

**MEETING OF JUNE 7<sup>TH</sup>, 2016  
MINUTES FOR MAY 17<sup>TH</sup>, 2016**

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The City Council met in Regular Session in the Council Chambers; Mayor Brenda Stadsholt called the meeting to order at 7:00 p.m.; City Clerk Martha Balbinot called the roll and the following Aldermen answered to their names: Portia Brown, Bob Cooper, Randy Bell, Andy French, Charlie Campbell, Jim Stroh, Becky Chaney and Ross McDowell. A quorum was present. Meeting was taped. City Attorney Blake Lindner was absent.

The Pledge of Allegiance to the Flag was repeated by City Officials and Guests.

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**PUBLIC COMMENT # 1**

DISCUSSION: Rob Daniels asked to address the Mayor and the Council that he felt making residents of Havana pay for a building permit to put new shingles on their roofs was unfair. He feels that new shingles is maintenance not new construction.

ACTION TAKEN: None

**APPROVAL OF MINUTES: REGULAR MEETING HELD MAY 3<sup>RD</sup>, 2016**

DISCUSSION: Mayor Stadsholt asked if there were any additions or corrections to the minutes of the Regular Council Meeting held May 3<sup>rd</sup>, 2016. There being none, the minutes were approved as written.

**APPROVAL OF MINUTES: SPECIAL MEETING HELD APRIL 28<sup>TH</sup>, 2016**

DISCUSSION: Mayor Stadsholt asked if there were any additions or corrections to the minutes of the Special Council Meeting held April 28<sup>th</sup>, 2016. There being none, the minutes were approved as written.

**TREASURER'S REPORT**

DISCUSSION: Mayor Stadsholt asked for any questions on the Treasurer's Report.

ACTION TAKEN: Motion made by Stroh, seconded by Bell, to approve the Treasurer's Report.

Voting Yes: Chaney, Bell, French, Campbell, Stroh, McDowell, Brown and Cooper

Voting-No: None

**FINANCE REPORT**

DISCUSSION: Mayor Stadsholt asked for any questions on the Finance Report.

ACTION TAKEN: Motion made by Bell, seconded by Stroh, to approve the Finance Report.

Voting Yes: Cooper, Bell, French, Campbell, Stroh, Chaney, McDowell and Brown

Voting-No: None

**MAYOR'S REPORT**

DISCUSSION: Mayor Stadsholt reported the following:

1. Mayor Stadsholt expressed appreciation and congratulated our Havana Police Force in celebration of National Police Week. The Havana Public Works Department was also congratulated

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**Mayor's Report (cont.)**

Appreciation for all they do was expressed by the Mayor in celebration of National Public Works Week which begins on June 15<sup>th</sup>, 2016. A luncheon at "The Main Room" is being planned to celebrate both events.

3. Mary Anne Beams is once again helping to keep the flower boxes beautiful in downtown Havana. She has expressed a need for anyone that would like to help her to please volunteer. As of now Bill Knake has volunteered to help her with this project.

4. Enquires have been made as to the status of the application to become a "sister" city to Havana, Cuba. There have been many requests, and all requests are now being considered by the country of Cuba.

5. The Illinois Municipal League has extended an invitation to Mayor Stadsholt to travel to Cuba at her own expense. She is seriously considering making the trip.

6. Administrative Assistant Paul Homan in order to raise funds for several charities affiliated with his church is making the trip the District Council meeting by riding his bicycle 195 miles in two days.

7. The "Kiss the Pig" fundraiser was cancelled.

**CITY CLERK'S REPORT**

DISCUSSION: None

ACTION: None

**CITY TREASURER'S REPORT**

DISCUSSION: None

ACTION TAKEN: None

**CITY ATTORNEY'S REPORT**

DISCUSSION: None

ACTION TAKEN: None

**ECONOMIC DEVELOPMENT REPORT**

DISCUSSION: Economic Development Coordinator Ron Hills reported the following:

1. A Development Agreement is being drawn up by Kathleen Field Orr, Special Council between the City of Havana and CFIBC.

2. Dynegy has expressed interest in city water and sewer being ran to their plant.

3. Sunrise Ag has purchased a building on Rt. 97 and is looking into putting in a process that would require City water and sewer. Discussions on how this could be done are ongoing.

