Course	payroll	\$ 3,211.75
	Clubhouse	payroll	\$ 1,729.82
	Library	payroll	\$ 494.50
	Overtime included in the above: \$280.50; R. Collins \$33.31		

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
1468	Pitney Bowes	supplies	\$ 39.09
1470	Republic National	liquor	\$ 129.90
1475	Pitney Bowes	postage	\$ 1,020.99
1476	Vision Service Plan	insurance	\$ 288.36
1480	Northwestern Energy	utilities	\$ 5,454.35
1481	Cardmember Services	misc. supplies	\$ 511.87
1482	Northwestern Energy	utilities	\$ 378.06
1487	Republic National	liquor	\$ 290.75
1491	EFTPS	941 taxes	\$ 440.64
1492	EFTPS	941 taxes	\$ 4,802.13
Payroll	Council	payroll	\$ 2,659.68
6/5/2017	Mayor	payroll	\$ 258.85
Payroll	Finance Office	payroll	\$ 2,396.24
	Govt Bldg	payroll	\$ 74.59
	Police	payroll	\$ 3,340.39
	Streets	payroll	\$ 4,206.64
	Dump	payroll	\$ 430.50
	Sewer	payroll	\$ 1,198.66
	Water	payroll	\$ 1,198.67
	Transit	payroll	\$ 256.92

**City Council Meeting – June 5, 2017**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
	Pool	payroll	\$ 1,451.63
	Golf Course	payroll	\$ 2,108.00
	Clubhouse	payroll	\$ 1,863.07
	Parks	payroll	\$ 1,500.00
	Library	payroll	\$ 574.63
	Overtime included in the above: T. Silkman \$6.48		
	212 Truck & Trailer Repairs	repairs	\$ 109.55
	A&B Business Solutions	maintenance	\$ 56.27
	AFLAC	insurance	\$ 48.55
	Alan Dreher	water deposit refund	\$ 100.00
	Bendix Technology Ctr.	computer repairs	\$ 718.00
	Brock Greenfield	coaching	\$ 500.00
	Chris Bokinskie	coaching	\$ 500.00
	Clark Community Oil	gas and supplies	\$ 1,505.62
	Clark Co. Courier	advertising	\$ 188.20
	Clark Co. Farmers Elevator	fuel and filter	\$ 459.06
	Clark Co. Historical Society	subsidies	\$ 560.00
	Clark Doland Concrete	supplies	\$ 688.00
	Clark Engineering	engineering fees	\$ 21,870.26
	Cook's Wastepaper	utilities	\$ 165.46
	Creative Printing	supplies	\$ 36.20
	Dacotah Insurance	insurance	\$ 205.00
	Dakota Butcher	concessions	\$ 35.00
	Dakota Pump Inc.	installation	\$ 7,997.50
	Dekker Hardware	supplies	\$ 1,465.98
	Delta Dental	insurance	\$ 827.00
	Demco	library supplies	\$ 76.99
	Duininck Inc.	cold mix/pea rock	\$ 3,669.24
	Ellwein Brothers	beer	\$ 625.00
	Foothills Contracting	pay request #4	\$ 964,934.55
	Gall's Inc.	supplies	\$ 161.97
	Gray's Construction	repairs	\$ 540.65
	Hamlin Bldg. Ctr.	supplies	\$ 197.95
	Hawkins Inc	pool supplies	\$ 12,028.88
	ITC	utilities	\$ 752.21
	JB Repair	repairs	\$ 84.50
	Johnson Brothers	liquor	\$ 421.20
	Kiefer Swim Products	swimsuits	\$ 993.77
	L. G. Everist, Inc.	sand	\$ 504.47
	Lyle Signs	signs	\$ 185.34
	Mack's Standard	gas	\$ 164.50

**City Council Meeting – June 5, 2017**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
	McLeod's Printing	supplies	\$ 86.75
	Megan Merkel	coaching	\$ 500.00
	Michael Todd & Co	supplies	\$ 355.81
	Midwest Turf & Irrigation	parts	\$ 2,773.07
	Midwest Veterinary Services	boarding	\$ 209.00
	Milbank Winwater	parts	\$ 1,294.97
	Moeller Sheet Metal	maintenance	\$ 234.80
	NB Golf	parts	\$ 92.65
	New Dimension LLC	spraying/mowing	\$ 5,425.00
	Oscar's Machine Shop	parts	\$ 721.95
	Pepsi Beverage Co	supplies	\$ 582.74
	Porter Distributing	malt beverages	\$ 437.10
	Principle Financial Group	insurance	\$ 39.90
	Quill	supplies	\$ 64.58
	Rivard's	tee box mix	\$ 293.82
	Ron Farpella	water deposit refund	\$ 100.00
	Ron's Saw Shop	maintenance	\$ 362.03
	Roy's Sport Shop	supplies	\$ 939.00
	Runnings	shirts	\$ 80.96
	SD Dept. of Revenue	water testing	\$ 598.00
	SD Rural Development	sewer revenue bond	\$ 787.00
	SD Rural Development	water revenue bond	\$ 908.00
	SD Rural Development	sewer revenue bond 2	\$ 1,307.00
	Sharp Electric	equipment installation	\$ 1,752.28
	Star Laundry	maintenance	\$ 224.00
	Stephanie Arthur	coaching	\$ 500.00
	Sturdevant's	parts	\$ 528.29
	Todd Walker	professional fees	\$ 3,900.00
	Tony's Collision	maintenance	\$ 10.65
	TrueNorth Steel	culverts	\$ 1,400.12
	TSYS Merchant Services	credit card fees	\$ 212.70
	US Foods	concessions	\$ 1,210.21
	USA Blue Book	pump	\$ 935.30
	VGM Financial Services	rental	\$ 1,088.86
	Werdel Construction	street improvements	\$ 3,950.00
	West Central Communication	repairs	\$ 220.00
	Westside Implement	supplies	\$ 231.14
	Woodring Plumbing	repairs	\$ 224.49
	WW Tire Service	repairs	\$ 122.95
	Zachary Kuno	mileage	\$ 60.48
	Zimco Supply Co.	fungicide	\$ 632.78

**Motion # 102-2017**

**Foothills Contracting Pay Request #4**

Motion by Kline and seconded by Zemlicka to approve Foothills Contracting Pay Request # 4 of \$964,934.55 for retention pond construction using \$109,949.50 CDBG grant funds and \$854,985 of SRF loan funds. All members voting yes. Motion carried.

**Motion # 103-2017**

**Clark Engineering Pay Request**

Motion by Larson and seconded by Hanson to approve to pay Clark Engineering retention pond engineering bill of \$21,870.2 from CWFCP grant funds. All members voting yes. Motion carried.

**Motion # 104-2017**

**Water Restricted for Depreciation**

Motion by Hanson and seconded by Kline to use Water's Restricted for Depreciation reserve of \$9,749.78 to pay Dakota Pump and Sharp Electric bills. All members voting yes. Motion carried.

**Surplus Equipment**

Council received one bid for surplus equipment. Discussed what to do with the rest of the items. Will advertise the tractor again for \$1,000 or best offer and sell rest of the items to the highest offer.

**Motion # 105-2017**

**Equipment Sale**

Motion by Kline and seconded by Larson to accept Scott Drexler's offer of \$20 for the Briggs and Stratton 5HP gas motor. All members voting yes. Motion carried.

**Mayor's Update**

Mayor Pollock gave an update on the departments activities. Wellnitz talked about a new program called Child's Voice. The pool is open and the Kiddie pool should be open in about another week. Street sweeper should arrive within the week. Gave up on the idea of adult pool parties. However, pool will be free to everyone after 7 pm on Fridays. Lifeguards will be paid time and half for work from 9 – 10 pm. on Fridays. Will add another light at pool. Smith Street will be chip sealed this summer. Water restrictions will start immediately. Restrictions exclude city park and school field. An AED has been ordered for City Hall. Woodland house will come down this month.

**Motion # 106-2017**

**Resolution #833 East Pasture Baling**

Motion by Larson and seconded by Zemlicka to approve the offer of \$1,400 from Jason Foster to lease the East Pasture for baling and to approve Resolution 833 as follows. All members voting yes. Motion carried.

**Resolution #833**

A RESOLUTION TO AUTHORIZE THE LEASE OF CERTAIN REAL ESTATE HELD BY THE CITY OF CLARK, TO JASON FOSTER AND TO DESIGNATE THE MAYOR AS THE SIGNATORY FOR ALL DOCUMENTS RELATING TO THE LEASING OF SAID REAL ESTATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA:

WHEREAS, the City of Clark owns real estate legally described as follows:

A tract of land commonly known and described as the “East Pasture”. This tract contains approximately 25 acres and is bordered on the North by Potato Products Addition Lot One, on the West by the Builder’s Outlots, on the South by various private property and on the East by the quarter line; and, Lamb’s Addition in the Southeast Quarter (SE ¼) of Section Six (6), township One Hundred Sixteen (116) North, of Range Fifty-Seven (57), West of the 5<sup>th</sup> P.M., Clark County, South Dakota (containing approximately 4.33 acres).

WHEREAS, Jason Foster, desires to lease the above-described property from the City of Clark;

WHEREAS, the City of Clark desires to lease a portion of the above described property to Jason Foster;

NOW, THEREFORE, BE IT RESOLVED that the City of Clark, South Dakota, forthwith enter a contract for the lease of the above-referenced real estate, upon those terms and conditions, and for the consideration as contained in the lease agreement on file with City Finance Office;

AND BE IT FURTHER RESOLVED, that John Pollock, Mayor of the City of Clark, is hereby authorized and directed to execute all documents and take whatever other action he may deem necessary to consummate the lease of above described real estate for the consideration set for in this Resolution.

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John Pollock Mayor  
City of Clark, South Dakota

ATTEST:

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Jackie Luttrell, City Finance Officer

**Motion # 107-2017**

**Additional Free Dump Days**

Motion by Kline and seconded by Hanson to add two additional free dump days for July 29 and October 7 in an effort to keep the community clean. All members voting yes.  
Motion carried.

**Motion # 108-2017**

**Special Event License for Fire Dept. Dance**

Motion by Kline and seconded by Hanson to approve a special event license for the Clark Fire Department for their Potato Day dance on August 5, 2017. All members voting yes.  
Motion carried.

**Golf Course Irrigation Pond**

Brian Cook would like to do a leak test on the irrigation pond at the golf course. If it shows the pond is leaking he proposes to line the pond this fall. Pollock states he is also looking into getting above ground holding tank to prevent evaporation. Discussion then held on whether city employees should get a free pass to golf. At this time, employees will continue to pay for any recreation services.

**Zachary House**

Condemnation process is underway. City Attorney states it is also coming up for tax deed. Goal is to clean up the property and tear down the houses.

**Elected Officials Workshop**

Mayor Pollok and Councilman Cook will be attending the Elected Officials Workshop in Pierre on July 19<sup>th</sup>.

**Motion # 109-2017**

**2016 Audit Proposal**

Motion by Hanson and seconded by Larson to accept the 2016 audit proposal from William Neale and Company. All members voting yes. Motion carried.

**Motion # 110-2017**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:27 pm.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
July 12, 2017**

**Call to order:** The Clark City Council met in session on July 12, 2017 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson, Louann Streff and Andrew Zemlicka.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Roger Collins, Jeremy Wellnitz, Joey Latusnki, Bob Steffen, Larry Bartels, Denver Kvistad, Dean and Anna Kirkeby, Harvey Spieker, Diane Burns and Tom LaBrie.

Mayor Pollock called the meeting to order at 7:01 pm.

**Motion # 111-2017**

**Adopt Agenda**

Motion by Hanson and seconded by Larson to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**CDBG Public Progress Hearing**

Being the published date and time, a CDBG public progress meeting was held. Luttrell reviewed the status of the project as being 83% complete with a revised completion date of September 15, 2017. Plan specs and maps were available to show the public. One resident question the number of ponds and wetlands. As per the speaking with the Engineer, the size of the ponds is based off past treated sewage. County and township roads will be maintained and returned to pre-construction levels. Hearing adjourned as no more questions.

**Kvistad Ball Program**

Denver Kvistad is volunteering to organize a baseball/softball program that would be in charge or organizing coaches, games, umpires, and field prep.

**Motion # 112-2017**

**Support Organization Ball Program**

Motion by Larson and seconded by Hanson to support Denver Kvistad in his plans to organize a baseball and softball program. All members voting yes. Motion carried.

**Drainage Issue**

Larry Bartels addressed the council about the drainage at his residence on N. Kansas. Mayor Pollock discussed this issue with Darin Altfillisch and a quick fix is to allow those few residents in that area to pump their sump pumps into the sewer instead of outside where it just sits.

**Pool Improvements**

Brian Cook would like to make improvements to the bathhouse. Representatives from Lion's and Rotary were in attendance and stated their likely support with funds and manpower. They'd like to start work this Fall already. This will be revisited at the August meeting with cost estimates. City has done extensive research about revamping the pool but have little success in finding a contractor to get estimates. Grants require cost estimates and be applied and approved prior to any construction.

Police Chief Wellnitz gave the police report.

