

Name: _____

Mexicayotl Academy Employment Application

Date _____

Please check position(s) for which you are applying: Full time Teacher
 Part time Teacher

Check here if you wish to be considered for substitute teaching.
(Additional paperwork may be required.)

Bilingual applicants, please list languages spoken fluently:

Do you have the legal right to accept employment in the United States? Yes
 No

If no, have you applied for work authorization? Yes No

How did you learn about this position?

BIOGRAPHICAL INFORMATION

Social Security No. _____

Name _____

Other names which may appear on application materials

Current address _____

Permanent address _____

Phone _____ Message Phone _____

Email _____

Name: _____

EMPLOYMENT PREFERENCE(S) Indicate below the area(s) in which you are qualified to teach:

Elementary (K-6) (circle preferences) K* 1 2 3 4 5 6

Requires Arizona elementary certification.

***Requires Early Childhood certification/endorsement.**

(NOT NECESSARY FOR CHARTER SCHOOL APPLICANTS)

Highly Qualified ___yes ___no

Passed AEPA appropriate test ___yes ___no

English as a Second Language/Bilingual Education ___yes ___no

(Arizona endorsement required)

EDUCATIONAL PREPARATION

Begin with where you received your high school diploma.

Institution	State	Degree	Start Date	End Date	Major	Minor	GPA

CERTIFICATION/LICENSURE

Arizona Certification

Type	Endorsements/Approved Areas	Expiration Date
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Name: _____

FINGERPRINT CLEARANCE CARD

Card Number	Issue Date	Expiration Date

OUT-OF-STATE CERTIFICATION

Type	Endorsements/ Approved Areas	State	Expiration Date

NATIONAL BOARD CERTIFICATION

Type	Endorsements/ Approved Areas	State	Expiration Date

PROFESSIONAL EXPERIENCE

(Must be completed even if resume is submitted.)

Student Teaching Experience

Name: _____

Dates From /To	Name of School City/ State	Grade Level and Subject	Cooperating Teacher	Telephone and Fax Numbers

List all Teaching Experience (most recent first).

Attach an additional page if necessary.

Dates From /To	Salary	Name of School City/ State	Grade Level and Subject	Supervisor	Telephone & Fax Numbers	Reason for Leaving

Employment Other Than Teaching (list most recent first; clarify gaps in employment)

Name: _____

Dates From /To	Employer and Address	Position	Supervisor Name and Telephone Number	Reason for Leaving

EXTRACURRICULAR ACTIVITIES

List clubs and/or activities you could direct or supervise

List sport(s) for which you are trained and/or qualified to coach

PROFESSIONAL REFERENCES

(3 references **MUST** cover the past three years)

Name	Title	Date From	Date To	City/State	Work Telephone	Fax Number	Home Telephone

Name: _____

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BACKGROUND CHECK

1. Have you ever been convicted of, admitted convicting, or are you awaiting trial for any crime (excluding only minor traffic violations not involving any allegation of drug or alcohol impairment:)? Yes No
2. Have you ever been dismissed (fired) from any job, or resigned at the request of your employer, or while charges against you or an investigation of your behavior was pending? Yes No
3. Have you ever had any license or certificate of any kind (teaching certificate or otherwise) revoked or suspended, or have you in any way been sanctioned by, or is any charge or complaint now pending against you before any licensing, certification or other regulatory agency or body, public or private? Yes No
4. Are you now being investigated for any alleged misconduct or other alleged grounds for discipline by any licensing, certification or other regulatory body (teacher certification or otherwise) or by your current or any previous employer? Yes No

If any of the above statements have been answered “yes,” please explain.

Conviction of a crime is not an automatic bar to employment. The nature of the offense, the date of the offense, and the relationship between the offense and the position applied for, will be considered.

Please type or print in black ink.

Name: _____

Thank you for your interest in Mexicayotl Academy Nogales & Tucson

*Nogales: Mrs. Veronika Garcia, Principal
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Nogales, Arizona 85621
(520) 287-6790
(520) 287-0037 FAX*

*Tucson: Mrs. Lina Susee, Principal
667 N. 7th Avenue
Tucson, Arizona 85705
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