ACTION TAKEN: None

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**PUBLIC WORKS REPORT**

DISCUSSION: Public Works Director Jewel Bucy reported the following:

1. Approximate total cost of CDAP grant to line sewers and repair manhole covers from the river to highway would be \$879,000, from river to Schrader would be \$125,000.
2. County Engineer Mike Pedigo feels that the oil was not put on thick enough in the last chip and seal project and has recommended that we invest \$12,000 more to have to oil put down thicker. This will require a revision of the amount requested from the MFT funds with approval from IDOT.
3. The need for help in the Public Works Department is serious. A FT person and a PT person are needed immediately
4. The 2016 CCR Water Report will be accessible this year thru the City's website saving hundreds of dollars in publishing costs.
5. The 2016 water testing agreement with PDC Laboratories is up for renewal with possible approval this evening. Agreement includes the "Guard Dog Policy" which means we receive notification when a water test needs to be done.
6. It was again brought to the attention of the Council the seriousness of residents blowing grass into the street when mowing. It could, if bad enough, trigger action by the IEPA. Warnings and citations are being issued.
7. Lane Western is preparing a proposal for a new water filter.

ACTION TAKEN: None

**POLICE CHIEF'S REPORT**

DISCUSSION: None

ACTION TAKEN: None

**FIRE MARSHAL'S REPORT**

DISCUSSION: None

ACTION TAKEN: None

**FARNSWORTH ENGINEERING GROUP**

DISCUSSION: Gary Davis from the Farnsworth Engineering Group reported the following:

1. The EDA Grant has been submitted.

ACTION TAKEN: None

**COMMITTEES**

**FINANCE & PURCHASING**

DISCUSSION: None

ACTION TAKEN: None

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**HEALTH & SANITATION**

DISCUSSION: None

ACTION TAKEN: None

**LICENSES, ORD. & LEGAL**

DISCUSSION: None

ACTION TAKEN: None

**PERSONNEL**

DISCUSSION: None

ACTION TAKEN: None

**PLANNING**

DISCUSSION: None

ACTION TAKEN: None

**PROPERTY & ZONING**

DISCUSSION: None

ACTION TAKEN: None

**PUBLIC SAFETY**

DISCUSSION: Alderman Gus Stroh made a motion, seconded by McDowell to approve a request from LeAnn Bahl-Bonnett, representing the Havana Chamber of Commerce, to use the 200 block of West Main to conduct a roadblock on June 4<sup>th</sup>, 2016 from 7:00 a.m. to 12:00 noon to receive donations to help pay for the fireworks for the Fourth of July Celebration.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions or need for discussion. There being none, the motion passed by the following vote tally:

Voting Yes: Bell, French, Campbell, Stroh, McDowell, Chaney, Brown and Cooper.

Voting No: None

**PUBLIC WORKS**

DISCUSSION: Alderman Charlie Campbell made a motion, seconded by Stroh, to approve renewal of the Agreement with PDC Laboratories, Inc. in the amount of \$2,907.00 which would be in affect from July 1<sup>st</sup>, 2016 through June 30<sup>th</sup>, 2017.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions or need for discussion. There being none, the motion passed by the following vote tally:

Voting Yes: Bell, French, Campbell, Stroh, McDowell, Chaney, Brown and Cooper.

Voting No: None

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**Public Works Report (cont.)**

DISCUSSION: Alderman Charlie Campbell made a motion, seconded by Chaney, to approve an Agreement for Services with the Farnsworth Group to prepare our NPDES Permit application and submit said permit to the IEPA for renewal at a cost of \$2,500.00

ACTION TAKEN: Mayor Stadsholt asked if there were any questions or need for discussion. There being none, the motion passed by the following vote tally:

Voting Yes: Stroh, McDowell, Chaney, Brown, Cooper, Bell, French and Campbell

Voting No: None

DISCUSSION: Alderman Charlie Campbell made a motion, seconded by Chaney, to approve a request by the Havana VFW to remove 17' of curb to have safer access to their parking lot.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions or need for discussion. There being none, the motion passed by the following vote tally:

Voting Yes: Campbell, Stroh, McDowell, Chaney, Brown, Cooper, Bell and French

Voting No: None

**PUBLIC COMMENT # 2**

Discussion: Rob Daniels addressed the Council again expressing the fact that he felt that if you were performing maintenance on your property, such as a new roof, it should not require a building permit.

Action Taken: None

**ADJOURNMENT**

DISCUSSION: Mayor Stadsholt asked that a motion be made to adjourn the meeting at 7:41 p.m.

ACTION TAKEN: Motion made by Stroh and seconded by French to adjourn.

Voting Yes: Campbell, Stroh, Chaney, Cooper, Bell, McDowell, Brown and French

Voting No: None

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**Brenda Stadsholt**

Mayor

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**Martha J. Balbinot**

City Clerk

**GUESTS:**

Jewel Bucy

Wendy Martin – Mason County Democrat

Gary Davis – Farnsworth Group

John Kachanuk

Kevin Noble

Rob Daniels