

St. Edwards Parish
Pastoral Council Meeting
April 11, 2017

Present: Jackie Hennessey, Helen Butler, Patricia Power, Fr. Critch, Tony Gilbert, John Power, Sean Doyle, Cathy White, Wayne Lacey

Absent: Ed Lawlor

1.0 Welcome and Opening Prayer – John Power & Cathy White were re-elected and welcomed back to the parish council. Helen Butler & Wayne Lacey were elected and welcomed as new members to the parish council. Opening prayer lead by Fr. Critch.

2.0 Review and Adoption of the Agenda – John Power adopted the agenda and Jackie Hennessey seconded it with the following addition: under New Business 5.4 “Coordinators.”

3.0 Review and adoption of previous minutes – the minutes from the meeting on Feb 7, 2017 was adopted by Tony Gilbert and seconded by Sean Doyle.

4.0 Business arising

4.1 Election for Parish Council – elections has been completed. There were many people nominated for the parish council and also many participated in the voting process. Next year all candidates who agree to run for parish council will submit a short profile and a picture of themselves prior to the election. This will help voters to make an informed decision

4.2 Screening Update- All new parishioners that signed up for a new ministry have been screened. Some parishioners that changed ministries or were appointed to a ministry may still need to be screened.

4.3 Update Food Bank – the church committee involved with the food bank indicated that the community organizations and business people need to get involved in the food bank. The money raised from the St. Patrick night event at St. Edwards Parish hall was given to the food bank.

4.4 Website Development – No report since the last parish council meeting. Fr. Critch still needs access to the website so he can update and make necessary changes.

4.5 Lenten Mission – very successful! Well attended and positive comments. Should have at least two missions per year.

5.0 New Business – Reports & Updates

5.1 Election of Executive – will take place at the next meeting

5.2 Strategic Plan for Archdiocese – the committee has completed its review of the feedback from the 17 Parishioner’s Consultation meetings and will now revise the proposed pastoral plan to reflect your comments and suggestions. The Parishioner’s feedback report is available on the Archdiocese Website. It is expected that the plan will be available by June and then the committee will look at Buildings, age, location, number of people attending, etc. Once that is completed a review of parishes will follow.

5.3 Parish Social Center upgrades and operation guidelines – the center has been painted and the cupboards will be done next. Dishes have been purchased and money has been raised for the partial payment of the commercial dishwasher. The dinner held in March raised over \$4000.00 and \$3000.00 of that money was paid on the dishwasher. The other \$1,000.00 was used for dishes, paint, etc. Another dinner will be held at a later date to raise more money for the dishwasher. A committee needs to be formed to help develop guidelines for the use and operation of the hall, take bookings, collect money, open & close building, etc.

- 5.4 **Finance Committee** – will submit budget to Archdiocese and then distribute it to parishioners along with the yearly financial report. Francias Hayes and Phyllis Smith are new members on the Finance committee and their input has been greatly appreciated.
- 5.5 **Sacramental Preparation**- retreat for parents and children will be held from 5:00pm – 7:00pm on April 27th. Children will practice for confirmation and help organize boxes for the poor. Confirmation will be held May 3rd and Archbishop Currie will attend. First Holy Communion will be on Saturday & Sunday, May 6 & 7th during the regular Masses.
- 5.6 **Cemetery Update** – money was needed to remove trees that had blown down during a recent wind storm. Money for plots will go into cemetery fund and donation cards are being printed to place at the Funeral Home. A person with a backhoe needs to be hired to help do some landscaping in the cemetery.
- 5.7 **Pastoral Care Visitation** – Fr. Critch would like to visit the sick in the parish but does not know who is sick. Discussion was held regarding this issue but no immediate solution was found. Council will continue to discuss.
- 5.8 **Bereavement** – need to have additional members on the team. Discussions were held regarding donating vs charging for church hall for funeral reception. If people are charged for the hall than we must follow Department of Health guidelines in regards to serving food.
- 5.9 **Development and Peace** –the committee has worked hard to make the Share Lent Campaign a huge success.
- 5.10 **Update: Lenten Mission –Adult Faith Development** – Fr. O’Rielly has been booked for next year in Advent.
- 5.11 **Maintenance – Church & Presbytery** – fans still need to be cleaned and lights need to be fixed. Carpets also need to be replaced, tiles in front entrance are cracking and church needs to be painted. Parking lot lines and handicap space needs to be done.
- 5.12 **APC and RPC** – the Regional Pastoral Council meeting will be held at the end of the month.
- 5.13 **Knights of Columbus** – working to repair storm damage on the Knights of Columbus Hall. The Knights of Columbus Holy Spirit Council will celebrate its 40th Anniversary dinner on Saturday May 13, 2017 following the 5:00pm Mass.
- 5.14 **Coordinators** – a new updated list with ministers’ phone numbers is needed for the Callers. Anyone who is no longer active should be removed from the list. Committee Members agree that the callers are doing too much work and an easier system needs to be developed.

6.0 **Next Meeting** - May 9, 2017 at 7:00 pm in Parish House

7.0 **Closing Prayer** – lead by Fr. Critch

8.0 **Meeting adjourned**- at 8:40pm

Minutes submitted by: Cathy White