

34th Annual Pelican Festival



Welcome to the *34th Annual Pelican Festival*. We're looking forward to an exciting, entertaining event and hope you'll join us as we celebrate the return of the **American White Pelican** to the waters of Northeast Oklahoma's Grand Lake O' the Cherokees.

Plans are underway for this year's **Arts and Crafts Show**, with live entertainment and fall festivities for the whole family. This event will take place at the **Wolf Creek Park (963 16th St) Grove, OK. 74344**

Enclosed are the rules and regulations as well as an application. **Please fill out the application and city form. Mail both applications, full payment, photo and copy of your Oklahoma Sales Tax Permit, if you have one, to the address located below.**

We look forward to seeing you at the *34th Annual Pelican Festival*. If you have any questions, please feel free to call (918) 786-2289 or 866-LUV-GRAND (588-4726) or e-mail Jessica at jessica@glaok.com.

This year's **Pelican Festival** is presented in partnership with the **Grand Lake Association (GLA)**, **City of Grove** and **GRDA**. Hope to see you there!

**Grand Lake Association
Attn: Pelican Festival
9630 U.S. Highway 59, Suite B
Grove, OK 74344-4485
(918) 786-2289 1-866-luvgrand (588-4726)
Fax: 918-786-3386**

34th Annual Pelican Festival

October 13 & 14, 2017

You are invited to submit an application to participate in the **34th Annual Pelican Festival**. Over 3,000 people are expected to visit during this event on the Grand Lake O' the Cherokees

Exhibitor's Eligibility

Application Form, City Form, copy of your Oklahoma Sales Tax Permit & booth fee must be received by September 29th, 2017. Please include a detailed description and/or photos of the items you have for sale.

Vendors will not be allowed to give away or sell any food or drink.

Credit Cards

We will accept Visa, MasterCard and American Express for booth fees as well as Check or Money Order.

Checks – There will be a \$50.00 fee for all returned checks. No Checks accepted after September 29th, 2017.

Booth Requirements

MUST USE BLOCKS OR WEIGHTS TO HOLD TENTS DOWN, NO STAKES WILL BE ALLOWED IN THE ASPHALT.

Exhibitors must maintain sufficient quantities of merchandise throughout the weekend. The Pelican Festival will be held rain or shine. Exhibitors are responsible for cleaning their areas.

Participating arts/crafts vendors will be assigned designated booth space.
Electric will NOT be provided.

Booth charges for outside is \$75 for a 10x10 space for both days.
Non profit booth fee is \$50 for a 10x10 space for both days.

Cancellation Policy

Sorry, NO REFUNDS.

Security

The festival maintains good security; however, we are not responsible for loss or damage.

SHOW HOURS

Friday, October 13, 201711am – 8pm
Saturday, October 14, 20179am – 8pm

SET-UP

Friday, October 13, 20177am – 11am
DOWN

TEAR DOWN

Saturday, October 14, 2017after 8pm **NO EARLY TEAR**

Parking for vendors will be located away from the tents during the event. Please bring your own equipment/dolly in order to unload your items, tables, tents and chairs. These WILL NOT be provided by the Grand Lake Association

Important Information

Taxes – Exhibitors will be responsible for collecting sales tax on their merchandise. Exhibitors are required to provide the Grand Lake Association a copy of their **Oklahoma Sales Tax Permit**. Exhibitors without a tax permit will be required to complete a Vendors Sales Tax Report and to pay local taxes.

- ❖ All tax monies need to be turned in to the **Grand Lake Association** before leaving the site on Saturday evening, October 14th, as required by the Oklahoma State Tax Commission. **Make checks payable to the Oklahoma Tax Commission**. If you have your own Oklahoma Tax Number, you may make your payment at your regular payment time, but you will be required to provide the **GLA** a copy of your Tax Number. Please note that the Tax Commission will be furnished with all vendors' name and address from the festival, this is required from the State Tax Commission and the City of Grove.



34th Annual Pelican Festival Application
October 13 & 14, 2017

Please Print

Company Name/Business name: _____

Contact Name: _____

Contact Phone (_____) _____ Cell (_____) _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

E-Mail Address: _____

Attach a Copy of Oklahoma Sales Tax Permit

Description of product(s) to be sold and/or exhibited: _____

❖ Please attach photo of items that you will be bringing (1-3 photos)

10x10 Booth outside Qty:

Non Profit Organization Qty

The Pelican Festival Participant does hereby agree to forever release, discharge, defend, indemnify and otherwise hold harmless the Grand Lake Association, and the City of Grove their officials, employees, agents and servants of, from, and against any and all claims, demands, expenses, or losses of any kind whatsoever, due to personal injury (including death) and/or property damage arising from or during, on account of, or in any way related to participating in the Pelican Festival.

By signing below, Pelican Festival participant agrees to all terms and conditions as stated in the application.

Signature: _____ Date: _____

Please Print Name: _____

Send application, full payment, copy of your sales tax permit, and other information to:

Grand Lake Association
Attn: Pelican Festival
9630 U.S. Highway 59, Suite B, Grove, OK 74344-4485
(918) 786-2289 – Fax (918) 786-3386

THIS FORM IS REQUIRED

By the City of Grove, OK.

All business owners and / or vendors are required to complete this form to be in compliance with city ordinance;
Section One: Part 9, Chapter 6 – Article B, Section 9-616 and 9-620
To view amended ordinance visit www.grandlakefun.com

Please Print

Name: _____

Have you ever been convicted of a felony? Yes _____ No _____

If yes: nature of the offense _____

What was the punishment or penalty assessed?
