



## PRESENTER/PERFORMER APPLICATION

**Purpose:** *Know Man's Land - Empowerment Tools for Women's* intent is to serve as an educational platform in the form of free workshops to girls and women which provide a nurturing, supportive, inspirational and empowering environment in an effort to raise awareness, prevent and, ultimately end domestic abuse for a PG-13 audience.

Workshops would be open to the public and offered on a continuing and quarterly basis with the intent to grow them in both attendance and, eventually, in other locations. Quarterly workshops will be held in October, January, April and July. Specific dates and venues will be announced when confirmed. We begin in October because it is *Domestic Violence Awareness Month*.

To that end we are seeking women who wish to offer a professional presentation or performance in their area of expertise to our audiences.

In exchange for your presentation or performance, you will receive a free 10x10 vendor space at the event to promote and/or sell your product or services, along with being listed as a presenter or performer in all of our media platforms. (THIS DATE AND LOCATION IS PENDING CONFIRMATION)

**Date:** Saturday, October 13, 2018    **Event Hours:** 10am - 4pm    **Application Deadline:** July 1, 2018

**Venue:** Tom McCall Elementary School Gymnasium, Redmond, Oregon

**Format:** Workshops will be held throughout the day at the venue. You will be provided a platform in which to speak, a projector for any visual presentation you may have, and a PA system including 2 speakers, 2 monitors and up to 4 microphones with cords, and a small mixer if needed. Note: No professional sound technician will be available to help with set up.

**Performance Times:** We ask that your presentation be at least 1 hour in duration and that you arrive at least 30 minutes prior to your designated time slot so we have time to perform audio/visual checks and hook up to your laptop or devices.

If you are interested in presenting or performing at this event, please complete the application below:

Applicant Name: \_\_\_\_\_

Applicant Business/Group Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ E-mail: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Website: \_\_\_\_\_

Emergency Contact Name/Phone: \_\_\_\_\_

**Performance Type:**  Speaking Presentation  Demonstration  Music Performance  
 Other \_\_\_\_\_

**Area of Expertise/Topic:** \_\_\_\_\_  
\_\_\_\_\_

**Presentation/Performance History (Venues/Years):**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Publicity Message:** Limited to 80 words suitable for publicity below, or provide link to your EPK (Electronic Press Kit) or in another electronic format if possible. **IMPORTANT:** What you say here may be included in the event program, media releases or in other forms of social media.

**Production Requirements:** Please be clear about your needs by selecting the appropriate blocks here:

Length:  1 Hour Workshop  1.5 Hour Workshop  2 Hour Workshop

Handouts:  I will not have handouts for participants  I will have handouts for participants

Number of presenters/performers attending \_\_\_\_\_

Do you have any special needs such as a need for wheel chair access?  Yes  No

Do you wish to have a free 10x10 vendor space to sell merchandise or offer information?  Yes  No

Other needs: \_\_\_\_\_  
\_\_\_\_\_

**Office Use Only:**

Date Received \_\_\_\_\_ Accepted: Yes  No  Notified \_\_\_\_\_

Agreement Sent: \_\_\_\_\_ Agreement Received: \_\_\_\_\_



**Applicant Submission Checklist** - Please provide these items in EPK, electronic format on CD or via e-mail if possible by the **Application Deadline** of July 1, 2018:

- \_\_\_ Your Presentation
- \_\_\_ High Resolution Photographs formatted for both print and web use
- \_\_\_ Logo or graphics formatted for both print and web use (i.e. jpg, png, pdf)
- \_\_\_ Audio CD or link to online music samples (membership not required to access)
- \_\_\_ Biographical Information
- \_\_\_ Stage Plot (if applicable)
- \_\_\_ Electrical Needs and/or Requirements
- \_\_\_ Equipment List and Equipment Needs (if any) - Projector/PA System are provided
- \_\_\_ 80 Word Publicity Message
- \_\_\_ Any other production requirements

\* Please print a paper version of your presentation in the event we experience technical difficulties.

**NOTE:** This document is for decision-making purposes only and does not constitute a contract or agreement. Upon review of this submission, event organizers may contact you to discuss a final agreement.