**Motion # 113-2017**

**Approve Minutes**

Motion by Streff and seconded by Larson to approve the council meeting and Board of Adjustment minutes from June 5, 2017. All members voting yes. Motion carried.

**Motion # 114-2017**

**Approve Financial Statements**

Motion by Kline and seconded by Zemlicka to approve the financial statements. All members voting yes. Motion carried.

**Motion # 115-2017**

**Approve Clark Engineering Claim**

Motion by Kline and seconded by Hanson to approve the following Clark Engineering claim of \$37,993.19 using grant funds. All members voting yes. Motion carried.

**Motion # 116-2017**

**Approve Claims**

Motion by Zemlicka and seconded by Larson to approve pay request # 5 for \$485,209.53 using grant and loan funds. All members voting yes. Motion carried.

**Motion # 117-2017**

**Approve Change Order # 2**

Motion by Streff and seconded by Zemlicka to approve change order # 2 from Foothills Contracting for additional \$2,738.00 for forcemain repairs. This also extends the completion date to September 15, 2017 due to the wet spring. All members voting yes. Motion carried.

**Motion # 118-2017**

**Approve Claims**

Motion by Kline and seconded by Hanson to approve the following claims. All members voting yes. Motion carried.

**Additional June Claims**

#	To	For	Amount
1495	SD Dept of Revenue	May City sales tax	\$ 413.84
1496	SD Dept of Revenue	May golf course sales tax	\$ 1,174.73
1497	Wellmark BCBS	insurance	\$ 4,124.82
1498	City of Clark	water bills	\$ 2,683.85
1499	Northwestern Energy	utilities	\$ 1,403.54
1500	Pitney Bowes	meter rental	\$ 162.00
1502	EFTPS	941 taxes	\$ 5,995.90
1503	EFTPS	941 taxes	\$ 22.96



**City Council Meeting – July 12, 2017**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
1512	Pitney Bowes	meter rental	\$ 162.00
1517	Dacotah Bank	service charge	\$ 38.71
25893	Jackie Luttrell	mileage and meals	\$ 171.34
25894	City of Clark	deposit applied to final bill	\$ 68.18
25895	SD Dept of Revenue	liquor license renewals	\$ 362.50
25896	Kane LaPlante	water deposit refund	\$ 31.82
25897	Clark Golf Course	petty cash	\$ 1,000.00
25898	Cook's Wastepaper	garbage service	\$ 6,835.40
25899	CAPFIRST Equipment Finance	sweeper	\$ 30,658.00
25900	Janie Kolden	mileage	\$ 58.80
25901	Tony's Collision	pool repairs	\$ 629.83
25902	Elite Concrete	concrete work	\$ 918.00
25903	City of Clark	deposit applied to final bill	\$ 100.00
25904	Ken's Fairway	supplies	\$ 228.11
25905	Clark-Doland Concrete	concrete work	\$ 2,166.00
25906	Sharp Electric	repairs	\$ 589.71
25907	Coteau Shopper	advertising	\$ 40.00
25908	McLeod's Printing	tickets	\$ 46.85
25909	Creative Printing	supplies	\$ 173.93
25910	Clark Rural Water Systems	materials	\$ 20,820.20
25911	Verizon Wireless	cell phones	\$ 168.62
25912	Hawkins Inc.	supplies	\$ 6,492.10
25913	Jeff's Vacuum Center	parts	\$ 54.98
25914	J&J Heating & AC	repairs	\$ 349.78
25915	Woodring Plumbing	repairs	\$ 105.10
25916	AccuProducts	supplies	\$ 169.44
25917	U Drive	professional fees	\$ 62.64
25918	US Foods	concessions	\$ 509.53
25919	Heiman	inspection	\$ 45.00
25920	A&B Business Solutions	copier maintenance	\$ 83.01
25921	Lyle Signs	supplies	\$ 14.15
25922	Brooke Bruns	payroll	\$ 251.78
25923	Lauri Rahm	payroll	\$ 276.57
25924	SD Retirement System	retirement	\$ 3,247.20
25925	Child Support Payment Ctr	child support	\$ 273.24
25926	SD Retirement System	retirement	\$ 24.00
25927	Jackie Luttrell	mileage	\$ 30.24
25928	SDML	conference	\$ 25.00
25929	Robert Hallauer	mileage	\$ 27.30
25930	Troy Mudgett	tournament registration	\$ 150.00
25931	Jackie Luttrell	conference mileage	\$ 153.72
6/19/2017	Mayor	payroll	\$ 208.85

**City Council Meeting – July 12, 2017**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
Gross	Finance Office	payroll	\$ 2,329.25
Payroll	Govt Bldg	payroll	\$ 33.15
	Police	payroll	\$ 3,440.39
	Streets	payroll	\$ 3,516.50
	Dump	payroll	\$ 420.00
	Sewer	payroll	\$ 1,493.04
	Water	payroll	\$ 1,493.03
	Transit	payroll	\$ 364.65
	Pool	payroll	\$ 3,769.26
	Golf Course	payroll	\$ 3,477.00
	Clubhouse	payroll	\$ 2,916.19
	Parks	payroll	\$ 1,500.00
	Library	payroll	\$ 564.50
	Overtime & Holiday pay included in the above: N. Nickeson \$150.00; D. Altfillisch \$726.00; R. Collins \$266.48; T. Silkman \$90.74		

**July Claims**

<b>To</b>	<b>For</b>	<b>Amount</b>
A-1 Sewer & Drain	improvements	\$ 49,500.00
AFLAC	insurance	\$ 48.55
Butler Machinery	parts	\$ 225.09
Cardmember Services	misc supplies	\$ 1,408.12
City of Clark	transfer for improvements	\$ 45,000.00
City of Clark	Calcutta petty cash	\$ 7,000.00
City of Clark	utilities	\$ 3,461.25
Clark Co. Farmers Elevator	gas	\$ 543.90
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Co. Courier	advertising	\$ 343.71
Clark Community Oil	gas	\$ 1,709.19
Clark Rural Water	materials	\$ 19,358.60
Clausen Construction	hauling	\$ 336.31
Colonial Research	pool chemicals	\$ 1,693.64
Cook's Wastepaper	dumpsters	\$ 165.46
Cook's Wastepaper	garbage collections	\$ 6,856.21
Dakota Butcher	concessions	\$ 392.70
Dekker Hardware	supplies	\$ 1,306.06
Delta Dental	insurance	\$ 827.00
Dollar General	supplies	\$ 304.91
Duininck Incorporated	pea rock and cold mix	\$ 6,506.83
Efraimson Electric Inc.	maintenance	\$ 2,999.00
Ellwein Brothers	beer	\$ 1,207.45
Epoch Eyewear	supplies	\$ 97.74

**City Council Meeting – July 12, 2017**

<b>To</b>	<b>For</b>	<b>Amount</b>
Forest Excavating	supplies & maintenance	\$ 17,346.78
Forrest Grimes	fireworks display	\$ 2,700.00
Hawkins Inc	pool supplies	\$ 14,560.06
ITC	utilities	\$ 887.26
J&J Heating & A/C	repairs	\$ 187.21
Johnson Brothers	liquor	\$ 581.62
Junior Library Guild	books	\$ 157.50
Ken's Fairway	concessions	\$ 1,061.04
Kibble Equipment	parts	\$ 77.46
M.J. Lang	tar	\$ 9,945.00
Mack's Standard	supplies	\$ 250.50
Matt Streff	umpire	\$ 50.00
Megan Merkel	state registration	\$ 175.00
Midwest Alarm Company	professional fees	\$ 270.99
Milbank Winwater	parts	\$ 422.08
New Dimension	maintenance	\$ 2,540.00
Northwestern Energy	utilities	\$ 7,820.97
Oscar's Machine Shop	parts	\$ 4.60
P&W Golf Supply	supplies	\$ 139.22
Pipe Master	professional fees	\$ 185.00
Pitney Bowes	supplies	\$ 62.17
Porter Distributing	beer	\$ 802.10
Principle Financial Services	insurance	\$ 39.90
Pro-Tec Roofing	repairs	\$ 1,224.48
Quill	supplies	\$ 482.08
Ramkota Hotel	conference fees	\$ 288.98
Republic National	liquor	\$ 226.36
Republic National	liquor	\$ 117.55
Republic National	liquor	\$ 296.10
Republic National	liquor	\$ 193.85
Runnings	supplies	\$ 37.97
SD DENR	professional fees	\$ 600.00
SD Dept of Revenue	professional fees	\$ 401.00
SD Golf Assoc	professional fees	\$ 396.00
SD Public Assurance Alliance	insurance	\$ 1,612.98
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	sewer revenue bond	\$ 1,307.00
SD Rural Development	water revenue bond	\$ 908.00
Share Corp	supplies	\$ 1,023.75
Star Laundry	maintenance	\$ 217.56
Sturdevant's	parts	\$ 314.50
Todd Walker	professional fees	\$ 2,307.50

**City Council Meeting – July 12, 2017**

<b>To</b>	<b>For</b>	<b>Amount</b>
True North Steel	supplies	\$ 1,188.56
TSYS Merchant Services	cc fees	\$ 235.52
U Drive Technology	professional fees	\$ 100.64
US Bank Corporate Trust	SRF loan payment	\$ 6,940.29
US Foods	concessions	\$ 1,482.17
USA Blue Book	supplies	\$ 386.49
Verizon Wireless	cell phones	\$ 168.67
VGM Financial Services	rental	\$ 214.03
VGM Financial Services	cart rentals (3 months)	\$ 2,624.49
Vision Service Plan	insurance	\$ 288.36
Westside Implement	repairs	\$ 193.13
WW Tire	repairs	\$ 461.73
EFTPS	941 taxes	\$ 5,955.11
Mayor	7/3/17 payroll	\$ 258.85
Finance Office	7/3/17 payroll	\$ 2,529.75
Govt Bldg	7/3/17 payroll	\$ 38.68
Police	7/3/17 payroll	\$ 3,340.39
Streets	7/3/17 payroll	\$ 3,488.81
Sanitation	7/3/17 payroll	\$ 483.00
Sewer	7/3/17 payroll	\$ 1,491.54
Water	7/3/17 payroll	\$ 1,491.54
Transit	7/3/17 payroll	\$ 444.38
Pool	7/3/17 payroll	\$ 4,210.44
Golf Course	7/3/17 payroll	\$ 3,083.50
Clubhouse	7/3/17 payroll	\$ 2,718.13
Parks	7/3/17 payroll	\$ 1,500.00
Library	7/3/17 payroll	\$ 505.25
Overtime included in the above: D. Altfillisch \$594.00; R. Collins \$116.59; J. Luttrell \$106.01; T. Silkman \$90.74		

**Motion # 119-2017**

**Nesheim Sewer Extension**

Motion by Hanson and seconded by Kline to approve a sewer extension on North Smith street to the proposed Nesheim house at the approximate cost of \$23,400. All members voting yes. Motion carried.

**Motion # 120-2017**

**Skid Steer Trade**

Motion by Larson and seconded by Zemlicka to approve trading in the skid steer for a replacement at Westside Implement. All members voting yes. Motion carried.

**Motion # 121-2017**

**Prime Oil on Kansas**

Motion by Streff and seconded by Zemlicka to approve \$1,000 of prime oil on South Kansas which will be followed up with chip sealing. All members voting yes. Motion carried.

**Mosquito Control Grant**

The City was awarded a mosquito control grant of \$2,425.00 from the SD Dept of Health.

**Motion # 122-2017**

**Big C Operating Agreement**

Motion by Kline and seconded by Larson to retroactively approve the operating agreement with Big C Travel Plaza. Members voting in favor were Kline, Zemlicka, Streff, Larson and Cook. Hanson abstained. Motion carried.

**Motion # 123-2017**

**IHC 574 Tractor**

Motion by Hanson and seconded by Larson to accept the offer from Deb Schlagel for the previously surplused IHC 574 tractor of \$1,400.00. All members voting yes. Motion carried.

**Motion # 124-2017**

**Surplus Old Street Sweeper**

Motion by Larson and seconded by Hanson to surplus for scrape the old Elgin Street Sweeper and assign three real property (Hanson, Streff and Zemlicka) owners to appraise it. All members voting yes. Motion carried.

**Motion # 125-2017**

**Surplus City Owned Lot**

Motion by Hanson and seconded by Larson to surplus city owned land Lots 4 & 5 Schmidt's Addn and list with realtor Joe Bjerke. All members voting yes. Motion carried.

The Zachary and Pickrel homes have been taken by tax deed.

**Kulhman Tear Down Request**

Motion by Streff and seconded by Kline to approve tear down of the house located at 602 South Commercial owned by Tim and Joan Kuhlman at a cost of \$750 tear down plus \$750 rubble site fee and the cost of fill dirt to allow Kuhlman's to rebuild with the plans provided with their written request. All member voting yes. Motion carried.

**Motion # 126-2017**

**Budget Supplement**

Motion by Larson and seconded by Kline to approve a budget supplement of \$3,589.33 for the Health (44100 Clinic) department from insurance comp for loss. All members voting yes. Motion carried.

