

Build PTA Success Through Leadership and Teamwork

- 5:50 PM Registration & Networking Dinner
6:20 PM Council PTA General Membership Meeting
6:45 PM Workshop Session I (pick one)
- MDPTA Financial Training Module (required under bylaws)
 - The Second Half of the PTA Year
 - Getting Students Involved in your PTSA
- 7:50 PM Break
8:00 PM Presentation:
8:10 PM Workshop Session II (pick one)
- Nuts and Bolts of PTA Advocacy
 - Technology for PTAs: Tricks of the Trade
 - Best Practices/Roundtable Discussion
- 9:15 PM Closing Question and Answer Session



Registration Form

January 30: PTA Leadership Training at Patterson Mill Middle/High. (RSVP by January 25 so we can adequately prepare food and materials.)

PTA: _____ Phone: _____

Name: _____ Position: _____

Email address: _____

Workshops (check one for each session):

SESSION I

- MDPTA Financial module
- The Second Half of the PTA Year
- Getting Students Involved in Your PTSA

SESSION II

- Nuts and Bolts of PTA Advocacy
- Technology for PTAs
- Best Practices/Roundtable Discussion

Training/Dinner Cost: \$5.00 members \$15.00 non-members

If making payment with one check for multiple registrations, please attach separate forms for each registrant.

Please fill out the registration form and mail with check to "HCCPTA"

or

Email the information to Sandra Monaco at: monaco_sandra@yahoo.com and pay at the door.

**HCCPTA
PO Box 435, Bel Air, MD 21014**

WORKSHOP DESCRIPTIONS:

❖ SESSION I: {pick one}

- **MDPTA Financial Training Module:** We will cover the required financial-related material set forth by the MDPTA bylaws. (The treasurer and one other PTA/PTSA board member must complete the training each elected term to satisfy the requirement.)
- **The Second Half of the PTA Year:** We will cover tasks that still need to be completed as well as other issues or questions you may have. Topics will include: remaining financial obligations, how to amend your budget, the nominating process, how to hold an election (and how to fill vacancies along the way), how to review/change bylaws, effective leadership transition, preparing for the financial review, membership and other awards, volunteer recognition, etc. (Feel free to message us with topics you would like to have included in this workshop.)
- **Getting Students Involved in Your PTSA:** Sit down with a panel of current HCPS students and brainstorm ways to get students more involved in middle and high school PTSA planning and activities.

❖ SESSION II: {pick one}

- **Nuts and Bolts of PTA Advocacy:** Develop an understanding of the history of PTA as an advocacy organization, and learn how to identify topics of advocacy as well as the requirements for obtaining support within the organization, how to develop a strategic plan, how to work with members to implement a plan, how to identify primary and secondary targets and who the local, state and national decisions makers are.
- **Technology for PTAs:** How to effectively use Facebook, websites, and payment and email platforms.
- **Best Practices/Roundtable Discussion:** We will discuss your questions, concerns and issues and share best practices, policies and resources so that every unit is operating efficiently and effectively. (Feel free to message: monaco_sandra@yahoo.com with topics you would like to have included in the discussion.)

