



Registration Form - School Year 2019-2020

Child's Name: _____ Child's Birthdate: _____ Age at Start of Program: _____

Scheduling Requirements:

Three Year Olds	Two-Day Minimum – May be half or full days. Must do 1 full day after 3 months of enrollment
Four/Five Year Olds	Three-Day Minimum– Two of the three days must be full days, the rest may be half or full * If your child turns 4 years old mid school year, they will begin the 4-year-old scheduling requirements on their 4 th birthday

Half Day Program	8:30am -12:00pm	\$30/day
Full Day Program	8:30am - 3:15pm	\$47.50/day

Please check your program preference

Monday Half Day Full Day
Tuesday Half Day Full Day
Wednesday Half Day Full Day
Thursday Half Day Full Day
Friday Half Day Full Day

If your child is starting as a three year old, please state which one of their half days will become a full day after three months of enrollment if you're selecting the minimum program requirements:

If your child turns four years old mid-school year, please state which day you would like to add to their schedule if you're selecting the minimum program requirements: _____

If you would like to add additional days during the school year, please state which day you would like to add as well as the start date.

Day of Week: _____

Start Date: _____

Registration Fee: For new and re-enrolling students, Parents or Guardians agree to pay a \$50 non-refundable annual registration fee. Checks can be made out to "Little Farmers".

Check # _____ Check Amount: _____ OR Cash Amount _____

Parent/Guardian Name: _____

Email Address: _____

Phone Number: _____

**Little Farmers Child Care Center Enrollment Contract
School Year 2019-2020**

I wish to enroll my child _____, in Little Farmers Child Care Center (LFCCC) for the academic year 2019-2020. I understand and agree to abide by the following school policies.

1. Enrollment in the Program – Parents or Guardians agree that the child shall be enrolled in this Preschool Program for the school year 2019-2020. The child will have a set schedule of days that the parent has selected on the Registration Form.

2. Non-refundable Enrollment Fee -

a. *Registration Fee:* For new and re-enrolling students, Parents or Guardians agree to pay a \$50 non-refundable annual registration fee. Payment of the Registration Fee is due at the time this Enrollment Contract is received by LFCCC and does not guarantee Enrollment at LFCCC. Confirmation of acceptance into the program will be communicated via email within one week of receiving this contract.

3. Tuition Payments: Parents or Guardian agree to pay for tuition prior to their child’s attendance. You are able to pay tuition on a weekly or monthly basis via check or cash. Checks are made out to “Little Farmers”.

Parents or Guardians pay for the child’s spot in this program regardless of illness, vacation, snow days, personal reasons, and the center’s days of holiday closures. Please make sure you budget the following (10) days of center closure into your payment plan. The center will be closed on: Labor Day (9/2), Thanksgiving Day and the day after (11/28, 11/29), December Break (12/23-12/27), New Years Day (1/1), and Memorial Day (5/27). Please make note that you must budget these days into your monthly payments as our teachers receive paid time off and we must continue to pay for overhead expenses during days of closure. The only time tuition is refunded is if a child is hospitalized or is out sick for 5 consecutive scheduled days.

4. Early Withdrawal. Termination of Contract.

a. *Early Withdrawal from program:* Early withdrawal of the Student from LFCCC program requires written notification with a 30-day advance written notice. All tuition payments must be paid in full at the time of the notice, this includes the remaining thirty days that the child will be in attendance.
b. *Termination:* LFCCC reserves the right to terminate this Enrollment Contract and dis-enroll Students from LFCCC programs with or without notice for any reason. Parents or Guardians agree and understand that termination of this Enrollment Contract and disenrollment of the Student from LFCCC’s programs does not change the payment provisions set forth above. Parents or Guardians may be asked to withdraw the Student if LFCCC determines, in its sole discretion, that the program is not meeting Student’s needs or that the Student’s presence is having an adverse effect on the program.

5. General Terms and Conditions:

a. **Hours of Operation:** LFCCC is open 8:30-3:15 Monday through Friday. We run a half-day program that ends at 12:00. Parents and Guardians will arrive no earlier than 8:30 and no later than the designated pick up times.

I have read and agree to the terms of the above Enrollment Contract as well as the Parent Handbook.

Parent/Guardian Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

Director’s Signature _____ Date _____