**Surcharge Increase**

Reminder that Resolution #825 passed in 2016 states a second surcharge of \$7.85 will go into effect August 1, 2017 for the wastewater improvement project.

**Retention Pond Land**

Mayor Pollock advised that Tyler Lamb has been hired to maintain the weeds on the extra 100 acres of land at the retention pond. He will be paid \$15/acre to disc plus \$15/acre to plant with a cost of \$3.30/acre for hay millet. Should the crop grow, it will be auctioned off to bale. Mayor Pollock also advised that a full cab Polaris side by side has been purchased.

**Reschedule September Meeting**

September meeting falls on Labor Day. Discussion led to moving the September meeting to the 7<sup>th</sup>.

**Motion # 127-2017**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:24 pm.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

## **City of Clark Council Meeting August 7, 2017**

**Call to order:** The Clark City Council met in session on August 7, 2017 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Brian Cook, Belinda Hanson, Kerry Kline, Louann Streff and Andrew Zemlicka (via the telephone). Absent Dennis Larson.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Roger Collins, Nate Nickeson, Tom LaBrie, Anna Kirkeby and Bob Behrens.

Mayor Pollock called the meeting to order at 7:02 pm.

### **Motion # 128-2017**

### **Adopt Agenda**

Motion by Hanson and seconded by Kline to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

### **Public Input**

Bob Behrens addressed the council regarding a fence and lack of sidewalk in his neighborhood. Council agreed the fence does not meet code and the sidewalks needs to be replaced to match up to the abutting sidewalks.

Tom LaBrie, on behalf of the Rotary, and Brian Cook discussed their ideas to update the bathhouse.

### **Motion # 129-2017**

### **Transfer Government Building Reserve**

Motion by Cook and seconded by Kline to transfer the remaining \$11,085.00 Restricted for Government Building reserve to the Pool Department for the bathhouse improvements. All members voting yes. Motion carried.

### **Department Updates**

Updates given by Nickeson, Collins and Luttrell.

### **Motion # 130-2017**

### **Surplus Ford Tractor**

Motion by Kline and seconded by Streff to surplus the Ford Tractor and appoint the following appraisers: Brad Lamb, Ron Lamb and Jerry Olson. All members voting yes. Motion carried.

### **Motion # 131-2017**

### **PT Police Help**

Motion by Streff and seconded by Kline to authorize Gail Smith as a part-time police officer. All members voting yes. Motion carried.

**Motion # 132-2017**

**Police Report**

Motion by Zemlicka and seconded by Hanson to approve the police report. All members voting yes. Motion carried.

**Motion # 133-2017**

**Approve Minutes**

Motion by Streff and seconded by Hanson to approve the council meeting minutes from July 12, 2017. All members voting yes. Motion carried.

**Motion # 134-2017**

**Approve Financial Statements**

Motion by Kline and seconded by Streff to approve the financial statements. All members voting yes. Motion carried.

**Motion # 135-2017**

**Approve Claims**

Motion by Hanson and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

**July Claims**

#	To	For	Amount
1523	Wellmark BCBS	insurance	\$ 4,124.82
1524	EFTPS	941 taxes	\$ 6,391.97
1525	EFTPS	941 taxes	\$ 28.06
1531	SD Dept of Revenue	sales tax	\$ 374.75
1532	SD Dept of Revenue	golf sales tax	\$ 1,325.99
1539	EFTPS	941 taxes	\$ 5,789.07
25996	Corner Diner	supplies	\$ 76.68
25997	SD One Call	locates	\$ 73.50
25998	Northwestern Energy	utilities	\$ 1,966.83
26001	Prairie Lakes WFR Pads Program	AED	\$ 1,140.00
26002	Evolution PowerSports	equipment	\$ 18,998.00
26003	Dynamic DJ	Potato Day entertainment	\$ 350.00
26004	A&B Business Solutions	maintenance	\$ 61.90
26005	City of Clark	deposit applied to bill	\$ 100.00
26008	Child Support Payment Ctr	child support	\$ 409.86
26009	SD Retirement Systems	retirement	\$ 5,047.32
7/17/2017	Mayor	payroll	\$ 208.85
Gross	Finance Office	payroll	\$ 2,408.76
Payroll	Govt Bldg	payroll	\$ 66.30
25999	Police	payroll	\$ 3,568.39
26000	Streets	payroll	\$ 3,375.25
	Sanitation	payroll	\$ 430.50
	Sewer	payroll	\$ 1,488.90
	Water	payroll	\$ 1,488.92
	Transit	payroll	\$ 243.10
	Pool	payroll	\$ 4,399.64



**City Council Meeting – August 8, 2017**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
	Golf Course	payroll	\$ 3,419.00
	Clubhouse	payroll	\$ 3,943.77
	Parks	payroll	\$ 1,500.00
	Library	payroll	\$ 462.25
	Overtime and holiday included in the above: D. Altfillisch \$445.50; R. Collins \$116.59; J. Luttrell \$79.51; T. Silkman \$99.70		
7/31/2017	Mayor	payroll	\$ 258.85
Gross	Finance Office	payroll	\$ 2,396.26
Payroll	Govt Bldg	payroll	\$ 96.69
26006	Police	payroll	\$ 3,340.39
26007	Streets	payroll	\$ 3,616.60
	Sanitation	payroll	\$ 483.00
	Sewer	payroll	\$ 1,528.65
	Water	payroll	\$ 1,528.66
	Transit	payroll	\$ 339.40
	Pool	payroll	\$ 3,645.96
	Golf Course	payroll	\$ 3,368.00
	Clubhouse	payroll	\$ 2,829.06
	Parks	payroll	\$ 33.15
	Library	payroll	\$ 494.50
	Overtime included in the above: D. Altfillisch \$742.50; R. Collins \$149.90; T. Silkman \$207.41		

**August Claims**

<b>To</b>	<b>For</b>	<b>Amount</b>
AFLAC	insurance	\$ 72.34
Bender's Sewer & Drain	maintenance	\$ 4,171.75
Bendix Technology Ctr	maintenance	\$ 78.75
Bioverse Inc.	parts	\$ 196.94
Cardmember Service	supplies	\$ 886.41
Clark Chamber of Commerce	subsidies/Potato Day insurance	\$ 500.00
Clark Co. Courier	advertising	\$ 260.91
Clark Co. Farmers Elevator	gas and fertilizer	\$ 3,117.89
Clark Co. Highway Dept	oil	\$ 1,618.18
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Community Oil	gas	\$ 1,655.51
Clark Doland Concrete	sand	\$ 912.00
Clark Engineering	professional fees	\$ 36,332.32
Colonial Research	pool chemicals	\$ 1,670.21
Cook's Wastepaper	utilities	\$ 165.46
Creative Printing	supplies	\$ 88.10
Dakota Butcher	concessions	\$ 401.66

**City Council Meeting – August 8, 2017**

<b>To</b>	<b>For</b>	<b>Amount</b>
Dakota Pump & Control	maintenance	\$ 377.55
Dekker Hardware	parts	\$ 1,048.84
Delta Dental	insurance	\$ 827.00
Dollar General	supplies	\$ 93.08
Duininck	hot mix/pea rock	\$ 5,232.93
EcoLab	maintenance	\$ 91.56
Ellwein Brothers	beer bills	\$ 1,853.50
Epoch Eyewear	supplies	\$ 60.70
Foothills Contracting	Pay Request # 6	\$ 207,003.06
Full Throttle Graphics	sign	\$ 37.28
Gary's Septic Service	maintenance	\$ 100.00
Guest Constructions	repairs	\$ 4,151.92
Hawkins Inc	pool chemicals	\$ 3,266.66
HD Supply Waterworks	fire hydrants	\$ 4,300.00
ITC	utilities	\$ 795.38
J&J Heating	equipment	\$ 4,651.33
JB Repair	repairs	\$ 71.50
Johnson Brothers	liquor	\$ 718.43
Ken's Fairway	concessions and supplies	\$ 688.85
Mack's Standard	gas/repairs	\$ 317.45
Matt Streff	umpire	\$ 40.00
Midwest Turf & Irrigation	parts	\$ 228.36
New Dimension	mowing/stump removal	\$ 2,120.00
NJ Criminal Interdiction LLC	training	\$ 300.00
Northwestern Energy	utilities	\$ 8,922.26
Oscar's Machine Shop	repairs	\$ 261.52
Overhead Door Company	repairs	\$ 490.82
Pepsi Co	concessions	\$ 411.64
Pepsi Co	concessions	\$ 310.70
Pitney Bowes	service agreement	\$ 493.08
Porter Distributing	liquor	\$ 755.00
Principle Financial Group	insurance	\$ 39.90
Quill	supplies	\$ 294.58
Republic National	liquor	\$ 394.87
Republic National	liquor	\$ 193.83
Republic National	liquor	\$ 242.19
Republic National	liquor	\$ 228.25
SD Dept of Revenue	water testing	\$ 1,007.00
SD Division of Motor Vehicles	title and registration	\$ 21.20
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	sewer revenue bond	\$ 1,307.00

<b>To</b>	<b>For</b>	<b>Amount</b>
Share Corp	maintenance	\$ 280.00
Southern Glanzer's	liquor	\$ 448.92
Star Laundry	maintenance	\$ 110.40
Sturdevant's	parts	\$ 163.19
Todd Walker	professional fees, supplies	\$ 3,599.00
TYSY Merchant Services	professional fees	\$ 258.57
U Drive Technology	professional fees	\$ 75.40
US Foods	concessions	\$ 1,355.95
VanDiest Supply	mosquito control	\$ 2,406.10
VGM Financial Services	lease	\$ 214.03
Vision Service Plan	insurance	\$ 288.36
Watertown Wholesale	maintenance	\$ 122.01
Westside Implement	repairs	\$ 911.04
WW Tire	repairs	\$ 347.95
Zimco Supply Co.	supplies	\$ 1,523.98

Being the published time and place, bids were opened for the surplus street sweeper. One bid was received from Terry Schlagel for \$1,500.00.

**Motion # 136-2017** **Sell Street Sweeper**

Motion by Hanson and seconded by Kline to approve the bid of \$1,500.00 from Terry Schlagel for the surplus street sweeper. All members voting yes. Motion carried.

**Motion # 137-2017** **Police Budget Supplement**

Motion by Kline and seconded by Streff to supplement the Police budget (42110) by \$1,000 from a state grant provided for training. All members voting yes. Motion carried.

**Bathhouse Improvements**

Tom LaBrie, representing the Rotary, and Brian Cook discussed the plans for improvements to the bathhouse. Hope to start right after the pool closes.

**Motion # 138-2017** **Transfer Restricted Funds**

Motion by Cook and seconded by Kline to apply the balance of the Restricted for Government Buildings, \$11,085, to the general fund for the improvements to be made to the bathhouse. All members voting yes. Motion carried.

**Motion # 139-2017** **Change Order # 3**

Motion by Hanson and seconded by Zemlicka to approve the retention pond construction Change Order #3 for an increase of \$2,326.00 to improve drainage along township road. All members voting yes. Motion carried.

**Motion # 140-2017**

**Pay Request # 6**

Motion by Kline and seconded by Hanson to approve Pay Request #6 to Foothills Contracting for \$207,003.06 to be paid with \$118,405.75 grant dollars and \$88,597.13 SRF loan. Project is 86% done. All members voting yes. Motion carried.

**Motion # 141-2017**

**Clark Engineering Bill**

Motion by Streff and seconded by Cook to approve the Clark Engineering bill for engineering fees and subcontractor service for \$36,332.32 for the retention pond project. Fees payable by consolidated grant funds. All members voting yes. Motion carried.

**Motion # 142-2017**

**Vacation Pay Out Policy**

Motion by Streff and seconded by Kline to approve a vacation pay out policy to be added to the Operations Manual. All members voting yes. Motion carried.

**Motion # 143-2017**

**Surplus Land**

Motion by Streff and seconded by Zemlicka to surplus Lots 4 and 5 of Schmidt's Addition and appoint the following real property owners to appraise land: Anna Kirkeby, Belinda Hanson and Roger Collins. All members voting yes. Motion carried.

**Motion # 144-2017**

**Authorize Listing and Signatory**

Motion by Kline and seconded by Cook to approve listing Lots 4 and 5 Schmidt's Addition to the City of Clark with Insight Realty Group, Joe Bjerke, pursuant to SDCL 6-13-5.2 and to authorize the Mayor as signatory for the listing agreement. All members voting yes. Motion carried.

**Motion # 145-2017**

**Contingency Transfer**

Motion by Zemlicka and seconded by Hanson to approve the following contingency transfers: \$5,000 to Mayor budget (41210) due to GCACF reimbursement and \$3,615 to Promoting the City budget (46530) for water line to Community Garden. All members voting yes. Motion carried.

**Motion # 146-2017**

**Joint Council and Planning Meeting**

Motion by Kline and seconded by Cook to enter in the published public hearing of the City Council and Planning and Zoning committee to hear a rezoning request. All members voting yes. Motion carried.

Joint meeting started at 8:00 pm and ended at 8:02 pm.

Ad recommended by the Planning Commission, a first reading was had on Ordinance #545 An Ordinance Amending the Official Zoning Map.

