



**Minutes of the Granite State Airport Management Association, Inc.**

**Friday, March 12, 2010**

**10:00 AM**

**FAA Technical Operations Center  
11 Murphy Drive, Nashua, NH**

**Attendees:**

Dave Rolla	Concord Airport
Martha Drukker	Concord Airport
Jeri Fortier	Dean Memorial Airport
Jim Fortier	Dean Memorial Airport
Harvey Sawyer	Jaffrey/Silver Ranch Airport
Ed Mattern	Keene Airport
Diane Cooper	Laconia Airport
Rick Dymont	Lebanon Airport
Mark Brewer	Manchester Airport
Roy Rankin	Nashua Airport
Russell Kelsea	Parlin Field
Colin McIver	Plymouth Airport
Bill Hopper	Portsmouth International Airport
LaVerne Reid	FAA/Airports Division
Barbara Travers Wright	FAA/Airports Division
Bryon Rakoff	FAA/Airports Division
Jack Ferns	NHDOT/Bureau of Aeronautics
Mike Pouliot	NHDOT/Bureau of Aeronautics
Mark Goodrich	Dubois & King
Brian Smith	Gale
Dick Ludders	HTA
Dale Wilde	HTA
Bob Furey	HTA
John Henry	HNTB
Val Mendonca	HNTB
Heath Marsden	Jacobs
Steve Berardo	Jacobs
Jorge Panteli	MJ
Ervin Deck	Stantec
Debbie Ricker	Stantec
Jason Carr	Stantec
Jennifer Riordan	The Smart Associates
Gerry D'Amico	URS Corp
Steve Riesland	
Bruce Hutchings	

President Rick Dymont called the meeting to order at 10:00 a.m.

**Approval of Minutes – December 11, 2009:**

A motion was made by Roy Rankin and seconded by Dave Rolla to accept the minutes of the December 11, 2009 meeting minutes as written. The motion was unanimously accepted.

**Treasurer's Report:**

GSAMA has \$9,953.65 in its checking account and six \$.56 stamps. A motion was made by Bill Hopper and seconded by Dave Rolla to accept the Treasurer's report. The motion was unanimously accepted.

**Legislative Update:** Bruce Hutchins reported on the following NH House Bills:

**HB 1611:** The Ways & Means Committee voted the Bill inexpedient to Legislate.

**HB 1506:** The Ways & Means Committee is in favor of this Bill; the Finance Committee voted it to Interim Study, to be re-introduced next legislative session. All members of the committees are in favor of the concept but the timing is bad due to the economic climate. Taking \$1 million out of the general fund at this time is not supportable. Bryon Rakoff suggested that phasing the implementation of this Bill might be more palatable and passable.

Bruce agreed to follow up and suggested that a subcommittee be formed to meet with key legislators to see what GSAMA can do to move things in the right direction.

**FAA Update:** Bryon Rakoff bestowed kudos upon the NHDOT Team for their outstanding work with the ARRA Program and in transitioning to the State Block Grant Program.

Funding is still up in the air as the House and Senate passed different legislation.

The final rule RE: DBE goals submission has been published in the Federal Register. Bryon will e-mail it to Rick in PDF format for distribution amongst the membership. A DBE training workshop will be held on July 22<sup>nd</sup> at MHT.

Safety Management Systems, or SMS, will require any that any proposed changes or alterations on airport be reviewed by the national airspace system to determine if there are any negative impacts. The immediate effect of this on airports is unclear. Airports Division is taking a slow and careful approach by waiting for updates to Advisory Circulars to be in place so that policies and standards are set, and then move on to SMS. Airport construction safety programs will be linked to SMS.

FAA's Buy American requirements are more stringent than that of other agencies.

The 35<sup>th</sup> annual Aviation Forecasts Conference held recently predicted "slow growth" for the next year.

The Next Gen Implementation Plan is on FAA's Website.

There will be an Aerospace Educators Workshop in the August/September time-frame – check FAA's website for info.

The Real World Design Challenge – about 6 NH schools participated and the school from Plymouth is headed to the Nationals. Jack Ferns noted that Cessna provides participating schools with an engineering software package worth \$1million that they get to keep. In fact, the students fixed flaws in the software.

FAA NE Region will be holding its conference on November 1<sup>st</sup> and 2<sup>nd</sup>.

On Master Plans, FAA is very interested in eliminating non-conforming conditions at airports. To be eligible for AIP funding, the condition must be identified on the ALP. The airport then initiates a modification to status request, including a cost estimate and timeline for correcting the deficiency. Wildlife Assessments are also big at FAA right now, specifically at 139 airports but the requirements is being considered at GA facilities. Airports are cautioned to make sure that the requirements of the Section 106 Rules on Historic Preservation and Tribes have been met – specify that in the scope.

The Biannual FAA customer satisfaction survey is on line until 3/26/10 – register on the site to participate.

Information on the Airports Cooperative Research Program is attached.

LaVerne Reid presented Dick Ludders with the Vincent A Scarano Legacy Award for 2009, for his lifetime of achievements and efforts on behalf of aviation.

**Airport Planning Concepts:** Steve Berardo presented the idea of a Master Plan that is interactive and with more technology-based components than paper ones. “Virtual” Master Plans and EA’s, with the Alternative being more “what if’s” in nature to adapt to changing circumstances.

**Update by NHDOT:** Mike Pouliot stated that block grant applications are due 4/1/10.

Mr. Pouliot commended Bruce Hutchings on his efforts on the legislation.

Pease will host the Blue Knights at their air show on August 28<sup>th</sup> and 29<sup>th</sup>.

Haverhill is holding an Airport Awareness Day on June 5<sup>th</sup>.

750 Aircraft visited the Alton Bay ice runway over the season. AOPA ran a nice article, noting that it is the only ice runway in the lower 48 states.

**GSAMA By-Law Amendments:**

A motion was made by Dave Rolla and seconded by Roy Rankin to amend the By-Laws as proposed in the 3/12/10 draft circulated (see attached), to include the following:

Article V(2) The President may exercise his or her voting privileges only in the event of a tie.

Strike the word, “Executive” from Article V(3)

Amend Article V(4) to read, “A majority of the Voting Members of the Board of Directors shall constitute a quorum for the transaction of business”

Amend Article IX(1) to read, “vote of the Voting Members of the Board of Directors...”

Amend Article X(1) to read, “Any expenditure of funds is subject to the majority vote of the Voting Members of the Board of Directors (40f7)”

Amend Article X95) to read, “The Board of Directors may authorize any officer or officers...”

The motion was unanimously accepted.

**General Discussion on Staffing Needs:** A general discussion ensued on the topic. A committee comprised of Rick Dymont, Roy Rankin, Ed Mattern, Dave Rolla, and Diane Cooper was formed to study the matter.

**Next Meeting**

The next quarterly meeting of GSAMA is scheduled for Friday, June 18, 2010 at 10:00 AM, at the Lebanon Airport.

**Adjournment**

A motion was made by Roy Rankin and seconded by Dave Rolla to adjourn at 12:50pm. The motion was unanimously accepted.

Respectfully Submitted,

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Diane Cooper