**Preliminary 2018 Budget Planning**

Luttrell presented the preliminary 2018 budget.

**Motion # 147-2017**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:00 pm.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Joint City Council and Planning & Zoning Meeting  
August 7, 2017**

**Call to order:** The Clark City Council met as the Planning Commission on August 7, 2017 at 8:00 pm in the City Hall Council Room for a public hearing to consider in full or in part a rezoning request.

**Council Members Present:** Brian Cook, Belinda Hanson, Kerry Kline, Louann Streff and Andrew Zemlicka (via telephone). Dennis Larson absent.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland and Bill Krikac.

Mayor Pollock called the meeting to order at 8:00 pm.

Luttrell presented an application from the City of Clark to rezone Lots 4 and 5 of Schmidt's Addition of the City Clark. The request is to rezone the property from Residential (R2) to Central Commercial (C1). A public notice was published for this hearing and notices sent to adjoining property owners. No comments heard and no one was in attendance to voice concern.

Motion by Streff and seconded by Cook to recommend approval to the City Council for a first reading of Ordinance # 545 as stated below. All members voting yes. Motion carried.

**ORDINANCE # 545**

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF CLARK, PURSUANT TO TITLE 11.03.01 OFFICAL ZONING MAP OF THE CLARK MUNICIPAL CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY CLARK, SOUTH DAKTOA, that pursuant to Section 11.03.01 adopted by Ordinance 485, November 2, 2009, as amended, of the Zoning Ordinance of the City of Clark be amended to classify the following property: Lots 4 and 5 Schmidt's Addition, City of Clark, Clark County South Dakota to (C1) Central Commercial from (R2) Residential and respectively change the land use to Commercial from Residential.

All ordinances or parts of ordinances in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinances previously adopted.

Meeting declared out at 8:02 pm.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock

\_\_\_\_\_  
Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

## **City of Clark Council Meeting September 7, 2017**

**Call to order:** The Clark City Council met in session on September 7, 2017 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Brian Cook, Kerry Kline, Dennis Larson, Louann Streff and Andrew Zemlicka. Absent Belinda Hanson.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Jeremy Wellnitz, Kevin and Jill Zobel, Jarvis Reidburn and Terry Schlagel.

Mayor Pollock called the meeting to order at 7:00 pm.

### **Motion # 148-2017**

### **Adopt Agenda**

Motion by Streff and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

### **Public Input**

Jarvis Reidburn was in attendance on behalf of Backroads Floral requesting an on/off sale wine license.

### **Motion # 149-2017**

### **Backroads Floral On/Off Sale Wine**

Motion by Larson and seconded by Streff to approve an on/off sale wine license and operating agreement for Backroads Floral. Fee set at \$250/year. All members voting yes. Motion carried.

### **Zobel Sidewalk**

Kevin and Jill Zobel addressed the council regarding a sidewalk issue from the August meeting. The sidewalk was removed when the City tore down the house over ten years ago. Zobel's purchased property without a sidewalk and they felt it shouldn't be put back in at their expense.

### **Motion # 150-2017**

### **Sidewalk**

Motion by Streff and seconded by Zemlicka to reverse the decision to make Zobel's install a sidewalk on their property on South Cloud Street. All members voting yes. Motion carried.

### **Department Updates**

Double lines will be painted on the commercial district streets to stop illegal U-turns (Clark park). Cross walks will be painted by a group of high school kids for a school project. The dump is reaching capacity. The city will stop demolishing houses and disposing at the dump. Time to advertise baling the hay millet at the retention pond land. Andrew Zemlicka was appointed as the contact for all questions relating to the upcoming



land lease for the 80 + acres of the City's land. Restricted hunting will be posted on that land. A generator was installed at the water tower for backup power for the 911 paging system and storm sirens. Wellnitz presented the police report. Melissa Terhark has been hired as a part time officer.

**Motion # 151-2017**

**Approve Minutes**

Motion by Streff and seconded by Kline to approve the City Council and Planning and Zoning meeting minutes from August 7, 2017. All members voting yes. Motion carried.

**Motion # 152-2017**

**Approve Financial Statements**

Motion by Streff and seconded by Zemlicka to approve the financial statements. All members voting yes. Motion carried.

**Motion # 153-2017**

**Approve Claims**

Motion by Larson and seconded by Streff to approve the following claims. All members voting yes. Motion carried.

**August Claims**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
1542	SD Dept of Revenue	July sales taxes	\$ 251.03
1543	SD Dept of Revenue	July sales taxes	\$ 1,559.58
1544	City of Clark	utilities	\$ 3,918.60
1545	Wellmark BCBS	insurance	\$ 4,124.82
1546	EFTPS	941 taxes	\$ 5,625.04
1556	EFTPS	941 taxes	\$ 4,889.10
1559	Dacotah Bank	service charge	\$ 37.49
29067	Clark Golf Course	city party	\$ 594.48
26068	City of Clark	deposit applied to bill	\$ 100.00
26069	Porter Distributing	beer bills	\$ 114.60
26070	Verizon Wireless	utilities	\$ 434.91
26071	Cook's Wastepaper	garbage service	\$ 6,890.90
26702	Clark Rural Water System	materials	\$ 21,147.80
26073	Bendix Technology	cartridge	\$ 149.99
26074	Northwestern Energy	utilities	\$ 3,919.25
26077	A&B Business Solutions	maintenance	\$ 61.90
26078	Clark Golf Course	petty cash	\$ 600.00
26079	The Road Guy Construction	chip sealing	\$ 20,205.60
26081	Child Support Payment Ctr	child support	\$ 273.24
26082	SD Retirement Systems	retirement	\$ 3,292.98
8/14/2017	Mayor	payroll	\$ 208.85

**City Council Meeting – September 7, 2017**

payroll	Finance Office	payroll	\$	2,369.25
26075	Govt Bldg	payroll	\$	104.98
26076	Police	payroll	\$	3,290.39
	Streets	payroll	\$	3,418.46
	Sanitation	payroll	\$	420.00
	Sewer	payroll	\$	1,443.53
	Water	payroll	\$	1,443.54
	Transit	payroll	\$	281.78
	Pool	payroll	\$	2,746.12
	Golf Course	payroll	\$	3,182.00
	Clubhouse	payroll	\$	3,592.45
	Parks	payroll	\$	8.29
	Library	payroll	\$	494.50
	Overtime included in the above: D. Altfillisch \$528.00; R. Collins \$116.50; T. Silkman \$142.59			
8/28/2017	Mayor	payroll	\$	208.85
Payroll	Finance Office	payroll	\$	2,329.25
26080	Govt Bldg	payroll	\$	93.93
	Police	payroll	\$	3,418.39
	Streets	payroll	\$	3,497.06
	Sanitation	payroll	\$	383.25
	Sewer	payroll	\$	1,476.54
	Water	payroll	\$	1,476.54
	Transit	payroll	\$	317.69
	Pool	payroll	\$	1,094.64
	Golf Course	payroll	\$	2,748.50
	Clubhouse	payroll	\$	2,461.38
	Library	payroll	\$	494.50
	Overtime included in the above: D. Altfillisch \$330.00; R. Collins \$266.48; T. Silkman \$71.30			

**September Claims**

<b>To</b>	<b>For</b>	<b>Amount</b>
AFLAC	insurance	\$ 72.34
Banyon Data Systems	professional fees	\$ 795.00
Butler Machinery	parts	\$ 140.09
Cardmember Services	supplies	\$ 2,281.71
City of Clark	utilities	\$ 2,850.40
Clark Co. Courier	advertising	\$ 222.06
Clark Co. Farmers Elevator	spraying/gas	\$ 1,322.88
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Community Oil	gas	\$ 1,534.11

**City Council Meeting – September 7, 2017**

<b>To</b>	<b>For</b>	<b>Amount</b>
Clark Engineering	professional fees	\$ 34,740.95
Clark Rural Water System	materials	\$ 15,744.20
Cook's Wastepaper	dumpsters	\$ 165.46
Creative Printing	supplies	\$ 373.98
Dakota Butcher	concessions	\$ 575.77
Dakota Electronics	radio repairs	\$ 238.65
Dakota Pump Inc.	pump repairs	\$ 1,723.98
Dekker Hardware	supplies	\$ 435.47
Delta Dental	insurance	\$ 827.00
Dollar General	supplies	\$ 36.60
Duininck Incorporated	hot mix, pea rock	\$ 5,986.71
Edward R Hamilton Bookseller	books	\$ 118.55
Elite Concrete	repairs	\$ 1,326.00
Elite Drain & Sewer	maintenance	\$ 1,089.94
Ellwein Brothers	beer	\$ 759.65
Evolution Powersports	maintenance	\$ 55.36
Fjelland Law	legal fees	\$ 1,100.00
Flint Hills Resources	oil	\$ 23,565.54
Forest Excavating	gravel/water line	\$ 1,264.08
Forest Excavating	improvements	\$ 26,251.32
Gale	books	\$ 94.99
Glass Products	repairs	\$ 174.60
ITC	utilities	\$ 798.26
JB Repair	repairs	\$ 282.10
Johnson Brothers	liquor	\$ 444.76
Ken's Fairway	supplies	\$ 457.33
Mack's Standard	gas/repairs	\$ 406.45
Midwest Turf & Irrigation	parts	\$ 1,556.80
Milbank Winwater	parts	\$ 200.00
Mueller Systems	professional fees	\$ 787.50
Neve's Uniform	vest	\$ 764.36
New Dimension	mowing	\$ 2,750.00
Northwestern Energy	utilities	\$ 7,801.48
Office Peeps	supplies	\$ 35.30
Oscar's Machine Shop	repairs	\$ 354.00
Pepsi	concessions	\$ 259.74
Pipe Masters	maintenance	\$ 185.00
Pitney Bowes	postage	\$ 1,020.99
Porter Distributing	beer bills	\$ 251.80
Principle Financial Group	insurance	\$ 39.90
Quill	supplies	\$ 185.86
Reader's Digest	periodical	\$ 15.00

**City Council Meeting – September 7, 2017**

<b>To</b>	<b>For</b>	<b>Amount</b>
Recreation Supply Co.	vacuum and supplies	\$ 5,127.61
Republic National	liquor	\$ 406.36
Republic National	liquor	\$ 144.48
Republic National	liquor	\$ 156.15
Runnings	parts	\$ 29.99
SD Dept of Revenue	professional fees	\$ 455.00
SD Dept of Revenue	golf course sales tax	\$ 1,371.31
SD Dept of Revenue	city sales tax	\$ 173.29
SD Dept of Transportation	advertising fee	\$ 32.00
SD Golf Association	handicap cards	\$ 66.00
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond 2	\$ 1,307.00
Star Laundry	maintenance	\$ 216.77
Sturdevant's	parts	\$ 195.54
Thompson Tree	trimming	\$ 225.00
Todd Walker	professional fees	\$ 3,770.00
Tyler Lamb	land maintenance	\$ 3,919.00
U Drive Technology	text service	\$ 101.44
US Foods	concessions	\$ 1,061.77
VGM Financial Services	lease	\$ 214.03
Vision Service Plan	insurance	\$ 288.36
Watertown Wholesale	supplies	\$ 110.64
Westside Implement	parts	\$ 1,806.57
WW Tire	repairs	\$ 460.00
Zimco Supply Co.	maintenance	\$ 1,237.06

**Motion # 154-2017**

**Clark Engineering Bill**

Motion by Kline and seconded by Zemlicka to approve the Clark Engineering bill of \$34,740.95 for retention pond work to be paid with Consolidated grant funds. All members voting yes. Motion carried.

**Motion # 155-2017**

**Change Order # 4**

Motion by Larson and seconded by Zemlicka to approve change order # 4 to extend completion date of the Retention Pond project to October 1, 2017. All members voting yes. Motion carried.

**Motion # 156-2017**

**Fire Department Work Comp Statement**

Volunteers for the Clark Fire Department for 2017 were recognized and it is the intent of the City Council to cover these volunteers for work comp purposes. The list is on file at the finance office. Motion by Streff and seconded by Larson to approve this statement. All members voting yes. Motion carried.

**Motion # 157-2017**

**Skid Steer Trade In**

Motion by Larson and seconded by Zemlicka to approve the skid steer trade in at Westside Implement. All members voting yes. Motion carried.

At 7:30 pm, bids were opened for the surplus 1996 Ford NH/7740 SLE tractor. Bids received: Blair Arne for \$2,551.00 and Terry Schlagel for \$4,125.00.

**Motion # 158-2017**

**Sale of Surplus Tractor**

Motion by Larson and seconded by Zemlicka to accept Terry Schlagel's bid of \$4,125 for the surplus tractor. All members voting yes. Motion carried.

**Summer Rec Shirts**

Megan Merkel received donations and was awarded a community foundation grant for uniforms, equipment and field improvements totaling \$2,700.00. She is now asking the city pay for all or half of the girls' softball shirts. City council declined. Shirts and hats expenses are the players' responsibility.

**Motion # 159-2017**

**Ordinance # 545**

Motion by Kline and seconded by Streff to approve the second reading of Ordinance #545 – An ordinance to Rezone City Property. All members voting yes. Motion carried.

**ORDINANCE # 545**

**AN ORDINANCE AMENDING SECTION 11.03.01 ADOPTED BY ORDINANCE 485, NOVEMBER 2, 2009, AS AMENDED, OF THE ZONING ORDINANCE OF THE CITY OF CLARK**

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF CLARK, PURSUANT TO TITLE 11.03.01 OFFICAL ZONING MAP OF THE CLARK MUNICIPAL CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY CLARK, SOUTH DAKTOA, that pursuant to Section 11.03.01 adopted by Ordinance 485, November 2, 2009, as amended, of the Zoning Ordinance of the City of Clark be amended to classify the following property: Lots 4 and 5 Schmidt's Addition, City of Clark, Clark County South Dakota to (C1) Central Commercial from (R2) Residential and respectively change the land use to Commercial from Residential.

All ordinances or parts of ordinances in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinances previously adopted.

Passed and adopted this 7<sup>th</sup> day of September, 2017.

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John Pollock, Mayor

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Jackie Luttrell, Finance Officer

First Reading: August 7, 2017

Second Reading: September 7, 2017

Adopted: September 7, 2017

Published: September 13, 2017

Effective: October 3, 2017

**Motion # 160-2017**

**Contingency Transfers**

Motion by Streff and seconded by Larson to approve the following contingency transfers: West Nile (44130) \$24; Promoting the City (46530) \$775; Pool (45120) \$14,000 and Golf Course (45125) \$30,000. All members voting yes. Motion carried.

**Motion # 161-2017**

**Sewer Restricted Funds Transfer**

Motion by Kline and seconded by Larson to approve the following sewer restricted funds transfers: \$13,271.87 from Restricted for Depreciation (25326) and \$4,171.75 from Short Lived Assets (25323) for Forest Excavating and Bender's bill, respectively. All members voting yes. Motion carried.

**Ordinance #547 2017 Budget Supplement of Restricted Cash**

First Reading of Ordinance #547 2017 Budget Supplement of Restricted Funds Transfers was heard.

**Ordinance #546 2018 Budget Appropriations**

Council reviewed the proposed 2018 budget appropriations for revenues and expenses and held the first reading of Ordinance #546.

**Motion # 162-2017**

**Board of Adjustment**

Motion by Kline and seconded by Cook to enter into the Board of Adjustment public hearing for a variance application. All members voting yes. Motion carried.

Board of Adjustment meeting began at 8:07 pm and ended at 8:10 pm.

**Motion # 163-2017**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:11 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock

\_\_\_\_\_  
Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Joint City Council & Board of Adjustment Meeting  
September 7, 2017**

**Call to order:** The Clark City Council met as the Board of Adjustment on September 7, 2017 in the City Hall Council Room for a public hearing to consider in full or in part s variance application.

**Council Members Present:** Brian Cook, Kerry Kline, Dennis Larson, Louann Streff and Andrew Zemlicka. Absent Belinda Hanson.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac and Justin Bowers.

Mayor Pollock called the meeting to order at 8:07 pm.

Luttrell presented an application from Justin Bowers to build a structure closer than the front yard setback. Bowers was in attendance to explain his request and answer questions. Mayor Pollock and Streets Superintendent Roger Collins reviewed the property today and recommend approval of this variance. Applicant meets the requirements stated in City Zoning code 11.17.03.1.E.

Motion by Streff and seconded by Kline to approve the variance request and allow Justin Bowers to build a structure closer than the zoning setbacks at his property located 301 1<sup>st</sup> Avenue West, legally described as Lots 1 & 2 Block 9 Albert Keeps First Addition Clark. All members voting yes. Motion carried.

Board of Adjustment declared out at 8:10 pm.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

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**City of Clark Council Meeting  
October 2, 2017**

**Call to order:** The Clark City Council met in session on October 2, 2017 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson, Louann Streff and Andrew Zemlicka.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Roger Collins, Nate Nickeson, Joey Latunski, Dustan & Leela Elsen, Melissa Nesheim, Tammy Rusher, Bob & Joie Steffen and Warren Brandlee.

Mayor Pollock called the meeting to order at 7:00 pm.

**Motion # 164-2017**

**Adopt Agenda**

Motion by Kline and seconded by Larson to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**Hay Millet Baling**

No bids were received for baling the hay millet on the retention pond land.

**Motion # 165-2017**

**Elsen Easement**

After reviewing an Easement dated July 23, 1993 for sewer hookup fees, a motion was made by Larson and seconded by Zemlicka to authorize a payment of \$200.00 to Dustin and Leela Elsen. All members voting yes. Motion carried.

**Drainage Issues**

Several drainage issues were discussed. Collins was present to offer suggestions. Steffens have lots of gravel accumulating on their sidewalk after a heavy rain. Agreed on a cost share improvements. An estimate was reviewed from Clausen Construction for work on 7<sup>th</sup> Avenue by Wookey Assisted Living. Discussed costs and other contractor performing work. No action taken. Collins would like to clean out storm sewer runoff from Freese pasture to assist drainage. Fjelland will assist Collins to gain access. Discussed water backing up in front of Northwestern Energy from the storm sewer. City crew will try a few corrective actions.

**Motion # 166-2017**

**Steffens Drainage**

Motion by Streff and seconded by Hanson for the city crew to install a culvert and gravel at Bob and Joie Steffens and Steffens would pay half of the culvert expense. Then next spring, hot mix would be used to shape and direct the drainage. All members voting yes. Motion carried.

**Retention Pond Update**

The completion date has come and gone with work still needing to be done. Mayor Pollock gave report from his discussion with Clark Engineering.

Police report was heard from Nickeson. Nesheim and Rusher gave a golf course update, change of hours for October and repairs to outdoor bathroom. Questioned how to communicate now that Golf Board was disbanded by the Mayor.

**Motion # 167-2017**

**Approve Minutes**

Motion by Larson and seconded by Kline to approve the council meeting and Board of Adjustment minutes from September 7, 2017. All members voting yes. Motion carried.

**Motion # 168-2017**

**Approve Financial Statements**

Motion by Streff and seconded by Hanson to approve the financial statements. All members voting yes. Motion carried.

**Motion # 169-2017**

**Approve Claims**

Motion by Larson and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

**Paid September Claims**

#	To	For	Amount
1564	EFTPS	941 taxes	\$ 4,242.06
1565	Wellmark BCBS	insurance	\$ 4,124.82
1566	TSYS Merchant Solutions	credit card fees	\$ 229.16
1567	Northwestern Energy	utilities	\$ 840.33
1574	Vision Service Plan	insurance	\$ 288.36
1579	Dacotah Bank	bank fees	\$ 42.85
26144	Cook's Wastepaper & Recycling	garbage collections	\$ 6,904.78
26145	VOID		
26146	Verizon Wireless	utilities	\$ 168.67
26147	Gizmo & Gadget Technologies	repairs	\$ 175.00
26148	GALE	books	\$ 13.63
26149	JB Repair	repairs	\$ 474.47
26150	NB Golf	repairs	\$ 893.61
26151	SD Municipal League	conference fees	\$ 100.00
26152	A & B Business Solutions	copier maintenance	\$ 68.73
26153	Jeremy Wellnitz	meals	\$ 96.00
26154	City of Clark	deposit applied to bill	\$ 200.00
26155	Jackie Luttrell	NEFOG/miles and meal	\$ 79.04
26157	SD Retirement System	retirement	\$ 3,146.34
26158	Child Support Payment Ctr	child support	\$ 273.24
9/25/2017	Mayor	payroll	\$ 208.85
Gross	Finance Office	payroll	\$ 2,462.26
Payroll	Govt Bldg	payroll	\$ 71.83

**City Council Meeting – October 2, 2017**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
ACH &	Police	payroll	\$ 3,482.39
26156	Streets	payroll	\$ 3,277.75
	Sanitation	payroll	\$ 357.00
	Sewer	payroll	\$ 1,311.54
	Water	payroll	\$ 1,311.53
	Transit	payroll	\$ 243.10
	Golf Course	payroll	\$ 2,601.00
	Clubhouse	payroll	\$ 860.82
	Library	payroll	\$ 494.50
Overtime included in the above: R. Collins \$66.62; J. Luttrell \$53.01; T. Silkman \$51.85			

**New October Claims**

<b>To</b>	<b>For</b>	<b>Amount</b>
212 Truck & Trailer Repairs	repairs	\$ 667.86
AFLAC	insurance	\$ 72.34
Annie's	book	\$ 6.94
Banyon Data System	professional fees	\$ 680.00
Bendix Technology	repairs	\$ 240.00
Cardmember Services	supplies	\$ 601.29
City of Clark	deposit applied to bill	\$ 100.00
Clark Co. Highway Dept.	oil	\$ 547.69
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Engineering	professional fees	\$ 10,914.98
Core & Main	valves	\$ 203.45
Dacotah Insurance	insurance	\$ 5,863.00
Dekker Hardware	supplies/improvements	\$ 2,433.05
Delta Dental	insurance	\$ 827.00
Duininck Inc.	hot mix/pea rock	\$ 1,862.05
Ellwein Brothers	beer	\$ 497.70
Fedex	postage	\$ 12.84
First District Assn	professional fees	\$ 2,500.00
Foothills Contracting	pay request 7	\$ 134,481.88
Galls, Inc	supplies	\$ 166.64
Jeff's Vacuum Ctr.	supplies	\$ 14.97
Johnson Brothers	liquor	\$ 418.29
Kibble Equipment	parts	\$ 96.20
Mack's Standard	gas	\$ 189.00
Milbank Winwater	equipment	\$ 1,103.62
Moeller Sheet Metal	maintenance	\$ 154.85
New Dimension	mowing	\$ 2,000.00
Northwestern Energy	utilities	\$ 7,989.69
Office Peeps	calendars	\$ 11.32

**City Council Meeting – October 2, 2017**

<b>To</b>	<b>For</b>	<b>Amount</b>
Pepsi	concessions	\$ 312.60
Pitney Bowes	meter rental	\$ 162.00
Porter Distributing	liquor	\$ 360.00
Principle Financial Group	insurance	\$ 39.90
Quill	supplies	\$ 93.73
Republic National	liquor	\$ 151.24
SD Dept of Revenue	water testing	\$ 831.00
SD Rural Development	RD loan	\$ 787.00
SD Rural Development	RD loan	\$ 908.00
SD Rural Development	RD loan	\$ 1,307.00
ServiceMaster	maintenance	\$ 384.00
Smithsonian Magazine	periodical	\$ 19.00
Star Laundry	maintenance	\$ 207.18
Todd Walker	prof fees/equipment rental	\$ 1,950.00
Tony's Collison	maintenance	\$ 40.00
True North Steel	culverts	\$ 539.80
US Bank Corporate Trust	SRF loan	\$ 6,940.29
US Foods	concessions	\$ 876.98
USA Blue Book	parts	\$ 256.53
VanDiest Supply	mosquito spray	\$ 1,545.50
VGM Financial Services	rental	\$ 214.03
VGM Financial Services	cart rentals	\$ 874.83
Vogel Traffic Services	pavement marking	\$ 198.75
Wells Fargo Financial Leasing	mowers	\$ 15,711.00
ITC	utilities	\$ 741.76
Westside Implement	parts	\$ 375.98
WW Tire	tires	\$ 2,075.80

**Motion # 170-2017**

**CDBG Draw Down**

Motion by Larson and seconded by Kline to approve the final CDBG draw down of \$2,500 for the First District professional fees bill. All members voting yes. Motion carried.

**Motion # 171-2017**

**Clark Engineering Bill**

Motion by Steff and seconded by Zemlicka to approve the Clark Engineering bill for \$10,914.98 to be paid using consolidated funds. All members voting yes. Motion carried.

**Motion # 172-2017**

**Change Order # 5**

Motion by Larson and seconded by Zemlicka to approve Change Order #5 to reshape the ditch at a cost of \$3,600.00. All members voting yes. Motion carried.

**Motion # 173-2017**

**Foothills Pay Request # 7**

Motion by Hanson and seconded by Larson to approve Foothills Pay Request # 7 for \$134,481.88 to be paid using \$42,263.55 consolidated funds and \$91,218.33 SRF loan. All members voting yes. Motion carried.

**Motion # 174-2017**

**Legion Special Event Liquor License**

Motion by Larson and seconded by Kline to approve a special event liquor license for the Clark American Legion for the Lion's Gun Raffle on October 14, 2017. All members voting yes. Motion carried.

**Motion # 175-2017**

**Mayoral Appointments**

Motion by Larson and seconded by Cook to approve the following changes to the Mayor's Appointments: Andrew Zemlicka added as Farm Land Lease representative and the Golf Board removed and replaced with Andrew Zemlicka, Jeff Seefeldt and Jackie Luttrell for the Golf Course/Clubhouse. All members voting yes. Motion carried.

**Motion # 176-2017**

**Contingency Transfers**

Motion by Kline and seconded by Hanson to approve the following contingency transfers: Legal (41410) for \$50.00 and Street Lights (4316) for \$4,775.00. All members voting yes. Motion carried.

**Motion # 177-2017**

**Surplus Ford Expedition**

Motion by Kline and seconded by Larson to surplus the police Ford Expedition and appoint Shane Hagstrom, Mike Geise and Wayne Altfillisch as appraisers. Bids will be opened at the November meeting. All members voting yes. Motion carried.

**Motion # 178-2017**

**Sanford Clinic Lease Amendment**

Motion by Larson and seconded by Cook to authorize the Mayor to sign a second amendment to the lease agreement for Sanford Clinic with no change to the monthly rent. Voting in favor Kline, Hanson, Zemlicka, Larson and Cook. Streff abstained. Motion carried.

**Motion # 179-2017**

**Homeland Security Budget Supplement**

Motion by Steff and seconded by Kline to supplement the police budget by \$13,722 from a Homeland Security grant for radios and computers. All members voting yes. Motion carried.

**Motion # 180-2017**

**Authorize Cash Rent Auction**

Motion by Cook and seconded by Larson to authorize Luttrell to advertise for a cash rent auction to farm the retention pond land upon completion of the USDA's determination to put land back into the farm program. Lease will be for one year. All members voting yes. Motion carried.

**Motion # 181-2017**

**Resolution #834 Restricted Funds for Government Buildings**

Motion by Kline and seconded by Larson to approve Resolution #834 to restrict funds for improvements to government buildings as follows. All members voting yes. Motion carried.

**RESOLUTION # 834**

**A RESOLUTION ESTABLISHING A CAPITAL OUTLAY FOR GENERAL FUND GOVERNMENT BUILDING MAINTENANCE AND IMPROVEMENTS.**

WHEREAS, the City Council of the City of Clark, South Dakota, has determined that the maintenance and improvements of government buildings is necessary for the proper upkeep and;

WHEREAS, the City Council of the City of Clark, South Dakota, has determined that there are not sufficient funds within the general fund to maintain government buildings, and;

WHEREAS, SDCL 9-21-14.1, authorizes the municipality to establish a Capital Outlay accumulation account for the purposes of maintaining, improving and constructing government buildings;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Clark, South Dakota that a Capital Outlay account be established and that the Finance Officer is hereby authorized and directed to budget and accumulate \$10,000 per annum beginning with the 2018 appropriations from the general fund for the purpose of maintaining, improvement and constructing government buildings.

AND BE IT FURTHER RESOLVED, that the accumulation of said funds will not exceed a maximum of more than sixty (60) months commencing from the date of this resolution.

Dated this 2<sup>nd</sup> day of October, 2017.

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John Pollock, Mayor

ATTEST:

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Jackie Luttrell, Finance Officer  
(SEAL)

Passed & Adopted: October 2, 2017

Published: October 11, 2017

Effective: October 31, 2017

**Motion # 182-2017**

**Resolution # 835**

Motion by Cook and seconded by Zemlicka to approve Resolution #835 Lease-Purchase Agreement as follows. All members voting yes. Motion carried.

**RESOLUTION # 835  
LEASE-PURCHASE AGREEMENT**

A resolution authorizing the negotiation, execution, and delivery of a Lease-Purchase Agreement dated October 2, 2017 (the “Agreement”) between **City of Clark, 120 N Commercial St, Clark, SD 57225** and **Wells Fargo Financial Leasing, Inc, 800 Walnut Street Des Moines, IA 50309**; and the prescribing other details in connection therewith.

**WHEREAS**, City of Clark, (the “City”) is a political subdivision duly organized and existing pursuant to the Constitution and laws of the State of South Dakota; and

**WHEREAS**, City is duly authorized by applicable law to acquire such items of personal property as are needed to carry out its governmental functions and to acquire such personal property by entering into lease-purchase agreements; and

**WHEREAS**, City hereby finds and determines that the execution of an Agreement for the purpose of leasing to own the property designated and set forth in the Agreement is appropriate and necessary for the function and operations of the City; and

**WHEREAS**, Wells Fargo, (the “Lessor”) shall act as Lessor under said Agreement; and

**WHEREAS**, the Agreement shall not constitute a general obligation indebtedness of the City within the meaning of the Constitution and laws of the State;

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF CITY OF CLARK:**

Section 1. The Agreement, in substantially the form as presented before the governing body of the City, is hereby approved, and the Mayor of the City of Clark, is hereby authorized to negotiate, enter into, execute, and deliver the Agreement and related documents in substantially the form as presently before the governing body of the City of Clark, with such changes therein as shall be approved by such officer, and which Agreement will be available for public inspection at the offices of the City of Clark.

Section 2. The City shall, and the officers, agents and employees of the City are hereby authorized and directed to take such further action and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution, and to carry out, comply with and perform the duties of the City with respect to the Agreement.

Section 3. The City’s obligations under the Agreement shall be expressly subject to annual appropriations by City; and such obligations under the Agreement shall not constitute a general obligation or indebtedness of City with the meaning of the Constitution and laws of the State of South Dakota.

Section 4. All other related contracts and agreements necessary and incidental to the Agreement are hereby authorized, ratified and approved.

Dated this 2<sup>nd</sup> day of October, 2017

\_\_\_\_\_  
John Pollock, Mayor

Attest:

\_\_\_\_\_  
Jackie Luttrell, Finance Officer

**Ordinance #546 2018 Budget Appropriations**

A second reading was had on Ordinance #546 for the 2018 Budget Appropriations. Due to the changes between the first and second reading, state laws requires another reading before the ordinance can be adopted.

**Motion # 183-2017 Ordinance # 547 2017 Budget Supplement for Restricted Funds**

Motion by Larson and seconded by Streff to approve Ordinance # 547 2017 Budget Supplement for Restricted Funds as follows. All members voting yes. Motion carried.

**Ordinance # 547**

“An Ordinance Supplementing Appropriations for the City of Clark, Clark County, South Dakota.

Be it ordained that the following sums be appropriated to supplement the City of Clark 2017 Budget:

101 – General Fund

43110	Highway Streets (sweeper) .....	\$30,408.00
45120	Swimming Pool.....	\$11,085.00

Means of Finance will be Restricted Cash for Streets Equipment Replacement Fund and for Government Building Maintenance.

That this ordinance is necessary for the immediate support of the public, peace, health and safety of the Municipal Government of the City of Clark, and its existing institutions.

That all Ordinances or parts of the Ordinances in conflict with this Ordinance are hereby repealed.”

By: \_\_\_\_\_  
Mayor John Pollock

Attest: \_\_\_\_\_  
Finance Officer Jackie Luttrell

(SEAL)



1<sup>st</sup> Reading: September 7, 2017  
2<sup>nd</sup> Reading: October 2, 2017  
Published: October 11, 2017  
Effective: October 31, 2017

**Motion # 184-2017**

**Adjourn**

Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:12 pm.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
November 6, 2017**

**Call to order:** The Clark City Council met in session on November 6, 2017 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson, Louann Streff and Andrew Zemlicka.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Melissa Nesheim and Tammy Rusher.

Mayor Pollock called the meeting to order at 7:00 pm.

**Motion # 185-2017**

**Adopt Agenda**

Motion by Cook and seconded by Kline to adopt the agenda. All members voting yes.  
Motion carried.

All stood and recited the Pledge of Allegiance.

There was no public input.

**Department Updates**

More discussion was had on the Wookey's/7<sup>th</sup> Ave NW road improvements. No action taken. Hold off until next spring. Pay loader needs a gasket replaced which take it out of commission for a couple of days.

Brian Cook addressed the need to burn the cattails from the fairgrounds to the highway in the area that we've cleaned out in the past years. Need to be conscious of utility poles. Fire department would do it as a training exercise.

Clubhouse managers gave a report of the events planned for winter.

**Motion # 186-2017**

**Approve Minutes**

Motion by Larson and seconded by Zemlicka to approve the council meeting minutes from October 2, 2017. All members voting yes. Motion carried.

**Motion # 187-2017**

**Approve Financial Statements**

Motion by Hanson and seconded by Streff to approve the financial statements. All members voting yes. Motion carried.

**Motion # 188-2017**

**Approve Claims**

Motion by Larson and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

**City Council Meeting – November 6, 2017**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
1580	SD Dept of Revenue	sales tax	\$ 712.77
1581	SD Dept of Revenue	sales tax	\$ 87.96
1582	Republic National	liquor	\$ 217.69
1583	EFTPS	941 taxes	\$ 4,066.51
1584	TSYS Merchant Services	credit card fees	\$ 108.31
1585	City of Clark	utilities	\$ 1,296.65
1592	EFTPS	payroll taxes	\$ 4,098.50
1594	Dacotah Bank	bank fees	\$ 36.61
26201	Dustan & Leela Elsen	hookup fee	\$ 200.00
26202	Ellwein Brother	beer	\$ 161.00
26203	JB Repair	repairs	\$ 146.81
26204	Clark Community Oil	supplies	\$ 1,413.51
26205	Clark Co. Farmers Elevator	spraying	\$ 122.77
20206	Michael Todd & Co.	marker	\$ 68.00
26207	Ken's Fairway	supplies	\$ 75.93
26208	Oscar's Machine Shop	parts	\$ 6.08
26209	Clark-Doland Concrete	rock	\$ 490.00
26210	Cook's Wastepaper	dumpsters	\$ 165.46
26211	Creative Printing	supplies	\$ 20.00
26212	Brite	computer	\$ 5,722.00
26213	U Drive Technology	text service	\$ 61.12
26215	Jeana Cherland Karaoke & DJ	supplies	\$ 350.00
26216	Clark Co. Courier	advertising	\$ 269.98
26217	Clark Rural Water Systems	materials	\$ 13,764.20
26218	Verizon Wireless	utilities	\$ 168.86
26219	Rae Jean Flora	travel/conference	\$ 192.10
26220	NW Energy	utilities	\$ 846.61
26221	Cook's Wastepaper	garbage collections	\$ 6,911.71
26222	Johnson Brothers	liquor	\$ 176.41
26223	Ellwein Brother	beer	\$ 131.20
26224	Sturdevant's	parts	\$ 354.42
26225	Temple Display LTD	ornaments	\$ 1,692.05
26226	Wellmark Blue Cross	insurance	\$ 4,124.82
26227	A&B Business Solutions	maintenance	\$ 61.90
26228	City of Clark	deposit applied to bill	\$ 94.83
26229	Elizabeth Colon Rivera	water deposit refund	\$ 5.17
26231	Child Support Payment Ctr	child support	\$ 273.24
26232	SD Retirement Systems	retirement	\$ 3,168.16
26233	Dakota Butcher	concesions	\$ 571.60
26234	Nathan Nickeson	mileage	\$ 139.44
	Petty Cash	postage	\$ 69.20

**City Council Meeting – November 6, 2017**

10/6/2017	Mayor	payroll	\$ 258.85
Payroll	Finance Office	payroll	\$ 2,509.60
Gross	Govt Bldg	payroll	\$ 66.30
& 26124	Police	payroll	\$ 3,372.39
	Streets	payroll	\$ 3,285.21
	Sanitation	payroll	\$ 325.50
	Sewer	payroll	\$ 1,343.03
	Water	payroll	\$ 1,343.03
	Transit	payroll	\$ 449.90
	Golf Course	payroll	\$ 2,692.50
	Clubhouse	payroll	\$ 791.69
	Library	payroll	\$ 494.50

Overtime included in the above: J. Luttrell \$88.34; T. Silkman \$25.93

10/23/2017	Mayor	payroll	\$ 208.85
Payroll	Finance Office	payroll	\$ 2,386.75
Gross	Govt Bldg	payroll	\$ 82.88
& 26230	Police	payroll	\$ 3,722.39
	Streets	payroll	\$ 3,203.70
	Sanitation	payroll	\$ 393.75
	Sewer	payroll	\$ 1,449.04
	Water	payroll	\$ 1,449.03
	Transit	payroll	\$ 400.56
	Golf Course	payroll	\$ 2,306.50
	Clubhouse	payroll	\$ 566.88
	Library	payroll	\$ 475.69

Overtime & holiday pay included in the above: D. Altfillisch \$275.00;  
R. Collins \$ 44.42

<b>To</b>	<b>For</b>	<b>Amount</b>
AFLAC	insurance	\$ 72.34
Annie's	books	\$ 19.94
Avera Queen of Peace	drug testing	\$ 154.36
Backroads Floral	flowers	\$ 25.00
Bendix Technology Center	security	\$ 30.00
Brian Cook	pool improvements	\$ 340.00
Butler Machinery Co.	parts	\$ 236.72
Cardmember Services	supplies	\$ 713.98
Clark Co. Farmers Elevator	gas	\$ 517.80
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Community Oil	supplies	\$ 1,473.63
Clark County Courier	advertising	\$ 198.38

**City Council Meeting – November 6, 2017**

<b>To</b>	<b>For</b>	<b>Amount</b>
Clark County Weed Board	spraying	\$ 1,795.84
Clark Engineering	professional fees	\$ 15,407.36
Clausen Construction	gravel	\$ 1,166.22
Cook's Wastepaper	dumpster	\$ 46.25
Craig Speiker	improvements	\$ 595.57
Creative Culture Insignia	badges	\$ 409.00
Dekker Hardware	improvements	\$ 263.03
Dekker Hardware	parts	\$ 776.55
Delta Dental	insurance	\$ 827.00
Duininck Inc	hot mix	\$ 3,354.52
EcoLab	pest control	\$ 91.56
Foothills Contracting	retention ponds	\$ 132,395.62
Forest Excavating	maintenance	\$ 5,989.30
Gall's	uniform	\$ 146.06
Good Housekeeping	periodicals	\$ 15.97
ITC	utilities	\$ 796.87
Ken's	supplies	\$ 155.37
Lyle Sign	sign	\$ 49.22
Mack's Standard	maint/supplies	\$ 322.15
Michael Todd & Co.	supplies	\$ 213.11
Midwest Alarm	fire protection	\$ 270.99
Moeller Sheet Metal	repairs	\$ 433.88
New Dimension	mowing/stump removal	\$ 642.00
Northern Truck Equipment Corp	parts	\$ 237.36
Northwestern Energy	utilities	\$ 5,760.60
Oscar's Machine Shop	repairs	\$ 370.08
Pipe Masters	lift station clean out	\$ 891.50
Principle Financial Group	insurance	\$ 39.90
Quill	supplies	\$ 190.46
Ron's Saw Shop	maintenance	\$ 133.94
Sanford Laboratories	drug testing	\$ 41.59
Sanitation Products	maintenance	\$ 42.01
SD DENR	outfall line loan	\$ 1,253.67
SD Dept of Revenue	water testing	\$ 481.00
SD One Call	locates	\$ 64.05
SD Revenue Bond	sewer revenue bond	\$ 787.00
SD Revenue Bond	water revenue bond	\$ 908.00
SD Revenue Bond	sewer revenue bond 2	\$ 1,307.00
Service Master	floor cleaning	\$ 1,155.15
Share Corp	supplies	\$ 436.37
Share Corp	supplies	\$ 228.37
Sioux Falls Two Way Radio	repairs	\$ 207.97

To	For	Amount
Skyview Construction Co. LLC	supplies	\$ 51.00
Star Laundry	rags and rugs	\$ 158.92
Sturdevant's	parts/repairs	\$ 987.45
Todd Walker	prof fees, rental and maintenance	\$ 4,650.50
Tom LaBrie	pool improvements	\$ 718.88
Tony's Collision Center	repairs	\$ 397.88
TSYS Merchant Services	professional fees	\$ 141.67
U Drive Technology	professional fees	\$ 51.04
Vision Service Plan	insurance	\$ 288.36
West Central Communications	repairs	\$ 84.70
Westside Implement	repairs	\$ 183.82

**Motion # 189-2017** **Surplus 2001 Ford Expedition**

Motion by Hanson and seconded by Larson to accept the sole bid of \$250 from Corey Hallstrom for the surplused 2001 Ford Expedition. All members voting yes. Motion carried.

**Motion # 190-2017** **Change Order #6**

Motion by Zemlicka and seconded by Larson to approve Change Order # 6 that increases the retention pond cost by \$17,612.40 (\$20,462.40 for gravel on township roads less credits for rock and silt fence). All members voting yes. Motion carried.

**Motion # 191-2017** **Errors & Omissions Claim**

Motion by Cook and seconded by Kline to pursue a claim against Clark Engineering's errors and omissions for the miscalculation of gravel for the retention pond project. All members voting yes. Motion carried.

**Motion # 192-2017** **Pay Request # 8**

Motion by Kline and seconded by Hanson to approve Pay Request #8 from Foothills Contracting for \$132,395.62 (CWFCP \$69,135.95 and SRF \$63,260). All members voting yes. Motion carried.

Project update: The mitigated wetland needs to be completed by the contractor before the project can be labeled complete. Ponds are operational. Discussion for fines for delays will be discussed at a later meeting pending Clark Engineering defining the substantial completion date.

**Motion # 193-2017** **Clark Engineering**

Motion by Larson and seconded by Streff to pay Clark Engineering bill of \$15,407.36 to be paid using CWFCP funds. All members voting yes. Motion carried.

**Motion # 194-2017** **Hay Millet**

Motion by Streff and seconded by Larson to approve the hay millet baling by Dustin Zemlicka for \$10/acre as allowed by having no bids at the last meeting. All members voting yes. Motion carried.

**Water & Sewer Line Easements**

In placing the sewer on North Smith Street, it was determined the sewer line was placed outside of the right of way. City Attorney Fjelland will put together easements for next meeting.

**Motion # 195-2017**

**Contingency Transfers**

Motion by Kline and seconded by Hanson to approve the following contingency transfers: West Nile (44130) \$1,545.00; Govt Bldg (41920) \$1,400.00 and Health (44100) \$10.00. All members voting yes. Motion carried.

**Motion # 196-2017**

**2018 Liquor Fees**

Motion by Cook and seconded by Kline to approve the following fees for the 2018 liquor operating agreements: Dakota Butcher \$9,000.00 for package liquor; Look Out, Sportsman and Clark Lanes \$4,500.00 for on-sale; Ken's, Heather's Bistro and the Big C \$1,500 + state fees for malt beverage; Ken's and Heather's for \$250.00 for on/off sale wine. All members voting yes. Motion carried.

**Motion # 197-2017**

**Liquor Licenses**

Motion by Larson and seconded by Zemlicka to approve the liquor licenses to the state for Dakota Butcher, Look Out, Clark Lanes, Golf Course, Sportsman, Heather's (wine), Ken's (wine) and Backroad's (wine). All members voting yes. Motion carried.

**Motion # 198-2017**

**Insurance Renewal**

Motion by Cook and seconded by Kline to approve renewing the Wellmark health insurance plan as recommended. All members voting yes. Motion carried.

**Motion # 199-2017**

**Ordinance # 546 2018 Budget Appropriations**

Motion by Streff and seconded by Zemlicka to approve Ordinance #546 2018 Budget Appropriations as follows. All members voting yes. Motion carried.

**City Council Meeting – November 6, 2017**

**Ordinance # 546  
2018 Appropriations Ordinance**

**Part One:**

Be it ordained by the City of Clark that the following sums are appropriated to meet the obligations of the municipality.

	<u>Governmental</u>	<u>Special Revenue</u>	<u>Debt Service</u>
	<u>General Fund</u>	<u>Library Fund</u>	<u>TIF District No. 1</u>
<b>410 General Government</b>			
411 Council	\$ 21,305		
411.5 Contingency	\$ 53,341		
412 Mayor	\$ 7,923		
413 Elections	\$ 585		
414.1 Legal Services	\$ 2,550		
414.2 Finance Office	\$ 120,310		
419 Government Bldgs	\$ 24,890		
Total General Government	\$ 230,904		
<b>420 Public Safety</b>			
421 Police	\$ 173,011		
422 Fire Department	\$ 53,065		
Total Public Safety	\$ 226,076		
<b>430 Public Works</b>			
431 Highway & Streets	\$ 323,583		
431.6 Street Lighting	\$ 34,500		
432.1 Sanitation	\$ 93,645		
439 Transit	\$ 19,217		
Total Public Works	\$ 470,945		
<b>441 Health and Welfare</b>			
441 Health - Medical Building	\$ 11,052		
441.3 West Nile	\$ 6,000		
Total Health & Welfare	\$ 17,052		
<b>450 Culture &amp; Recreation</b>			
451.1 Teeners's	\$ 2,355		
451.2 Swimming Pool	\$ 122,770		
451.25 Golf Course	\$ 110,340		
451.30 Clubhouse	\$ 85,534		
452 Parks	\$ 42,262		
455 Library	\$ 21,904	\$ 500	
Total Culture & Recreation	\$ 385,165	\$ 500	
<b>465 Economic Development</b>			
465.3 Promoting the City	\$ 6,750		
<b>470 Debt Services</b>	\$ -		\$ 8,619
<b>499 Liquor</b>	\$ 413		



**City Council Meeting – November 6, 2017**

**511 Operating Transfer Out**                      \$        30,000

Unappropriated Funds

<b>Total Appropriations</b>	<u><u>\$    1,367,305</u></u>	<u><u>\$        500</u></u>	<u><u>\$    8,619</u></u>
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**REVENUES**

**Part Two:**

The following designates the fund or funds that money derived from the following sources is applied to.

	<u>Governmental</u>	<u>Special Revenue</u>	<u>Debt Service</u>
	<u>General Fund</u>	<u>Library Fund</u>	<u>TIF District No. 1</u>
Revenue			
310 Taxes	\$    898,390		\$    8,619
320 Licenses & Permits	\$        1,045		
330 Intergovernmental Revenue	\$        98,965		
340 Charges for Goods & Svcs	\$    195,095	\$        350	
350 Fines & Forfeits	\$        200	\$        150	
360 Miscellaneous Revenue	\$        45,065		
370 Operating Revenue	\$        7,980		
380 Liquor	\$        94,613		
Reserves & Capital Outlays	\$        25,952		
<b>Total Means of Finance</b>	<u><u>\$    1,367,305</u></u>	<u><u>\$        500</u></u>	<u><u>\$    8,619</u></u>

**PROPRIETARY FUNDS**

	<u>Water Fund</u>	<u>Sewer Fund</u>
Estimated Beginning Retained Earnings	\$   115,500.00	\$    247,950
Estimated Revenue	\$   300,155.00	\$    359,380
Restricted Funds	\$            -	\$        20,000
Operating Transfer In	\$            -	\$        30,000
Total Available	<u>\$   415,655.00</u>	<u>\$    657,330</u>
Less Appropriations	<u>\$   (300,155.00)</u>	<u>\$   (409,380)</u>
Estimated Surplus	<u><u>\$   115,500.00</u></u>	<u><u>\$    247,950</u></u>

The Finance Officer is directed to certify the following dollar amount of tax levies made in this ordinance to the County Auditor: General Fund \$455,730.00 & TIF District #1 \$8,619.00.

CITY OF CLARK

\_\_\_\_\_  
John Pollock, Mayor

Attest:

\_\_\_\_\_  
Jackie Luttrell, Finance Officer

(seal)

First Reading:	7-Sep-17	Adopted:	6-Nov-17
Second Reading:	2-Oct-17	Published:	15-Nov-17
Third Reading	6-Nov-17	Effective Date:	5-Dec-17

First reading on Ordinance # 548 2017 Budget Supplement.

**Motion # 200-2017**

**Executive Session**

Motion by Streff and seconded by Kline to enter into executive session for personnel issues, SDCL 1-25-2-1. Roll call vote had with Kline, Hanson, Zemlicka, Streff and Larson voting in favor. Cook opposed. Motion carried.

Executive session began at 8:32 pm and ended at 8:49 pm.

First reading on Ordinance # 549 2018 Salaries.

**Motion # 201-2017**

**Adjourn**

Motion by Cook and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:50 pm.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
December 4, 2017**

**Call to order:** The Clark City Council met in session on December 4, 2017 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Brian Cook, Kerry Kline, Dennis Larson, Louann Streff and Andrew Zemlicka. Absent Belinda Hanson.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Jeremy Wellnitz, Jeff Seefeldt and Shane Hagstrom.

Mayor Pollock called the meeting to order at 7:00 pm.

**Motion # 202-2017**

**Adopt Agenda**

Motion by Zemlicka and seconded by Streff to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

No public input.

**Fire Department**

Fire Chief Jeff Seefeldt and Treasurer Shane Hagstrom were present to discuss paying claims, meeting pay and sirens.

**Motion # 203-2017**

**Fire Department**

Motion by Kline and seconded by Cook to allow the finance officer to reimburse the Fire Department for claims paid from their account after they've had to chance to review for approval, continue to pay utilities and gas bills directly to vendors, update Operations Manual to pay firemen \$20/meeting, pay siren expenses out of a new department designed just for sirens starting in 2018 and rotating the exercising of the sirens. All members voting yes. Motion carried.

Don Weigel from Clark Engineering was not present due to the weather.

**Mayor and Department Updates**

Mayor Pollock discussed the Wookey/Methodist church road drainage issues. Our streets department can install culvert and dig drainage ditch. Church wants to see the easement on how the holding pond will be handled. City Attorney will work on easement. Police report read by Chief Wellnitz. Chief will research solar speed boards. Luttrell reported two insurance claims filed for damage to clinic and ballfield lights.

**Motion # 204-2017 Authorize Mayor Signature to Server Access Agreement**

Motion by Kline and seconded by Larson to authorize Mayor Pollock to sign the Server Access Agreement with the Watertown Police Department. All members voting yes. Motion carried.

**Motion # 205-2017 Approve Minutes**

Motion by Streff and seconded by Zemlicka to approve the council meeting minutes from November 6, 2017. All members voting yes. Motion carried.

**Motion # 206-2017 Approve Financial Statements**

Motion by Larson and seconded by Zemlicka to approve the financial statements. All members voting yes. Motion carried.

**Motion # 207-2017 Approve Claims**

Motion by Kline and seconded by Larson to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1596	SD Dept of Revenue	city sales tax	\$ 60.40
1597	SD Dept of Revenue	golf course sales tax	\$ 209.02
1598	City of Clark	utilities	\$ 378.50
1599	EFTPS	payroll taxes	\$ 3,145.73
1605	Dacotah Bank	service charge	\$ 23.53
26289	Cook's Wastepaper	dumpster	\$ 6,946.42
26290	Verizon Wireless	utilities	\$ 168.86
26291	VOID		
26292	Clark Rural Water System	materials	\$ 12,655.40
26293	Sioux Falls Two Way Radio	radio	\$ 345.00
26294	Annie's	book	\$ 19.94
26295	Jeremy Wellnitz	meals	\$ 76.00
26296	Northwestern Energy	utilities	\$ 613.34
26297	Wellmark BCBS	insurance	\$ 4,124.82
26299	SD Retirement System	retirement	\$ 3,134.28
26300	Child Support Payment Ctr	child support	\$ 273.24
11/21/2017	Mayor	payroll	\$ 208.85
Gross	Finance Office	payroll	\$ 2,388.14
Payroll	Govt Bldg	payroll	\$ 110.50
& # 26298	Police	payroll	\$ 3,290.39
	Streets	payroll	\$ 3,159.28
	Sewer	payroll	\$ 1,322.54
	Water	payroll	\$ 1,322.53
	Transit	payroll	\$ 323.21
	Clubhouse	payroll	\$ 170.00
	Library	payroll	\$ 494.50

**City Council Meeting – December 4, 2017**

<b>To</b>	<b>For</b>	<b>Amount</b>
212 Overnight	water deposit refund	\$ 100.00
212 Truck & Trailer Repairs	repairs	\$ 921.21
A&B Business Equipment	copier maintenance	\$ 61.90
AFLAC	insurance	\$ 72.34
Allen Grewe	water deposit refund	\$ 100.00
Bendix Technology	maintenance	\$ 30.00
Brian Jenkins	water deposit refund	\$ 50.00
Calvin Krogman	water deposit refund	\$ 100.00
Cardmember Services	supplies/travel	\$ 1,794.86
City of Clark	refund/apply to bill	\$ 114.48
Clark Co. Historical Society	subsidies	\$ 560.00
Clark Engineering	improvements	\$ 5,730.64
Clark Fire Dept	equipment	\$ 2,050.00
Clark Fire Dept	payroll	\$ 7,140.00
Clark Fire Dept	reimbursement	\$ 643.84
Cody Wangsness	water deposit refund	\$ 100.00
Cook's Wastepaper	dumpsters	\$ 105.86
Creative Printing	water deposit refund	\$ 100.00
Dacotah Bank	TIF note	\$ 8,546.00
Dekker Hardware	maintenance	\$ 1,901.11
Dekker Hardware	supplies	\$ 9.99
Ellwein Brothers	beer	\$ 147.10
Greater Clark Area Community Foundation	water bill donations	\$ 936.00
Gruenwald Electric	repairs	\$ 210.30
Forest Excavating	maintenance	\$ 2,586.94
Hamlin Bldg Ctr	maintenance	\$ 155.61
Heiman Equipment	maintenance	\$ 225.45
ITC	DVR	\$ 895.96
ITC	utilities	\$ 698.35
J&J Heating & A/c	heater	\$ 2,162.56
Justin Irlbeck	water deposit refund	\$ 100.00
Justyne Weber	water deposit refund	\$ 100.00
Kari Janvrin	water deposit refund	\$ 100.00
Katie Richter	water deposit refund	\$ 100.00
Ken's Fairway	concessions	\$ 29.24
M&T Fire & Safety	supplies	\$ 413.94
Mack's Landscaping	maintenance	\$ 425.00
Mack's Standard	supplies	\$ 152.00
Minbank Winwater	repairs	\$ 85.00
Neve's Uniform	vest	\$ 576.00
Northwestern Energy	utilities	\$ 5,669.35

**City Council Meeting – December 4, 2017**

<b>To</b>	<b>For</b>	<b>Amount</b>
Oscar's Machine Shop	parts	\$ 670.99
Peggy Strand	water deposit refund	\$ 100.00
Premier Contracting	repairs	\$ 2,800.00
Principle Financial Group	insurance	\$ 39.90
Quill	supplies	\$ 47.46
Rachel Livermore	water deposit refund	\$ 100.00
SD Dept of Revenue	water testing	\$ 30.00
SD Dept of Revenue	food service license	\$ 170.00
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond 2	\$ 1,307.00
Star Laundry	maintenance	\$ 153.10
Sturdevant's	maintenance	\$ 181.02
Sturdevant's	fire dept supplies	\$ 1,325.91
Tad Heaton	water deposit refund	\$ 100.00
Tammy Rusher	water deposit refund	\$ 100.00
Terry O'Neill	water deposit refund	\$ 100.00
Tim Kuhlman	water deposit refund	\$ 100.00
Total Maintenance Systems	pool improvements	\$ 2,035.72
Travis Hoogheem	water deposit refund	\$ 100.00
U Drive Technology	professional fees	\$ 50.00
US Foods	concessions	\$ 946.27
USA Blue Book	parts	\$ 177.66
Viola Dunlavy	water deposit refund	\$ 100.00
Vision Service Plan	insurance	\$ 288.36
Westside Implement	parts	\$ 142.76
William Neale & Co.	audit	\$ 14,000.00
EFTPS	941 taxes	\$ 3,238.62
Mayor	payroll & utilities	\$ 258.85
Finance Office	payroll & utilities	\$ 2,408.04
Govt Bldg	payroll	\$ 80.11
Police	payroll & utilities	\$ 3,490.39
Streets	payroll & utilities	\$ 3,311.13
Sewer	payroll & utilities	\$ 1,400.78
Water	payroll & utilities	\$ 1,400.78
Med Van	payroll	\$ 375.70
Golf Course	payroll	\$ 38.50
Clubhouse	payroll	\$ 137.50
Library	payroll	\$ 494.51
Overtime & holiday included in the above: D. Altfillisch \$115.50; J. Luttrell \$11.78; T. Silkman \$ 51.85		

**Motion # 208-2017**

**Clark Engineering Claim**

Motion by Streff and seconded by Kline to approve the Clark Engineering bill for \$5,730.64 to be paid using CWFCP grant funds. All members voting yes. Motion carried.

**Motion # 209-2017**

**Supplement Insurance**

Motion by Streff and seconded by Larson to approve changing the supplemental insurance plan to Colonial Life and to update the Operations Manual accordingly. All members voting yes. Motion carried.

**Motion # 210-2017**

**2016 Audit**

Motion by Larson and seconded by Zemlicka to approve the 2016 Audit as reported by William Neale & Co. All members voting yes. Motion carried.

**Motion # 211-2017**

**Sewer Restricted Funds**

Motion by Kline and seconded by Streff to approve paying the Premier Contracting bill of \$2,800 with sewer restricted funds. All members voting yes. Motion carried.

**Motion # 212-2017**

**Water Restricted Funds**

Motion by Larson and seconded by Zemlicka to approve paying J&J Heating & A/C claim of \$2,162.56 with water restricted funds. All members voting yes. Motion carried.

**Motion # 213-2017**

**Police Dept. Budget Supplement**

Motion by Kline and seconded by Streff to supplement the police department budget by \$2,124.20 from reimbursement of travel expenses for SDPCA ICAP conference for Chief Wellnitz. All members voting yes. Motion carried.

**Motion # 214-2017**

**Easements**

Motion by Zemlicka and seconded by Larson to authorize Fjelland Law Office to write easements to access the water and sewer lines on North Smit Street for the properties owned by Bradley and Kari Janvrin, Jerome and Melissa Nesheim and Joe Bjerke. All members voting yes. Motion carried.

**Benson Easement**

Mayor Pollock was approached by Bob Benson about releasing the easement at the end of the now unused outfall line so he can fence off area for cattle. More discussions are necessary to determine actions.

**Waterfowl Management Rights Easements**

Luttrell explained how wetlands easements lost in the construction of the retention ponds and are being mitigated into a new Wetland Easement. This was all planned and documented by Clark Engineering's On-Site Mitigation Plan. The difference in the crop ground nets an increase payout to the City in the amount of \$700.00.

**Motion # 215-2017**

**Wetland Easement**

Motion by Larson and seconded by Zemlicka to authorize the Mayor to sign the new wetland easement for Waterfowl Managements Rights and to accept \$700 in exchange. All members voting yes. Motion carried.

**Motion # 216-2017**

**Dakota Butcher Liquor Rate**

Motion by Cook and seconded by Streff to decrease Dakota Butcher's liquor operating rate to \$8,500 for 2018. Voting in favor were Cook and Streff. Opposed Larson, Kline and Zemlicka. Motion failed for lack of majority.

**Motion # 217-2017**

**Liquor Operating Agreements**

Motion by Zemlicka and seconded by Larson to approve liquor operating agreements for January 1, 2018 renewal for Dakota Butcher, Look Out, Sportsman, Clark Golf Course, Clark Lanes, Backroad Floral, Big C Travel Plaza, Ken's and Heather's Bistro. All members voting yes. Motion carried.

**Motion # 218-2017**

**Contingency Funds Transfer**

Motion by Kline and seconded by Streff to approve the final contingency funds transfers: Govt Bldg (41920) \$900; Library (45510) \$250; Finance Office (41420) \$600; Swimming Pool (45120) \$2,500; Parks (45200) \$200 and Health (44100) \$441. All members voting yes. Motion carried.

**Motion # 219-2017**

**Ordinance # 548 2017 Budget Supplements**

Motion by Larson and seconded by Streff to approve Ordinance #548 2017 Budget Supplements as follows. All members voting yes. Motion carried.

**Ordinance # 548**

"An Ordinance Supplementing Appropriations for the City of Clark, Clark County, South Dakota.

Be it ordained that the following sums be appropriated to supplement the City of Clark 2017 Budget:

101 – General Fund	
45125    Golf Course .....	\$ 40,000
226 Library Fund	
45500    Library.....	\$50
506 – Clubhouse Improvement Fund	
45130    Clubhouse .....	\$5,000

Means of finance will be cash on hand.

That this ordinance is necessary for the immediate support of the public, peace, health and safety of the Municipal Government of the City of Clark, and its existing institutions.



That all Ordinances or parts of the Ordinances in conflict with this Ordinance are hereby repealed.”

By: \_\_\_\_\_  
Mayor John Pollock

Attest: \_\_\_\_\_  
Finance Officer Jackie Luttrell

(SEAL)

1<sup>st</sup> Reading: November 6, 2017  
2<sup>nd</sup> Reading: December 4, 2017  
Published: December 6, 2017  
Effective: December 26, 2017

**Motion # 220-2017**

**Ordinance # 549 2018 Salaries**

Motion by Cook and seconded by Kline to approve Ordinance #549 2018 Salaries as follows. All member voting yes. Motion carried.

**Ordinance # 549**

An Ordinance Fixing the Salaries and Compensation of the Appointed, Other Municipal Officials, and Regular Employees for the City of Clark, South Dakota.

Section # 1: That the salaries and compensation of the appointed officers, other municipal officials, and regular employees of the City of Clark, South Dakota from and after **January 1, 2018** shall be as follows:

Mayor	\$	5,430.00	salary
City Council Members	\$	80.00	meeting
Finance Officer - Jackie Luttrell	\$	24.26	hour
Deputy Finance Officer - Rae Jean Flora	\$	17.85	hour
Finance Office Substitute	\$	10.00	hour
Police Chief – Jeremy Wellnitz	\$	49,605	salary
Deputy – Nate Nickeson	\$	38.512	salary
Part time help	\$	16.00	hour
Street Superintendent - Roger Collins	\$	23.20	hour
Water & Sewer Superintendent - Darin Altfillisch	\$	23.00	hour
City Maintenance Worker – Tyler Silkman	\$	17.80	hour
Golf Course:			
Greenskeeper/Maintenance	\$	12.36	hour
Greens Keepers Assistance	\$	10.30 – 11.33	hour
Clubhouse Managers	\$	10.30 – 20.00	hour
Clubhouse Workers	\$	9.02 – 10.04	hour
Librarian – Katherine Taylor	\$	10.75	hour

City Council Meeting – December 4, 2017

Librarian Substitute	\$	8.85	hour
Landfill Attendant, primary	\$	10.50	hour
Landfill Attendant, assistant	\$	8.85	hour
Water & Sewer PT Attendant	\$	50.00	weekend
City Janitor	\$	11.38	hour
Med Van Drivers	\$	11.38	hour
Skating Rink Attendant	\$	9.50	hour
Pool:			
Manager	\$	10.50	hour
Lifeguards (1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> year)	\$	9.75, 10.00, 10.25	hour
Summer Rec Coaches	\$	1,000.00	team

Section # 2: All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

First Reading: November 6, 2017  
Second Reading & Adopted: December 4, 2017  
Published: December 6, 2017  
Effective Date: January 1, 2018

**Motion # 221-2017** **Reschedule January 2018 Meeting**  
Motion by Streff and seconded by Zemlicka to move the January meeting to January 2, 2018 due to the holiday. All members voting yes. Motion carried.

**Motion # 222-2017** **Adjourn**  
Motion by Kline and seconded by Streff to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:35 pm.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.